



January 8, 2026 Full Commission Meeting
Agenda

Jackson County Tower Bldg.
120 W. Michigan Ave., 5th Floor
Jackson, MI 49201

For further information, please contact Jacob Hurt, Executive Director at 517.768.6705

PAGE #

1. Call to Order
2. Approval of the January 8, 2026 Agenda – **ACTION**
3. Public Comment
4. Approval of the Full Commission Meeting Minutes for November 13, 2025 (see enclosure) – **ACTION** 2
5. Receipt of Payroll Expenses and Approval of Submitted Bills for January 8, 2026
(see enclosures) -- **ACTION** 4
6. Staff Progress Reports for November and December 2025 (see enclosures) – **DISCUSSION** 9
7. MPO/JACTS Update (see enclosures) – **DISCUSSION** 17
8. Report of Nominating Committee meeting / Election of 2026 Officers (to be provided) – **ACTION**
9. Approval of Resolution of Financial Commitment for EDA Partnership Planning
Grant and Resolution for Executive Director to sign and submit CEDS
Documents (see enclosures) – **ACTION** 19
10. Other Business
 - Passing of Judy Southworth
 - 2026 Region 2 Planning Commission Meeting Schedule (see enclosure) 22
 - Scam Invoice Reminder (see enclosure) 23
11. Public Comment / Commissioners' Comments
12. Adjournment

The next Region 2 Planning Commission Full Commission meeting is scheduled for:

Thursday, March 12, 2026 at 2:00 p.m.
at the Lenawee District Library, 4459 W. U.S. 223, Adrian, MI 49221

Region 2

PLANNING COMMISSION

Serving Hillsdale, Jackson & Lenawee Counties

MEETING MINUTES

Hillsdale City Hall – Full Commission
97 N. Broad Street
Hillsdale, MI 49242

Thursday, November 13, 2025

I. **Call to Order** – Chair Witt called the meeting to order at 2:02 p.m. A quorum was present.

Attendance:

Adams	Gosselin	Leonard	✓ Shotwell
Barnhart	Gould, J.	Lesinski	Sigers
Beach	Gould, L.	Linnabary	✓ Smith
Benson	✓ Grabert	Marsh	✓ Snell
Britten	Greene	May	Southworth
Burke	Griffin	✓ Minnick, Jr.	Spink
Bush	Gross	✓ Mitchell	Sutherland
✓ Bussell	Havican	Montrief	Swartzlander
Calender	Hawkins	Murphy	Thomas
Cavazos	Hawley	Nickel	✓ Tillotson
Clark	Heath	Norman	Todd
Cockroft	Herlein	✓ Overton	VanCamp
Collins	Hummer	✓ Penrose	✓ VanDoren
Cornish	✓ Jancek	Peters	✓ Walz
Cousino	Jennings	Pfeifer, C.	Weir
✓ Cure	✓ Johnson	Pfeifer, R.	Williams
Davis	Kastel	Pixley	Willis
Dickerson	Keener	Planeta	Wilson
✓ Donaldson	Keller	Root	✓ Witt
Downing	Krasny	Saenz	
Duckham	Kuiper	Scoville	
Gentner	Lance	Shaw	

Key: ✓ = present

Staff Present: Thomas Boss, Brett Gatz, Jacob Hurt, Jill Liogghio, and Kade Peck

Others Present: Jeff Bell, City of Morenci Administrator; Mark Bauby, Research Analyst, Michigan Center for Data and Analytics; Jaclyn Butler, State Demographer, Michigan Center for Data and Analytics; and Alan Leach, Projections Specialist, Michigan Center for Data and Analytics

- II. **Approval of the November 13, 2025 Agenda** – The motion was made by Comm. Jancek, supported by Comm. Snell, to approve the November 13, 2025 agenda as presented. The motion carried unanimously.
- III. **Public Comment** – Chair Witt requested public comment. No public comment was made.
- IV. **Approval of Full Commission Meeting Minutes for September 11, 2025** – The motion was made by Comm. Jancek, supported by Comm. Walz, to approve the Full Commission meeting minutes of September 11, 2025 as submitted. The motion carried unanimously.
- V. **Receipt/Approval of Treasurer’s Report of October 31, 2025** – The motion was made by Comm. Jancek, supported by Comm. Grabert, to receive the October 31, 2025 Treasurer’s Report as presented and approve payment of the November 13, 2025 submitted bills. The motion carried unanimously.
- VI. **Staff Progress Report for September and October 2025** – The September and October 2025 staff progress reports were included in the agenda packet. Mr. Hurt presented highlights from the staff progress report for the months of September and October 2025.
- VII. **MPO/JACTS Update** – The MPO/JACTS Update was provided in the packet and Mr. Gatz provided highlights from that report.
- VIII. **Presentation by Mark Bauby, Research Analyst, Jaclyn Butler, State Demographer, and Alan Leach, all from Michigan Center for Data and Analytics** – Population trends for the Region 2 area were discussed and the presentation was distributed.
- IX. **Appointment of 2026 R2PC Nominating Committee** – Motion was made by Comm. Minnick, Jr., supported by Comm. Walz, to appoint Pete Jancek, Mike Overton, Andy Penrose, Ray Snell, and Ralph Tillotson to the 2026 R2PC Nominating Committee. The motion carried unanimously.
- X. **Approval of 2026 R2PC Meeting Schedule** – Motion was made by Comm. Snell, supported by Comm. Jancek, to approve the 2026 R2PC Meeting Schedule. The motion carried unanimously.
- XI. **Personnel and Finance Committee Report** – Motion was made by Comm. Overton, supported by Comm. Minnick, Jr., to approve Mr. Hurt’s employment contract for 3 years. The motion carried unanimously.
- XII. **Other Business** – None.
- XIII. **Public Comment / Commissioners’ Comments** – None.
- XIV. **Adjournment** – There being no further business, Chair Witt adjourned the meeting at 2:51 p.m.

Dale Witt
Chair

** If there are errors in these minutes, please contact Jill at 517.768.6701 or jlogghio@mijackson.org.*

REGION 2 PLANNING COMMISSION
Treasurer's Report - Monthly Summary
as of November 30, 2025

Checking Account Balance ending, October 31, 2025		\$ 321,390.56
Deposit Summary:		
November 2025 EFT Deposits		\$ 36,471.13
November 2025 Bank Deposits		50,465.91
November 2025 Adjustments		(2,136.14)
Total Deposits plus Bank Balance		<u><u>\$ 406,191.46</u></u>
Expenses:		
Submitted Expenses - November 2025 **	\$ (3,222.04)	
Interim Expenses	(174.91)	
Payroll/Related Expenses	(30,503.24)	
Subtotal of Expenses	\$ (33,900.19)	\$ (33,900.19)
Balance Checking Account ending November 30, 2025		<u><u>\$ 372,291.27</u></u>
Balance CD Investments ending November 30, 2025		<u>\$ 118,810.82</u>
Total Cash on Hand		<u><u>\$ 491,102.09</u></u>

**Note that this amount can include cleared checks from prior months' submitted bills.

REGION 2 PLANNING COMMISSION
Deposits and Adjustments to Cash
as of November 30, 2025

11/30/2025	EFT Deposits:	
	MDOT - Rural Task Force - services through September 2025	\$ 1,415.28
	MDOT - Regional Transportation Planning - services through September 2025	3,924.66
	MDOT - Asset Management - services through September 2025	31,131.19
	Subtotal - EFT Deposits	\$ 36,471.13
11/30/2025	Check Deposits:	
	FY 2026 Membership Dues	35,415.63
	Jackson Community Foundation Grant	10,000.00
	Jackson County - services through September 2025	5,050.28
	Subtotal - Check Deposits	\$ 50,465.91
11/30/2025	Adjustments to cash:	
	<i>Bank fees - November</i>	(144.45)
	<i>Paycor fee - November</i>	(415.33)
	<i>Credit Card Charges:</i>	
	<i>Adobe Creative Cloud Services - subscriptions</i>	(338.69)
	<i>Outdoor Industry Association - dues</i>	(750.00)
	<i>Fuel Café Jackson, MI - meals</i>	(6.60)
	<i>Taste Coffee Spring Lake, MI - meals</i>	(4.00)
	<i>Officemax - supplies</i>	(347.83)
	<i>Meijer - supplies</i>	(153.95)
	<i>American Express card credit</i>	24.71
	Subtotal - Adjustments to Cash	\$ (2,136.14)
	Total Net Deposits	\$ 84,800.90

REGION 2 PLANNING COMMISSION
INTERIM BILLING and PAYROLL EXPENSES
as of December 31, 2025

Interim Billing for December 2025

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>Check #</u>
Jackson County	Postage - November 2025	\$ 174.91	15640
Total Interim Billing for December 2025		\$ 174.91	

Payroll & Travel Related Expenses:

<i>Paid December 5, 2025</i>		<i>by Direct Deposit/EFT</i>	
Paycor	Payroll Disbursement	\$	15,480.89
T. Boss	Travel Reimbursement	\$	51.80
B. Gatz	Travel Reimbursement	\$	96.04
K. Peck	Travel Reimbursement	\$	36.63
Total		\$	15,665.36

<i>Paid December 19, 2025</i>		<i>by Direct Deposit/EFT</i>	
Paycor	Payroll Disbursement	\$	14,601.75
T. Boss	Travel Reimbursement	\$	27.30
B. Gatz	Travel Reimbursement	\$	30.04
J. Hurt	Travel Reimbursement	\$	56.70
J. Liogghio	Travel Reimbursement	\$	39.34
K. Peck	Travel Reimbursement	\$	82.75
Total		\$	14,837.88

Total Payroll Expenses for December 2025		\$ 30,503.24	
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**Region 2 Planning Commission
Outstanding Accounts Receivable
as of November 30, 2025**

Municipality/Source	Date	Inv. No.	Amount
MDOT - FHWA - services through September 2025	11/18/2025	-	88,456.87
Rives Township - services through September 2025	11/18/2025	3537	480.00
Hanover Township - services through September 2025	11/18/2025	4507	192.15
Napoleon Township - services through September 2025	11/18/2025	3539	2,636.84
Parma Township - services through September 2025	11/18/2025	1001	13,239.38
Village of Grass Lake - services through September 2025	11/18/2025	3703	285.83
Lenawee County - services through September 2025	11/18/2025	1006	4,304.13
Raisin Township - services through September 2025	11/20/2025	3605	1,509.17
Village of Deerfield - services through September 2025	11/20/2025	1200	369.34

FY 2025 Balance as of November 30, 2025

\$ 111,473.71

REGION 2 PLANNING COMMISSION
Submitted Bills
January 8, 2026

Vendor	Description	Amount Due
BC/BS	Employee Health. Ins. February 2026	\$ 3,864.36
County of Jackson	Rent December 2025	\$ 3,465.49
County of Jackson	Comcast & Verizon - Nov.-Dec. 2025	\$ 175.85
Hillsdale Co. Road Commission	PASER Ratings	\$ 4,578.20
JTV	Website Host	\$ 225.00
Jill Liogghio	Voluntary Life Ins. Reimbursement	\$ 26.50
MissionSquare	Plan #109005/#803067	\$ 2,095.03
Rails To Trails	Membership Renewal for 2026	\$ 22.00
SBIS	Group Life & AD&D - February 2026	\$ 134.54
The Walton Agency	Renewal - Mgmt. Liab. Ins. 2026	\$ 2,976.00

Total Submitted Billing - January 2026	\$ 17,562.97
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Serving Hillsdale, Jackson & Lenawee Counties

Staff Progress Report

November 2025

Area-Wide Regional Planning Activities

Economic Development Activities

- **Economic Development Administration (EDA).** Staff was involved in the following activities on behalf of the R2PC Economic Development District (EDD):
 - EDA grant award for R2PC EDD's FY2025 Partnership Planning Grant, which will be used to continue implementation of the 2021 – 2025 CEDS.
 - Staff continued work on CEDS implementation.
- **Regional Economic Development.** Staff was involved in the following activities on behalf of the R2PC Economic Development District (EDD):
 - Staff participated in the Great Lakes Economic Development Council's Advancing Outdoor Recreation Based Economic Development webinar on November 20.
- **Southern Michigan Outdoors Initiative.** Staff continued development of the Southern Michigan Outdoors strategy to leverage regional outdoor recreation assets for economic development purposes as detailed in the 2021 – 2025 CEDS.
 - Staff met with representatives of Experience Jackson on November 5 to discuss the outcomes of the Irish Hills Gravel cycling race.
 - Staff met with Brad Garmon, Director of Michigan's Office of Outdoor Recreation Industry, to discuss the state's development of an outdoor recreation toolkit for communities on November 6.
 - Staff met with representatives of the National Park Service to discuss partnering opportunities for Region 2's gravel cycling initiative on November 11.

R2PC Activities

- **R2PC Website.** Staff continued updating www.region2planning.com.
- **Training.** No activities.
- **MAR.** No activities.
- **DNR Spark Grant.** No activities.
- **UGRWA.** No activities.

[November 2025 Staff Progress Report]

- **GREAT.** No activities.
- **Upper Grand River Water Trail Committee.** No activities.
- **Active Jackson.** There was no Active Jackson meeting held. Staff continued research for Active Jackson.

Regional Transportation Planning Hillsdale, Jackson, and Lenawee Counties

- The Region 2 Rural Task Force met on November 4.

Asset Management Hillsdale, Jackson, and Lenawee Counties

- **TAMC.** Staff collected PASER ratings for Hillsdale County on November 17 and 19.
- **Training.** No activities.

Metropolitan Area Transportation Planning Jackson Area Comprehensive Transportation Study

Database Management:

- No activities.

Long-Range Planning:

- No activities.

Short-Range Planning:

- Staff coordinated with local agencies to process administrative changes in JobNet.

Program Management

- The JACTS TAC and Policy Committees met on November 12 and 20 to approve TIP amendments.

Local Planning Assistance

The requests from member units of government within Hillsdale, Jackson, and Lenawee Counties are listed below. These activities were conducted at cost to the individual government units requesting the service, unless alternative funding was available.

[November 2025 Staff Progress Report]

Jackson County

County of Jackson. *Staff provided the following service(s):*

- **County Planning Commission (JCPC).** The Jackson County Planning Commission met on November 13 and recommended disapproval for two rezonings from Leoni Township and recommended approval for a zoning text amendment from Leoni Township.
- **Materials Management Plan (MMP) Committee.** Staff attended and provided administrative support for the Jackson County MMP Committee. The MMP Committee met on November 12.

Leoni Township. *Staff provided the following service(s):*

- **Master Plan.** Staff met with Leoni Township officials on November 12 to discuss updating the township's master plan.

Rives Township. *Staff provided the following service(s):*

- **Zoning Ordinance.** Staff attended the November 24 Planning Commission meeting to provide an update on the zoning ordinance update.

Parma Township. *Staff provided the following service(s):*

- **Master Plan.** Staff attended the November 5 Planning Commission meeting to provide an update on the Master Plan update.

Lenawee County.

Village of Addison. *Staff provided the following service(s):*

- **Zoning Map.** Staff spoke with the Village Clerk about updating the Village's Zoning Map on November 25.

Village of Deerfield. *Staff provided the following service(s):*

- **Master Plan and Fee Schedule.** Staff spoke with the Village Clerk about updating the Village's Master Plan and also providing a survey and analysis of the Village's Land Use Fee Schedule on November 24.

Village of Clinton. *Staff provided the following service(s):*

- **Master Plan.** Staff continued work on the Village of Clinton Master Plan update.

Franklin Township. *Staff provided the following service(s):*

- **Master Plan.** Staff attended the November 4 Planning Commission meeting to provide an update on the Master Plan update.

Woodstock Township. *Staff provided the following service(s):*

- **Master Plan.** Staff continued work on the Woodstock Township Master Plan update.

County of Lenawee. *Staff provided the following service(s):*

[November 2025 Staff Progress Report]

- **County Planning Commission (LCPC).** The Lenawee County Planning Commission met on November 20 and the Planning Commission recommended approval for zoning amendments in Medina and Palmyra Townships. The Planning Commission also approved a rezoning in Rollin Township. In addition, four PA 116 applications from Blissfield Township were reviewed, three were approved and one was not.
- **Materials Management Plan (MMP) Committee.** Did not meet in November.

Hillsdale County

Staff provided the following service(s):

- **Materials Management Plan (MMP) Committee.** No activity.

Greater Irish Hills

Greater Irish Hills Intermunicipality Committee. *Staff provided the following service(s):*

- **Greater Irish Hills Recreation Plan.** No activity.

Staff Progress Report

December 2025

Area-Wide Regional Planning Activities

Economic Development Activities

- **Economic Development Administration (EDA).** Staff was involved in the following activities on behalf of the R2PC Economic Development District (EDD):
 - EDA grant award for R2PC EDD's FY2025 Partnership Planning Grant, which will be used to continue implementation of the 2021 – 2025 CEDS.
 - Staff continued work on CEDS implementation.
 - EDA 2026 – 2028 Partnership Planning Grant, to be used to develop the 2026 – 2030 CEDS, and implementation of the CEDS.
 - EDA has transitioned R2PC from an annual Partnership Planning Grant to a three-year grant.
 - Staff submitted the application for the 2026 – 2028 Partnership Planning Grant on December 17.
- **Regional Economic Development.** Staff was involved in the following activities on behalf of the R2PC Economic Development District (EDD):
 - Staff conducted demographic analysis and general research in preparation for the development of the 2026 – 2030 CEDS.
- **Southern Michigan Outdoors Initiative.** Staff continued development of the Southern Michigan Outdoors strategy to leverage regional outdoor recreation assets for economic development purposes as detailed in the 2021 – 2025 CEDS.
 - Staff met with representatives of the National Park Service to discuss technical assistance for Region 2's gravel cycling initiative on December 5th and 16th.
 - Staff participated in the Outdoor Industry Association economic impact webinar on December 9.

R2PC Activities

- **R2PC Website.** Staff continued updating www.region2planning.com.
- **Training.** No activities.

[December 2025 Staff Progress Report]

- **MAR.** Staff participated in the monthly Michigan Association of Regions virtual meeting on December 9.
- **DNR Spark Grant.** No activities.
- **UGRWA.** No activities.
- **GREAT.** No activities.
- **Upper Grand River Water Trail Committee.** No activities.
- **Active Jackson.** The Active Jackson committee met on December 17th.

Regional Transportation Planning Hillsdale, Jackson, and Lenawee Counties

- A US-12 Byway Committee meeting was held on December 3.

Asset Management Hillsdale, Jackson, and Lenawee Counties

- **TAMC.** Staff uploaded PASER rating data for all three counties to TAMC.
- **Training.** No activities.

Metropolitan Area Transportation Planning Jackson Area Comprehensive Transportation Study

Database Management:

- No activities.

Long-Range Planning:

- No activities.

Short-Range Planning:

- Staff coordinated with local agencies to process administrative changes in JobNet.

Program Management

- The JACTS TAC and Policy Committees met on December 10 and 18 to approve TIP amendments.

[December 2025 Staff Progress Report]

Local Planning Assistance

The requests from member units of government within Hillsdale, Jackson, and Lenawee Counties are listed below. These activities were conducted at cost to the individual government units requesting the service, unless alternative funding was available.

Jackson County

County of Jackson. *Staff provided the following service(s):*

- **County Planning Commission (JCPC).** The Jackson County Planning Commission met on December 11 and recommended approval of zoning text amendment applications from Summit (1) and Henrietta (1) Townships. Rezoning applications from Summit (1) and Columbia (1) Townships were recommended for approval as well.
- **Materials Management Plan (MMP) Committee.** Staff attended and provided administrative support for the Jackson County MMP Committee. The MMP Committee met on December 10.

Leoni Township. *Staff provided the following service(s):*

- **Master Plan.** No activity.

Rives Township. *Staff provided the following service(s):*

- **Zoning Ordinance.** Staff attended the December 22 Planning Commission meeting to provide an update on the zoning ordinance update.

Parma Township. *Staff provided the following service(s):*

- **Master Plan.** Staff attended the December 3 Planning Commission meeting to provide an update on the Master Plan update.

Lenawee County.

Village of Addison. *Staff provided the following service(s):*

- **Zoning Map.** Staff continued work to update the Village's Zoning Map.

Village of Deerfield. *Staff provided the following service(s):*

- **Master Plan and Fee Schedule.** Staff provided a proposal to update the Village's Master Plan and continued analysis of land use fees for the Village.

Village of Clinton. *Staff provided the following service(s):*

- **Master Plan.** Staff continued work on the Village of Clinton Master Plan update.

Franklin Township. *Staff provided the following service(s):*

- **Master Plan.** Staff attended the December 2 Planning Commission meeting to provide an update on

[December 2025 Staff Progress Report]

the Master Plan update.

Woodstock Township. *Staff provided the following service(s):*

- **Master Plan.** Staff attended the December 4th Woodstock planning commission meeting and continued work on the Woodstock Township Master Plan update.

County of Lenawee. *Staff provided the following service(s):*

- **County Planning Commission (LCPC).** The Lenawee County Planning Commission met on December 18 and approved two petitions, a zoning text amendment from Raisin Charter Township and a rezoning application from Clinton Township.
- **Materials Management Plan (MMP) Committee.** Did not meet in December.

Hillsdale County

Staff provided the following service(s):

- **Materials Management Plan (MMP) Committee.** No activity.

Greater Irish Hills

Greater Irish Hills Intermunicipality Committee. *Staff provided the following service(s):*

- **Greater Irish Hills Recreation Plan.** No activity.

Region 2

PLANNING COMMISSION

Serving Hillsdale, Jackson & Lenawee Counties

Transportation Report November and December 2025

Jackson Area Comprehensive Transportation Study FY 2026-2029 TIP Amendments

November 2025:

FY	Job #/ Phase	Agency	Project Name	Work Type	Federal Amount	State Amount	Local Amount	Total Amount	Amendment Type
2027	225627 CON	City of Jackson	E Ganson St	Traffic Safety	\$647,460	\$0	\$71,940	\$735,000	Phase Add
2026	218255 CON	Village of Brooklyn	Mill St	Bridge Replace- ment	\$865,500	\$0	\$288,500	\$1,154,000	Phase Add
2026	224201 NI	JATA	Transit	Transit Capital	\$128,000	\$0	\$32,000	\$160,000	Add Project
2026	216545 CON	JCDOT	Various Roads	Road Capital Pre- ventative Maintenance	\$979,553	\$242,510	\$85,052	\$1,307,115	Change Cost
2027	225433 CON	JCDOT	Pulaski Rd	Traffic Safety	\$590,260	\$0	\$65,585	\$655,845	Phase Budget, Const. Length
2027	225433 CON	JCDOT	County- wide	Traffic Safety	\$1,098,638	\$0	\$122,071	\$1,220,709	Phase Add
2027	225687 CON	JCDOT	County Farm Rd	Traffic Safety	\$508,378	\$0	\$56,486	\$564,864	Phase Add
2027	225359 CON	JCDOT	County- wide	Traffic Safety	\$398,610	\$0	\$44,290	\$442,900	Phase Add
2026	213442 UTL	MDOT	I-94BL	Reconstruction	\$40,925	\$8,281	\$794	\$50,000	Phase Add
2026	211993 ROW	MDOT	TSC- wide	Traffic Safety	\$5,000	\$0	\$0	\$20,000	Phase Add
2026	213442 ROW	MDOT	I-94BL	Reconstruction	\$286,475	\$57,967	\$5,558	\$350,000	Phase Add

December 2025:

FY	Job #/ Phase	Agency	Project Name	Project Description	Federal Amount	State Amount	Local Amount	Total Amount	Amendment Type
2026	216526 CON	JCDOT	Wildwood Ave	Milling & One Course Asphalt Overlay	\$80,000	\$0	\$20,000	\$100,000	Phase Abandoned
2026	220686 CON	JCDOT	Albion Rd	Bridge Replace- ment	\$984,000	\$184,500	\$61,500	\$1,230,000	Phase Budget
2026	225265 PE	MDOT	M-34	Single Chip Seal with Fog Seal	\$15,769	\$3,497	\$0	\$60,000	Phase Add
2027	225265 CON	MDOT	M-34	Single Chip Seal with Fog Seal	\$1,393,089	\$308,914	\$0	\$5,300,000	Phase Add
2026	225271 PE	MDOT	M-50 N	HMA cold milling and overlay	\$163,700	\$36,300	\$0	\$200,000	Phase Add
2027	225271 CON	MDOT	M-50 N	HMA cold milling and overlay	\$1,375,080	\$304,920	\$0	\$1,680,000	Phase Add
2027	225273 PE	MDOT	I-94BL	HMA crack treat- ment and crack fill	\$16,370	\$3,630	\$0	\$20,000	Phase Add
2027	225273 CON	MDOT	I-94BL	HMA crack treat- ment and crack fill	\$270,105	\$59,895	\$0	\$330,000	Phase Add

Rural Task Force
Hillsdale, Jackson, and Lenawee Counties

- Hillsdale County Road Commission
 - JN 216458 – Increase federal funding to \$1,024,259; increase state funding to \$251,987; increase limits of Territorial Rd
- Jackson County Department of Transportation
 - JN 216545 – Decrease federal funding to \$979,553; increase state funding to \$242,510
- Jackson Area Transportation Authority
 - Add Van Purchase project; \$128,000 Fed., \$18,800 Local, \$160,000 Total
- Lenawee County Road Commission
 - JN 215611 – Decrease federal funding to \$963,396; decrease local funding to \$240,849
 - JN 223106 – Decrease federal funding to \$0; increase state funding to \$268,000; increase local funding to \$67,000
 - Add Medina Rd (Dillon Hwy to 0.5 mi E. of Ingall Hwy) project; \$158,000 Fed., \$39,500 Local, \$197,500 Total
- Lenawee Public Transportation Authority
 - Add two Bus projects
 - \$35,725 Fed., \$8,931 Local, \$44,656 Total
 - \$169,557 Fed., \$42,389 Local, \$211,946 Total

MEMORANDUM

TO: Region 2 Planning Commission

FROM: Jacob Hurt, Executive Director

DATE: December 30, 2025

SUBJECT: Approval of Resolution of Financial Commitment for U.S. Department of Commerce Economic Development Administration (EDA) Partnership Planning 2026 – 2028 Grant Program for Region 2 Economic Development District

R2PC is applying for a Partnership Planning grant from the Economic Development Administration (EDA) to prepare a new Comprehensive Economic Development Strategy (CEDS) for the period 2026 – 2030, and subsequent annual updates for a three-year period from 2026 through 2028 for the Region 2 Economic Development District and to manage R2PC's economic development program.

For this grant request EDA has transitioned R2PC from an annual Partnership Planning grant to a three-year Partnership Planning grant program. R2PC's required local match percentage has also decreased from 50 percent to 40 percent for this grant request.

EDA has offered, pending successful approval of the grant application, the Region 2 Planning Commission a Partnership Planning grant of \$350,000 covering the period January 1, 2026 to December 31, 2028, with \$210,000 provided by EDA and \$140,000 provided by R2PC as a local match.

APPROVAL of the Resolution of Financial Commitment is hereby requested for the 2026 – 2028 Partnership Planning Grant Program and authorization for the Executive Director to sign and submit documents related to the Partnership Planning Grant application as described above.



Serving Hillsdale, Jackson & Lenawee Counties

**RESOLUTION OF FINANCIAL COMMITMENT
REGARDING THE REGION 2 PLANNING COMMISSION'S COMPREHENSIVE
ECONOMIC DEVELOPMENT STRATEGY (CEDs) GRANT APPLICATION**

WHEREAS, the Region 2 Planning Commission (R2PC) is applying for a grant from the U.S. Economic Development Administration (EDA) for preparing a new Comprehensive Economic Development Strategy (CEDs) and subsequent annual updates for a three-year period from 2026 through 2028 for the Region 2 Area and to manage the R2PC's economic development program, and

WHEREAS, a \$140,000 local match is required from the R2PC as part of the \$350,000 grant application package, and

WHEREAS, the Region 2 Planning Commission has made available a financial obligation of \$140,000 to meet the 40% match required by the EDA,
now therefore

BE IT RESOLVED BY THE REGION 2 PLANNING COMMISSION:

Section 1: That the Commission will provide \$140,000 for the purpose of meeting the required local match for the project during the period of performance.

Section 2: That the Commission has the funds available and unencumbered to supply the required match.

Section 3: The local planning assistance to member units of government used to satisfy the local match is considered to be a "cash" match by the EDA.

Effective Date: January 8, 2026

Andy Penrose, Chair
Region 2 Planning Commission



Serving Hillsdale, Jackson & Lenawee Counties

**RESOLUTION AUTHORIZING
EXECUTIVE DIRECTOR, JACOB HURT, TO SIGN AND SUBMIT
DOCUMENTS RELATED TO THE R2PC'S CEDS GRANT APPLICATION**

WHEREAS, the Region 2 Planning Commission (R2PC) is applying for a grant from the U.S. Economic Development Administration (EDA) to update the Region 2 Planning Commission Comprehensive Economic Development Strategy (CEDS) and to manage the R2PC's economic development program; and

WHEREAS, Executive Director, Jacob Hurt, is the Authorized Organization Representative (AOR) for the Region 2 Planning Commission, now therefore

BE IT RESOLVED BY THE REGION 2 PLANNING COMMISSION:

That Executive Director, Jacob Hurt, is authorized to sign and submit all grant documents related to the Comprehensive Economic Development Strategy and the management of the R2PC's economic development program.

Effective Date: January 8, 2026

Andy Penrose, Chair
Region 2 Planning Commission



Region 2 Planning Commission Meeting Schedule for 2026

<u>Date</u>	<u>Location</u>
January 8, 2026 at 2:00 p.m.	Jackson County Tower Bldg. 120 W. Michigan Ave., <u>5th Floor</u> Jackson, MI
March 12, 2026 at 2:00 p.m.	Lenawee District Library 4459 W. U.S. 223 Adrian, MI
May 14, 2026 at 2:00 p.m.	Hillsdale City Hall 97 N. Broad Street Hillsdale, MI
July 9, 2026 at 2:00 p.m.	Jackson County Tower Bldg. 120 W. Michigan Ave., <u>5th Floor</u> Jackson, MI
September 10, 2026 at 2:00 p.m.	Lenawee District Library 4459 W. U.S. 223 Adrian, MI
November 12, 2026 at 2:00 p.m.	Hillsdale City Hall 97 N. Broad Street Hillsdale, MI

Contact Jill at 517.768.6701 with any questions

INVOICE

FROM:

Jackson County Planning Commission
120 W. Michigan Avenue
Jackson, MI 49201

TO:

Applicant: John Collins

Mailing Address: 3505 Ocean Beach, Clarklake, MI 49234

Phone: 517-740-5941

Email: cbeachbar@comcast.net

INVOICE DETAILS:

Invoice Number: JCP-2025-0112

Invoice Date: December 10, 2025

Amount Due: \$4,150.00

Due Date: On receipt

Method of Payment: Wire Transfer

Itemized Breakdown:

Item Description	Quantity	Unit Price	Total
Zoning Map Amendment Application Review Fee	1	\$2,500	\$2,500
Staff Review & Recommendation	1	\$1,000	\$1,000
Administrative & Processing Fees	1	\$650	\$650
Total			\$4,150

Remit To:

Issued on request.

Payment Confirmation Instructions:

A signed copy of this invoice, along with the payment receipt, must be returned by email for confirmation and inclusion in the Planning and Zoning Department agenda.

FROM:

Jackson County Planning Commission
120 W. Michigan Avenue
Jackson, MI 49201