

# Region 2 PLANNING COMMISSION

Serving Hillsdale, Jackson & Lenawee Counties

## MEETING MINUTES

Region 2 Planning Commission – Executive Committee  
Lenawee District Library  
4459 W. U.S. 223  
Adrian, MI 49221

Thursday, April 11, 2024

- I. **Call to Order** – Chair Dale Witt called the meeting to order at 2:00 p.m. A quorum was present.

Attendance:

✓ Beeker	Greene	✓ Penrose	✓ Swartzlander
Bussell	✓ Havican	Shotwell	Tillotson
✓ Cure	✓ Jancek	✓ Sigers	✓ VanDoren
✓ Duckham	Kuiper	✓ Snell	✓ Walz
✓ Gould	✓ Overton	✓ Southworth	✓ Witt

**Key:** ✓ = present

Staff Present: Brett Gatz, Jacob Hurt, Jill Liogghio, Zack Smith, Alissa Starling

Other Commissioners Present: James Minnick, Jr., Jackson County; Crystal Pfeifer, Jackson County

Others Present: Charlie Briner, JCDOT

- II. **Approval of the April 11, 2024 Agenda** – The motion was made by Comm. Jancek, supported by Comm. Duckham, to approve the April 11, 2024 agenda. The motion carried unanimously.
- III. **Public Comment** – No public comment.
- IV. **Approval of the Executive Committee Meeting Minutes for February 8, 2023** – The motion was made by Comm. Snell, supported by Comm. Jancek, to approve the Executive Committee meeting minutes of February 8, 2023 as submitted. The motion carried unanimously.

- V. **Receipt of Treasurer’s Report of March 31, 2024** – A motion was made by Comm. Jancek, supported by Comm. Walz, to receive the March 31, 2024 Treasurer’s Report as presented. The motion carried unanimously.
- VI. **Approval of April 11, 2024 Submitted Bills** – A motion was made by Comm. Duckham, supported by Comm. Jancek, to approve payment of the April 11, 2024 submitted bills. The motion carried unanimously.
- VII. **Staff Progress Report for March 2024** – The March 2024 staff progress report was included in the agenda packet. Mr. Hurt presented highlights from the staff progress report for the month of March.
- VIII. **Approval of Amendments to the FY 2023-2026 Transportation Improvement Program (TIP)** – The following amendments were submitted by JCDOT:

FY	JN	Project	Limits	Project Description	Funding	Action
2024	216519	Napoleon Rd; Reynolds Rd; Blackman Rd; Hoyer Rd	Broad St to Lee Rd; Kibby Rd to McCain Rd; W. Michigan Ave to Lora Ln; South St to Twp. Line	One Course Overlay	\$709,240.50 STUL  \$195,500.00 Local  <b>Total: \$904,740.50</b>	Funding Adjustment
2024	216522	Pulaski Rd & County Farm Rd	Folks Rd to Concord Village Limits; Parma Rd to Blackman Rd	Spot Paving and Chip Seal	\$749,550.00 STL  \$379,565.83 State-D  \$139,100.00 Local  <b>Total: \$1,268,215.83</b>	Adjust Project Limits, Description & Funding Adjustment
2024	219913	2024-Horizontal Curves & Mumble Strips	Various Roads County Wide	Horizontal Curves & Mumble Strips	\$565,589.31 STUL  \$65,518.62 Local  <b>Total: \$631,107.93</b>	Add Project
2024	220878	Lansing Ave RR	Lansing Ave Crossing of Jackson & Lansing Rd	Install new ties for placement of crossing surface	\$25,111 TAUL  \$18,652 Local  <b>Total: \$43,763</b>	Add Project

2024	217971	Cady & Behling Rd Tree Removal	Wolf Lake Rd to Norvell Rd; 30 Miles Rd to Albion Rd	Tree Removal, Sign Replacement and Pavement marking application	\$338,635 HRRR \$38,626 Local <b>Total: \$625,000</b>	Add Project
2024	TBD*	SS4A	County Wide	Safe Streets for All – Comprehensive Systemic Safety Action Plan	\$500,000 SS4A \$125,000 Local <b>Total: \$625,000</b>	Add Project
2025	TBD*	Airport Road	County Farm Rd to Argyle St	Mill & Fill, capacity improvements and Signal Modernization	\$2,000,000 SA \$375,000 TED F \$180,000 Local <b>Total: 2,555,000</b>	Add Project
2025	219895	S. Jackson Road Tree Removal	Vickery Rd to Kimmel Rd	Tree Removal, Sign Replacement and Pavement marking application	\$417,350 HRRR \$46,372 Local <b>Total: \$453,722</b>	Add Project
2025	220178	Robinson & Spring Arbor Road Signal	Robinson Rd at Spring Arbor Rd	Upgrade Signal Heads & Equipment	\$136,291 HSIP \$15,144 Local <b>Total: \$151,435</b>	Add Project
2025	220179	Ackerson Lake at Hart Rd intersection Improvements	Ackerson Lake Rd at Hart Rd	Installation of guardrail, Flashing LED stop sign, sign upgrades and pavement markings	\$42,134 HSIP \$13,910 Local <b>Total: \$56,044</b>	Add Project
2026	TBD*	Albion Rd Bridge	N. Br Kalamazoo River Crossing	Replace	\$1,993,100 LBG \$104,900 Local Total: \$2,098,000	Add Project

The following amendment to the JACTS FY 2023-2026 TIP was submitted by MDOT:

<b>FY</b>	<b>JN</b>	<b>Project Name</b>	<b>Project Description</b>	<b>Federal Budget</b>	<b>State Budget</b>	<b>Total Phase Cost</b>
2025	217476*	M-99	Single Chip Seal with Fog Seal	\$1,718,850	\$381,150	\$2,100,000

The following TIP amendments as well as Local Bridge Bundling projects were submitted by MDOT:

<b>FY</b>	<b>JN</b>	<b>Phase</b>	<b>Project Name</b>	<b>Limits</b>	<b>Project Description</b>	<b>State Est. Amt.</b>	<b>State Fund Source</b>	<b>Total Est. Amt.</b>
2024	217024	PE	Hanover Rd	Hanover Rd over South Branch Kalamazoo River	Bridge Replacement	\$10,000	LBBI	\$10,000
2025	217024	CON	Hanover Rd	Hanover Rd over South Branch Kalamazoo River	Bridge Replacement	\$222,912	LBBI	\$222,912
2025	217024	CON	Hanover Rd	Hanover Rd over South Branch Kalamazoo River	Bridge Replacement	\$1,857,600	LBBI	\$1,857,600

Motion was made by Comm. Jancek, supported by Comm. Swartzlander, to approve the TIP amendments as well as the Local Bridge Bundling projects as presented. The motion carried unanimously.

- XIV. Presentation of the FY 2023 R2PC Annual Audit Report, James Latham, CPA** -- The FY 2023 R2PC Annual Audit was presented by James Latham. Motion was made by Comm. Snell, supported by Comm. Jancek to approve the audit. The motion carried unanimously.
- X. Approval of Staff Travel Request to Michigan Recycling Coalition Annual Conference** – Request was made by Zack Smith to attend the Michigan Recycling Coalition Annual Conference in Port Huron. Motion was made by Comm. Beeker, supported by Comm. Snell to approve staff travel to Port Huron, MI for the Michigan Recycling Coalition Annual Conference. The motion carried unanimously.
- XI. Approval to Retain Curated Grants for Grant Development Support** –
- XII. Discussion of Draft R2PC Bylaws Update** – Mr. Hurt reviewed the draft R2PC Bylaws. Staff will make updates and move to approve at the May 9, 2024 R2PC meeting.
- XIV. Other Business** – Notice of Public Hearing for Blackman Charter Township Planning Commission and Norvell Township. Notice of Intent (2) for the MDNR.
- X. Public Comment / Commissioners' Comments** – None.
- XI. Adjournment** – There being no further business, Chair Witt adjourned the meeting at 2:41 p.m.

Dale Witt  
Chair