



**May 14, 2026 Full Commission Meeting**  
**Agenda**

**Hillsdale City Hall**  
**97 N. Broad Street**  
**Hillsdale, MI 49242**  
**2:00 p.m.**

For further information, please contact Jacob Hurt, Executive Director at 517.768.6705

**PAGE #**

1. Call to Order
2. Approval of the May 14, 2026 Agenda – **ACTION**
3. Public Comment
4. Approval of the Full Commission Meeting Minutes for March 12, 2026 (see enclosure) – **ACTION** 3
5. Receipt of Payroll Expenses and Approval of Submitted Bills for May 14, 2026 (see enclosures) -- **ACTION** 5
6. Staff Progress Reports for March and April 2026 (see enclosures) – **DISCUSSION** 11
7. MPO/JACTS Update (see enclosures) – **DISCUSSION** 19
8. Presentation of the FY 2025 Region 2 Planning Commission Annual Audit Report, James Latham, CPA (see enclosure) – **PRESENTATION** 21
9. Other Business
  - Notice of Intent for Recreation Grants – Village of Brooklyn, Lenawee County/Dover Township, and Jackson County (see enclosures) 35
  - Notice of Intent for Joint Master Plan – Village of Concord (see enclosure) 43
  - Notice of Intent for Master Plan – Clinton Township (see enclosure) 44
  - *Fraud Alert: How Scammers Are Now Impersonating City Governments* – Planning Magazine (see enclosure) 45

\* Click Link to view the article: <http://www.region2planning.com/wp-content/uploads/2026/05/Fraud-Alert.pdf>
10. Public Comment / Commissioners' Comments
11. Adjournment

**The next Region 2 Planning Commission Full Commission meeting is scheduled for:**

**Thursday, July 9, 2026 at 2:00 p.m.**  
**at the Jackson County Tower Bldg., 120 W. Michigan Ave., 5<sup>th</sup> Floor, Jackson, MI 49201**



# Region 2 PLANNING COMMISSION

Serving Hillsdale, Jackson & Lenawee Counties

## MEETING MINUTES

**Lenawee District Library – Full Commission**  
**4459 W. U.S. 223**  
**Adrian, MI 49221**

**Thursday, March 12, 2026**

- I. **Call to Order** – Chair Penrose called the meeting to order at 2:01 p.m. A quorum was present.

Attendance:

Adams	Engle	✓ Krasny	Seegert
Anderson	Gosselin	Leonard	Shaw
Barnhart	Gould, J.	Lesinski	Shotwell
Bartley	Gould, L.	Marsh	✓ Sigers
Beach	Grabert	May	Smith
Benson	Greene	✓ Minnick, Jr.	✓ Snell
Britten	Griffin	Montrief	Spink
Burke	Gross	Murphy	✓ Swartzlander
Bush	Havican	Nickel	Thomas
✓ Bussell	Hawkins	Norman	✓ Tillotson
Calender	Hawley	O'Connor	Todd
Clark	Haystead	Overton	VanCamp
Cockroft	Heath	✓ Penrose	✓ VanDoren
Collins	Herlein	Peters	✓ Walz
Cornish	✓ Hummer	Pfeifer, C.	Way
Cousino	✓ Jancek	Pfeifer, R.	Williams
✓ Cure	✓ Jennings	Pixley	Willis
Davies	✓ Jester	Planeta	Wilson
Dickerson	Johnson	✓ Richardson, B.	Witt
Donaldson	Kastel	Richardson, R.	
Downing	Keener	Root	
Duckham	Keller	Saenz	

Key: ✓ = present

Staff Present: Brett Gatz, Jacob Hurt, Jill Liogghio, and Kade Peck

Others Present: Jeff Bell, City of Morenci Administrator

- II. **Pledge of Allegiance** – Those in attendance joined in the Pledge of Allegiance.

- III. **Approval of the March 12, 2026 Agenda** – The motion was made by Comm. Walz, supported by Comm. Snell, to approve the March 12, 2026 agenda as presented. The motion carried unanimously.
- IV. **Public Comment** – Chair Penrose requested public comment. No public comment was made.
- V. **Approval of Full Commission Meeting Minutes for January 8, 2026** – The motion was made by Comm. Jancek, supported by Comm. Swartzlander, to approve the Full Commission meeting minutes of January 8, 2026 as submitted. The motion carried unanimously.
- VI. **Receipt/Approval of Treasurer’s Report of February 28, 2026** – The motion was made by Comm. Jancek, supported by Comm. Snell, to receive the February 28, 2026 Treasurer’s Report as presented and approve payment of the March 12, 2026 submitted bills. The motion carried unanimously.
- VII. **Staff Progress Report for January and February 2026** – The January and February 2026 staff progress reports were included in the agenda packet. Mr. Hurt presented highlights from the staff progress report for the months of January and February 2026.
- VIII. **MPO/JACTS Update** – The MPO/JACTS Update was provided in the packet and Mr. Gatz provided highlights from that report.
- IX. **Lenawee Now Update, Patrick D. Farver, Executive Director.** Mr. Farver presented the Lenawee Now 2025 Quarter 4 Economic Development Report.
- X. **Approval of Executive Director Travel to Duluth, MN, for National Outdoor Recreation Conference** – Motion was made by Comm. VanDoren, supported by Comm. Jancek, to approve Executive Director travel request. The motion carried unanimously.
- XI. **Other Business** – None.
- XII. **Public Comment / Commissioners’ Comments** – Chair Penrose stated that there was no flag present in the meeting space. Comm. Hummer discussed The Exponent being sold.
- XIII. **Adjournment** – There being no further business, Chair Penrose adjourned the meeting at 2:35 p.m.

Andy Penrose  
Chair

*\* If there are errors in these minutes, please contact Jill at 517.768.6701 or [jllogghio@mijackson.org](mailto:jllogghio@mijackson.org).*

**REGION 2 PLANNING COMMISSION**  
**Treasurer's Report - Monthly Summary**  
**as of April 30, 2026**

<b>Checking Account Balance ending, March 31, 2026</b>		<b>\$ 397,889.40</b>
Deposit Summary:		
<i>April 2026 EFT Deposits</i>		\$ 6,711.25
<i>April 2026 Bank Deposits</i>		14,942.41
<i>April 2026 Adjustments</i>		(1,545.43)
Total Deposits plus Bank Balance		<u><u>\$ 417,997.63</u></u>
Expenses:		
<i>Submitted Expenses - April 2026 **</i>	\$ (6,528.36)	
<i>Interim Expenses</i>	(10,085.24)	
<i>Payroll/Related Expenses</i>	(29,960.00)	
<b>Subtotal of Expenses</b>	<u>\$ (46,573.60)</u>	<u>\$ (46,573.60)</u>
<b>Balance Checking Account ending April 30, 2026</b>		<b>\$ 371,424.03</b>
<i>Balance CD Investments ending April 30, 2026</i>		<u>\$ 118,810.82</u>
<b>Total Cash on Hand</b>		<u><u>\$ 490,234.85</u></u>

\*\*Note that this amount can include cleared checks from prior months' submitted bills.

**REGION 2 PLANNING COMMISSION**  
**Deposits and Adjustments to Cash**  
**as of April 30, 2026**

4/30/2026	<b>EFT Deposits:</b>	
	Lenawee County - FY26 quarterly dues	\$ 6,711.25
	 Subtotal - EFT Deposits	<b>\$ 6,711.25</b>
4/30/2026	<b>Check Deposits:</b>	
	Jackson County - MMP grant - services through March 2026	\$ 6,498.98
	City of Jackson - FY26 membership dues	\$ 8,443.43
	 Subtotal - Check Deposits	<b>\$ 14,942.41</b>
4/30/2026	<b>Adjustments to cash:</b>	
	<i>Bank fees - April</i>	(138.60)
	<i>Paycor fee - April</i>	(427.44)
	<i>Credit Card Charges:</i>	
	<i>Adobe Creative Cloud Services - subscriptions</i>	(381.11)
	<i>American Trails Cottonwood - dues</i>	(250.00)
	<i>Karens Uptown - supplies</i>	(33.98)
	<i>Michaels - supplies</i>	(58.18)
	<i>Jackson Coffee Co - supplies</i>	(14.66)
	<i>Adobe Systems - subscriptions</i>	(42.38)
	<i>Association of Pedestrian - dues</i>	(130.00)
	<i>Jimmy Johns - meals</i>	(98.66)
	<i>American Express card credit</i>	29.58
	 Subtotal - Adjustments to Cash	<b>\$ (1,545.43)</b>
	<b>Total Net Deposits</b>	<b>\$ 20,108.23</b>

<b>REGION 2 PLANNING COMMISSION</b> <b>INTERIM BILLING and PAYROLL EXPENSES</b> <b>as of March 31, 2026</b>
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Interim Billing for April 2026

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>Check #</u>
Jackson County	Postage March 2026	\$ 25.24	15672
MAR	Annual Dues	\$ 1,280.00	15675
Mary Ann Hubbard	Office Cleaning Post Construction	\$ 780.00	15674
Smith & Klaczkiewicz	FY 2025 Audit & OPEB	\$ 8,000.00	15678
<b>Total Interim Billing for April 2026</b>		<b>\$ 10,085.24</b>	

**Payroll & Travel Related Expenses:**

<i><b>Paid April 10, 2026</b></i>	<i>by Direct Deposit/EFT</i>		
Paycor	Payroll Disbursement	\$	14,457.33
T. Boss	Travel Reimbursement	\$	167.76
B. Gatz	Travel Reimbursement	\$	33.94
J. Hurt	Travel Reimbursement	\$	256.65
K. Peck	Travel Reimbursement	\$	17.40
	<b>Total</b>	<b>\$</b>	<b>14,933.08</b>

<i><b>Paid April 24, 2026</b></i>	<i>by Direct Deposit/EFT</i>		
Paycor	Payroll Disbursement	\$	14,898.31
T. Boss	Travel Reimbursement	\$	70.61
K. Peck	Travel Reimbursement	\$	58.00
	<b>Total</b>	<b>\$</b>	<b>15,026.92</b>

<b>Total Payroll Expenses for April 2026</b>	<b>\$ 29,960.00</b>
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**Region 2 Planning Commission  
Outstanding Accounts Receivable  
as of April 30, 2026**

Municipality/Source	Date	Inv. No.	Amount
Lenawee County - services through September 2025	11/18/2025	1006	\$ 4,304.13
MDOT - Rural Task Force - services through March 2026	4/28/2026	2602	5,615.25
MDOT - Regional Transportation Planning - services through March 2026	4/28/2026	2603	2,069.33
MDOT - Asset Management - services through March 2026	4/28/2026	4020	6,590.90
MDOT - FHWA - services through March 2026	4/28/2026	5021	79,915.95

<b><i>FY 2026 Balance as of April 30, 2026</i></b>	<b>\$ 98,495.56</b>
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**REGION 2 PLANNING COMMISSION**

**Submitted Bills**

**May 14, 2026**

<b>Vendor</b>	<b>Description</b>	<b>Amount Due</b>
<b>BC/BS</b>	Employee Health. Ins. June 2026	<b>\$ 4,335.31</b>
<b>Boom</b>	Southern MichiganMarketing/Printing/Flowchart	<b>\$ 2,788.00</b>
<b>County of Jackson</b>	Rent May 2026	<b>\$ 3,465.49</b>
<b>County of Jackson</b>	Comcast & Verizon - March-April 2026	<b>\$ 175.08</b>
<b>MissionSquare</b>	Plan #109005/#803067	<b>\$ 2,120.02</b>
<b>MissionSquare</b>	Quarterly Billing	<b>\$ 250.00</b>
<b>Rails-To-Trails</b>	Michigan Trail Guide	<b>\$ 35.00</b>
<b>SBIS</b>	Employee Group Life & AD&D - June 2026	<b>\$ 105.50</b>
<b>The Water Store</b>	Supplies April 2026	<b>\$ 29.25</b>
<b>Total Submitted Billing - May 2026</b>		<b>\$ 13,303.65</b>



# Region 2 PLANNING COMMISSION

Serving Hillsdale, Jackson & Lenawee Counties

## Staff Progress Report

*March 2026*

### Area-Wide Regional Planning Activities

#### Economic Development Activities

- **Economic Development Administration (EDA).** Staff was involved in the following activities on behalf of the R2PC Economic Development District (EDD):
  - EDA 2026 – 2028 Partnership Planning Grant, to be used to develop the 2026 – 2030 CEDS, and implementation of the CEDS.
    - Staff continued background work on the 2026 – 2030 CEDS while awaiting approval of the 2026 – 2028 Partnership Planning grant.
- **Regional Economic Development.** Staff was involved in the following activities on behalf of the R2PC Economic Development District (EDD):
  - Staff conducted demographic analysis and general research for the development of the 2026 – 2030 CEDS.
- **Southern Michigan Outdoors Initiative.** Staff continued development of the Southern Michigan Outdoors strategy to leverage regional outdoor recreation assets for economic development purposes as detailed in the 2021 – 2025 CEDS.
  - Staff conducted site visits in Hillsdale and Lenawee Counties for the Office of Rural Prosperity gravel cycling Rural Readiness Grant on March 31.
  - Staff met with Justin Gifford, Executive Director of Visit Lenawee to discuss the Southern Michigan Outdoors initiative on March 4.

#### R2PC Activities

- **R2PC Website.** Staff continued updating [www.region2planning.com](http://www.region2planning.com).
- **Training.** No activities.
- **MAR.** Staff participated in the monthly Michigan Association of Regions virtual meeting on March 10 and a virtual meeting of the MAR Executive Committee on March 27.
- **DNR Spark Grant.** No activities.
- **UGRWA.** No activities.
- **GREAT.** No activities.

## [March 2026 Staff Progress Report]

- **Upper Grand River Water Trail Committee.** No activities.
- **Active Jackson.** The Active Jackson committee met on March 18.

### Regional Transportation Planning Hillsdale, Jackson, and Lenawee Counties

- Staff participated in MDOT's monthly Rural Task Force virtual meeting on March 24.
- Staff attended the US-12 Byway Committee meeting on March 23.

### Asset Management Hillsdale, Jackson, and Lenawee Counties

- **TAMC.** Staff worked on the 2024-25 Asset Management Report for the region.
- **Training.** No activities.

### Metropolitan Area Transportation Planning Jackson Area Comprehensive Transportation Study

#### **Database Management:**

- No activities.

#### **Long-Range Planning:**

- No activities.

#### **Short-Range Planning:**

- Staff coordinated with local agencies to process administrative changes in JobNet.

#### **Program Management**

- Staff met with MDOT to discuss development of the FY 2027 UWP on March 2.
- The JACTS TAC and Policy Committees met on March 11 and 19 to approve TIP amendments.

### Local Planning Assistance

The requests from member units of government within Hillsdale, Jackson, and Lenawee Counties are listed below. These activities were conducted at cost to the individual government units requesting the service, unless alternative funding was available.

## [March 2026 Staff Progress Report]

### **Jackson County**

**County of Jackson.** *Staff provided the following service(s):*

- **County Planning Commission (JCPC).** The Jackson County Planning Commission met on March 12 and recommended approval of a zoning text amendment from Waterloo Township and recommended disapproval of a rezoning request from Henrietta Township.
- **Materials Management Plan (MMP) Committee.** Staff attended and provided administrative support for the Jackson County MMP Committee. The MMP Committee met on March 11.

**Leoni Township.** *Staff provided the following service(s):*

- **Master Plan.** No activity.

**Rives Township.** *Staff provided the following service(s):*

- **Zoning Ordinance.** Staff attended the March 23 Planning Commission meeting to provide an update on the zoning ordinance update.

**Parma Township.** *Staff provided the following service(s):*

- **Master Plan.** Staff continued work on the Parma Township Master Plan update.

**Village of Springport.** *Staff provided the following service(s):*

- **Wastewater System Update.** No activity.

### **Lenawee County**

**Village of Addison.** *Staff provided the following service(s):*

- **Zoning Map.** No activity.

**Village of Deerfield.** *Staff provided the following service(s):*

- **Master Plan and Recreation Plan.** Staff attended a kickoff meeting on March 30 to discuss updating the Village of Deerfield Master Plan and Recreation Plan.

**Village of Clinton.** *Staff provided the following service(s):*

- **Master Plan.** Staff continued work on the Village of Clinton Master Plan update.

**Adrian Charter Township.** *Staff provided the following service(s):*

- **Master Plan, Zoning Ordinance, and Recreation Plan.** Staff attended the March 24 Adrian Charter Township Planning Commission meeting to discuss the master plan, zoning ordinance, and recreation plan projects.

**Franklin Township.** *Staff provided the following service(s):*

- **Master Plan.** Staff continued work on the Franklin Township Master Plan update.

**Woodstock Township.** *Staff provided the following service(s):*

## [March 2026 Staff Progress Report]

- **Master Plan.** Staff continued work on the Woodstock Township Master Plan update.

**County of Lenawee.** *Staff provided the following service(s):*

- **County Planning Commission (LCPC).** The Lenawee County Planning Commission met on March 19<sup>th</sup> and approved a PA 116 for Ridgeway Township and 3 moratoriums for Rome, Macon, and Deerfield Townships were approved. A rezoning in Woodstock Township resulted in a tie vote and a “Lake District Overlay Zone” was approved for Cambridge Township.
- **Materials Management Plan (MMP) Committee.** Staff attended the Lenawee County MMP Committee meeting on March 4.

### ***Hillsdale County***

**County of Hillsdale.** *Staff provided the following service(s):*

- **Materials Management Plan (MMP) Committee.** No activity.

**City of Reading.** *Staff provided the following service(s):*

- **Recreation Plan.** Staff met with the City Manager and other City Staff on March 17 to discuss developing a DNR Recreation Plan for the City.

### ***Greater Irish Hills***

**Greater Irish Hills Intermunicipality Committee.** *Staff provided the following service(s):*

- **Greater Irish Hills Recreation Plan.** No activity.

# Region 2 PLANNING COMMISSION

Serving Hillsdale, Jackson & Lenawee Counties

## Staff Progress Report

*April 2026*

### Area-Wide Regional Planning Activities

#### Economic Development Activities

- **Economic Development Administration (EDA).** Staff was involved in the following activities on behalf of the R2PC Economic Development District (EDD):
  - EDA 2026 – 2028 Partnership Planning Grant, to be used to develop the 2026 – 2030 CEDS, and implementation of the CEDS.
    - Staff continued background work on the 2026 – 2030 CEDS while awaiting approval of the 2026 – 2028 Partnership Planning grant.
  - Staff participated in the EDA Chicago Regional Office (CRO) Economic Development District (EDD) quarterly call on April 22.
- **Regional Economic Development.** Staff was involved in the following activities on behalf of the R2PC Economic Development District (EDD):
  - Staff conducted demographic analysis and general research for the development of the 2026 – 2030 CEDS.
- **Southern Michigan Outdoors Initiative.** Staff continued development of the Southern Michigan Outdoors strategy to leverage regional outdoor recreation assets for economic development purposes as detailed in the 2021 – 2025 CEDS.
  - Staff met with Experience Jackson and the Michigan Office of Outdoor Recreation Industry on April 10 to discuss partnering opportunities and next steps for outdoor recreation development in Jackson County.
  - Staff met with Founded Outdoors to discuss an analysis of outdoor recreation businesses for the Southern Michigan Outdoors initiative on April 15.
  - Staff met with the City of Hudson to discuss serving as a gravel cycling hub as part of Region 2's Southern Michigan Outdoors gravel cycling Rural Readiness Grant on April 22.
  - Staff met with Brad Garmon, director of Michigan's Office of Outdoor Recreation Industry on April 28 to discuss next steps with Southern Michigan Outdoors.
  - Staff met with the City of Litchfield to discuss serving as a gravel cycling hub as part of Region 2's Southern Michigan Outdoors gravel cycling Rural Readiness Grant on April 29.

## [April 2026 Staff Progress Report]

### R2PC Activities

- **R2PC Website.** Staff continued updating [www.region2planning.com](http://www.region2planning.com).
- **Training.** No activities.
- **MAR.** Staff participated in the monthly Michigan Association of Regions meeting on April 14 in Lansing.
- **DNR Spark Grant.** No activities.
- **UGRWA.** No activities.
- **GREAT.** No activities.
- **Upper Grand River Water Trail Committee.** No activities.
- **Active Jackson.** The Active Jackson committee met on April 15.

### Regional Transportation Planning Hillsdale, Jackson, and Lenawee Counties

- Staff participated in MDOT's monthly Rural Task Force virtual meeting on April 28.
- Staff met with WATS to discuss implementing trail counters within the region on April 23.
- The Region 2 Rural Task Force met on April 29.

### Asset Management Hillsdale, Jackson, and Lenawee Counties

- **TAMC.** Staff met with the Village of Grass Lake on April 28 to discuss asset management.
- **Training.** No activities.

### Metropolitan Area Transportation Planning Jackson Area Comprehensive Transportation Study

#### Database Management:

- No activities.

#### Long-Range Planning:

- No activities.

#### Short-Range Planning:

- Staff coordinated with local agencies to process administrative changes in JobNet.

## [April 2026 Staff Progress Report]

### Program Management

- The JACTS TAC and Policy Committee did not meet in April.
- Staff attended JCDOT's Safe Streets for All (SS4A) workshop on April 28.

## Local Planning Assistance

The requests from member units of government within Hillsdale, Jackson, and Lenawee Counties are listed below. These activities were conducted at cost to the individual government units requesting the service, unless alternative funding was available.

### ***Jackson County***

**County of Jackson.** *Staff provided the following service(s):*

- **County Planning Commission (JCPC).** The Jackson County Planning Commission met on April 9<sup>th</sup> and recommended approval of a zoning text amendment from Norvell Township and recommended approval of a rezoning from Summit Township.
- **Materials Management Plan (MMP) Committee.** Staff attended and provided administrative support for the Jackson County MMP Committee. The MMP Committee met on April 8.

**Leoni Township.** *Staff provided the following service(s):*

- **Master Plan.** No activity.

**Rives Township.** *Staff provided the following service(s):*

- **Zoning Ordinance.** Staff continued work on the Rives Zoning Ordinance update.

**Parma Township.** *Staff provided the following service(s):*

- **Master Plan.** Staff continued work on the Parma Township Master Plan update.

**Village of Springport.** *Staff provided the following service(s):*

- **Wastewater System Update.** No activity.

### ***Lenawee County***

**Village of Addison.** *Staff provided the following service(s):*

- **Zoning Map.** No activity.

**Village of Deerfield.** *Staff provided the following service(s):*

- **Master Plan and Recreation Plan.** Staff continued work updating the Village of Deerfield Master Plan and Recreation Plan.

## [April 2026 Staff Progress Report]

**Village of Clinton.** *Staff provided the following service(s):*

- **Master Plan.** Staff continued work on the Village of Clinton Master Plan update.

**Adrian Charter Township.** *Staff provided the following service(s):*

- **Master Plan, Zoning Ordinance, and Recreation Plan.** Staff attended the April 21<sup>st</sup> Adrian Charter Township Planning Commission meeting to discuss the master plan, zoning ordinance, and recreation plan projects.

**Franklin Township.** *Staff provided the following service(s):*

- **Master Plan.** Staff continued work on the Franklin Township Master Plan update.

**Raisin Charter Township.** *Staff provided the following service(s):*

- **Master Plan.** Staff attended the April 14<sup>th</sup> Raisin Charter Township Planning Commission meeting to discuss the on the Raisin Township Master Plan update.

**Woodstock Township.** *Staff provided the following service(s):*

- **Master Plan.** Staff met on April 2<sup>nd</sup> to discuss the Woodstock Township Master Plan update.

**County of Lenawee.** *Staff provided the following service(s):*

- **County Planning Commission (LCPC).** The Lenawee County Planning Commission met on April 16<sup>th</sup> where two zoning amendments for Clinton and Medina Townships were approved. In addition, 4 PA 116s from Ogden, two from Ridgeway, and Riga Townships were approved.
- **Materials Management Plan (MMP) Committee.** Staff attended the Lenawee County MMP Committee meeting on April 1.

### **Hillsdale County**

**County of Hillsdale.** *Staff provided the following service(s):*

- **Materials Management Plan (MMP) Committee.** No activity.

**City of Reading.** *Staff provided the following service(s):*

- **Recreation Plan.** No activity.

### **Greater Irish Hills**

**Greater Irish Hills Intermunicipality Committee.** *Staff provided the following service(s):*

- **Greater Irish Hills Recreation Plan.** No activity.

# Region 2 PLANNING COMMISSION

Serving Hillsdale, Jackson & Lenawee Counties

## Transportation Report March and April 2026

### Jackson Area Comprehensive Transportation Study FY 2026-2029 TIP Amendments

#### March 2026:

FY	Job #/ Phase	Agency	Project Name	Work Type	Federal Budget	State Budget	Local Budget	Total Phase Cost	Amendment Type
2026	216492 NI	JATA	Transit Capital	Van Purchase	\$104,000	\$26,000	\$0	\$130,000	Phase Add
2026	216539 NI	JATA	Transit Capital	Facility Improve- ments	\$104,827	\$26,207	\$0	\$131,034	Phase Add
2026	220815 NI	JATA	Transit Capital	Van Replacement	\$191,866	\$47,967	\$0	\$239,833	Phase Add
2026	226284 PE	MDOT	M-60	Single Chip Seal and Fog Seal	\$57,295	\$12,705	\$0	\$70,000	Phase Add
2026	226284 CON	MDOT	M-60	Single Chip Seal and Fog Seal	\$5,754,055	\$1,275,945	\$0	\$7,030,000	Phase Add
2026	226408 OPS	MDOT	Various Loca- tions	Local Agency load ratings and other related tasks	\$275,834	\$0	\$61,166	\$337,000	Phase Add

### Region 2 Rural Task Force Hillsdale, Jackson, and Lenawee Counties

- Hillsdale County Road Commission
  - JN 223131 – Increase federal funding to \$979,000.
- Jackson County Department of Transportation
  - JN 223501 – Decrease federal funding to \$1,170,000; decrease state funding to \$207,808.
- Village of Brooklyn
  - JN 223372 – Decrease federal funding to \$155,000.

- Lenawee County Road Commission
  - JN 223102 – Increase federal funding to \$501,000.
  - JN 223104 – Increase federal funding to \$416,000.
  - JN 223105 – Increase federal funding to \$370,000.
- Lenawee Public Transportation Authority
  - Add facility improvements project from illustrative list; \$8,000 Federal, \$2,000 State, \$10,000 Total.

**Major Takeaways from September 30, 2025 Audit Report as highlighted throughout the report:**

- Independent Auditor’s Report, where the auditor expresses an opinion on the financial statements, **is the best opinion we can receive**. The auditor states that “the financial statements ... in all material respects present fairly the financial position” of the Region 2 Planning Commission.
- The Statement of Net Position, among other things, shows that our reserves available are \$308,467, which is a decrease of \$26,095 from the prior year.
- The funding level of our Retiree Healthcare Plan is 115.12%, which is way higher than State of Michigan minimum requirements.
- The Auditor did not identify any deficiencies in our system if internal control over financial matters that were considered material weaknesses.
- The results of the audit testing did not disclose any instances of noncompliance or other matters.
- The Auditor encountered no significant difficulties and had no disagreements with management during the course of the audit.

James Latham, accountant for Region 2 Planning Commission





SMITH & KLACZKIEWICZ, PC  
CERTIFIED PUBLIC ACCOUNTANTS

THOMAS J. SMITH, CPA  
(989) 751-1167

ROBERT R. KLACZKIEWICZ, CPA  
(989) 751-3064

A VETERAN OWNED BUSINESS

**INDEPENDENT AUDITOR'S REPORT**

To the Board of Commissioners  
Region 2 Planning Commission  
Jackson, Michigan

**Report on the Audit of the Financial Statements**

***Opinions***

We have audited the accompanying financial statements of the business-type activities and the aggregate remaining fund information of the **Region 2 Planning Commission**, as of and for the year ended September 30, 2025, and the related notes to the financial statements, which collectively comprise the **Region 2 Planning Commission's** basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the business-type activities and the aggregate remaining fund information of the **Region 2 Planning Commission**, as of September 30, 2025, and the changes in financial position, and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Basis for Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the **Region 2 Planning Commission** and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the **Region 2 Planning Commission's** ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the ***Region 2 Planning Commission's*** internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the ***Region 2 Planning Commission's*** ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and the required supplementary information, as identified in the table of contents be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the

limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### ***Supplementary Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the ***Region 2 Planning Commission's*** basic financial statements. The schedule of revenues, expenses and changes in fund net position are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. **In our opinion, the schedule of revenues, expenses and changes in fund net position are fairly stated, in all material respects, in relation to the basic financial statements as a whole.**

Management is responsible for the other information included in the annual report. The schedule of project element expenses and changes in fund net position and schedule of final indirect cost rate but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or form any assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated March 16, 2026 on our consideration of the ***Region 2 Planning Commission's*** internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the ***Region 2 Planning Commission's*** internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering ***Region 2 Planning Commission's*** internal control over financial reporting and compliance.

### ***Implementation of GASB Statement No. 101***

As described in Note A, the Planning Commission implemented the provisions of GASB Statement No. 101, *Compensated Absences* in the current year. Our opinion is not modified with respect to this matter.

*Smith + Klayhewicz PC*

***Saginaw, Michigan***

March 16, 2026

# Region 2 Planning Commission

## Statement of Net Position

September 30, 2025

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### Assets

Current assets:	
Cash and cash equivalents	\$ 320,976
Due from other governments	201,478
Prepaid items	11,947
Total current assets	<u>534,401</u>
Net OPEB asset	6,277
Investments	118,811
Total assets	<u>659,489</u>

### Liabilities

Current liabilities:	
Accounts payable	6,160
Due to other governments	175,566
Accrued expenses	10,542
Unearned revenue	134,735
Accrued compensated absences	24,019
Total current liabilities	<u>351,022</u>

### Net Position

Restricted for OPEB	6,277
Unrestricted	<u>302,190</u>
Total net position	<u>\$ 308,467</u>

*The accompanying notes are an integral part of these financial statements.*

# Region 2 Planning Commission

## Statement of Revenues, Expenses and Changes in Fund Net Position

For the Year Ended September 30, 2025

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### Revenues

Grants:

Federal	\$ 425,250
Local	53,782
Membership and service fees	208,593
Other revenues	4,306
Total revenues	<u>706,574</u>

### Expenses

Salaries and wages	207,951
Employee fringe benefits	73,260
Other direct costs	158,561
Indirect costs	292,897
Total expenses	<u>732,669</u>

**Increase (decrease) in net position** **(26,095)**

### Net position

Beginning of year	<u>334,562</u>
End of year	<u>\$ <b>308,467</b></u>

*The accompanying notes are an integral part of these financial statements.*

**Region 2 Planning Commission**  
**Required Supplementary Information**  
**Retiree Healthcare System Schedule of Changes in the**  
**Planning Commission's Net OPEB Liability and Related Ratios**  
*Last 10 Fiscal Years Ended September 30*

	<u>2025</u>	<u>2024</u>	<u>2023</u>	<u>2022</u>	<u>2021</u>
<b>Total OPEB liability</b>					
Service cost	\$ 3,761	\$ 3,540	\$ 2,908	\$ 3,309	\$ 3,364
Interest	137	129	63	71	74
Changes of benefit terms	-	-	-	-	-
Differences between expected and actual experience	-	-	-	-	-
Changes in assumptions	-	-	-	-	-
Benefit payments	(2,400)	(4,800)	(4,800)	(4,400)	(2,400)
Other	3,082	(56,731)	34,828	(3,186)	10,339
Net change in total OPEB liability	<u>4,580</u>	<u>(57,862)</u>	<u>32,999</u>	<u>(4,206)</u>	<u>11,377</u>
Total OPEB liability - beginning	36,939	94,801	61,802	66,008	54,631
Total OPEB liability - ending	<u>\$ 41,519</u>	<u>\$ 36,939</u>	<u>\$ 94,801</u>	<u>\$ 61,802</u>	<u>\$ 66,008</u>
<b>Plan fiduciary net position</b>					
Contributions - employer	\$ 2,400	\$ 14,800	\$ 19,800	\$ 4,400	\$ 2,400
Contributions - member	-	-	-	-	-
Net investment income (loss)	4,343	5,355	3,545	(3,094)	5,397
Benefit payments, including refunds of member contributions	(2,400)	(4,800)	(4,800)	(4,400)	(2,400)
Administrative expenses	(93)	(69)	(64)	(43)	(50)
Other	-	(4,800)	(4,800)	(4,800)	(4,800)
Net change in fiduciary net position	<u>4,250</u>	<u>10,486</u>	<u>13,681</u>	<u>(7,937)</u>	<u>547</u>
Fiduciary net position - beginning	43,546	33,060	19,379	27,316	26,769
Fiduciary net position - ending	<u>\$ 47,796</u>	<u>\$ 43,546</u>	<u>\$ 33,060</u>	<u>\$ 19,379</u>	<u>\$ 27,316</u>
<b>Net OPEB liability (asset) - ending</b>	<u>\$ (6,277)</u>	<u>\$ (6,607)</u>	<u>\$ 61,741</u>	<u>\$ 42,423</u>	<u>\$ 38,692</u>
Fiduciary net position as a percentage of the total OPEB liability	<b>115.12%</b>	117.89%	34.87%	31.36%	41.38%
Covered-employee payroll	\$ 281,424	\$ 279,448	\$ 141,966	\$ 196,936	\$ 245,398
Net OPEB liability (asset) as percentage of covered-employee payroll	-2.23%	-2.36%	43.49%	21.54%	15.77%

\* GASB Statement No. 75 was implemented as of September 30, 2018. Information before the implementation date is not available. Additional years will be presented on this schedule on a prospective basis.



**Independent Auditor's Report on Internal Control Over Financial Reporting  
and on Compliance and Other Matters Based on an Audit of Financial Statements  
Performed in Accordance with *Government Auditing Standards***

To the Board of Commissioners  
Region 2 Planning Commission  
Jackson, Michigan

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the business-type activities and the aggregate remaining fund information of the **Region 2 Planning Commission**, as of and for the year ended September 30, 2025, and the related notes to the financial statements, which collectively comprise the **Region 2 Planning Commission's** basic financial statements and have issued our report thereon dated March 16, 2026.

**Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered **Region 2 Planning Commission's** internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the **Region 2 Planning Commission's** internal control. Accordingly, we do not express an opinion on the effectiveness of the **Region 2 Planning Commission's** internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, **during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses.** However, material weaknesses may exist that have not been identified.

**Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether *Region 2 Planning Commission's* financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. **The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.**

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Planning Commission's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Planning Commission's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Smith + Klaczynski PC*

***Saginaw, Michigan***

March 16, 2026



SMITH & KLACZKIEWICZ, PC  
CERTIFIED PUBLIC ACCOUNTANTS

THOMAS J. SMITH, CPA  
(989)751-1167

ROBERT R. KLACZKIEWICZ, CPA  
(989)751-3064

A VETERAN OWNED BUSINESS

March 16, 2026

To the Board of Commissioners  
Region 2 Planning Commission  
Jackson, Michigan

We have audited the financial statements of the business-type activities and the aggregate remaining fund information of the **Region 2 Planning Commission** for the year ended September 30, 2025. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated September 23, 2025. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

*Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the **Region 2 Planning Commission** are described in Note A to the financial statements. As described in Note A to the financial statements, the **Region 2 Planning Commission** adopted the provisions of Government Accounting Standards Board (GASB) Statement No. 101, *Compensated Absences*.

Except for the effects of implementing GASB Statement No. 101, no new accounting policies were adopted and the application of existing policies was not changed during the fiscal year ended September 30, 2025. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the **Region 2 Planning Commission's** financial statements were:

Management's estimate of the useful lives of depreciable assets is based on the length of time it is believed that those assets will provide some economic benefit in the future. We evaluated the key factors and assumptions used to develop the useful lives of those assets in determining that they are reasonable in relation to the financial statements taken as a whole.

Management's estimate of the accrued compensated absences is based on current vested hours in employee banks, current hourly rates and policies regarding payment of accrued compensated absences upon separation from employment. We evaluated the key factors and assumptions used to develop the estimate in determining that they are reasonable in relation to the financial statements taken as a whole.

The assumptions used in the actuarial valuations of the Organization's other postemployment benefit plans are based on historical trends and industry standards. We evaluated the key assumptions used to prepare the valuations in determining that they are reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

#### *Difficulties Encountered in Performing the Audit*

We encountered no significant difficulties in dealing with management in performing and completing our audit.

#### *Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

#### *Disagreements with Management*

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

#### *Management Representations*

We have requested certain representations from management that are included in the management representation letter dated March 16, 2026.

#### *Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the **Region 2 Planning Commission's** financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

#### *Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the **Region 2 Planning Commission's** auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

### Other Matters

We applied certain limited procedures to the management's discussion and analysis and retiree healthcare system schedule of changes in the Planning Commission's net OPEB liability and related ratios, schedule of employer's net OPEB liability, retiree healthcare system schedule of Planning Commission contributions and schedule of investment returns which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were not engaged to report on other supplementary information as listed in the table of contents, which accompany the financial statements but are not RSI. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

### Restrictions on Use

This information is intended solely for information and use of Board of Commissioners and management of ***Region 2 Planning Commission*** and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

*Smith + Klaehowitz PC*

***Saginaw, Michigan***





## NOTICE OF INTENT FOR RECREATION GRANT PROJECTS

*This information is requested by authority of Part 703, Act 451 of 1994, as amended, to be considered for a LWCF grant.*

Name of Project Swain Memorial Park Acquisition	Date 3/18/2026	County Jackson
Identity of the applicant agency, organization, or individual: Village of Brooklyn		
Indicate below the representative of the applicant to contact for additional information regarding this Notice:		
Name Matt Swartzlander	Telephone Number (including area code) 517-592-2591	E-mail Address manager@villageofbrooklyn.com
Address (Street/PO Box), City, State, ZIP Code 121 N. Main St., PO Box 90, Brooklyn, MI 49230		
Agency from which will be sought: <input checked="" type="checkbox"/> Michigan Department of Natural Resources		Name of Program <input type="checkbox"/> Land and Water Conservation Fund <input checked="" type="checkbox"/> Natural Resources Trust Fund
Estimated Federal Cost \$	Estimated State Cost \$ 100,000	Estimated Other Cost \$ 100,000 (Donated Land Value)
Total Cost \$ 200,000		
Estimated date by which time the applicant expects to formally file an application 4/1/2026		
Geographic location of the project to be assisted (indicate specific location as well as city or county. Attach map if necessary) Swain Memorial Park at Tecumseh and River Streets in Brooklyn, Jackson County.		
Brief description of the proposed project. This will help the clearinghouse identify agencies of state or local government having plans, programs, or projects that might be affected by the proposed project:  The Village of Brooklyn is proposing the acquisition of an adjacent parcel (#000-20-19-152-002-01) west of Swain Memorial Park. This parcel has been vacant since at least 2000 and is a prime location to expand upon the park's recreation opportunities. This project is identified in the Village's Parks & Recreation Plan, and the Village has received a Willing Seller Letter from the property owner to donate fifty percent (50%) of the property value as a match to the \$100,000 that the Village is requesting.		
Type of project Acquisition	General size of scale project 0.906 Acres	
Purpose of project The purpose of this project is to expand Village park space, create a park entrance on M-50/Main Street, and provide additional recreational opportunities to the community.		
Beneficiaries (persons or institutions benefited) Village of Brooklyn residents, visitors, and surrounding community.		
Indicate the relationship of this project to plans, programs, and other activities of your agency and other agencies (attach separate sheet if necessary): This project aligns with the Village's 5-Year Parks & Recreation Plan, as well as with regional plans that prioritize increasing recreational opportunities. Other plans include the Greater Irish Hills Recreation Plan and the Jackson County Recreation Plan.		



## NOTICE OF INTENT FOR RECREATION GRANT PROJECTS

*This information is requested by authority of Part 703, Act 451 of 1994, as amended, to be considered for a LWCF grant.*

Name of Project Weatherwax Park Development	Date 3/18/2026	County Jackson
Identity of the applicant agency, organization, or individual: Village of Brooklyn		
Indicate below the representative of the applicant to contact for additional information regarding this Notice:		
Name Matt Swartzlander	Telephone Number (including area code) 517-592-2591	E-mail Address manager@villageofbrooklyn.com
Address (Street/PO Box), City, State, ZIP Code 121 N. Main St., PO Box 90, Brooklyn, MI 49230		
Agency from which will be sought: <input checked="" type="checkbox"/> Michigan Department of Natural Resources		Name of Program <input type="checkbox"/> Land and Water Conservation Fund <input checked="" type="checkbox"/> Natural Resources Trust Fund
Estimated Federal Cost \$	Estimated State Cost \$ 300,000	Estimated Other Cost \$ 100,000 (Local match)
Total Cost \$ 400,000		
Estimated date by which time the applicant expects to formally file an application 4/1/2026		
Geographic location of the project to be assisted (indicate specific location as well as city or county. Attach map if necessary) Weatherwax Park, northeast corner of Monroe and Water Streets in Brooklyn, Jackson County.		
Brief description of the proposed project. This will help the clearinghouse identify agencies of state or local government having plans, programs, or projects that might be affected by the proposed project:  The Village of Brooklyn is redeveloping Weatherwax Park to increase flexibility of the park for public events and daily use. The Village is applying for funding to initiate Phase I of a two phase project. Phase I will include the demolition of all current features at the site, the development of a parking lot on the west side of the parcel and along Monroe Street, and the addition of green space on the east side along the Kedron Drain.		
Type of project Development	General size of scale project 0.68 Acres	
Purpose of project  The purpose of this project is to create an accessible, flexible park space in Brooklyn's downtown that can be used for public events and daily use while improving access to the Kedron and maintaining parking.		
Beneficiaries (persons or institutions benefited)  Village of Brooklyn residents, visitors, and surrounding community.		
Indicate the relationship of this project to plans, programs, and other activities of your agency and other agencies (attach separate sheet if necessary): This project aligns with the Village's 5-Year Parks & Recreation Plan, as well as with regional plans that prioritize increasing recreational opportunities. Other plans include the Greater Irish Hills Recreation Plan and the Jackson County Recreation Plan.		



GRETCHEN WHITMER  
GOVERNOR

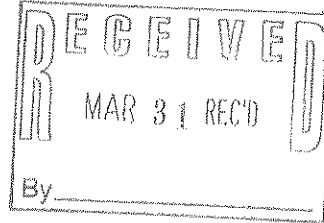
STATE OF MICHIGAN  
DEPARTMENT OF NATURAL RESOURCES  
LANSING



M. SCOTT BOWEN  
DIRECTOR

March 24, 2026

Region 2 Planning Commission  
Jackson County Tower Bldg., 9<sup>th</sup> Floor  
120 W. Michigan Ave.  
Jackson, MI 49201



To whom it may concern:

Please find enclosed the Notice of Intent form for the following Department of Natural Resources (DNR) recreation grant application submitted for funding consideration under the Michigan Natural Resources Trust Fund (MNRTF) programs for 2026.

TF26-0096 – Western Lake Erie Basin Pilot Project Addition

Please feel free to contact me with any questions or comments related to this project. I can be reached via email, phone, or in writing at DNR Wildlife Division, 4166 Legacy Parkway, Lansing, MI 48911.

Thank you for your consideration. Please contact me if you need additional information.

Sincerely,

Valerie Frawley  
Public Land Matters Biologist  
Wildlife Division  
517-420-3916  
[frawleyv@michigan.gov](mailto:frawleyv@michigan.gov)

enclosures



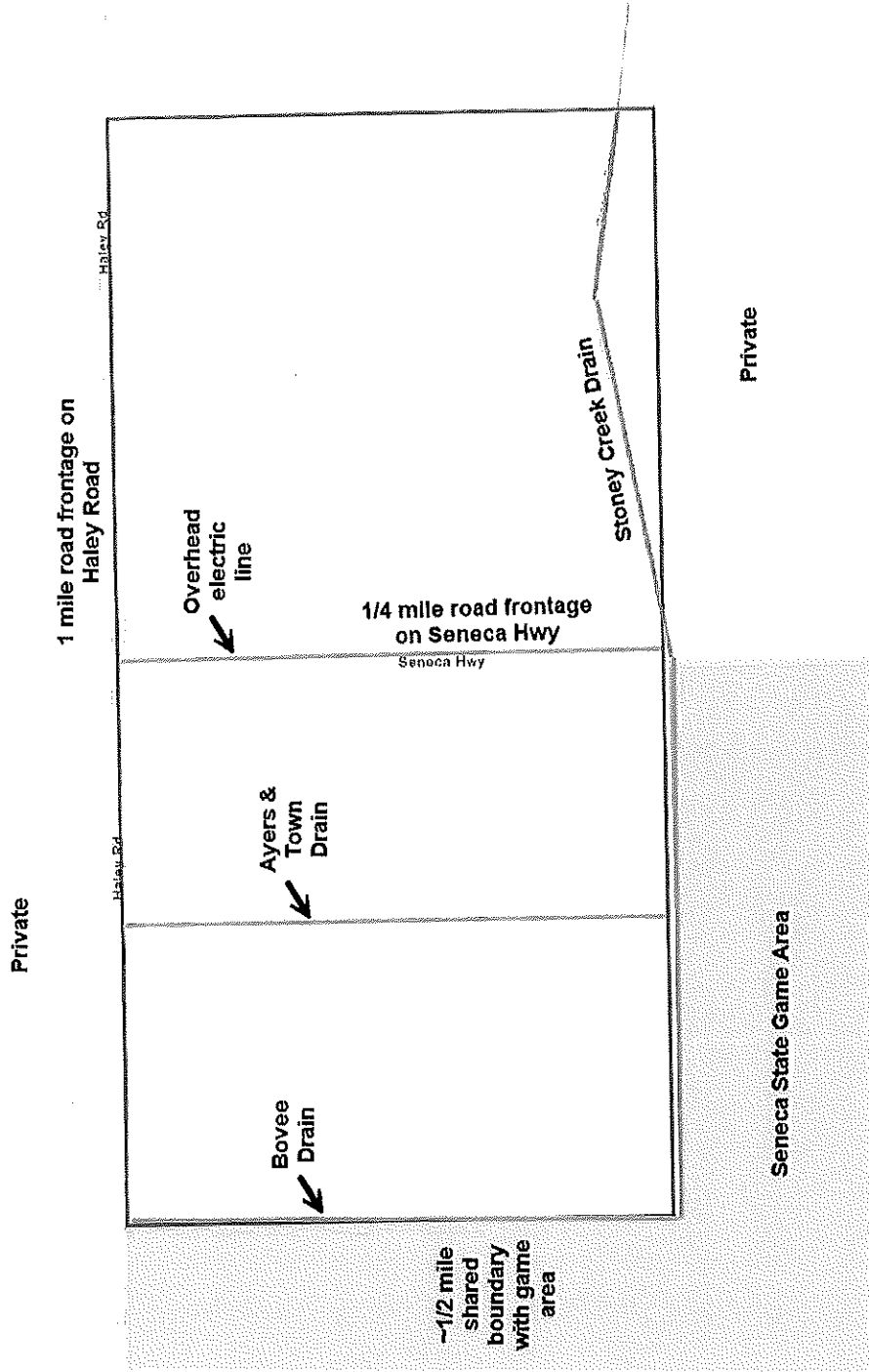
## NOTICE OF INTENT FOR RECREATION GRANT PROJECTS

*This information is requested by authority of Part 703, Act 451 of 1994, as amended, to be considered for a LWCF grant.*

Name of Project TF26-0096 – Western Lake Erie Basin Pilot Project Addition		Date 3/24/26	County Lenawee
Identity of the applicant agency, organization, or individual: Michigan Department of Natural Resources Wildlife Division 515 W. Allegan Street Lansing MI 48909-7944			
Indicate below the representative of the applicant to contact for additional information regarding this Notice:			
Name Valerie Frawley		Telephone Number (including area code) 517-420-3916	E-mail Address frawleyv@michigan.gov
Address (Street/PO Box), City, State, ZIP Code DNR Lansing Customer Service Center, 4166 Legacy Parkway, Lansing, MI 48911			
Agency from which will be sought: <input checked="" type="checkbox"/> Michigan Department of Natural Resources		Name of Program <input type="checkbox"/> Land and Water Conservation Fund <input checked="" type="checkbox"/> Natural Resources Trust Fund	
Estimated Federal Cost \$	Estimated State Cost \$ 550,000	Estimated Other Cost \$	Total Cost \$ 550,000
Estimated date by which time the applicant expects to formally file an application April 1, 2026			
Geographic location of the project to be assisted (Indicate specific location as well as city or county. Attach map if necessary) Lenawee County, Dover Township T07S R02E Sections 33 and 34 see attached map			
Brief description of the proposed project. This will help the clearinghouse identify agencies of state or local government having plans, programs, or projects that might be affected by the proposed project: Potential land acquisition to be incorporated into the Seneca State Game Area. The property will be open to the public and managed by the DNR Wildlife Division.			
Type of project Land acquisition		General size of scale project 77 acres	
Purpose of project To acquire 77 acres for the Seneca State Game Area. Once acquired, the land will be incorporated into the larger wetland project designed to improve water quality, reduce phosphorus runoff, and enhance wildlife habitat. The surrounding landscape is dominated by row-crop agriculture, and the project area has experienced extensive historical drainage. As a result, phosphorus-rich runoff currently moves quickly through the system, contributing to harmful algal blooms in the Western Lake Erie Basin. By securing these parcels, the DNR will be able to restore and manage the site as part of a larger, connected wetland complex designed to intercept and retain nutrient-laden waters.			
Beneficiaries (persons or institutions benefited) This acquisition will benefit the public by providing additional public access to Michigan's natural resources and by preserving existing green space for current and future generations to enjoy. The wetland project will help improve water quality.			
Indicate the relationship of this project to plans, programs, and other activities of your agency and other agencies (attach separate sheet if necessary): This project would help us meeting goals in the DNR Managed Land Strategy (e.g., provide quality outdoor public recreation opportunities, protect natural and cultural resources for future generations). This project would also help us meet goals set in the Wildlife Division Strategic Plan (e.g., protect, manage, and enhance lands for wildlife and connect people to wildlife and public lands).			

**Boundary Map – TF26-0096**

Lenawee County  
Adjacent to Seneca State Game Area  
T07S R02E Sections 33 and 34







## NOTICE OF INTENT FOR RECREATION GRANT PROJECTS

*This information is requested by authority of Part 703, Act 451 of 1994, as amended, to be considered for a LWCF grant.*

Name of Project	Date	County
Identity of the applicant agency, organization, or individual:		
Indicate below the representative of the applicant to contact for additional information regarding this Notice:		
Name	Telephone Number (including area code)	E-mail Address
Address (Street/PO Box), City, State, ZIP Code		
Agency from which will be sought:		Name of Program
<input type="checkbox"/> Michigan Department of Natural Resources		<input type="checkbox"/> Land and Water Conservation Fund <input type="checkbox"/> Natural Resources Trust Fund
Estimated Federal Cost \$	Estimated State Cost \$	Estimated Other Cost \$
Total Cost \$		
Estimated date by which time the applicant expects to formally file an application		
Geographic location of the project to be assisted (indicate specific location as well as city or county. Attach map if necessary)		
Brief description of the proposed project. This will help the clearinghouse identify agencies of state or local government having plans, programs, or projects that might be affected by the proposed project:		
Type of project	General size of scale project	
Purpose of project		
Beneficiaries (persons or institutions benefited)		
Indicate the relationship of this project to plans, programs, and other activities of your agency and other agencies (attach separate sheet if necessary):		



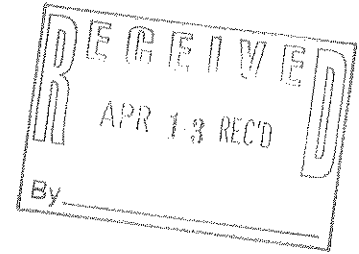
## NOTICE OF INTENT FOR RECREATION GRANT PROJECTS

*This information is requested by authority of Part 703, Act 451 of 1994, as amended, to be considered for a LWCF grant.*

Name of Project Renovation of Swains Lake County Park and Fishing Access		Date 3/13/2026	County Jackson
Identity of the applicant agency, organization, or Individual:  			
Indicate below the representative of the applicant to contact for additional information regarding this Notice:			
Name Kyle Lewis		Telephone Number (including area code) 517-768-2919	E-mail Address klewis@mijackson.org
Address (Street/PO Box), City, State, ZIP Code 128 W. Ganson St. Jackson MI 49201			
Agency from which will be sought: <input checked="" type="checkbox"/> Michigan Department of Natural Resources		Name of Program <input type="checkbox"/> Land and Water Conservation Fund <input checked="" type="checkbox"/> Natural Resources Trust Fund	
Estimated Federal Cost \$	Estimated State Cost \$ 276,000	Estimated Other Cost \$ 276,000	Total Cost \$ 552,000
Estimated date by which time the applicant expects to formally file an application prior to the April 1, 2025 deadline			
Geographic location of the project to be assisted (indicate specific location as well as city or county. Attach map if necessary) Swains Lake County Park 7400 Pulaski Rd. Concord, MI 49237			
Brief description of the proposed project. This will help the clearinghouse identify agencies of state or local government having plans, programs, or projects that might be affected by the proposed project: The proposed grant application includes renovation of the existing parking lot and non-motorized trail, and the addition of a fishing pier.			
Type of project development		General size of scale project Swains Lake County Park is 25 Acres	
Purpose of project Development to to renovate the existing parking lot and non-motorized trail, which will improve accessibility. And, development with the addition of a fishing pier to create a new opportunity for park users and provide better access to Swains Lake.			
Beneficiaries (persons or institutions benefited) Parks users, all residents of Jackson County and beyond			
Indicate the relationship of this project to plans, programs, and other activities of your agency and other agencies (attach separate sheet if necessary): This project relates to the goals in our 5-Year Parks and Recreation Plan			

# Village of Concord

110 HANOVER STREET  
P. O. BOX 306  
CONCORD, MI 49237-0306  
(517) 524-8534  
FAX (517) 524-7194



**Date:** April 3, 2026

**Subject:** Notice of Intent to Prepare a Joint Master Plan

To Whom It May Concern,

Please be advised that the Village of Concord and Concord Township have initiated the process of preparing a new Joint Master Plan. This notification is being sent to you in accordance with the Michigan Planning Enabling Act (Public Act 33 of 2008, as amended), which requires that a planning commission send notice of its intent to prepare a master plan to all adjacent municipalities, the county planning commission, regional planning commissions, and relevant public utility and transportation agencies:

- **Adjacent Municipalities:** Spring Arbor Township; Pulaski Township; Parma Township & Albion Township
- **Regional & Transportation Agencies:** Region II Planning Commission; Jackson County Department of Transportation (JDOT) & Michigan Department of Transportation (MDOT)
- **Public Utility & Communications Companies:** Consumers Energy; SEMCO Energy; Frontier Communications; WOW! & AT&T

The Village of Concord and Concord Township recognize the value of regional coordination and planning. By working cooperatively on a Joint Master Plan, our goal is to establish a unified vision for future land use, infrastructure, economic development, and preservation of community character across both jurisdictions. We welcome your cooperation, input, and comments throughout this process. As required by the Michigan Planning Enabling Act, a draft of the Joint Master Plan will be forwarded to your organization for review and comment once it has been prepared and authorized for distribution by our respective boards. In the meantime, if you have any preliminary questions, comments, or information that should be considered during the initial planning phases, please direct all correspondence to:

Village of Concord President Jeremiah Bush  
PO Box 306 / 110 Hanover St.  
(517) 524-8534 / [jbush@villageofconcord.com](mailto:jbush@villageofconcord.com)

We look forward to collaborating with you to ensure a comprehensive and well-coordinated planning effort. Thank you for your time and anticipated cooperation.

Sincerely,

A handwritten signature in black ink, appearing to read "JBush", written over a faint, larger signature.

**Jeremiah Bush**  
Village of Concord President

A handwritten signature in black ink, appearing to read "David Saenz", written over a faint, larger signature.

**David Saenz**  
Concord Township Supervisor

## **Notice of Intent to Prepare a Master Plan**

Region 2 Planning Commission  
120 West Michigan Ave  
Jackson, MI 49201

Kim Scott, Secretary Clinton Township Planning Commission

May 5, 2026

This notice is to inform you that the Clinton Township Planning Commission is preparing to update its existing master plan.

In accordance with Section 39 of the Michigan Planning Enabling Act, Public Act 33 of 2008, MCL 125.3839, this notice is to inform our neighboring local governments, planning entities, and any public utilities and railroad companies of Clinton Township's intent to amend our master plan.

The Clinton Township Planning Commission welcomes your cooperation and comments on the proposed plan. The Clinton Township Planning Commission will send you a copy of the proposed master plan as soon as we have completed the draft for review.

If you would like to receive the draft copy of the master plan in digital format, please submit a written request via email and include an email address. This office prepares all its digital documents in PDF format.

Any comments you submit may be sent in digital format via email to:  
**clerk@twpofclinton.com**

Under MCL 125.3841(2)(f), each public utility company and railroad company owning or operating a public utility or railroad within the local unit of government, and any government entity that registers its name and address for this purpose with the secretary of the planning commission, shall reimburse the township for any copying and postage costs incurred in receiving a hard copy of the proposed master plan or final master plan.

PLANNING MAGAZINE

April 20, 2026

By PATRICK SISSON

# Fraud Alert: How Scammers Are Now Impersonating City Governments

*Planning departments are rethinking digital security as a swarm of imposters scrape public records to send clients fake invoices.*

This past September, contractor Rochon Corporation received good news about its bid to install a digital sign at a Minneapolis middle school. An email apparently from city planner Ben Carrier said the company's sign variance was recommended for approval, and if Rochon paid an attached invoice for \$4,800, it could avoid administrative delays on the way to final authorization.

The email noted that instructions for wiring payment would be sent separately, since "all correspondence associated with this



Phishing emails have become more polished, with names, seals, and dummy signatures of real officials. Illustration by Catherine Bixler.

case must be conducted via email" for "accountability, transparency, and ease of auditing."

Rochon Corporation's staff quickly clocked the message as a fake. Although Carrier was a real person, his email address wasn't Planning-Dept.CityOffMinneapolisMN@usa.com. While the other details of the request were spot on, a fee of that amount — paid through a wire transfer, of all things — was not standard operating procedure, since the city relies on in-person or over-the-phone credit card payments.

Since May 2025, a growing number of phishing emails have hit inboxes throughout Minneapolis, says city planning director Meg McMahan, AICP. "It just stuck out to us, because the amount of detail that they had was alarming," she says.

Cyber-enabled fraud crimes like this one continue to rise. In 2025, the FBI reported a nearly 87 percent increase in scams involving government impersonation (a total of 32,424 incidents), according to the Internet Crime Report data released in April 2026. It was the fifth-most common of these types of crimes, resulting in a loss of approximately \$798 million. Meanwhile, similar attacks — categorized as business email compromises — targeting businesses or individuals to get unauthorized transfers of funds were the seventh-most common type (24,768 incidents), but accounted for a loss of more than \$3 billion.

"The public sector is not immune to this," writes *Government Technology* in [an article](#) about the release of the report. "Arlington, Massachusetts, lost \$446,000 in 2024 after cyber criminals monitored email and sent fraudulent payment requests posing as a vendor. More recently, a North Dakota school district lost \$4.92 million in a similar scam involving redirected payments."

## Phishing attempts on the rise

This new form of phishing — using public planning data to compose counterfeit emails requesting money — has gone nationwide. In many cases, the phishing emails come within hours or days of public meetings or website postings.

According to news reports and interviews with planning officials, dozens of departments have reported such attempts, from small cities like [Martinsburg, West Virginia](#), to Miami, Houston, and [Las Vegas](#).

Several planners say these emails are increasingly sophisticated, with seemingly official seals, references to municipal and state statutes, and phony signatures. However, there are tells — like odd payment requests, subpar graphic design, and fake email addresses. Several cities also have reported the use of the @usa.com domain.

Timely payment of this fee is necessary to **streamline the approval process** and ensure that your application is placed on the proper hearing agenda without administrative delays.


### Next Steps for Applicant

1. **Reply to this email** to formally request the wire transfer instructions for payment of the attached invoice.
2. **Settle the invoice** promptly upon receiving the wire instructions.
3. **Return a copy of the payment receipt** by email for confirmation and audit purposes.

For accountability, transparency, and ease of auditing, please note that **all correspondence associated with this case must be conducted via email**. This ensures accurate record keeping and inclusion in the official agenda file.

We appreciate your prompt attention to this matter and your cooperation in helping us move your application forward. Once the payment has been confirmed, our office will proceed without delay to advance the approval recommendation.

Sincerely,



City Planner

Minneapolis City Planning Department

An email, excerpted above, requesting a variance application fee be paid via wire transfer was quickly shared with Minneapolis' Community Planning and Economic Development Department — who the scammer was impersonating. Image courtesy of City of Minneapolis.

In Montclair, New Jersey, the local detective bureau is investigating phishing attempts that used the @usa.com domain, according to [Montclair Local](#). David Genova, principal of Greenwood Development, a local real estate development firm, was confused when a fake email requesting a wire transfer appeared in his inbox late last year.

"I've done 30-plus projects in town, and I've never seen an email like this, and I've already paid my application fees and escrow fees, so I went, 'What is going on here?'" Genova told the news outlet.

One planner in Oskaloosa, Iowa, however, reports that a local business fell for the scam, wiring payment to a fake organization supposedly based in Colorado. The applicant paid an alleged planning department invoice for a rezoning application, but soon after received a second invoice. Confused, they called the department to sort it out and learned the first one was a scam.

"It's like punishment for these applicants for doing the right thing," says Shawn Christ, AICP, the city's development services director. He was especially frustrated that his name was used in the fake email. "It just looks bad on everybody," Christ says.

## What does this mean for the future?

In response, many planning departments have altered their operations to warn developers and residents about these phishing attempts. Many suspect — but can't definitively prove — artificial intelligence (AI) is being used.

They also question whether this tactic may erode the public's trust. "Balancing that tension is something that's worrisome to me, especially when I think about the potential for the sophistication of this sort of thing to escalate," says McMahan of Minneapolis.

Cybersecurity training has become standard for municipal workers, as the prevalence of these cons increases. FBI data estimated phishing scams cost victims at least \$70 million in damage — but many incidents go unreported, so the amount could be even more.

In Miami, the police department is investigating a series of phishing emails to see if internal databases were breached or email accounts were hacked, says Erica Lee, assistant to the director of the city's planning department. Earlier in 2025, the planning department was made aware of about a dozen poorly composed phishing emails requesting thousands of dollars in payment. As the year progressed, similar scam emails became more polished, with details apparently scrubbed from the city's website and the names and dummy signatures of real officials.

## Is AI an accomplice?

Suvidha Bandi, AICP, planner manager for Houston, has seen similar scam emails on and off since May 2025. Like the emails flagged in Minneapolis and Miami, these fake invoices urge recipients to respond for wire payment instructions.

"It's no coincidence that an uptick in this sort of thing, and phishing in general, coincides with an uptick in the adoption of generative AI," says Joseph Avanzato, a security operations and forensics team leader for the Varonis cybersecurity firm. Varonis has tracked a roughly 700 percent increase in phishing attacks throughout 2025, and a 200 percent increase in phishing attempts using generative AI.

Municipalities are targeted because of their significantly large workforces and because they oversee a lot of payments, says Phillip Harmon, a cybersecurity and data privacy associate at Woods Rogers.

While it's hard to get commercial AI programs and large-language models to do something illegal, Avanzato says, scammers can simply set up their own local AI models, train them on thousands of invoices and local planning and building codes, and set them loose.

Most cities don't report such attempts, Harmon says, and the amounts requested — sometimes amounting to a few thousand dollars — don't necessarily capture the attention of law enforcement.

"[But] it has never been more important to be diligent with your cybersecurity, social media footprint, and electronic interactions," wrote Jose A. Perez, operations director for the FBI's Criminal and Cyber Branch, in the Internet Crime Report. "Cyber threats and cyber-enabled crime will continue to evolve as the world embraces emerging technologies such as artificial intelligence."

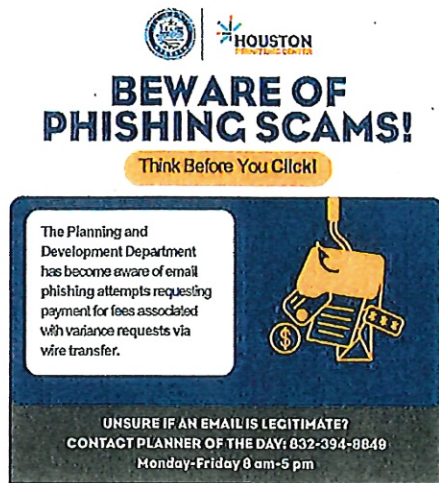


Image courtesy of Houston Permitting Center/X.



Image courtesy of City of Oskaloosa/Facebook.

### 3 Ways Planning Departments Can Fight Scammers

**Be transparent and consistent.** Clearly outline the steps for submitting applications to the planning department in

relevant communications. This way, applicants understand what is — and is not — involved with the process. Consistent messaging among departments about how residents should interact with the city and how city staff will interact with them also is essential, says Paul Cameron, chief information officer for Minneapolis.

**Remove contact information from publicly available applications.** Removing email addresses before land variance or zoning requests are publicly available makes it more challenging for scammers to collect that data. Oskaloosa, Iowa, has started redacting contact information, including phone numbers, before applications are posted online, says Shawn Christ, AICP. This process also has made a difference in Houston, says Suvudha Bandi, AICP. That city's planning department staff noticed that every time they didn't scrape emails from a batch of applications, they'd hear about scam emails over the following weeks.

**Prioritize education.** Notify residents of these scams, how to avoid them, and how to report them. Oskaloosa even shared a copy of a phishing email on its [Facebook page](#), which caught the attention of local media and radio. "I think using both social media and traditional media was important to help the message spread more quickly to a wider audience," Christ says.

## Fighting back with information

Many of the affected cities have deployed or are creating information campaigns to deter further phishing scams. In Minneapolis, the planning department quickly added warnings to its pre-application process, so applicants are aware of who would contact them and the right way to pay.

Planners also teamed up with the city's IT department for a campaign warning residents about these scams. In Miami and Houston, officials also have reviewed their application processes to inform applicants pre-emptively of the right channels for communication and payment.

These scams show the potential downside to increased transparency that may allow others to use information for sinister purposes. As technology allows bad actors to create even more personalized, detailed cons at scale, the issue of transparency will only become more crucial.

"This isn't the answer people want to hear, but for these criminals, it's a business," says Harmon. "They're money-motivated. If there is an increase in any of these types of attacks, it's because they've worked, right?"

While technology to spot and deter scams continues improving, concentrating on the human element — training users in official channels of communications and how to avoid such scams — remains the better deterrent, Harmon says.

"This might be the unfortunate case where you just don't have a technological fix," he says. "The fix is not to make the data available, but that's not an option if departments are required to be publicly transparent."

*Editor's note: This story, which was originally published in January 2026, was updated with additional reporting in April 2026.*

Patrick Sisson, a Los Angeles-based writer and reporter focused on the tech, trends, and policies that shape cities, is a *Planning* contributing writer.