

Region 2 PLANNING COMMISSION

Serving Hillsdale, Jackson & Lenawee Counties

MEETING MINUTES

Region 2 Planning Commission – Full Commission
Lenawee District Library
4459 W. U.S. 223
Adrian, MI 49221

Thursday, January 11, 2024

- I. **Call to Order** – Vice-Chair Witt called the meeting to order at 2:00 p.m. A quorum was present.

Attendance:

Adams	Gallagher	Lance	✓ Sigers (E)
Andrews	Gentner	Linnabary	Snell
Beach	Gould, J.	Miller	Southworth (E)
Beecher	✓ Gould, L. (E)	✓ Minnick, Jr.	Sutherland
✓ Beeker (E)	Grabert	Mitchell	✓ Swartzlander (E)
Blythe	Greene (E)	Montrief	Teriaco
Boggs	Greenleaf	Navarro	✓ Tillotson (E)
Bolton	Griffin	Nickel	Todd
Bush	✓ Gross	Norman	✓ VanDoren
✓ Bussell	Havican (E)	✓ O'Dowd	VanWinkle
Calender	Hawkins	✓ Overton (E)	Votzke
Collins	Hawley	Penrose (E)	Walz
Cornish	Heath	Peters	Webb
Cousino	Herlein	✓ Pfeifer, C.	Weir
Cure	Jancek (E)	✓ Pfeifer, R.	Williams
✓ Cure	✓ Johnson	Pixley	Willis
David	Kastel	✓ Planeta	Wilson
Dillon	Keener	Root	✓ Witt (E)
✓ Duckham (E)	Keller	Saenz	
Everidge	Koehn	Shaw	
Gaede (E)	Lammers	Shotwell (E)	

Key: ✓ = present (E) = Executive Committee member

Staff Present: Brett Gatz, Jacob Hurt, Jill Liogghio, Zack Smith, Alissa Starling

Others Present: Andrea Strach, MDOT

- II. **Approval of the January 11, 2024 Agenda** – Motion was made by Comm. Duckham, supported by Comm. Swartzlander, to approve the January 11, 2024 agenda. The motion carried unanimously.

- III. **Public Comment** – Chair Witt requested public comment. There was no public comment.
- IV. **Approval of Full Commission Meeting Minutes for November 9, 2023** – Motion was made by Comm. Duckham, supported by Comm. Swartzlander, to approve the Full Commission meeting minutes of November 9, 2023 as submitted. The motion carried unanimously.
- V. **Approval of Action Taken at the December 6, 2023 Executive Committee Meeting** – The motion was made by Comm. Sigers, supported by Comm. Bussell, to approve the action taken at the December 6, 2024 Executive Committee meeting. The motion carried unanimously.
- VI. **Receipt of Treasurer’s Report of December 31, 2023** – A motion was made by Comm. Swartzlander, supported by Comm. Duckham, to receive the December 31, 2023 Treasurer’s Report as presented. The motion carried unanimously.
- VII. **Approval of the January 11, 2024 Submitted Bills** – A motion was made by Comm. Tillotson, approved by Comm. Bussell, to approve payment of the January 11, 2024 submitted bills. The motion carried unanimously.
- VIII. **Staff Progress Report for December 2023** – The December 2023 staff progress report was included in the agenda packet. Mr. Hurt presented highlights from the staff progress report for the month of December.
- IX. **Approval of Amendments to the JACTS FY 2023-2026 Transportation Improvement Program (TIP)** – The following amendments to the JACTS FY 2023-2026 TIP were submitted by Michigan Department of Transportation:

Fiscal Year	Job no.	Phase	County	Project Name	Limits	Primary Work Type	Project Description	Federal Budget	Federal Fund Source	State Budget	Total Phase Cost	Amendment Type
2025	219794	PE	Jackson	I-94BL	Various Trunkline Routes in Jackson TSC Area	Road Capital Preventive Maintenance	HMA Crack Treatment and Overband Crack Fill	\$14,733	ST	\$3,267	\$18,000	ADD
2025	219794	CON	Jackson	I-94BL	Various Trunkline Routes in Jackson TSC Area	Road Capital Preventive Maintenance	HMA Crack Treatment and Overband Crack Fill	\$271,742	ST	\$60,258	\$332,000	ADD
2025	220382	PE	Jackson	M-50	Napoleon Road To Stony Lake Creek	Traffic Safety	Shoulder Widening with Full Width HMA Paving	\$27,000	HSIP	\$3,000	\$30,000	ADD
2025	220382	CON	Jackson	M-50	Napoleon Road To Stony Lake Creek	Traffic Safety	Shoulder Widening with Full Width HMA Paving	\$237,601	HSIP	\$26,401	\$264,000	ADD

2025	220419	PE	Jackson	Region-wide	US-127 from Ohio State Line to Floyd Avenue and from I-96 to Clinton CL	Traffic Safety	Install enhanced delineation	\$18,000	HSIP	\$2,000	\$20,000	ADD
2025	220419	CON	Jackson	Region-wide	US-127 from Ohio State Line to Floyd Avenue and from I-96 to Clinton CL	Traffic Safety	Install enhanced delineation	\$194,400	HSIP	\$21,600	\$216,000	ADD
2026	218723	PE	Jackson	Region-wide	Various Locations- Eaton and Lenawee Counties	Traffic Safety	Recessing of special markings at intersections	\$9,000	VRU	\$1,000	\$10,000	BUDGET
2026	220361	PE	Jackson	I-94BL	Region-wide- Livingston, Jackson, and Clinton Counties	Traffic Safety	Recessing of special markings at intersections	\$9,000	VRU	\$1,000	\$10,000	ADD

Motion was made by Comm. Duckham, supported by Comm. Swartzlander, to approve the TIP amendments presented by the Michigan Department of Transportation. The motion carried unanimously.

- X. Approval of Proposed 2020 Adjusted Census Urban Boundary (ACUB) Maps for Adrian, Jackson, and Tecumseh** – Mr. Gatz presented the 2020 ACUB Maps and provided a brief explanation. Motion was made by Comm. Duckham, supported by Comm. Bussell, to approve the 2020 Adjusted Census Urban Boundary maps for Adrian, Jackson, and Tecumseh. The motion carried unanimously.
- XI. Meeting Format Change Analysis** – Mr. Hurt presented an analysis regarding the meeting format change that was requested at the September 2023 R2PC Full Commission meeting. Staff will present recommendations of meeting format change at the March Full Commission meeting.
- XII. Proposed Region 2 Planning Commission Training Session** – Ms. Starling presented information on a proposed training opportunity that addresses the significant impact recent Michigan legislation on renewable energy.
- XIII. Report of the Nominating Committee / Election of 2024 Executive Committee** – Mr. Hurt reported that there were 5 vacancies on the Executive Committee – 2 vacancies are at large, 1 for Lenawee County, 1 for City of Jackson, and one for Jackson County. Motion was made by Comm. Swartzlander, supported by Comm. Minnick, Jr., to accept the nominations for the

2024 Executive Committee as presented. The motion carried unanimously. The 2024 Executive Committee members are as follows:

Alan Beeker	Representing City of Hillsdale
James Shotwell	Representing Jackson County
Phil Duckham	Representing Jackson County
Mike Overton	Representing Jackson County
Margie Walz	Representing Jackson County
Ray Snell	Representing Jackson County
Jonathan Greene	Representing City of Jackson
Beth Kuiper	Representing City of Jackson
Ralph Tillotson	Representing Lenawee County
Dale Witt	Representing Lenawee County
Pete Jancek	Representing At Large
Larry Gould	Representing At Large
Matt Swartzlander	Representing At Large
Vacant	Representing At Large (Gaede)
Rick Sigers	Representing At Large
Mel Cure	Representing At Large
Joanne Havican	Representing At Large
Judy Southworth	Representing At Large
Andy Penrose	Representing At Large
Jim VanDoren	Lenawee County
Jerome Bussell	Representing At Large

Report of the Nominating Committee / Election of 2024 Officers – The 2023 R2PC Officers have all completed their 2 year terms. The Nominating Committee proposed a new slate of officers for 2024 and they are listed below. Motion was made by Comm. Sigers, supported by Comm. Duckham, to accept the nominations for the 2024 Officers as presented. The motion carried unanimously.

Chair	Dale Witt, Lenawee County
Vice-Chair	Alan Beeker, Hillsdale County
Treasurer	Michael Overton, Jackson County
Secretary	Andy Penrose, Hillsdale County

XIV. Other Business – None.

XV. Public Comment / Commissioners' Comments – None.

XVI. Adjournment – There being no further business, Vice-Chair Witt adjourned the meeting at 2:46 p.m.

Dale Witt
Chair