

July 10, 2025 Full Commission Meeting Agenda

Jackson County Tower Bldg. 120 W. Michigan Ave., 5th floor Jackson, MI 49201

For further information, please contact Jacob Hurt, Executive Director at 517.768.6705

		PAGE #
1.	Call to Order	
2.	Approval of the July 10, 2025 Agenda – ACTION	
3.	Public Comment	
4.	Approval of the Full Commission Meeting Minutes for May 8, 2025 (see enclosure) – ACTION	3
5.	Receipt of Payroll Expenses and Approval of Submitted Bills for July 10, 2025 (Full Treasurer's Report To Be Provided at Meeting) (see enclosures) ACTION	5
6.	Staff Progress Reports for May and June 2025 (see enclosures) – DISCUSSION	7
7.	MPO/JACTS Update (see enclosures) – DISCUSSION	15
8.	Keith Gillenwater, President and CEO of Accelerate Jackson County – PRESENTATION	
9.	Ryan Tarrant, President and CEO of Jackson County Chamber of Commerce and Experience Jackson – PRESENTATION	
10.	Other Business Notice of Intent to Update Master Plan – Parma Township (see enclosure) Notice of Intent – MDNR (see enclosure) Public Notice from Village of Blissfield for review of Parks and Recreation Master P	16 17 Ian 19
11.	Public Comment / Commissioners' Comments	
12.	Adjournment	

The next Region 2 Planning Commission Full Commission meeting is scheduled for Thursday, September 11, 2025 at 2:00 p.m.
at the Lenawee District Library, Adrian, MI 49221



MEETING MINUTES

Hillsdale City Hall – Full Commission 97 N. Broad Street Hillsdale, MI 49242

Thursday, May 8, 2025

I. Call to Order – Chair Witt called the meeting to order at 2:00 p.m. A quorum was present.

Attendance:

4	Adams Beach Beeker Benson Blythe Britten Burke Bush Bussell Calender Cavazos Clark Collins Cornish Cousino Cure Davis Dickerson	✓ <p< th=""><th>Gentner Gosselin Gould, L. Grabert Greene Griffin Gross Havican Hawkins Hawley Heath Herlein Jancek Jennings Johnson Kastel Keener Keller</th><th>∀ ∀</th><th>Lance Linnabary Marsh May Miller Minnick, Jr. Mitchell Montrief Murphy Nickel Norman Overton Penrose Peters Pfeifer, C. Pfeifer, R. Pixley Planeta</th><th>\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \</th><th>Shaw Shotwell Sigers Snell Southworth Spink Sutherland Swartzlander Thomas Tillotson Todd VanDoren Walz Weir Williams Willis Wilson Witt</th></p<>	Gentner Gosselin Gould, L. Grabert Greene Griffin Gross Havican Hawkins Hawley Heath Herlein Jancek Jennings Johnson Kastel Keener Keller	∀ ∀	Lance Linnabary Marsh May Miller Minnick, Jr. Mitchell Montrief Murphy Nickel Norman Overton Penrose Peters Pfeifer, C. Pfeifer, R. Pixley Planeta	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	Shaw Shotwell Sigers Snell Southworth Spink Sutherland Swartzlander Thomas Tillotson Todd VanDoren Walz Weir Williams Willis Wilson Witt
✓	Dickerson Donaldson Downing Duckham		Keller Krasny Kuiper Lammers	✓	Planeta Root Saenz Scoville	✓	Witt Wymer

Key: ✓ = present

Staff Present: Brett Gatz, Jacob Hurt, Jill Liogghio, Katie Miller

Others Present: Sue Smith, Executive Director, Hillsdale Economic Development Partnership; Sally Clark, Deputy Director, Hillsdale Economic Development Partnership; Andrea Strach, MDOT

II. Approval of the May 8, 2025 Agenda – The motion was made by Comm. Jancek, supported by Comm. Penrose, to approve the May 8, 2025 agenda as presented. The motion carried unanimously.

- III. Public Comment Chair Witt requested public comment. No public was in attendance.
- IV. Economic Development Partnership of Hillsdale Update Sue Smith, Executive Director of the Hillsdale Economic Development Partnership provided an update.
- V. Approval of Full Commission Meeting Minutes for March 13, 2025 The motion was made by Comm. Jancek, supported by Comm. Snell, to approve the Full Commission meeting minutes of March 13, 2025 as submitted. The motion carried unanimously.
- VI. Receipt/Approval of Treasurer's Report of April 30, 2025 The motion was made by Comm. Jancek, supported by Comm. Snell, to receive the April 30, 2025 Treasurer's Report as presented and approve payment of the May 8, 2025 submitted bills. The motion carried unanimously.
- VII. Staff Progress Report for March and April 2025 The March and April 2025 staff progress reports were included in the agenda packet. Mr. Hurt presented highlights from the staff progress report for the months of March and April 2025.
- VIII. Approval of the FY 2024 R2PC Annual Audit Report Mr. James Latham, CPA, presented the report from the FY 2024 R2PC Annual Audit. Motion was made by Comm. Minnick, Jr., supported by Comm. Swartzlander to approve the audit. The motion carried unanimously.
- **IX. MPO/JACTS** Update The MPO/JACTS Update was provided in the packet and Mr. Gatz provided highlights from that report.
- X. Approval of FY 2026 Regional Transportation Planning Work Program The motion was made by Comm. Jancek, supported by Comm. Snell. The motion carried unanimously.
- XI. Other Business Notice of Intent for Jackson County, Raisin Charter Township, City of Jonesville, and Village of Grass Lake. Notice of Availability of master plan for Napoleon Township.
- XII. Public Comment / Commissioners' Comments None.
- **XIII. Adjournment** There being no further business, Chair Witt adjourned the meeting at 2:33 p.m.

Dale Witt Chair

* If there are errors in these minutes, please contact Jill at 517.768.6701 or iliogghio@mijackson.org.

	REGION 2 PLANNING COMMISSION INTERIM BILLING and PAYROLL EXPENSES as of June 30, 2025			
Interim Billing for June 2025 <u>Vendor</u>	Description		Amount	Check #
Implan MML Total Inte	State Plan Subscription Renewal Workers' Comp Annual Policy Premium Total Interim Billing for June 2025	ψ.ψ. ω	11,235.00 1,016.00 12,251.00	15587 15588
Payroll & Travel Related Expenses:				
Paid June 6. 2025	by Direct Deposit/EFT			
Paycor	Payroll Disbursement	٠	14,731.42	
B. Gatz	Travel Reimbursement	<>	16.02	
J. Liogghio	Travel Reimbursement	Ŷ	37.23	
K. Peck	Travel Reimbursement	Ŷ	51.80	
	Total	Ϋ́	14,836.47	
Paid June 20, 2025	by Direct Deposit/EFT			
Paycor	Payroll Disbursement	Ŷ	12,952.20	
B. Gatz	Travel Reimbursement	\$	5.04	
J. Liogghio	Travel Reimbursement	٠	26.00	
K. Peck	Travel Reimbursement	\$	200.04	
	Total	φ	13,213.28	
Total Payro	otal Payroll Expenses for June 2025	\$	28,049.75	

REGION 2 PLANNING COMMISSION Submitted Bills July 10, 2025

Vendor	Description	А	Amount Due	
BC/BS	Employee Health. Ins. August 2025	Ś	4,215.11	
County of Jackson	Rent July 2025	\$	3,465.49	
County of Jackson	Comcast - May 2025/Verizon June 2025	\$	119.01	
County of Jackson	Postage May 2025	\$	9.27	
Hillsdale County Road Comm.	Paser Training	\$	640.18	
MissionSquare	Plan #109005/#803067	\$	2,003.98	
	Total Submitted Billing - July 2025	\$	10,453.04	



Staff Progress Report

May 2025

Area-Wide Regional Planning Activities

Economic Development Activities

- **Economic Development Administration (EDA).** Staff was involved in the following activities on behalf of the R2PC Economic Development District (EDD):
 - EDA grant award for R2PC EDD's FY2025 Partnership Planning Grant, which will be used to continue implementation of the 2021 2025 CEDS.
 - Awaiting notification of FY2025 Partnership Planning Grant award.
- Regional Economic Development. Staff was involved in the following activities on behalf of the R2PC Economic Development District (EDD):
 - Staff met with Comcast to discuss broadband expansion in Jackson County on May 6.
 - Staff met with MakeMyMove on May 20 to discuss talent attraction opportunities and programs for the Region 2 area.
- **Southern Michigan Outdoors Initiative.** Staff continued development of the Southern Michigan Outdoors strategy to leverage regional outdoor recreation assets for economic development purposes as detailed in the 2021 2025 CEDS.
 - Staff met with Brad Garmon, director of Michigan's Office of Outdoor Recreation Industry, on May 6 to discuss the Southern Michigan Outdoors initiative.
 - Staff recorded an episode of Accelerate Jackson County's Manufacturing Matters podcast on May 7 to discuss Southern Michigan Outdoors' rec tech efforts.
 - Staff participated in the Trust for Public Land's Economic Benefits of Mountain Biking webinar on May 15.

R2PC Activities

- **R2PC Website.** Staff continued updating www.region2planning.com.
- **Training.** Staff attended the following:
 - Recycling in America Series Part 2: MRFs Confirmation on May 1. Recycling in America Series – Part 4: Recycling by Design on May 15. Recycling in America Series – Part 5: Policy on May 22.
 - Trail Oriented Development: How Trails Connect Communities on May 7.
- MAR.
 - Staff participated in the monthly Michigan Association of Regions virtual meeting on May 13.
- **DNR Spark Grant.** No activities.
- UGRWA. Staff attended the May 14 Upper Grand River Watershed Alliance meeting.
- **GREAT.** Staff attended monthly meeting on May 7.
- Upper Grand River Water Trail Committee. No activities.
- Active Jackson. Staff facilitated the May 21 Active Jackson meeting.

Regional Transportation Planning

Hillsdale, Jackson, and Lenawee Counties

■ Staff participated in MDOT's monthly Rural Task Force virtual meeting on May 27.

Asset Management

Hillsdale, Jackson, and Lenawee Counties

■ **TAMC.** Staff participated in PASER rating certification classes May 13 – 15.

Metropolitan Area Transportation Planning

Jackson Area Comprehensive Transportation Study

Database Management:

No activities.

Long-Range Planning:

No activities.

Short-Range Planning:

- Staff coordinated with local agencies to process administrative changes in JobNet.
- Staff worked on development of the FY 2026-2029 Transportation Improvement Program (TIP).

Program Management

■ The JACTS TAC and Policy Committees met on May 7 and May 15 to approve the JACTS FY2026 Unified Work Program (UWP).

Local Planning Assistance

The requests from member units of government within Hillsdale, Jackson, and Lenawee Counties are listed below. These activities were conducted at cost to the individual government units requesting the service, unless alternative funding was available.

Jackson County

County of Jackson. *Staff provided the following service(s):*

- County Planning Commission (JCPC). The Jackson County Planning Commission met on May 8 and approved rezoning petitions from Napoleon Township and Spring Arbor Township; and approved a zoning text amendment from Leoni Township.
- Materials Management Plan (MMP) Committee. Staff attended and provided administrative support for the Jackson County MMP committee meeting on May 21.

Blackman Charter Township. *Staff provided the following service(s):*

■ Master Plan. Staff attended the Township Planning Commission meeting on May 20 and discussed the Master Plan update.

Napoleon Township. *Staff provided the following service(s):*

Master Plan. Staff continued work on the Napoleon Township Master Plan update.

Rives Township. *Staff provided the following service(s):*

■ **Zoning Ordinance.** Staff continued work on the zoning ordinance update. Staff attended their May meeting continuing to work on the ordinance.

Village of Grass Lake. *Staff provided the following service(s):*

■ **Economic Development Strategic Plan.** No activity.

Parma Township. *Staff provided the following service(s):*

■ Master Plan. Staff started work on the Parma Township Master Plan update and attended the Planning Commission meeting on May 7.

Lenawee County.

Village of Clinton. *Staff provided the following service(s):*

■ Master Plan. Staff continued work on the Master Plan update.

Franklin Township. *Staff provided the following service(s):*

■ Master Plan. Staff continued work on the Township's Master Plan.

Woodstock Township. *Staff provided the following service(s):*

■ Master Plan. Staff attended PC meeting to answer questions about Master Plan revisions on May 15.

County of Lenawee. *Staff provided the following service(s):*

- County Planning Commission (LCPC). The Lenawee County Planning Commission met on May 17 and approved three (2) PA116's from Adrian Township and one (1) PA116 from Madison Charter Township.
- Materials Management Plan (MMP) Committee. Staff attended the Lenawee County MMP Committee meeting on May 7.

Hillsdale County

Staff provided the following service(s):

■ Materials Management Plan (MMP) Committee. Staff presented a recycling postage grant to the Hillsdale County MMP Committee at its meeting on May 29.

Greater Irish Hills

Greater Irish Hills Intermunicipality Committee. *Staff provided the following service(s):*

■ **Greater Irish Hills Recreation Plan.** Staff met with representatives of the Irish Hills Intermunicipality Committee on May 14 to discuss the final approval process for the Greater Irish Hills Recreation Plan.



Staff Progress Report

June 2025

Area-Wide Regional Planning Activities

Economic Development Activities

- **Economic Development Administration (EDA).** Staff was involved in the following activities on behalf of the R2PC Economic Development District (EDD):
 - EDA grant award for R2PC EDD's FY2025 Partnership Planning Grant, which will be used to continue implementation of the 2021 2025 CEDS.
 - Received FY2025 Partnership Planning Grant award on June 10.
- Regional Economic Development. Staff was involved in the following activities on behalf of the R2PC Economic Development District (EDD):
 - Staff undertook field survey work for the Rural Prosperity grant on June 10.
- **Southern Michigan Outdoors Initiative.** Staff continued development of the Southern Michigan Outdoors strategy to leverage regional outdoor recreation assets for economic development purposes as detailed in the 2021 2025 CEDS.
 - Staff met with a representative of Rock Solid Trail Contracting to discuss the redevelopment of the Ella Sharp Park mountain bike trails at the invitation of Experience Jackson on June 2.
 - Staff attended the Michigan Trails and Greenways Alliance Michigan Trails 2050 Summit in Kalamazoo on June 24.

R2PC Activities

- **R2PC Website.** Staff continued updating www.region2planning.com.
- **Training.** No activities.
- MAR. Staff participated in the monthly Michigan Association of Regions virtual meeting on June 10.
- **DNR Spark Grant.** No activities.
- UGRWA. No activities.

- **GREAT.** No activities.
- Upper Grand River Water Trail Committee. No activities.
- Active Jackson. Staff hosted and facilitated the June 18 Active Jackson meeting.

Regional Transportation Planning

Hillsdale, Jackson, and Lenawee Counties

Staff participated in MDOT's monthly Rural Task Force virtual meeting on June 24.

Asset Management

Hillsdale, Jackson, and Lenawee Counties

■ TAMC. No activities.

Metropolitan Area Transportation Planning

Jackson Area Comprehensive Transportation Study

Database Management:

No activities.

Long-Range Planning:

No activities.

Short-Range Planning:

- Staff coordinated with local agencies to process administrative changes in JobNet.
- The JACTS Policy Committee approved the FY 2026-2029 Transportation Improvement Program (TIP) at its June 18 meeting.

Program Management

■ The JACTS TAC and Policy Committees met on June 11 and 18.

Local Planning Assistance

The requests from member units of government within Hillsdale, Jackson, and Lenawee Counties are listed below. These activities were conducted at cost to the individual government units requesting the service, unless alternative funding was available.

Jackson County

County of Jackson. *Staff provided the following service(s):*

- County Planning Commission (JCPC). The Jackson County Planning Commission met on June 12 and approved rezoning petitions from Henrietta Township, Parma Township, Summit Township, and Grass Lake Township.
- Materials Management Plan (MMP) Committee. Staff attended and provided administrative support for the Jackson County MMP committee. An update for the committee was presented to the Jackson County General Government Committee and Board of Works on June 9.

Blackman Charter Township. *Staff provided the following service(s):*

■ Master Plan. Staff continued work on the Blackman Township Master Plan update.

Napoleon Township. *Staff provided the following service(s):*

■ Master Plan. Staff continued work on the Napoleon Township Master Plan update.

Rives Township. *Staff provided the following service(s):*

Zoning Ordinance. Staff attended the June 28 Planning Commission meeting to provide an update on the zoning ordinance update.

Village of Grass Lake. *Staff provided the following service(s):*

■ Economic Development Strategic Plan. No activity.

Parma Township. *Staff provided the following service(s):*

■ Master Plan. Staff started work on the Parma Township Master Plan update and attended the Planning Commission meeting on June 23rd.

Lenawee County.

Village of Clinton. *Staff provided the following service(s):*

■ Master Plan. Staff continued work on the Master Plan update.

Franklin Township. *Staff provided the following service(s):*

■ Master Plan. Staff continued work on the Township's Master Plan.

Woodstock Township. *Staff provided the following service(s):*

Master Plan. Staff attended PC meeting to answer questions about Master Plan revisions on June 17.

County of Lenawee. *Staff provided the following service(s):*

County Planning Commission (LCPC). The Lenawee County Planning Commission met on June 11 and approved zoning amendments from Rome Township and Rollin Township. A PA116 from Palmyra Township was also approved.

■ Materials Management Plan (MMP) Committee. Staff attended the Lenawee County MMP Committee meeting on June 4.

Hillsdale County

Staff provided the following service(s):

■ Materials Management Plan (MMP) Committee. No activity.

Greater Irish Hills

Greater Irish Hills Intermunicipality Committee. *Staff provided the following service(s):*

■ **Greater Irish Hills Recreation Plan.** Staff met with representatives of the Village of Onsted and the Irish Hills Intermunicipality Committee on June 19 to discuss Onsted's potential participation in the Greater Irish Hills Recreation Plan.



Transportation Report *May and June 2025*

Jackson Area Comprehensive Transportation Study FY 2023-2026 TIP Amendments

May 2025:

FY	Job #/ Phase	Agency	Project Name	Work Type	Federal Amount	State Amount	Local Amount	Total Amount	Amendment Type
2025	21649 3 NI	JATA	Transit Capital	Van Replace- ment	\$52,000	\$13,000	\$0	\$65,000	Phase Sus- pended
2026	21652 5 CON	JCDOT	Shirley Dr., E. Ganson St., and S. Portage Rd.	Mill, Wedge and Overlay	\$782,600	\$0	\$242,400	\$1,025,000	Phase Budget equal or over 24%
2026	21663 6 CON	JCDOT	Page/Watts and Page/ Falahee	Signal Modern- ization	\$382,000	\$ O	\$68,000	\$450,000	Funding Ad- justment
2025	²²⁴⁵⁷ 4 CON	MDOT	I-94 W	Bridge Rehabil- itation	\$0	\$2,237,836	\$0	\$2,237,836	Phase Aban- doned





16407 Comdon Road P.O. Box 51 Albion, MI 49224 517-629-8277

To: Contiguous Municipal Legislative Body, County Planning, Public Utilities, and Railroad Company

From: Parma Township Board of Trustees and Parma Township Planning Commission

Date: May 28, 2025

This notice is to inform you that the Parma Township Planning Commission is preparing an updated Master Plan.

In accordance with Section 39 of the Michigan Planning Enabling Act, Public Act 33 of 2008, MCL 125.3839, this notice is to inform our neighboring local governments, planning entities, and any public utilities and railroad companies of Parma Township's intent to prepare an updated master plan. The Parma Township Planning Commission welcomes your cooperation and comments on the proposed plan. In accordance with the Michigan Planning Enabling Act, you have 63 days to provide your comments on the Master Plan. Please do so by July 30, 2025.

The proposed plan will be posted, when available free of charge on the township's Web site at: www.parmatwp.gov

Hard (paper) copies may be provided upon request for a fee.

Please send your comments or questions on the draft Master Plan update to Clerk Sarah Stanham at:

Master Plan Amendment Parma Township 16407 Comdon Road/ P.O. Box 51 Albion, MI 49224

Or send email comments to: clerk@parmatwp.net

We thank you for your consideration in this matter. If you have any questions or comments on the Parma Township Master Plan update process at this time, please contact Sarah Stanham at the



STATE OF MICHIGAN DEPARTMENT OF NATURAL RESOURCES LANSING



May 9, 2025

Region 2 Planning Commission Jackson County Tower Building, 9th Floor 120 W. Michigan Avenue Jackson, Michigan 49201



Dear Sir or Madam:

Enclosed is a *Notice of Intent for Recreation Grant Project* regarding the Department of Natural Resources' (DNR) application to the Michigan Natural Resources Trust Fund for 2025.

The DNR proposes utilizing grant funding to replace the campground contact station at Hayes State Park. This project will also reconfigure the entrance into the campground to improve accessibility, circulation and connectivity for vehicles and pedestrians.

Please refer to the enclosed map. If you have any further questions regarding this application or need additional information, please do not hesitate to contact me.

Thank you.

Sincerely,

Matt Lincoln
Grants Coordinator
Parks and Recreation

517-881-3492

Enclosures



Michigan Department of Natural Resources - Grants Management

Notice of Intent for Recreation Grant Projects

This information is requested by authority of Part 703, Act 451 of 1994, as amended, to be considered for a LWCF grant.

lame of Project Date County								
Hayes State Park - Campground A	<u> </u>	03-27-2025	Lenawee					
Identity of the applicant agency, organization, or individual:								
Department of Natural Resources	Parks and Recreation Divi	sion						
Indicate below the representative o	of the applicant to contact f	or additional info	ormation regarding this	s Notice:				
Name	Telephone Nun	nber (including are	a code) E-m	ail Address				
Matt Lincoln 517-881-3492 lincolnm@michigan.gov								
Address (Street/PO Box), City, State, Z								
525 W. Allegan Street, Lansing, Mi	48906							
Agency from which will be sought:		Name of Progran						
⊠ Michigan Department of Natural		Land and W	later Conservation Fu	ind 🔲 Natural Resources Trust Fund				
Estimated Federal Cost \$	Estimated State Cost \$ 400000	Estima \$	ted Other Cost	Total Cost \$ 400000				
Estimated date by which time the applic April 1, 2025	cant expects to formally file ar	application						
Geographic location of the project to be	assisted (indicate specific loc	cation as well as c	ity or county. Attach man	o if necessary				
Onstead, Lenawee County, Michig	an							
Brief description of the proposed projec	t. This will help the clearingho	use identify agend	cles of state or local gove	ernment having plans, programs, or projects				
that might be affected by the proposed This proposed project will replace t accessibility and circulation.	•	ation and recont	figure the entrance dri	ive to improve vehicle and pedestrian				
Type of project		1	al size of scale project					
Development		4						
Purpose of project To provide improved public recreat	ion access							
Beneficiaries (persons or institutions be State of Michigan	nefited)							
Indicate the relationship of this project to plans, programs, and other activities of your agency and other agencies (attach separate sheet if necessary): This project is consistent with the goals and objectives found in the 2023-2027 State Comprehensive Outdoor Recreation Plan, the 2023-2027 DNR Parks and Recreation Division Strategic Plan, citing goals to take care of and improve recreation accessibility and infrastructure.								

PUBLIC NOTICE

30-Day Public Comment Period for the Village of Blissfield Parks and Recreation Master Plan

The Village of Blissfield is pleased to announce that a draft of the Parks and Recreation Master Plan is now available for public review and comment.

In accordance with state planning requirements, a 30-day public comment period will begin on Monday June 30, 2025 and end on July 30, 2025. During this time, residents, stakeholders, and interested parties are encouraged to review the plan and provide feedback.

The draft plan outlines goals, objectives, and proposed improvements for parks, recreational facilities, and programming throughout the Village. Public input is critical to ensuring the plan reflects the needs and priorities of the community.

How to Review the Plan:

The draft Parks and Recreation Master Plan is available for review at:

- Village Office: 130 S. Lane St. Blissfield, MI 49228; Monday Thursday 8am 6pm
- Village Website: https://blissfieldmichigan.gov/

How to Submit Comments:

Written comments may be submitted by:

- Email: administrator@blissfieldmichigan.gov
- Mail or in person: Village of Blissfield, PO BOX 129 Blissfield, MI 49228

All comments must be received by July 30, 2025.

A public hearing on the draft plan will be held following the comment period. Details will be posted on the Village website and at the Village Office.

For more information, please contact the Village Office at 517-486-4347 or adminstrator@blissfieldmichigan.gov.

Publish: Blissfield Advance, July 2nd, July 9th and July 23rd, 2025.