



November 14, 2024 Full Commission Meeting
Agenda

Hillsdale City Hall
97 N. Broad Street
Hillsdale, MI 49242

For further information, please contact Jacob Hurt, Executive Director at 517.768.6705

| | <u>PAGE #</u> |
|---|----------------------|
| 1. Call to Order | |
| 2. Approval of the November 14, 2024 Agenda – ACTION | |
| 3. Public Comment | |
| 4. Approval of the Full Commission Meeting Minutes for September 12, 2024 (see enclosure) – ACTION | 2 |
| 5. Receipt of Treasurer's Report as of October 31, 2024 (see enclosures) – ACTION | 4 |
| 6. Approval of Submitted Bills for November 14, 2024 (see enclosure) – ACTION | 8 |
| 7. Staff Progress Reports for September and October 2024 (see enclosures) – DISCUSSION | 9 |
| 8. MPO/JACTS Update (see enclosure) – DISCUSSION | 18 |
| 9. Resolution of Financial Commitment Regarding the R2PC's Comprehensive Economic Development Strategy (CEDS) Grant Application (see enclosure) – ACTION | 20 |
| 10. Resolution Authorizing Executive Director to Sign and Submit Documents Related to the R2PC's Comprehensive Economic Development Strategy (CEDS) Grant Application (see enclosure) – ACTION | 21 |
| 11. Renewable Energy Academy Resource Documents – DISCUSSION | |
| http://www.region2planning.com/wp-content/uploads/2024/11/EGLE-Resource-Documents-October-2024.pdf | |
| 12. Other Business | |
| • Notice of Intent to Amend Master Plan – Napoleon Township (see enclosure) | 22 |
| • Notice of Intent to Adopt the 2050 Master – Tompkins Township Plan (see enclosure) | 23 |
| • Notice of Intent to Write Master Plan – Village of Brooklyn (see enclosure) | 24 |
| 13. Public Comment / Commissioners' Comments | |
| 14. Adjournment | |

The next Region 2 Planning Commission Full Commission meeting is scheduled for Thursday, January 9, 2025 at 2:00 p.m. at the Jackson County Tower Bldg., 120 W. Michigan Ave., 17th Floor, Jackson, MI

Region 2 PLANNING COMMISSION

Serving Hillsdale, Jackson & Lenawee Counties

MEETING MINUTES

Region 2 Planning Commission – Full Commission
Lenawee District Library
4459 W. U.S. 223
Adrian, MI 49221

Thursday, September 12, 2024

I. Call to Order – Chair Witt called the meeting to order at 2:00 p.m. A quorum was present.

Attendance:

| | | | |
|-----------|-------------|----------------|--------------|
| Adams | Gosselin | Lance | Shotwell |
| Andrews | Gould, J. | Linnabary | Sigers |
| Beach | ✓ Gould, L. | Miller | ✓ Snell |
| Beecher | ✓ Grabert | ✓ Minnick, Jr. | ✓ Southworth |
| ✓ Beeker | Greene | Mitchell | Sutherland |
| Blythe | Greenleaf | Montrief | Swartzlander |
| Bush | Griffin | Navarro | Teriaco |
| ✓ Bussell | Gross | Nickel | ✓ Tillotson |
| Calender | Havican | Norman | Todd |
| Collins | Hawkins | O'Dowd | ✓ VanDoren |
| Cornish | Hawley | ✓ Overton | VanWinkle |
| Cousino | Heath | Penrose | Votzke |
| ✓ Cure | Herlein | Peters | Walz |
| David | ✓ Jancek | Pfeifer, C. | Webb |
| Dillon | ✓ Johnson | Pfeifer, R. | Weir |
| Donaldson | Kastel | Pixley | Williams |
| Dow | Keener | ✓ Planeta | Willis |
| ✓ Duckham | Keller | Root | Wilson |
| Everidge | Koehn | Saenz | ✓ Witt |
| Gallagher | Kuiper | Scoville | |
| Gentner | Lammers | Shaw | |

Key: ✓ = present

Staff Present: Brett Gatz, Jacob Hurt, Jill Liogghio, Alissa Starling

Others Present: Lynne Punnett – Housing Lenawee

II. Approval of the September 12, 2024 Agenda – The motion was made by Comm. Duckham, supported by Comm. Jancek, to approve the September 12, 2024 agenda as presented. The motion carried unanimously.

- III. **Public Comment** – Chair Witt requested public comment. Lynn Punnett from Housing Le-nawee spoke about the Housing Solutions Conference 2024 in Adrian on November 13, 2024.
- IV. **Approval of Full Commission Meeting Minutes for July 11, 2024** – The motion was made by Comm. Duckham, supported by Comm. Jancek, to approve the Full Commission meeting minutes of July 11, 2024 as submitted. The motion carried unanimously.
- V. **Receipt/Approval of Treasurer's Reports of July 31 and August 31, 2024** – The motion was made by Comm. Grabert, supported by Comm. Jancek, to receive the July 31 and August 31, 2024 Treasurer's Reports as presented and approve payment of the July 31 and August 31, 2024 submitted bills. The motion carried unanimously.
- VI. **Staff Progress Report for July and August 2024** – The July and August 2024 staff progress reports were included in the agenda packet. Mr. Hurt presented highlights from the staff progress report for the months of July and August.
- VII. **MPO/JACTS Update** – The MPO/JACTS Update was provided in the packet and Mr. Gatz provided highlights from that report.
- VIII. **Approval of Executive Director Travel to Bentonville, Arkansas** – The motion was made by Comm. Jancek, supported by Comm. Minnick, Jr., to approve Executive Director travel to Bentonville, Arkansas. The motion carried unanimously.
- IX. **Approval the FY 2025 Planning Work Program** – The motion was made by Comm. Duckham, supported by Comm. Jancek, to approve the FY 2025 Planning Work Program. The motion carried unanimously.
- X. **Appointment of the FY 2025 R2PC Personnel and Finance Committee** – The motion was made by Comm. Minnick, Jr., supported by Comm. Duckham to keep the current slate of the Personnel and Finance Committee, with the addition of Bruce Grabert. The FY 2025 Personnel and Finance Committee members are: Bruce Grabert, Pete Jancek, Mike Overton, Ralph Tillotson, and Dale Witt.
- XI. **Other Business** – None.
- XII. **Public Comment / Commissioners' Comments** – None.
- XIII. **Adjournment** – There being no further business, Chair Witt adjourned the meeting at 2:18 p.m.

Dale Witt
Chair

REGION 2 PLANNING COMMISSION
Treasurer's Report - Monthly Summary
as of October 31, 2024

| | | |
|--|-----------|----------------------|
| Checking Account Balance ending, September 30, 2024 | | \$ 400,506.75 |
| Deposit Summary: | | |
| October 2024 EFT Deposits | \$ | 6,711.25 |
| October 2024 Bank Deposits | | 54,649.72 |
| October 2024 Adjustments | | (2,218.64) |
| Total Deposits plus Bank Balance | \$ | 459,649.08 |
| Expenses: | | |
| Submitted Expenses - October 2024 ** | \$ | (19,592.01) |
| Interim Expenses | | (8,336.24) |
| Payroll/Related Expenses | | (25,189.45) |
| Subtotal of Expenses | \$ | (53,117.70) |
| Balance Checking Account ending October 31, 2024 | \$ | 406,531.38 |
| Balance CD Investments ending October 31, 2024 | \$ | 110,359.48 |
| Total Cash on Hand | \$ | 516,890.86 |

**Note that this amount can include cleared checks from prior months' submitted bills.

REGION 2 PLANNING COMMISSION
Deposits and Adjustments to Cash
as of October 31, 2024

| | | |
|-----------|---|----------------------|
| 10/31/224 | EFT Deposits: | |
| | Lenawee Quarterly Dues | \$ 6,711.25 |
| | Subtotal - EFT Deposits | \$ 6,711.25 |
| 10/31/224 | Check Deposits: | |
| | FY25 Membership Dues | 26,766.72 |
| | City of Jackson FY24 JACTS UWP | 27,883.00 |
| | Subtotal - Check Deposits | \$ 54,649.72 |
| 10/31/224 | Adjustments to cash: | |
| | Bank fees - October | (141.10) |
| | Paycor fee - October | (491.38) |
| | Credit Card Charges - Abobe Creative Cloud services - subscriptions | (326.94) |
| | Credit Card Charges - Courtyard Bentonville, AR - lodging | (405.21) |
| | Credit Card Charges - Friendsoffice - supplies | (245.96) |
| | Credit Card Charges - Airship Coffee - meals | (5.00) |
| | Credit Card Charges - The Rail, Bentonville AR - meals | (86.82) |
| | Credit Card Charges - Parable, Bentonville, AR - travel | (10.50) |
| | Credit Card Charges - Chipotle, Bentonville, AR - meals | (16.63) |
| | Credit Card Charges - FB Housing Solutions - fee | (50.00) |
| | Credit Card Charges - Barrio, Traverse City - meals | (48.71) |
| | Credit Card Charges - Hotel Indigo, Graverse City - lodging | (265.29) |
| | Credit Card Charges - Meijer - supplies | (169.52) |
| | American Express card credit | 44.42 |
| | Subtotal - Adjustments to Cash | \$ (2,218.64) |
| | Total Net Deposits | \$ 59,142.33 |

REGION 2 PLANNING COMMISSION
INTERIM BILLING and PAYROLL EXPENSES
as of October 31, 2024

Interim Billing for September 2024

| <u>Vendor</u> | <u>Description</u> | <u>Amount</u> | <u>Check #</u> |
|---|-----------------------------|--------------------|----------------|
| City of Jackson | UWP Reimbursement FY 2024 | \$ 8,315.49 | 15505 |
| The Water Store | Supplies for September 2024 | \$ 20.75 | 15512 |
| Total Interim Billing for October 2024 | | \$ 8,336.24 | |

Payroll & Travel Related Expenses:

| | | | |
|-------------------------------------|----------------------|------------------------------|--|
| <i>Paid October 11, 2024</i> | | <i>by Direct Deposit/EFT</i> | |
| Paycor | Payroll Disbursement | \$ 12,339.31 | |
| B. Gatz | Travel Reimbursement | \$ 88.45 | |
| J. Hurt | Travel Reimbursement | \$ 925.27 | |
| Total | | \$ 13,353.03 | |

| | | | |
|-------------------------------------|----------------------|------------------------------|--|
| <i>Paid October 25, 2024</i> | | <i>by Direct Deposit/EFT</i> | |
| Paycor | Payroll Disbursement | \$ 11,585.24 | |
| B. Gatz | Travel Reimbursement | \$ 56.01 | |
| A. Starling | Travel Reimbursement | \$ 195.17 | |
| Total | | \$ 11,836.42 | |

| | | | |
|--|--|---------------------|--|
| Total Payroll Expenses for October 2024 | | \$ 25,189.45 | |
|--|--|---------------------|--|

**Region 2 Planning Commission
Outstanding Accounts Receivable
as of October 31, 2024**

| Municipality/Source | Date | Inv. No. | Amount |
|---|-----------|----------|-----------|
| Somerset Township - services through September 30, 2022 | 12/6/2022 | 9005 | 556.39 |
| Somerset Township - services for Greater Irish Hills through September 2023 | 7/27/2023 | 9006 | 489.72 |
| Village of Brooklyn CIA - services through March 2024 | 4/30/2024 | 7804 | 12,990.36 |
| Hanover Township - services through March 2024 | 4/30/2024 | 4505 | 13,078.09 |

FY 2024 Balance as of October 31, 2024

\$ 27,114.56

REGION 2 PLANNING COMMISSION
Submitted Bills
November 14, 2024

| Vendor | Description | Amount Due |
|--|---|---------------------|
| BC/BS | Employee Health Ins. December 2024 | \$ 4,537.92 |
| County of Jackson | Rent November 2024 | \$ 3,397.54 |
| County of Jackson | Comcast & Verizon Phone Expense Sept.-Oct. 2024 | \$ 116.38 |
| MissionSquare | 401/RHS Employer Contribution | \$ 1,603.96 |
| MissionSquare | Plan #109005 - (UPS Pkg. Lost-Reissue Chk.) | \$ 641.59 |
| MissionSquare | Plan #306213 - (UPS Pkg. Lost-Reissue Chk.) | \$ 75.00 |
| MissionSquare | Plan #803067 - (UPS Pkg. Lost-Reissue Chk.) | \$ 98.70 |
| SBIS | Group Life/AD&D December 2024 | \$ 114.94 |
| The Exponent | Subscription Renewal | \$ 70.00 |
| Total Submitted Billing - November 2024 | | \$ 10,656.03 |



Serving Hillsdale, Jackson & Lenawee Counties

Staff Progress Report

September 2024

Area-Wide Regional Planning Activities

Economic Development Activities

- **Economic Development Administration (EDA).** Staff was involved in the following activities on behalf of the R2PC Economic Development District (EDD):
 - EDA grant award for R2PC EDD's FY2024 Partnership Planning Grant, which will be used to continue implementation of the 2021 – 2025 CEDS.
 - Staff continued work on CEDS implementation.
- **Regional Economic Development.** Staff was involved in the following activities on behalf of the R2PC Economic Development District (EDD):
 - Staff participated in the East Michigan Avenue Corridor workshop meeting at Henry Ford Health Jackson on September 4.
 - Staff participated in an IMPLAN Economic Modeling webinar on September 17.
- **Southern Michigan Outdoors Initiative.** Staff continued development of the Southern Michigan Outdoors strategy to leverage regional outdoor recreation assets for economic development purposes as detailed in the 2021 – 2025 CEDS.
 - Staff met with key stakeholders on September 3 and September 11 to discuss the Southern Michigan Outdoors strategy.
 - Staff traveled to Bentonville, AR to meet with local officials to discuss their implementation of an outdoor recreation economic development strategy along with representatives of the Enterprise Group of Jackson, the Jackson Chamber of Commerce, and Experience Jackson September 23 – 26.
- **Downtown Development Authorities (DDAs).**
 - **Leoni DDA.** No activities.

[September 2024 Staff Progress Report]

R2PC Activities

- **R2PC Website.** Staff continued updating www.region2planning.com.
- **Training.** No activities.
 - **EGLE.** Staff met with Michigan's Department of Environment, Great Lakes, and Energy (EGLE) on September 18 to finalize details of the Renewable Energy Academy Workshop to be held on October 10, 2024.
- **MAR.** Staff participated in the Michigan Association of Regions monthly virtual meeting on September 10 and a meeting to discuss MAR's strategic plan on September 27.
- **DNR Spark Grant.** No activities.
- **UGRWA.** No activities.
- **Active Jackson.** No activities.

Regional Transportation Planning Hillsdale, Jackson, and Lenawee Counties

- Staff participated in MDOT's monthly Rural Task Force virtual meeting.

Asset Management Hillsdale, Jackson, and Lenawee Counties

- **TAMC.** No activities.

Metropolitan Area Transportation Planning Jackson Area Comprehensive Transportation Study

Database Management:

- No activities.

Long-Range Planning:

- No activities.

Short-Range Planning:

- Staff coordinated with local agencies to process administrative changes in JobNet.

Program Management

- The JACTS TAC and Policy Committee met on September 18 and 19 to address TIP amendments.

[September 2024 Staff Progress Report]

Local Planning Assistance

The requests from member units of government within Hillsdale, Jackson, and Lenawee Counties are listed below. These activities were conducted at cost to the individual government units requesting the service, unless alternative funding was available.

Jackson County

Blackman Charter Township. *Staff provided the following service(s):*

- **Master Plan.** Staff attended the Blackman Township Planning Commission meeting on September 17th to present a draft survey for the Township's Master Plan Update.

Grass Lake Charter Township & the Village of Grass Lake. *Staff provided the following service(s):*

- **Area Recreation Plan.** Staff continued development of the Grass Lake Area Recreation Plan.

Village of Grass Lake. *Staff provided the following service(s):*

- **Economic Development Strategic Plan.** Staff continued work on the Village's economic development strategic plan.

Hanover Township. *Staff provided the following service(s):*

- **Zoning Ordinance.** Staff has completed work on the Ordinance rewrite and will be presented for review at the quarterly Township Planning Commission meeting in October.

Spring Arbor Township. *Staff provided the following service(s):*

- **Recreation Plan.** Staff is awaiting the final draft review from the Spring Arbor Recreation Committee.

County of Jackson. *Staff provided the following service(s):*

- **County Planning Commission (JCPC).** The JCPC September meeting was held on September 12th, with two rezonings from Columbia Township, a text amendment from Summit Township, and a PA 116 agreement from Parma Township.
- **Recreation Plan.** The online Recreation Survey has closed and staff is compiling results. The next step is to meet with County staff to analyze the data, identify community needs and themes, and develop Goals and Policies for the Recreation Plan update that reflect community feedback.

Lenawee County.

Village of Clinton. *Staff provided the following service(s):*

- **Master Plan Update.** Staff met with the Village of Clinton and is assisting with updating their Master Plan. The Intent to Plan has been sent and a kick-off meeting is pending scheduling.

Franklin Township. *Staff provided the following service(s):*

- **Master Plan.** Staff continued development of the Township's Master Plan.

[September 2024 Staff Progress Report]

Raisin Charter Township. *Staff provided the following service(s):*

- **Recreation Plan.** Staff met with the Raisin Township Recreation Committee on September 10th to review progress and discuss the project timeline. A completed draft is expected in the coming month.

County of Lenawee. *Staff provided the following service(s):*

- **County Planning Commission (LCPC).** The LCPC held its regular meeting on September 19th, where they reviewed and approved three (3) text amendments from Palmyra Township and approved six (6) PA 116 applications from Raisin Township.
- Staff is working with the LCPC to develop a proposal to update the existing Land Use Plan, which was last revised in 2002 with hopes to begin discussion with the County after this coming election cycle.
- **Materials Management Plan (MMP) Committee.** The Lenawee County MMP Committee did not meet in September.

Hillsdale County

Staff provided the following service(s):

- **General Inquiries.** Staff responded to various land use and zoning inquiries for multiple parcels throughout the county from residents and commercial entities seeking assistance and resources.

Greater Irish Hills

Greater Irish Hills Intermunicipality Committee. *Staff provided the following service(s):*

- **Greater Irish Hills Recreation Plan.** Staff continues to seek resolutions of approval from 3 participants, to submit the Greater Irish Hills Recreation Plan for the upcoming grant cycle.
- **State of the Irish Hills Event.** Staff presented an overview of the Southern Michigan Outdoors initiative at the State of the Irish Hills event on September 6.

Region 2 PLANNING COMMISSION

Serving Hillsdale, Jackson & Lenawee Counties

Staff Progress Report

October 2024

Area-Wide Regional Planning Activities

Economic Development Activities

- **Economic Development Administration (EDA).** Staff was involved in the following activities on behalf of the R2PC Economic Development District (EDD):
 - EDA grant award for R2PC EDD's FY2024 Partnership Planning Grant, which will be used to continue implementation of the 2021 – 2025 CEDS.
 - Staff continued work on CEDS implementation.
 - Staff participated in the EDA Chicago Regional Office quarterly Economic Development District call on October 23.
 - Staff submitted the CEDS Annual Progress Report and the CEDS Semi-Annual Financial Report to EDA's Chicago Regional Office on October 29.
- **Regional Economic Development.** Staff was involved in the following activities on behalf of the R2PC Economic Development District (EDD):
 - Staff met with MEDC representatives to discuss economic development activity in Region 2 on October 30.
- **Southern Michigan Outdoors Initiative.** Staff continued development of the Southern Michigan Outdoors strategy to leverage regional outdoor recreation assets for economic development purposes as detailed in the 2021 – 2025 CEDS.
 - Staff met with Lenawee Now on October 2 to discuss the Southern Michigan Outdoors strategy.
 - Staff presented a session on the Southern Michigan Outdoors initiative at the Michigan Outdoor Summit on October 10 in Traverse City.
- **Downtown Development Authorities (DDAs).**
 - **Leoni DDA.** No activities.

[October 2024 Staff Progress Report]

R2PC Activities

- **R2PC Website.** Staff continued updating www.region2planning.com.
- **Training.**
 - **REA | EGLE.** On October 10, 2024, staff hosted a Renewable Energy Academy (REA) training in partnership with the Michigan Department of Environment, Great Lakes, and Energy (EGLE) at Adrian College. The event saw an impressive turnout, reflecting strong regional interest in renewable energy development and regulatory guidance. The training session was specifically designed for municipal leaders, planners, and stakeholders who are responsible for evaluating and updating renewable energy ordinances.

The training covered a range of topics related to PA 233, focusing on best practices for amending existing ordinances to meet new standards and developing clear, effective renewable energy regulations compatible with the upcoming legislation. Participants engaged with EGLE experts on practical strategies for addressing renewable energy siting, zoning, and compliance issues tailored to their communities. With the November 29th deadline to finalize renewable energy ordinance updates approaching, the event provided timely and actionable guidance for municipalities across the region. Feedback from attendees was overwhelmingly positive, with many participants reporting they gained valuable insights to bring back to their local Boards and Planning Commissions.
- **MAR.** Staff participated in the Michigan Association of Regions monthly virtual meeting on October 8.
- **DNR Spark Grant.** No activities.
- **UGRWA.** No activities.
- **Active Jackson.** No activities.

Regional Transportation Planning Hillsdale, Jackson, and Lenawee Counties

- Staff participated in MDOT's monthly Rural Task Force virtual meeting.
- County RTF Subcommittee meetings were held for all three counties. These subcommittees met on October 1 (Hillsdale), October 8 (Jackson), and October 10 (Lenawee).
- A Congestion Mitigation Air Quality (CMAQ) Committee meeting for Lenawee County was held on October 10.
- Staff attended MDOT's RTF Outreach Training in Kalamazoo on October 23.
- Staff attended MDOT Traffic Summits for Jackson and Hillsdale County on October 22 and 29, respectively.

[October 2024 Staff Progress Report]

Asset Management Hillsdale, Jackson, and Lenawee Counties

- **TAMC.** Staff collected PASER Ratings with Jackson County on October 3 and 4.

Metropolitan Area Transportation Planning Jackson Area Comprehensive Transportation Study

Database Management:

- No activities.

Long-Range Planning:

- No activities.

Short-Range Planning:

- Staff coordinated with local agencies to process administrative changes in JobNet.
- Staff worked on development of the FY 2026-2029 Transportation Improvement Program (TIP).

Program Management

- The JACTS TAC and Policy Committee met on October 13 and 21 to address TIP amendments.

Local Planning Assistance

The requests from member units of government within Hillsdale, Jackson, and Lenawee Counties are listed below. These activities were conducted at cost to the individual government units requesting the service, unless alternative funding was available.

Jackson County

County of Jackson. *Staff provided the following service(s):*

- **County Planning Commission (JCPC).** October Jackson County Planning Commission meeting was cancelled due to a lack of agenda items.
- **Recreation Plan.** Staff met with Jackson County Parks on October 29th to discuss recreation plan updates to be presented at the Jackson County Parks Board November meeting.

Blackman Charter Township. *Staff provided the following service(s):*

- **Master Plan.** Staff attended the Blackman Township Planning Commission meeting on October 15th to present a draft survey for the Township's Master Plan Update. Staff also attended a special Planning Commission meeting on October 29th to receive feedback about the survey.

[October 2024 Staff Progress Report]

Grass Lake Charter Township & the Village of Grass Lake. *Staff provided the following service(s):*

- **Area Recreation Plan.** Staff continued development of the Grass Lake Area Recreation Plan.

Hanover Township. *Staff provided the following service(s):*

- **Zoning Ordinance.** Staff completed a draft of the Zoning Ordinance rewrite for review at the October 16 Township Planning Commission meeting. Additional feedback from the discussion will be incorporated ahead of the next meeting.

Napoleon Township. *Staff provided the following service(s):*

- **Master Plan.** Staff met with the Napoleon Township Planning Commission on October 24 to discuss the Master Plan update process. Feedback focused on housing strategies, including accessory housing, mother-in-law suites, and other innovative approaches for inclusion in the plan.

Rives Township. *Staff provided the following service(s):*

- **Zoning Ordinance.** Staff met with Rives Township officials to discuss updating the Zoning Ordinance and is currently preparing a Scope of Work to initiate contract discussions.

Spring Arbor Township. *Staff provided the following service(s):*

- **Recreation Plan.** Staff is awaiting the final draft review from the Spring Arbor Recreation Committee.

Village of Grass Lake. *Staff provided the following service(s):*

- **Economic Development Strategic Plan.** Staff continued work on the Village's economic development strategic plan.

Lenawee County.

Village of Clinton. *Staff provided the following service(s):*

- **Master Plan.** Staff met with Village of Clinton staff and is assisting with updating their Master Plan. The Intent to Plan has been sent and a kick-off meeting is pending scheduling.

Franklin Township. *Staff provided the following service(s):*

- **Master Plan.** Staff continued work of the Township's Master Plan.

Raisin Charter Township. *Staff provided the following service(s):*

- **Recreation Plan.** Staff met with the Raisin Township Recreation Committee on October 8 to review progress and discuss final updates needed. A completed draft is expected at the end of November.

County of Lenawee. *Staff provided the following service(s):*

- **County Planning Commission (LCPC).** The LCPC held its regular meeting on October 17, reviewing two text amendments from Palmyra Township regarding "Event Centers" (Articles II and VI), three renewable energy ordinances from Ridgeway Township, and a combined renewable energy ordinance submission from Blissfield Township. Additionally, the LCPC reviewed and approved the Recreation Plan from the City of Hudson.

[October 2024 Staff Progress Report]

- **Land Use Plan Update Proposal:** Staff is collaborating with the LCPC on a proposal to update the County's Land Use Plan, last revised in 2002, with plans to initiate discussions following the election cycle, potentially in December 2024.
- **Materials Management Plan (MMP) Committee.** Staff attended the Lenawee County MMP Committee meeting on October 2.

Hillsdale County

Staff provided the following service(s):

- **General Inquiries.** No activities.

Greater Irish Hills

Greater Irish Hills Intermunicipality Committee. *Staff provided the following service(s):*

- **Greater Irish Hills Recreation Plan.** Staff continues to seek resolutions of approval from 3 participants, to submit the Greater Irish Hills Recreation Plan for the 2025 grant cycle.

Region 2 PLANNING COMMISSION

Serving Hillsdale, Jackson & Lenawee Counties

Transportation Report *September and October 2024*

Jackson Area Comprehensive Transportation Study FY 2023-2026 TIP Amendments

September 2024:

- City of Jackson
 - Funding adjustment and description change for a Facility Improvement project on the MLK Equality Trail for FY25, estimated at \$710,707.
 - Funding adjustment for a Minor Widening project on Blackstone St for FY25, estimated at \$209,740.
- Jackson County Department of Transportation
 - Funding adjustment and limits change for Repaving projects on Sutton Rd, Wildwood Ave, and West Ganson St for FY25, estimated at \$496,000.
 - Addition of a Repaving project on Clinton Way for FY25, estimated at \$81,600.
 - Addition of a Repaving project on Dettman Rd for FY25, estimated at \$94,000.
 - Addition of a Repaving project on Robinson Rd for FY25, estimated at \$81,879.
 - Deletion of a countywide Traffic Safety project for FY24, estimated at \$125,687.
 - Addition of a SRTS project on Turk Rd for FY26, estimated at \$1,936,398.
- Michigan Department of Transportation
 - Addition of a Road Rehabilitation project on M-99 for FY25, estimated at \$35,000.
 - Funding adjustment for a Road Rehabilitation project on M-99 for FY26, estimated at \$6,292,390.

October 2024:

- Jackson County Department of Transportation
 - Funding adjustment for a countywide Traffic Safety project for FY26, estimated at \$506,687.
 - Deletion of a countywide Traffic Safety project for FY26, estimated at \$208,737.
 - Deletion of a countywide Traffic Safety project for FY26, estimated at \$77,312.
 - Scope construction length change for a countywide Traffic Safety project for FY26, estimated at \$1,323,358.
- Michigan Department of Transportation

[May and June 2024 Transportation Report]

- Deletion of a TSC wide Road Capital Preventative Maintenance project for FY24, estimated at \$18,000.

Region 2 Rural Task Force
FY 2023-2026 Project Changes

September 2024:

- Lenawee Public Transportation Authority
 - Funding adjustment and scope change for a Facility Improvements project for FY24, estimated at \$4,000.
 - Funding adjustment for a Vehicle Purchase project for FY24, estimated at \$12,000.



Serving Hillsdale, Jackson & Lenawee Counties

**RESOLUTION OF FINANCIAL COMMITMENT
REGARDING THE REGION 2 PLANNING COMMISSION'S COMPREHENSIVE
ECONOMIC DEVELOPMENT STRATEGY (CEDS) GRANT APPLICATION**

WHEREAS, the Region 2 Planning Commission (R2PC) is applying for a grant from the U.S. Economic Development Administration (EDA) for preparing the annual update of the Comprehensive Economic Development Strategy (CEDS) for the Region 2 Area and to manage the R2PC's economic development program, and

WHEREAS, a \$70,000 local match is required from the R2PC as part of the \$140,000 grant application package, and

WHEREAS, the Region 2 Planning Commission has made available a financial obligation of \$70,000 to meet the 50% match required by the EDA,

now therefore

BE IT RESOLVED BY THE REGION 2 PLANNING COMMISSION:

Section 1: That the Commission will provide \$70,000 for the purpose of meeting the required local match.

Section 2: That the Commission has the funds available and unencumbered to supply the required match.

Section 3: The local planning assistance to member units of government used to satisfy the local match is considered to be a "cash" match by the EDA.

Effective Date: November 14, 2024

Dale Witt, Chair
Region 2 Planning Commission



Serving Hillsdale, Jackson & Lenawee Counties

**RESOLUTION AUTHORIZING
EXECUTIVE DIRECTOR, JACOB HURT, TO SIGN AND SUBMIT
DOCUMENTS RELATED TO THE R2PC'S CEDS GRANT APPLICATION**

WHEREAS, the Region 2 Planning Commission (R2PC) is applying for a grant from the U.S. Economic Development Administration (EDA) to update the Region 2 Planning Commission Comprehensive Economic Development Strategy (CEDS) and to manage the R2PC's economic development program; and

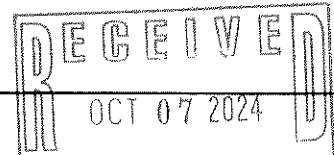
WHEREAS, Executive Director, Jacob Hurt, is the Authorized Organization Representative (AOR) for the Region 2 Planning Commission, now therefore

BE IT RESOLVED BY THE REGION 2 PLANNING COMMISSION:

That Executive Director, Jacob Hurt, is authorized to sign and submit all grant documents related to the Comprehensive Economic Development Strategy and the management of the R2PC's economic development program.

Effective Date: November 14, 2024

Dale Witt, Chair
Region 2 Planning Commission



NAPOLEON
TOWNSHIP
MICHIGAN

NOTICE OF INTENT TO AMEND MASTER PLAN

PLEASE BE NOTIFIED, Napoleon Township of Jackson County, Michigan, in accordance with the Michigan Planning Enabling Act, Public Act 33 of 2008, as amended (Act 33), this is to notify you that Napoleon Township is preparing to begin the process of updating its Master Plan. We kindly request your cooperation and assistance throughout this process.

This notice is to inform, in accordance with Section 39 of the Michigan Planning Enabling Act, Public Act 33 of 2008, MCL 125.3839, our neighboring local governments, planning entities, and any public utilities and railroad companies of Napoleon Township's intent to amend our Master Plan.

Once completed, a draft copy of the updated Master Plan will be provided for your review and feedback, as required by Act 33*. We are particularly interested in hearing any thoughts, concerns, or issues you feel should be addressed, especially in relation to land use planning along shared borders or areas of mutual interest. Your input will help ensure a more coordinated approach to planning between our communities. If you would like to receive the draft copy of the Master Plan in digital format, please submit a written request via email and include an email address for receipt. Moreover, the proposed plan will also be available online on the Township's website at <https://www.napoleontownship.us/>

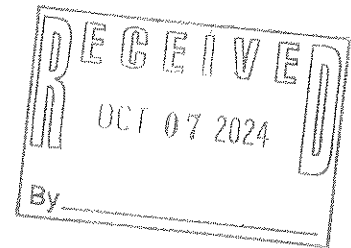
All feedback or questions shall be directed to Napoleon Township (Attn: Planning and Zoning Division), 6755 Brooklyn Road, P.O. Box 385, Napoleon, MI 49261, or via email to the Township at clerk@napoleontownship.us.

*Under MCL 125.3841(2)(f), each public utility company and railroad company owning or operating a public utility or railroad within the local unit of government, and any government entity that registers its name and address for this purpose with the Secretary of the Napoleon Township Planning Commission, shall reimburse the township for any copying and postage costs incurred in receiving a hard copy of the proposed master plan or final master plan.

NAPOLEON TOWNSHIP

6755 Brooklyn Rd
Napoleon, MI 49261
517-536-8694

TOMPKINS TOWNSHIP
Melanie Curran, Clerk
9999 Tompkins Rd. Rives Jct., MI 49277
517-569-2463 / 517-740-2122
tompkinstwp-mi.org



To: Contiguous Municipal Legislative Bodies, County Planning, and Public Utilities

From: Tompkins Township Board of Trustees/ Tompkins Planning Commission

Date: October 2, 2024

RE: Notice of Intent to Adopt the 2050 Master Plan

Tompkins Township is requesting your cooperation and comments.

Tompkins Township Planning Commission has recently completed a review of the 2025 Master Plan. The 2025 Master Plan was adopted March 3, 2009, and has been reviewed every 5 years. This is the final review of the 2025 Master Plan to create the 2050 Master Plan made up of 2025 Master Plan and all the addendums. Additionally, the population information has not significantly changed from 2009 with varying data so no change was considered to population.

Tompkins Township Board will review the 2050 Master Plan after the 63 day requirement for all reviewing agencies, and if approved the adoption process may continue. Adoption of the 2050 Master Plan will follow after proper publication. Additionally the Master Plan 2025 with the 2015 Addendums will be visible on the township website: www.tompkinstwp-mi.org/planning-commission.

We thank you for your consideration in this matter. If you have any questions or comments on the Tompkins Township 2050 Master Plan process at this time contact the Township Clerk by mail at the above address.

Sincerely,

A handwritten signature in cursive script that reads "Melanie Curran".

Melanie Curran
Tompkins Township Clerk
Planning Commission Member

JPC

B R (i)
Beckett & Raeder

*Landscape Architecture
Planning, Engineering &
Environmental Services*

October 14, 2024

Regarding: Village of Brooklyn Master Plan

To whom it may concern:

(i)
initiative

This letter is to provide notification to your office that the Village of Brooklyn will begin the process of writing a Master Plan pursuant to Public Act 33 of 2008, the Michigan Planning Enabling Act.

Once a draft plan is approved for distribution, you will be provided a link to an electronic copy for your organization's review and comment. Please feel free to contact me about any land use or community development issues pertinent to your organization, or to the participating community, during the preparation of the plan.

Regards,



Liz Gunden, AICP
egunden@bria2.com

Enclosure: List of organizations and entities receiving this notification

| | | | |
|--|--|---|---|
| Beckett & Raeder, Inc. 535 West William Suite 101 Ann Arbor, MI 48103 734 663.2622 ph www.bria2.com | Petoskey Office 113 Howard St. Petoskey, MI 49770 231.347.2523 ph | Traverse City Office 148 East Front St. Suite 207 Traverse City, MI 49684 231.933.8400 ph | Grand Rapids Office 5211 Cascade Road SE Suite 300 Grand Rapids, MI 49546 616.585.1295 ph |
|--|--|---|---|

Notification of Intent to Prepare a Master Plan

Organizations and Entities Receiving this Notice:

Consumers Energy
Columbia Township
Norvell Township
Cambridge Township
Woodstock Township
Village of Onsted
Jackson County
District 4 County Commissioner
Region II Planning Commission
Michigan Department of Transportation – University Region Office
Jackson County Department of Transportation
Shamrock Field Airport
Columbia School District

(i)
initiative