

Region 2

PLANNING COMMISSION

Serving Hillsdale, Jackson & Lenawee Counties

MEETING MINUTES

Hillsdale City Hall – Full Commission
97 N. Broad Street
Hillsdale, MI 49242

Thursday, May 8, 2025

I. **Call to Order** – Chair Witt called the meeting to order at 2:00 p.m. A quorum was present.

Attendance:

Adams	Gentner	Lance	Shaw
Beach	Gosselin	Linnabary	Shotwell
✓ Beeker	✓ Gould, L.	Marsh	✓ Sigers
✓ Benson	✓ Grabert	May	✓ Snell
Blythe	Greene	Miller	✓ Southworth
Britten	Griffin	✓ Minnick, Jr.	Spink
Burke	Gross	✓ Mitchell	Sutherland
Bush	Havican	Montrief	✓ Swartzlander
✓ Bussell	Hawkins	Murphy	Thomas
Calender	Hawley	Nickel	Tillotson
Cavazos	Heath	Norman	Todd
Clark	Herlein	Overton	✓ VanDoren
Collins	✓ Jancek	✓ Penrose	✓ Walz
Cornish	Jennings	Peters	Weir
Cousino	✓ Johnson	Pfeifer, C.	Williams
✓ Cure	Kastel	Pfeifer, R.	Willis
Davis	Keener	Pixley	Wilson
Dickerson	Keller	Planeta	✓ Witt
✓ Donaldson	Krasny	Root	Wymer
Downing	Kuiper	Saenz	
Duckham	Lammers	✓ Scoville	

Key: ✓ = present

Staff Present: Brett Gatz, Jacob Hurt, Jill Liogghio, Katie Miller

Others Present: Sue Smith, Executive Director, Hillsdale Economic Development Partnership; Sally Clark, Deputy Director, Hillsdale Economic Development Partnership; Andrea Strach, MDOT

II. **Approval of the May 8, 2025 Agenda** – The motion was made by Comm. Jancek, supported by Comm. Penrose, to approve the May 8, 2025 agenda as presented. The motion carried unanimously.

- III. **Public Comment** – Chair Witt requested public comment. No public was in attendance.
- IV. **Economic Development Partnership of Hillsdale Update** – Sue Smith, Executive Director of the Hillsdale Economic Development Partnership provided an update.
- V. **Approval of Full Commission Meeting Minutes for March 13, 2025** – The motion was made by Comm. Jancek, supported by Comm. Snell, to approve the Full Commission meeting minutes of March 13, 2025 as submitted. The motion carried unanimously.
- VI. **Receipt/Approval of Treasurer’s Report of April 30, 2025** – The motion was made by Comm. Jancek, supported by Comm. Snell, to receive the April 30, 2025 Treasurer’s Report as presented and approve payment of the May 8, 2025 submitted bills. The motion carried unanimously.
- VII. **Staff Progress Report for March and April 2025** – The March and April 2025 staff progress reports were included in the agenda packet. Mr. Hurt presented highlights from the staff progress report for the months of March and April 2025.
- VIII. **Approval of the FY 2024 R2PC Annual Audit Report** – Mr. James Latham, CPA, presented the report from the FY 2024 R2PC Annual Audit. Motion was made by Comm. Minnick, Jr., supported by Comm. Swartzlander to approve the audit. The motion carried unanimously.
- IX. **MPO/JACTS Update** – The MPO/JACTS Update was provided in the packet and Mr. Gatz provided highlights from that report.
- X. **Approval of FY 2026 Regional Transportation Planning Work Program** – The motion was made by Comm. Jancek, supported by Comm. Snell. The motion carried unanimously.
- XI. **Other Business** – Notice of Intent for Jackson County, Raisin Charter Township, City of Jonesville, and Village of Grass Lake. Notice of Availability of master plan for Napoleon Township.
- XII. **Public Comment / Commissioners’ Comments** – None.
- XIII. **Adjournment** – There being no further business, Chair Witt adjourned the meeting at 2:33 p.m.

Dale Witt
Chair

** If there are errors in these minutes, please contact Jill at 517.768.6701 or jllogghio@mijackson.org.*