



Regional Planning, Research & Advisory Services

## MINUTES

### JACKSON COUNTY RTF SUBCOMMITTEE

Jackson County Tower Building  
120 W. Michigan Ave. – 5<sup>th</sup> Floor  
Jackson, MI 49201

**Tuesday, October 8, 2024**

**Members Present:** Angela Kline, JCDOT (Chair)  
Matt Swartzlander, Village of Brooklyn

**Others Present:** Charlie Briner, JCDOT  
Jim Cole, JCDOT  
Brett Gatz, Region 2 Planning Commission  
Vercilla Hart, Rives Township  
Jeff Mitchell, Springport Township  
Bobbie Norman, Parma Township  
David Saenz, Concord Township  
Bill Sutherland, Norvell Township

#### ITEM 1            **CALL TO ORDER / INTRODUCTIONS**

Chair Kline called the meeting to order at 1:05 p.m. Introductions were made.

#### ITEM 2            **PUBLIC COMMENT**

No public comments were received.

#### ITEM 3            **APPROVAL OF NOVEMBER 9, 2021 JACKSON COUNTY LOCAL RTF MEETING MINUTES**

A motion was made by Mr. Swartzlander, supported by Chair Kline, to approve the Jackson County Local RTF meeting minutes of November 9, 2021, as presented. The motion carried unanimously.

#### ITEM 4            **RURAL TASK FORCE UPDATE FROM MDOT**

No one from MDOT was present, so no updates were provided.

#### ITEM 5            **REVIEW OF FY 2025-2026 JACKSON COUNTY RURAL-STIP / TEDF-D TIP PROJECTS AND FUNDING LEVELS**

An agreement had been made at the last meeting from 3 years ago that JATA needed to provide dial-a-ride ridership numbers to continue receiving RTF funding. Since JATA did not reach this agreement, the committee agreed for them to not receive any funding for current and future fiscal years.

The following amendments were made to FY 2025-2026 projects:

- FY 2025 – JATA Project JN 216493
  - Remove funding from project.

A motion was made by Chair Kline, supported by Mr. Swartzlander, to approve the amendments as presented. The motion carried unanimously.

- FY 2026 – JATA Project JN 216458
  - Remove funding from project. Transfer funds to JCDOT Various Roads project JN 216545.

A motion was made by Chair Kline, supported by Mr. Swartzlander, to approve the amendments as presented. The motion carried unanimously.

**ITEM 6**                    **REVIEW AND APPROVAL OF FY 2026-2029 RURAL-STIP AND TEDF-D PROJECTS**

The following projects were selected for FY 2027-2029:

- FY 2027
  - Add Monroe St project for Village of Brooklyn; \$160,000 Federal, \$40,000 Local
  - Add Various Roads project for JCDOT; \$1,175,000 Federal, \$211,206 State, \$82,541 Local

A motion was made by Chair Kline, supported by Mr. Swartzlander, to approve the proposed projects for FY 2027. The motion carried unanimously.

- FY 2028
  - Add Various Roads project for JCDOT; \$1,363,000 Federal, \$211,209 State, \$129,541 Local

A motion was made by Chair Kline, supported by Mr. Swartzlander, to approve the proposed project for FY 2028. The motion carried unanimously.

- FY 2029
  - Add Various Roads project for JCDOT; \$1,392,000 Federal, \$211,209 State, \$136,791 Local

A motion was made by Chair Kline, supported by Mr. Swartzlander, to approve the proposed projects for FY 2029. The motion carried unanimously.

The following changes were made to the Illustrative List:

- Remove JCDOT Holibaugh Rd project
- Add JCDOT Portage Rd project; \$1,800,000 Federal, \$200,000 Local
- Add JCDOT Territorial Rd project; \$1,280,000 Federal, \$320,000 Local
- Add Village of Brooklyn Monroe St project; \$1,120,000 Federal, \$280,000 Local

A motion was made by Chair Kline, supported by Mr. Swartzlander, to approve the changes to the Illustrative List. The motion carried unanimously.

**ITEM 7**                    **REVIEW AND APPROVAL OF ALL-SEASON ROAD NETWORK**

JCDOT requested to make County Farm Rd from Parma Rd to Blackman Rd and Dearing Rd from I-94 to County Farm Rd all-season roads. A motion was made by Chair Kline, supported by Mr. Swartzlander, to approve the changes to the all-season road network. The motion carried unanimously.

ITEM 8            **OTHER BUSINESS**

- Mr. Gatz stated that a Full Region 2 Rural Task Force meeting will be held sometime in November.
- Ms. Hart asked questions about who funds these road projects and what Rives Township projects are on the Illustrative List.
- Mr. Sutherland asked about where STBG and State D funds come from and if the Illustrative List projects are potential projects.

ITEM 9            **PUBLIC COMMENT**

No public comments were received.

ITEM 10          **ADJOURNMENT**

There being no further business, Chair Kline adjourned the meeting at 2:19 p.m.

Brett Gatz, Recording Secretary  
Region 2 Planning Commission