

# A G E N D A

# JACKSON TRAFFIC SAFETY COMMISSION

FOR FURTHER INFORMATION CONTACT:

Steven Duke, Executive Director  
Susan Richardson, Senior Planner  
[srichard@co.jackson.mi.us](mailto:srichard@co.jackson.mi.us)  
(517) 788-4426

DATE: Thursday, January 11, 2018

TIME: 10:30 A.M.

WHERE: Jackson County Tower Bldg.  
120 W Michigan Ave – 5<sup>th</sup> Fl  
Jackson, MI 49201

Comments will be solicited on each item following discussion and prior to any final action.

1. Call to Order and Introductions
2. Public Comment
3. Approval of the July and October Meeting Minutes (enclosed) – **ACTION**
4. JTSP Financial Report (enclosed) – **ACTION**
5. Discussion on Revenues, Funding, and 2018 Applications – **DISCUSSION**
  - a. Prioritize Safety Objectives
6. The District Court and JTSP Funds, Tammy Bates - **PRESENTATION**
7. e-Ticketing – **INFORMATION**
8. 2018 Meeting Schedule (enclosed) - **ACTION**
9. JTSP Progress Reports – **DISCUSSION**
  - a. Jackson County Office of the Sheriff (enclosed)
10. Other Business
11. Public Comment
12. Adjournment

*The next meeting of the JTSP will be on Thursday, April 12, 2018  
at 10:30 AM, 5<sup>th</sup> Floor, Jackson County Tower Building.*

# MINUTES

## JACKSON TRAFFIC SAFETY COMMISSION

Jackson County Tower Building  
120 W. Michigan Ave – 5<sup>th</sup> Floor Commission Chambers  
Jackson, Michigan

**Thursday, July 13, 2017**

### **Members Present:**

Joe Evans, (Chair), Senior Citizen Representative  
Tammy Bates, 12<sup>th</sup> District Court  
Janelle Buchler, JCISD  
Matt Dame, Norvell Township  
Roslyn Hagood, Michigan Department of Transportation  
Angela Kline, JCDOT  
Dave Luce, Springport Township Police Department  
Carl H. Zahler, Commission Appointee

### **Members Absent:**

Craig Pappin, City of Jackson  
Sarah Lightner, (Vice-Chair), County Commission  
Kellie Underwood, Jackson County Health Department

### **Others Present:**

Sarah Allison, JCSAPC  
Alexa Gozdoff, R2PC  
Courtney Page, JCSAPC  
Emma Sigman, JCSAPC  
Alison Spencer, Jackson County Health Department  
Deputy Andrew Sullivan, Jackson County Office of the Sheriff  
Susan Richardson, Region 2 Planning Commission

1. **Call to Order** – The meeting was called to order by Chair Evans at 10:30 AM. Introductions were made.
2. **Public Comment** – No public comment was offered.
3. **Approval of the April Meeting Minutes** – A motion was made by Ms. Kline, supported by Mr. Zahler, to approve the minutes of the April 13, 2017 meeting as presented. The motion passed unanimously.
4. **JTSP Financial Report** – Ms. Richardson informed the committee that the revenue continues to decline and invoices cannot be paid until we meet our commitment to the District Court. She stated that so far there is only one outstanding invoice. If the revenue stream continues as is, it is hopeful that by September we will be able to pay the outstanding invoices.

A motion was made by Ms. Kline, supported by Mr. Zahler, to approve the financial report as presented. The motion passed unanimously.

**Jackson Traffic Safety Commission Minutes**  
**July 13, 2017**  
**Page 2**

5. **Identifying Drugged Drivers** – Deputy Andrew Sullivan from the Jackson County Office of the Sheriff provided information and statistic regarding drunk and drugged drivers. He stated the 57% of fatalities involve drunk or drugged drivers. It is sometimes difficult to identify drugged drivers and that many times they will pass the alcohol sobriety tests. They are also seeing many more instances of marijuana and opioid use. There were several questions from committee members.
6. **Discussion of Revenues and Funding** – Ms. Richardson asked the committee about honoring the 2017 awards if using 2018 money was necessary. She stated that the awards had already been cut by 40%. She also asked the committee about holding off until next year for the 2018 call for projects.

A motion was made by Ms. Bates, supported by Ms. Kline, to table this discussion until the October meeting so that a better understanding of the revenue would be available. The motion passed unanimously.

7. **E-Ticketing** – Chief Luce was the only officer in attendance and he stated that he had no issues with e-ticketing.
8. **JTSP Progress Reports** – Chief Luce discussed his progress reports stating that there were no “unique” circumstances this month. Ms. Richardson distributed the car seat program progress report.
9. **Other Business** – Ms. Richardson welcomed the new commission members, Janelle Buchler and Matt Dame, as well as Alexa Gozdiff, from R2PC.
10. **Public Comment** – No public comment was received.
11. **Adjournment** – There being no further business, Chair Evans adjourned the meeting at 11:04 AM.

*Susan Richardson*  
*Region 2 Planning Commission*

# MINUTES

## JACKSON TRAFFIC SAFETY COMMISSION

Jackson County Tower Building  
120 W. Michigan Ave – 5<sup>th</sup> Floor Commission Chambers  
Jackson, Michigan

**Thursday, October 12, 2017**

**Members Present:** Joe Evans, (Chair), Senior Citizen Representative  
Matt Dame, Norvell Township  
Dave Luce, Springport Township Police Department  
Kellie Underwood, Jackson County Health Department  
Carl H. Zahler, Commission Appointee

**Members Absent:** Tammy Bates, 12<sup>th</sup> District Court  
Janelle Buchler, JCISD  
Rosyln Hagood, Michigan Department of Transportation  
Angela Kline, JCDOT  
Craig Pappin, City of Jackson  
Sarah Lightner, (Vice-Chair), County Commission

**Others Present:** Sgt. Sergio Garcia, Jackson Police Department  
Alexa Gozdoff, R2PC  
Director Mike Jester, Blackman Leoni Public Safety  
Susan Richardson, Region 2 Planning Commission  
Lt. Tom Schuette, Jackson County Office of the Sheriff

1. **Call to Order** – The meeting was called to order by Chair Evans at 10:35 AM. Introductions were made. A quorum was not met so no business could be conducted.
2. **Public Comment** – No public was offered.
3. **Approval of the April Meeting Minutes** – For lack of a quorum, this item was tabled until the January meeting.
4. **JTSP Financial Report** – Ms. Richardson informed the committee that the \$50,000 allocated to the District Court has been met and that will be paid. She stated that if the revenue stream continues as in the past, we should be able to pay the outstanding invoices by the end of the year. She further stated that \$11,965.20 has been paid out of the carryover balance. There is currently \$18,474.48 that has been billed but not paid. Additionally, there is \$14,832.32 to still be billed.

Ms. Richardson suggested that we not do a Call for Projects until next January to ensure that the outstanding awarded projects are fully funded. The members in attendance agreed to that proposal. Ms. Richardson will develop a matrix for prioritizing safety objectives so that we can determine our highest priorities when approving projects for 2018.

For lack of a quorum, the approval of the finances was tabled until the January meeting.

**Jackson Traffic Safety Commission Minutes**  
**October 12, 2017**  
**Page 2**

5. **Discussion of Revenues and Funding** – See information until financial report.
6. **Reducing Underage Distracted Driving** – Ms. Spencer was not able to attend meeting so this presentation was postponed until the April or July meeting.
7. **E-Ticketing** – The lack of officers on the road is the biggest issue.
8. **2018 Meeting Schedule** - For lack of a quorum, this item was tabled until the January meeting.
9. **JTSP Progress Reports** – No program managers were present to discuss their progress reports. Ms. Underwood distributed the car seat safety program report.
10. **Other Business** – Ms. Underwood demonstrated the correct way to buckle a baby into an infant car seat and how to secure the seat in the vehicle. Several comments were made as to how things had changed since their kids needed them! It was a very interesting demonstration. Ms. Underwood stated that over 80% of the parents don't install the car seats correctly.
11. **Public Comment** – No public comment was received.
12. **Adjournment** – There being no further business, Chair Evans adjourned the meeting at 11:30 AM.

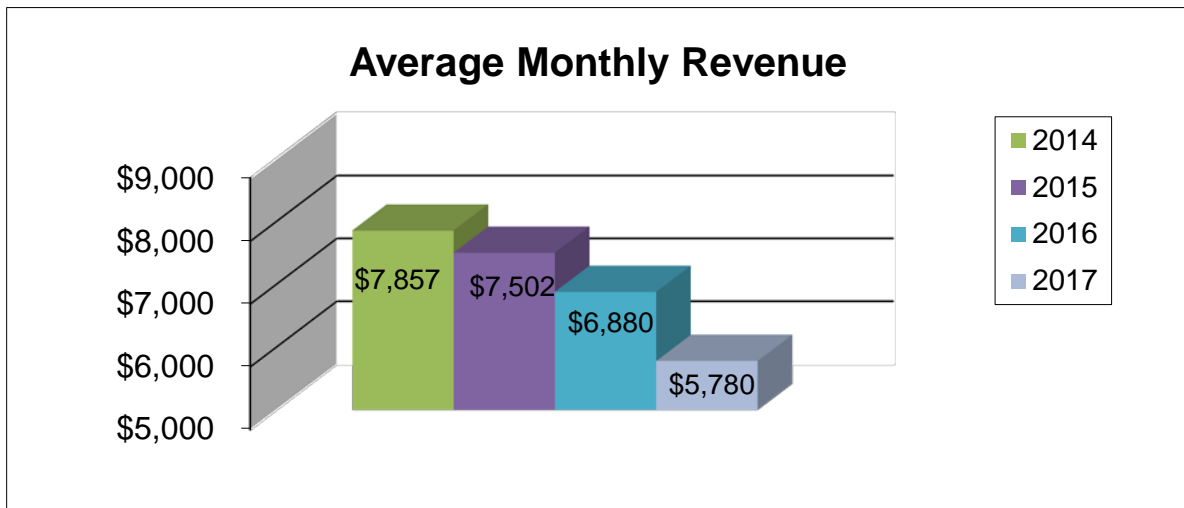
*Susan Richardson*  
*Region 2 Planning Commission*

# STATE OF MICHIGAN 12TH JUDICIAL DISTRICT COURT

*Tamara J. Bates, Court Administrator*  
312 South Jackson Street — Jackson, Michigan 49201  
517-768-6801 — Fax 517-788-4262  
tbates@co.jackson.mi.us  
www.d12.com

## JACKSON TRAFFIC SAFETY REPORT

<u>Month</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>Difference</u> <u>2017 to 2016</u>
January	\$6,877.30	\$6,275.90	\$5,784.10	\$5,685.35	(\$98.75)
February	\$8,533.90	\$8,041.95	\$8,197.00	\$6,657.20	(\$1,539.80)
March	\$7,922.30	\$8,057.35	\$7,546.50	\$7,184.75	(\$361.75)
April	\$8,345.20	\$7,511.50	\$7,161.00	\$5,464.05	(\$1,696.95)
May	\$8,445.55	\$6,844.50	\$6,657.80	\$5,514.55	(\$1,143.25)
June	\$7,524.45	\$8,278.00	\$7,477.70	\$6,438.10	(\$1,039.60)
July	\$7,643.20	\$7,920.95	\$7,432.20	\$5,510.10	(\$1,922.10)
August	\$7,911.50	\$7,724.05	\$7,709.20	\$5,391.60	(\$2,317.60)
September	\$9,018.05	\$8,269.95	\$7,690.55	\$6,163.50	(\$1,527.05)
October	\$8,307.35	\$8,200.30	\$6,100.15	\$6,075.15	(\$25.00)
November	\$6,491.15	\$6,221.70	\$5,535.35	\$5,015.20	(\$520.15)
December	\$7,268.70	\$6,682.95	\$5,268.60	\$4,259.10	(\$1,009.50)
<b>Total</b>	<b>\$94,288.65</b>	<b>\$90,029.10</b>	<b>\$82,560.15</b>	<b>\$69,358.65</b>	
<b>Monthly Average</b>	<b>\$7,857</b>	<b>\$7,502</b>	<b>\$6,880</b>	<b>\$5,780</b>	





## REGION 2 PLANNING COMMISSION

Jackson Traffic Safety Program

**2017**

**As of December 31, 2017**

	<b>Budget</b>	<b>2017</b>	<b>Budget Over/(Under)</b>
<b>12th District Court Revenues:</b>			
January 2017	\$ 7,310.00	5,685.35	\$ (1,624.65)
February	\$ 7,310.00	6,657.20	(652.80)
March	\$ 7,310.00	7,184.75	(125.25)
April	\$ 7,310.00	5,464.05	(1,845.95)
May	\$ 7,310.00	5,514.55	(1,795.45)
June	\$ 7,310.00	6,438.10	(871.90)
July	\$ 7,310.00	5,510.10	(1,799.90)
August	\$ 7,310.00	5,391.60	(1,918.40)
September	\$ 7,310.00	6,163.50	(1,146.50)
October	\$ 7,310.00	6,075.15	(1,234.85)
November	\$ 7,310.00	5,015.20	(2,294.80)
December	\$ 7,310.00	4,259.10	(3,050.90)
<i>Use of Fund Balance</i>	\$ 2,000.00	12,573.00	10,573.00
<b>Subtotal - Revenues</b>	\$ 89,720.00	\$ 81,931.65	\$ (7,788.35)
<b>Monthly Average</b>	\$ 7,310.00	\$ 5,779.89	
 <b>Grant Expenditures:</b>			
Funding for District Court	\$ 50,000.00	\$ 50,000.00	\$ -
Administration	\$ 4,650.00		\$ (4,650.00)
E-Ticketing Initiative	4,042.00		(4,042.00)
Family Services and Children Aid	2,480.00		(2,480.00)
Blackman Township Public Safety - JUMP	6,200.00	5,803.73	(396.27)
JCHD - Safetyville	6,622.00	3,966.00	(2,656.00)
JCHD- Driving	1,978.00	1,978.00	-
JCHD - Child Car Seats	10,000.00	10,000.00	-
Springport Township Police Dept.	3,100.00	3,099.75	(0.25)
<b>Subtotal - Expenditures</b>	\$ 89,072.00	\$ 74,847.48	\$ (14,224.52)
<b>Balance as of December 31, 2017</b>	\$ 648.00	\$ 7,084.17	\$ 6,436.17

# MISSION, GOALS, AND PRIORITIES OF THE JACKSON TRAFFIC SAFETY PROGRAM

## Mission Statement

Improve traffic safety in Jackson County by fostering effective communication, coordination, education, and collaboration among public and private entities to work toward zero fatalities and injuries on Jackson County roadways.

## Goals

- A. Coordinate traffic safety programs to assist enforcement agencies in reducing the number and severity of traffic crashes.
- B. Administer the funding for programs that educate, inform, and increase public awareness and voluntary compliance of traffic safety laws.

## Priorities

### **A. Increase Occupant Protection in Jackson County**

- 1. Continue emphasis in all areas of occupant protection through education and enforcement.
- 2. Continue education programs for parents on the current changes in the child passenger safety laws and the correct use of child safety seats.
- 3. Support programs which increase the availability of child safety seat, including booster seats, to members of the community.

### **B. Reduce Incidents of Impaired and Distracted Driving in Jackson County**

- 1. Encourage consistent enforcement and adjudications of alcohol and drug laws with a high priority on OWI enforcement and prosecution.
- 2. Emphasize traffic safety in alcohol/drug education including underage drinking and driving programs.
- 3. Encourage the development of programs and technology that would assist in reducing the number of alcohol and drug related traffic crashes, injuries and fatalities and deter repeat drinking and driving offenders.



4. Support implementation of all legislation regarding the underage drinking driver including minor in possession and purchase of alcohol.
5. Support the efforts of prevention agencies that address the issues of impaired driving and underage drinking.
6. Provide funding to high schools in Jackson County to encourage “after” prom and graduation activities to keep teens safe.

**C. Reduce Traffic Crashes in Jackson County**

1. Continue to encourage cooperation among all agencies to reduce traffic crashes related to traffic safety issues such as speeding, disregarding traffic signs/signals, impaired driving, railroad crossing violations, etc.
2. Support innovative traffic safety projects that will improve the overall traffic safety conditions in the county.
3. Support educational and enforcement activities that will reduce traffic violations and crashes.

**D. Provide Traffic Safety Education/Training Programs**

1. Promote traffic safety education in all areas including alcohol/drugs, distracted driving, occupant protection, pedestrian safety, and bicycle and motorcycle safety.
2. Assist whenever/wherever possible in preserving the mobility of an increasingly larger senior population.
3. Encourage and support educational programs for all drivers.
4. Promote public awareness of enforcement activities regarding construction workers/construction work zone safety, and emergency vehicle law.

**E. Promote/Encourage Cooperative Effort**

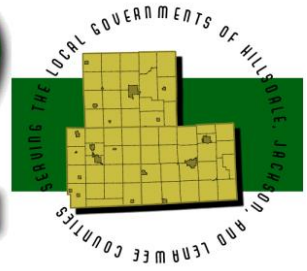
1. Continue to support the cooperation between enforcement agencies, prosecution, and the courts.
2. Promote the activities of the Michigan State Police, and Motor Carrier Division, regarding truck safety including commercial driver violations, traffic crash inspection, etc.

3. Support the continuation of regularly scheduled meetings of traffic safety related task forces and agencies involved in cooperative traffic safety programs/activities.

**F. J.T.S.P. Continuation/Funding**

1. Support continuation of court costs for maintaining the administration of the Jackson Traffic Safety Program.
2. Continue to coordinate federally funded grant programs in cooperation with the Region 2 Planning Commission.

# Region 2 Planning Commission



## NOTICE OF MEETINGS FOR 2018

### Jackson Traffic Safety Commission

Meetings will be held at

**10:30 AM**

**Jackson County Commission Chambers**

Jackson County Tower Building, 5<sup>th</sup> Floor

120 W. Michigan Avenue

Jackson MI 49201

Thursday, January 11, 2018

Thursday, April 12, 2018

Thursday, July 12, 2018

Thursday, October 11, 2018

If you have any questions, please contact Susan Richardson,  
Senior Planner, Region 2 Planning Commission

517/768-6705

[srichard@co.jackson.mi.us](mailto:srichard@co.jackson.mi.us)

## JTSP PROGRESS REPORTS

It is important that monthly progress reports accompany every billing that you submit for JTSP funds. Included with the progress reports, please attach any press releases or copies of other articles involving your project.

We would like to have these reports available for the committee members at each meeting.

1. Please list *briefly* project activities during the month of October 1, 2016 – September 30, 2017.

Several Deputies were assigned to work JUMP for FY2017. A list of activities is listed below:

Total Miles:	2308
Complaints:	47
Traffic Crashes:	6
Reports:	13
Vehicle Stops:	107
Traffic citations:	56
Verbal Warnings:	54
Arrests:	11

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Date: 9/27/17

Project Director/Coordinator: Wayne S. Bisard captain

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Deputy	Date	Hours	Cost
L. Johnson	2/15/2017	12	482.28
Laughlin	2/21/2017	12	482.28
Lewis	3/8/2017	12	482.28
Bryant	3/16/2017	12	482.28
L. Johnson	3/21/2017	12	482.28
Freeman	4/14/2017	12	482.28
Taylor	4/15/2017	12	482.28
Laughlin	4/18/2017	12	482.28
Bryant	5/5/2017	12	482.28
Freeman	5/8/2017	12	482.28
Bryant	7/18/2017	12	482.28
Jenski	8/17/2017	12	482.28
Caroffino	9/20/2017	12	482.28
Jenski	9/22/2017	12	482.28
Bryant	9/26/2017	12	482.28
<b>Total</b>			<b>7234.2</b>