

**Full Region 2 Rural Task Force Meeting Minutes  
Jackson County Department of Transportation (JCDOT)  
2400 N. Elm Ave., Jackson, MI 49201  
Friday, February 25, 2022 / 11:30 AM**

---

**Members Present:**

**Hillsdale County**

Kim Blythe, Hillsdale County - City of Reading  
Heather Boyd, Hillsdale County Road Commission  
John Sanders, Hillsdale County Road Commission

**Jackson County**

Jae Guetschow, Village of Brooklyn  
Angela Kline, Jackson County DOT  
Ryan Smith, JATA

**Lenawee County**

Kate Daisher, City of Adrian Transit & Lenawee County  
Transit

**Others Present:**

Stephen Bezold, R2PC  
Josh Grab, MDOT-RTF Program Coordinator  
Jeff Mitchell, Springport Township  
Anton Schauerte, R2PC  
Bret Taylor, JCDOT

**ITEM 1      CALL TO ORDER AND INTRODUCTIONS**

Chair Kline called the meeting to order at 11:32 AM. Introductions were made.

**ITEM 2      PUBLIC COMMENT**

No public comment was received.

**ITEM 3      APPROVAL OF REGION 2 RURAL TASK FORCE JANUARY 13, 2022  
MEETING MINUTES**

It was stated that the January 13, 2022 meeting minutes should be corrected to reflect the proper placement of Kim Blythe under Members Present rather than Others Present and updated funding amounts under the FY 2022 Rural-STP and TEDF-D Projects. A motion was made by Mr. Guetschow, supported by Ms. Daisher, to approve the minutes of the January 13, 2022 meeting, once modified to reflect the aforementioned changes. The motion carried unanimously.

**ITEM 4 UPDATE FROM MDOT**

Mr. Grab provided updates from MDOT.

**ITEM 5 CHANGES TO FY 2023-2026 STP-RTF FUNDING AMOUNTS**

Mr. Schauerte stated that new targets to the RTF Surface Transportation Program (STP) funds had changed since the most recent Full RTF meeting (1/13/22). The below tables show the existing targets, most recent targets, and the difference between the two targets.

Hillsdale County			
Fiscal Year	As of 1/13/22	As of 2/04/22	Difference
FY 2022	\$ 943,076	\$ 943,076	\$ -
FY 2023	\$ 961,938	\$ 926,000	\$ (35,938)
FY 2024	\$ 981,176	\$ 945,000	\$ (36,176)
FY 2025	\$ 1,000,800	\$ 964,000	\$ (36,800)
FY 2026	\$ 1,020,816	\$ 983,000	\$ (37,816)

Jackson County			
Fiscal Year	As of 1/13/22	As of 2/04/22	Difference
FY 2022	\$ 1,268,622	\$ 1,268,622	\$ -
FY 2023	\$ 1,293,994	\$ 1,237,000	\$ (56,994)
FY 2024	\$ 1,319,874	\$ 1,262,000	\$ (57,874)
FY 2025	\$ 1,346,272	\$ 1,287,000	\$ (59,272)
FY 2026	\$ 1,373,197	\$ 1,313,000	\$ (60,197)

Lenawee County			
Fiscal Year	As of 1/13/22	As of 2/04/22	Difference
FY 2022	\$ 1,240,451	\$ 1,240,451	\$ -
FY 2023	\$ 1,265,260	\$ 1,213,000	\$ (52,260)
FY 2024	\$ 1,290,565	\$ 1,237,000	\$ (53,565)
FY 2025	\$ 1,316,377	\$ 1,262,000	\$ (54,377)
FY 2026	\$ 1,342,704	\$ 1,287,000	\$ (55,704)

Total			
Fiscal Year	As of 1/13/22	As of 2/04/22	Difference
FY 2022	\$ 3,452,149	\$ 3,452,149	\$ -
FY 2023	\$ 3,521,192	\$ 3,376,000	\$ (145,192)
FY 2024	\$ 3,591,615	\$ 3,444,000	\$ (147,615)
FY 2025	\$ 3,663,449	\$ 3,513,000	\$ (150,449)
FY 2026	\$ 3,736,717	\$ 3,583,000	\$ (153,717)

**ITEM 6 APPROVAL OF ANY FY 2022 AMENDMENTS**

Each county reviewed their list of projects.

Mr. Sanders reviewed the changes to projects in Hillsdale County. Their culvert project will not be able to be completed this year, so the county is replacing it with another job.

Chair Kline and Mr. Guetschow reviewed the projects in the Village of Brooklyn. Mr. Guetschow did not provide the files with updated funding figures for the Marshall Street, Mill Street, and Constitution Street projects. Due to FY 2022 schedule constraints, the limited data would not allow for all three projects. The budget for the Constitution Street project will be reorganized for use with the Mill Street project, pushing the Constitution Street project to FY 2023.

Chair Kline described the projects for JCDOT. The McCain/Dearing roundabout project has experienced increased costs dealing with right of way and construction prices, so that will require State D funds added to the project.

Mr. Guetschow made a motion to approve all of the FY 2023 – FY 2026 projects in each county as presented and discussed, supported by Mr. Sanders. The motion carried unanimously.

**ITEM 7**      **REVIEW AND MODIFICATION OF FY 2023-2026 RURAL-STP AND TRANSPORTATION ECONOMIC DEVELOPMENT FUND (TEDF) – CATEGORY D PROJECTS**

Each county reviewed their project modifications. A detailed list of all project changes is shown on the following pages in Table A (Hillsdale County), Table B (Jackson County) and Table C (Lenawee County).

The Hillsdale County Road Commission (HCRC) adjusted its projects to meet the new targets, which included changing the limits of the Camden Road project slightly. The Camden Road Culvert project was deleted. In FY 2022, HCRC added a project on Montgomery Rd. (Long Lake Rd. to Abbott Rd.) and modified funding amounts on other numerous other projects.

The Village of Brooklyn will adjust the Mill Street project location, to also include 655' segment of Marshall Street, and adjust the funding amounts. The Village of Brooklyn's Constitution Ave. project increased from \$118,507 to \$232,000 in federal funding to account for engineering estimate changes. JCDOT added a FY 2022 Pavement Markings project and reduced the FY 2022 Asphalt Overlay project from \$488,700 to \$265,133.50 in federal funding.

The Lenawee County Road Commission was not present, but had shared its project modifications with R2PC staff prior to the meeting. R2PC staff indicated that LCRC's project changes had been entered into the current Balance Report.

Mr. Smith made a motion to approve all of the FY 2023 – FY 2026 Rural-STP and TEDF-D projects in each county as presented and discussed, supported by Mr. Guetschow. The motion carried unanimously.

**ITEM 8**      **PUBLIC COMMENT**

No public comment was received.

**ITEM 9**      **OTHER BUSINESS**

No other business was presented.

**ITEM 10**      **ADJOURNMENT**

Chair Kline adjourned the meeting at 12:01 PM.

*Stephen Bezold*  
*Associate Planner*  
*Region 2 Planning Commission*

Region 2 - Full Rural Task Force Meeting - Febuary 25th, 2022 - 2400 N. Elm Ave., Jackson, MI, 49201 - 11:30AM

County: Hillsdale County

Table A

PROJECT ID*	BEFORE / AFTER	FISCAL YEAR	LOCAL AGENCY	PROJECT LOCATION	WORK DESCRIPTION	JOB NUMBER	FUNDING (AMOUNT)					CHANGES / NOTES	MAJOR OR MINOR ACTION REQUIRED?	
							FEDERAL		STATE	LOCAL	OTHER			Project Total
							Federal STP	Federal HIP	TEDF-D	Local	Other			
H-1	BEFORE AFTER	2022	Transit	Key Opportunities	Communication Equipment	206523	\$ 10,000.00			\$ 2,500.00		\$ 12,500.00	No Change	N/A
				No Change						No Change				
H-2	BEFORE AFTER	2022	HCRC	Camden Road (Tuttle Rd. to Lickley Rd.)	Crush & Shape & Asphalt Resurfacing	206317	\$ 513,104.00			\$ 150,064.00		\$ 663,168.00	Location, Funding Amounts	Action Was Taken 2/25 Meeting
			No Change	Camden Road (Tuttle Rd. to 1300' W. of Lickley Rd.)	No Change		\$ 513,104.00		\$ 129,277.00		\$ 251,371.00	\$ 893,752.00		
H-3	BEFORE AFTER	2022	HCRC	Camden Road Culvert	Culvert Replacement	212237	\$ 428,896.00		\$ 129,277.00		\$ 251,371.00	\$ 809,544.00	Delete Project	Action Was Taken 2/25 Meeting
				Delete Project					Delete Project					
H-4	BEFORE AFTER	2022	HCRC	Montgomery Rd. (Long Lake Rd. to Abbott Rd.)	Mill & 2 Course HMA Overlay	TBD	\$ 419,972.00			\$ 220,028.00		\$ 640,000.00	New Project	Action Was Taken 2/25 Meeting
				Project Did Not Exist					Project Did Not Exist					
H-5	BEFORE AFTER	2023	HCRC	Camden Rd. (Lickley to Pittsford)	Crush & Shape & Asphalt Resurfacing	212236	\$ 541,938.00			\$ 108,500.00		\$ 650,438.00	Location, Funding Amounts	Action Was Taken 2/25 Meeting
			No Change	Camden Rd. (1,300' W. of Lickley Rd. to Pittsford Rd.)	No Change		\$ 506,000.00			\$ 150,064.00		\$ 656,064.00		
H-6	BEFORE AFTER	2023	HCRC	Montgomery Rd. (Cambria to Hillsdale)	Milling & 1 Course Asphalt Overlay	206318	\$ 420,000.00			\$ 84,000.00		\$ 504,000.00	Funding Amounts	Action Was Taken 2/25 Meeting
				No Change			\$ 420,000.00			\$ 117,600.00		\$ 537,600.00		
H-7	BEFORE AFTER	2024	Transit	Key Opportunities	Computer Equipment	206522	\$ 10,000.00			\$ 2,500.00		\$ 12,500.00	No Change	N/A
				No Change						No Change				
H-8	BEFORE AFTER	2024	HCRC	Camden Rd. (Pittsford to Tripp)	Pulverize/HMA	212353	\$ 971,176.00		\$ 263,726.00	\$ 130,260.00		\$ 1,365,162.00	Funding Amounts	Action Was Taken 2/25 Meeting
				No Change			\$ 935,000.00		\$ 263,726.00	\$ 130,260.00		\$ 1,328,986.00		
H-9	BEFORE AFTER	2025	HCRC	Various Roads	Pulverize/HMA	TBD	\$ 990,800.00			\$ 198,160.00		\$ 1,188,960.00	Funding Amounts	Action Was Taken 2/25 Meeting
				No Change			\$ 954,000.00			\$ 198,160.00		\$ 1,152,160.00		
H-10	BEFORE AFTER	2025	Transit	Key Opportunities	Communication Equipment	TBD	\$ 10,000.00			\$ 2,500.00		\$ 12,500.00	No Change	N/A
				No Change						No Change				
H-11	BEFORE AFTER	2026	HCRC	Various Roads	Pulverize/HMA Overlay	TBD	\$ 1,010,816.00			\$ 202,164.00		\$ 1,212,980.00	Funding Amounts	Action Was Taken 2/25 Meeting
				No Change			\$ 973,000.00			\$ 202,164.00		\$ 1,175,164.00		
H-12	BEFORE AFTER	2026	Transit	Key Opportunities	N/A	TBD	\$ 10,000.00			\$ 2,500.00		\$ 12,500.00	No Change	N/A
				No Change						No Change				

\*Project ID is only used for reference in these meeting minutes / RTF Minor Action E-Mail Poll

Region 2 - Full Rural Task Force Meeting - February 25th, 2022 - 2400 N. Elm Ave., Jackson, MI, 49201 - 11:30AM

County: Jackson County

Table B

PROJECT ID*	BEFORE / AFTER	FISCAL YEAR	LOCAL AGENCY	PROJECT LOCATION	WORK DESCRIPTION	JOB NUMBER	FUNDING (AMOUNT)					CHANGES / NOTES	MAJOR OR MINOR ACTION REQUIRED?	
							FEDERAL		STATE	LOCAL	OTHER			Project Total
							STP	Other	TEDF-D	Local	Other			
J-1	BEFORE AFTER	2022	JATA	Transit	Purchase 2 Vans	206173	\$ 100,000.00			\$ 25,000.00		\$ 125,000.00	No Change	N/A
				No Change			No Change							
J-2	BEFORE AFTER	2022	Village of Brooklyn	Mill St.	Milling and One Course Overlay	215614	\$ 90,778.00			\$ 22,695.00		\$ 113,473.00	Project Location, Funding Amounts	Action Was Taken 2/25 Meeting
			No Change	Mill St. + 655' Segment of Marshall St.	No Change		\$ 118,507.00			\$ 48,493.00		\$ 167,000.00		
J-3	BEFORE AFTER	2022	JCDOT	Various Roads	Asphalt Overlay	206637	\$ 488,700.00		\$ 154,998.00			\$ 643,698.00	Funding Amounts	Action Was Taken 2/25 Meeting
				No Change			\$ 265,133.00		\$ 33,912.60	\$ 32,370.65		\$ 331,416.25		
J-4	BEFORE AFTER	2022	JCDOT	Various Roads	Horizontal Curve Signing	211779	\$ 114,344.00			\$ 28,586.00		\$ 142,930.00	Funding Amounts	Action Was Taken 2/25 Meeting
				Project Existed but did not utilize STP funds			Project Existed but did not utilize STP funds							
J-5	BEFORE AFTER	2022	JCDOT	Holibaugh Rd. (N. Springport Village Line - Jackson/Eaton Co.	One Course Asphalt Overlay (GPA)	215587	\$ 470,637.00			\$ 104,363.00		\$ 575,000.00	No Change	N/A
				No Change			No Change							
J-6	BEFORE AFTER	2022	JCDOT	McCain and Dearing	Roundabout	210343			\$ 294,204.60	\$ 121,085.40		\$ 415,290.00	Funding Amounts	Action Was Taken 2/25 Meeting
				Project Existed but did not utilize TEDF-D funds			Project Existed but did not utilize TEDF-D funds							
J-7	BEFORE AFTER	2022	JCDOT	Various Roads	Pavement Markings	TBD	\$ 200,000.00					\$ 200,000.00	New Project	Action Was Taken 2/25 Meeting
				Project Did Not Exist			Project Did Not Exist, but will not require local match as it is a safety project							
J-8	BEFORE AFTER	2022 2023	Village of Brooklyn	[Brooklyn] - Constitution Ave (S. Main to Tiffany)	Mill/HMA Resurface	215615	\$ 118,507.00			\$ 29,626.00		\$ 148,133.00	Year, Funding Amounts	Action Was Taken 2/25 Meeting
				No Change			\$ 232,000.00			\$ 58,000.00		\$ 290,000.00		
J-9	BEFORE AFTER	2023	JCDOT	Various Roads	N/A	206639	\$ 1,293,994.00		\$ 154,998.00	\$ 168,500.00		\$ 1,617,492.00	Funding Amounts	Action Was Taken 2/25 Meeting
				No Change			\$ 1,005,000.00		\$ 154,998.00	\$ 96,252.00		\$ 1,256,250.00		
J-10	BEFORE AFTER	2024	JATA	Transit	Purchase 2 Vehicles	TBD	\$ 104,000.00			\$ 26,000.00		\$ 130,000.00	No Change	N/A
				No Change			No Change							
J-11	BEFORE AFTER	2024	JCDOT	Various Roads	N/A	TBD	\$ 1,215,874.00		\$ 154,998.00	\$ 148,970.00		\$ 1,519,842.00	Funding Amounts	Action Was Taken 2/25 Meeting
				No Change			\$ 1,158,000.00		\$ 154,998.00	\$ 134,502.00		\$ 1,447,500.00		
J-12	BEFORE AFTER	2025	JATA	Transit	Purchase 1 Vehicle	TBD	\$ 52,000.00			\$ 13,000.00		\$ 65,000.00	No Change	N/A
				No Change			No Change							
J-13	BEFORE AFTER	2025	JCDOT	Various Roads	N/A	TBD	\$ 1,294,272.00		\$ 154,998.00	\$ 168,570.00		\$ 1,617,840.00	Funding Amounts	Action Was Taken 2/25 Meeting
				No Change			\$ 1,235,000.00		\$ 154,998.00	\$ 153,752.00		\$ 1,543,750.00		
J-14	BEFORE AFTER	2026	JATA	Transit	Purchase 1 Vehicle	TBD	\$ 52,000.00			\$ 13,000.00		\$ 65,000.00	No Change	N/A
				No Change			No Change							
J-15	BEFORE AFTER	2026	JCDOT	Various Roads	N/A	TBD	\$ 1,321,197.00		\$ 154,998.00	\$ 175,301.00		\$ 1,651,496.00	Funding Amounts	Action Was Taken 2/25 Meeting
				No Change			\$ 1,261,000.00		\$ 154,998.00	\$ 160,252.00		\$ 1,576,250.00		

\*Project ID is only used for reference in these meeting minutes / RTF Minor Action E-Mail Poll

Region 2 - Full Rural Task Force Meeting - February 25th, 2022 - 2400 N. Elm Ave., Jackson, MI, 49201 - 11:30AM

County: Lenawee County

Table C

PROJECT ID*	BEFORE / AFTER	FISCAL YEAR	LOCAL AGENCY	PROJECT LOCATION	WORK DESCRIPTION	JOB NUMBER	FUNDING (AMOUNT)					CHANGES / NOTES	MAJOR OR MINOR ACTION REQUIRED?	
							FEDERAL		STATE	LOCAL	OTHER			Project Total
							STP	Other	TEDF-D	Local	Other			
L-1	BEFORE	2022	LCRC	Slee Rd. (US-223 to Onsted Hwy)	One Course Asphalt Overlay (GPA)	206186	\$ 283,360.00		\$ 35,420.00	\$ 35,420.00		\$ 354,200.00	No Change	N/A
	AFTER			No Change					No Change					
L-2	BEFORE	2022	LCRC	Tipton Hwy (Hunt Rd. to M-50)	1 Course Asphalt Overlay	206247	\$ 957,091.00			\$ 239,273.00		\$ 1,196,364.00	No Change	N/A
	AFTER			No Change					No Change					
L-3	BEFORE	2023	LCRC	Onsted Hwy (US-223 to M-50)	1.5" Overlay	206172	\$ 588,000.00		\$ 84,000.00	\$ 168,000.00		\$ 840,000.00	Funding Amounts	Action Was Taken 2/25 Meeting
	AFTER			No Change			\$ 523,000.00		\$ 174,330.00	\$ 174,330.00		\$ 871,660.00		
L-4	BEFORE	2023	LCRC	Burton Rd./Hunt Rd. (US-223 to Wolf Creek Hwy.)	1.5" Overlay	213152			\$ 340,593.00			\$ 340,593.00	No Change	N/A
	AFTER			No Change					No Change					
L-5	BEFORE	2023	Lenawee Transit	N/A	Bus Support/Equipment/Facilities	206482	\$ 10,000.00			\$ 2,500.00		\$ 12,500.00	No Change	N/A
	AFTER			No Change					No Change					
L-6	BEFORE	2023	LCRC	Wolf Creek Hwy / Pentecost Hwy. (US-223 to M-50)	1.5" Overlay	TBD	\$ 667,260.00			\$ 166,815.00		\$ 834,075.00	Funding Amounts	Action Was Taken 2/25 Meeting
	AFTER			No Change			\$ 680,000.00			\$ 170,000.00		\$ 850,000.00		
L-7	BEFORE	2024	LCRC	Deerfield Rd. (Rogers Hwy to Deerfield Village Limits)	1.5" Overlay	TBD	\$ 640,565.00			\$ 160,141.00		\$ 800,706.00	Funding Amounts	Action Was Taken 2/25 Meeting
	AFTER			No Change			\$ 616,560.00			\$ 154,140.00		\$ 770,700.00		
L-8	BEFORE	2024	LCRC	Blissfield Hwy (Beagle St. to Holloway Rd.)	1.5" Overlay	TBD	\$ 640,000.00			\$ 160,000.00		\$ 800,000.00	Funding Amounts	Action Was Taken 2/25 Meeting
	AFTER			No Change			\$ 610,440.00			\$ 152,610.00		\$ 763,050.00		
L-9	BEFORE	2024	Lenawee Transit	N/A	Bus support equipment/facilities	TBD	\$ 10,000.00			\$ 2,500.00		\$ 12,500.00	No Change	N/A
	AFTER			No Change					No Change					
L-10	BEFORE	2025	LCRC	Silberhorn Hwy (OH State Line to Weston Rd.)	Reconstruction	TBD	\$ 1,316,377.00		\$ 554,077.00			\$ 1,870,454.00	Funding Amounts	Action Was Taken 2/25 Meeting
	AFTER			No Change			\$ 1,262,000.00		\$ 456,589.00	\$ 84,268.00		\$ 1,802,857.00		
L-11	BEFORE	2026	LCRC	Beecher Rd. (US-127 to M-34)	1.5" Overlay	TBD	\$ 1,062,704.00			\$ 265,676.00		\$ 1,328,380.00	Funding Amounts	Action Was Taken 2/25 Meeting
	AFTER			No Change			\$ 1,007,000.00			\$ 251,750.00		\$ 1,258,750.00		
L-12	BEFORE	2026	LCRC	Fairfield Rd (Packard Rd. to M-52)	1.5" Overlay	TBD	\$ 280,000.00			\$ 70,000.00		\$ 350,000.00	No Change	N/A
	AFTER			No Change					No Change					

\*Project ID is only used for reference in these meeting minutes / RTF Minor Action E-Mail Poll