

Minutes

**Hillsdale/Jonesville Small Urban Meeting
Hillsdale County Road Commission
1919 Hudson Road
Hillsdale, Michigan**

Thursday, January 20, 2022

Attendance: Jake Hammel, City of Hillsdale
Kristen Bowers, City of Hillsdale
John Sanders, Hillsdale County Road Commission
Heather Boyd, Hillsdale County Road Commission
Steve Duke, Region 2 Planning Commission
Anton Schauerte, Region 2 Planning Commission
Stephen Bezold, Region 2 Planning Commission
Jeff Gray, City of Jonesville
Mike Kyser, City of Jonesville
Don Heck, Wolverine Engineers & Surveyors, Inc.
Mark Kloha, MDOT
Julie Boyce, Key Opportunities

ITEM 1 CALL TO ORDER

Chair Sanders called the meeting to order at 2:06 PM.

ITEM 2 INTRODUCTIONS

Introductions were made.

ITEM 3 PUBLIC COMMENT

No public comment was offered.

ITEM 4 APPROVAL OF DECEMBER 18, 2018 MEETING MINUTES

It was determined that the last meeting minutes were from December 18, 2018. A motion was made by Ms. Boyce, supported by Mr. Gray, to approve the meeting minutes as presented. The motion passed unanimously.

ITEM 5 REVIEW OF CURRENT VOTING MEMBERS

Chair Sanders stated that there have not been any changes to the Small Urban Program agencies or representatives. Eligible agencies must serve a population of 5,000-49,999. In Hillsdale County, that includes the County, the City of Jonesville, the City of Hillsdale, and the transit provider. Discussed the potential change to the population threshold from 5,000 to 10,000, but it would not impact Hillsdale-Jonesville. The committee members concurred.

ITEM 6 REVIEW OF FISCAL YEAR 2022 PROJECT

Mr. Kloha explained that projects planned for the 2022 fiscal year are eligible for up to \$375,000 in federal funding. Local agencies are responsible for the required minimum 20% match. Hillsdale and Jonesville plan to split \$81,204 in COVID-19 Relief Funds for pedestrian and radio upgrades. A motion was made by Mr. Gray, supported by Mr. Hammel, to approve the proposed COVID-19 Relief Funds into two \$40,602 allocations between Hillsdale and Jonesville. The motion passed unanimously.

Year	Project Name	Limits	Project Description	Small Urban Funding
2022	Maumee Street	US 12 – City Limits	Resurfacing	\$375,000

ITEM 7 **REVIEW OF MDOT FUNDING UPDATES**

Mr. Kloha explained there will be an additional increase for FY 2024-2026 projects from the updated \$385,000 due to the passage of federal legislation. The exact amount will be distributed when further information is made available. This additional fund is also available first come, first serve for FY 2022 projects that are ready for obligation by the end of the fiscal year. The additional increase will require a future meeting to discuss and approve new funding distribution. The additional funds will require a 25% local match.

ITEM 8 **REVIEW AND SELECTION OF FISCAL YEAR 2024-2026 PROPOSED PROJECTS**

Mr. Duke and Mr. Kloha discussed the frequency of proposed projects within the FY 2023-2026, since Small Urban meets every other year. Mr. Kloha recommends choosing projects that work under the \$385,000 allocation, but can be extended following increased funding allotments. A motion was made by Mr. Gray, supported by Ms. Boyce, to approve the proposed projects for FY 2024-2026. The motion passed unanimously.

Year	Project Name	Limits	Project Description	Total Funding	Small Urban Funding	Local Match
2024	West St. Joe/Griswold Street to West South/Water Works Ave.	City of Hillsdale	Reconstruction and Storm Water Improvements	\$556,550	\$385,000	\$171,550
2026	Mechanic Road	Lake Wilson Road to M-99	Roadway Improvements	\$481,250	\$385,000	\$96,250

ITEM 9 **OTHER BUSINESS**

No other business was discussed.

ITEM 10 **OPPORTUNITY FOR PUBLIC COMMENT**

No public comment was offered.

ITEM 11 **ADJOURNMENT**

Chair Sanders adjourned the meeting at 2:58 PM.

Stephen Bezold
 Associate Planner