

AGENDA

REGION 2 PLANNING COMMISSION

Full Commission

FOR FURTHER INFORMATION, CONTACT:

Jacob Hurt, Executive Director
(517) 768-6705

DATE: Thursday, January 11, 2024

TIME: 2:00 P.M.

WHERE:

Lenawee District Library
4459 W. U.S. 223
Adrian, MI 49221

Comments will be solicited on each item following discussion and prior to any final action.

PAGE

1. Call to Order
2. Approval of the November 9, 2023 Agenda – **ACTION**
3. Public Comment
4. Approval of the Full Commission Meeting Minutes for November 9, 2023 (see enclosure) – **ACTION** 2
5. Approval of Action Taken at the December 6, 2023 Executive Committee Meeting (see enclosure) – **ACTION** 4
6. Receipt of Treasurer's Report of December 31, 2023 (see enclosure) – **ACTION** 8
7. Approval of January 11, 2024 Submitted Bills (see enclosure) – **ACTION** 12
8. Staff Progress Report for December, 2023 (see enclosure) – **DISCUSSION** 13
9. Approval of Amendments to the FY 2023-2026 Transportation Improvement Program (TIP) (see enclosures) – **ACTION** 17
 - Michigan Department of Transportation
10. Approval of the proposed 2020 Adjusted Census Urban Boundary (ACUB) Maps for Adrian, Jackson, and Tecumseh (see enclosures) – **ACTION** 20
11. Meeting Format Change Analysis (see enclosure) – **DISCUSSION** 23
12. Proposed Region 2 Planning Commission Training Session (see enclosure) – **DISCUSSION** 30
13. Report of the Nominating Committee / Election of 2024 Executive Committee (to be provided) – **ACTION**
14. Other Business
15. Public Comment / Commissioners' Comments
16. Adjournment

Region 2 Planning Commission

120 West Michigan Avenue • Jackson, Michigan 49201 • ☎ (517) 788-4426 • 📠 (517) 788-4635

Region 2 PLANNING COMMISSION

Serving Hillsdale, Jackson & Lenawee Counties

MEETING MINUTES

Hillsdale City Hall - Full Commission
97 N. Broad Street
Hillsdale, MI 49242

Thursday, November 9, 2023

- I. **Call to Order** – Chair Jancek called the meeting to order at 2:15 p.m. A quorum was **NOT** present.

Attendance:

Adams	Donaldson (E)	Keener	Shaw
Andrews	Duckham (E)	Keller	Shotwell (E)
✓ Bair (E)	✓ Elwell (E)	Koehn	Sigers (E)
Beach	Everidge	Lammers	✓ Snell
Beecher	Gaede (E)	Lance	Southworth (E)
✓ Beeker (E)	Gallagher	Linnabary	Sutherland
Blythe	Gentner	Miller	✓ Swartzlander (E)
Boggs	Gould, J.	✓ Minnick, Jr.	Teriaco
Bolton	Gould, L. (E)	Mitchell	✓ Tillotson (E)
Bush	Greene (E)	Montrief	Todd
✓ Bussell	Greenleaf	Navarro	✓ VanDoren
Calender	Griffin	Nickel	VanWinkle
Camacho	Gross	O'Dowd	Votzke
Chamberlain	Havican (E)	✓ Overton (E)	Webb
Collins	Hawkins	✓ Penrose (E)	Weir
Cornish	Hawley	Peters	Williams
Cousino	Heath	Pixley	Willis
Cure	Herlein	Planeta	Wilson
✓ Cure	✓ Jancek (E)	Root	Witt (E)
David	Johnson	Saenz	
Dillon	Kastel	Schlecte (E)	

Key: ✓ = present (E) = Executive Committee member

Staff Present: Brett Gatz, Jacob Hurt, Jill Liogghio, Alissa Starling

Others Present: Eric Cline, Michigan Dept. of Treasury; Andrea Strach, MDOT

A quorum was NOT present at the November 9, 2023 Full Commission meeting, therefore, no business was conducted. Formal approval of the Submitted Bills will take place at the December 6, 2023 Executive Committee meeting. Approval of action items from this meeting will be added to the agenda for the

December 6, 2023 Executive Committee meeting.

- II. **Approval of Resolution of Financial Commitment Regarding the R2PC CEDS Grant Application Authorizing Executive Director to sign and submit documents related to the R2PC CEDS Grant Application** – Resolutions for financial commitment and application authorization were to be presented for R2PC's application for the U.S. EDA FY2024 Partnership Planning (CEDS) Grant.
- III. **Presentation by Eric Cline, Department Manager, Community Services Division, Michigan Department of Treasury** – Mr. Cline presented an overview of the services offered to local communities by the Michigan Department of Treasury.
- IV. **Other Business** – None.
- V. **Public Comment / Commissioners' Comments** – None.
- VI. **Adjournment** – There being no further business, Chair Jancek adjourned the meeting at 2:55 p.m.

Alan Beeker
Secretary

Region 2 PLANNING COMMISSION

Serving Hillsdale, Jackson & Lenawee Counties

MEETING MINUTES

Region 2 Planning Commission – Executive Committee
Jackson County Tower Bldg., 5th Floor
120 W. Michigan Ave.
Jackson, MI 49201

Wednesday, December 6, 2023

- I. Call to Order** – Chair Pete Jancek called the meeting to order at 2:08 PM. A quorum was present.

Attendance:

✓ Bair	Gaede	✓ Overton	✓ Swartzlander
Beeker	✓ Gould	✓ Penrose	✓ Tillotson
✓ Donaldson	✓ Greene	Shotwell	✓ Witt
✓ Duckham	✓ Havican	✓ Sigers	
✓ Elwell	✓ Jancek	Southworth	

Key: ✓ = present

Staff Present: Brett Gatz, Jacob Hurt, Jill Liogghio, Zack Smith

Other Commissioners Present: Jerome Bussell, City of Morenci; Mel Cure, Vil. of Cement City; John Griffin, Summit Twp.; Danielle Gross, Vil. of Blissfield; Dave Herlein, Spring Arbor Twp.; Jeff Mitchell, Springport Twp.; Ray Snell, Jackson Co.; Jim VanDoren, Lenawee County;

Others Present: Charlie Briner, JCDOT; Don Mayle, MDOT; Andy Pickard, FHWA; Andrea Strach, MDOT; Jeff Votzke, Woodstock Twp.

- II. Approval of the December 6, 2023 Agenda** – The motion was made by Comm. Bair, supported by Comm. Snell, to approve the December 6, 2023 agenda. The motion carried unanimously.
- III. Public Comment** – No public comment.
- IV. Approval of the Executive Committee Meeting Minutes for October 12, 2023** – The motion was made by Comm. Penrose, supported by Comm. Swartzlander, to approve the

Executive Committee meeting minutes of October 12, 2023 as submitted. The motion carried unanimously.

- V. Receipt of Treasurer's Reports of October 31 and November 30, 2023** – A motion was made by Comm. Snell, supported by Comm. Bair, to receive the October 31 and November 30, 2023 Treasurer's Reports as presented. The motion carried unanimously.
- VI. Approval of November 9 and December 6, 2023 Submitted Bills** – A motion was made by Comm. Bair, supported by Comm. Swartzlander, to approve payment of the November 9 and December 6, 2023 submitted bills. The motion carried unanimously.
- VII. Staff Progress Report for October and November 2023** – The October and November 2023 staff progress reports were included in the agenda packet.
- VIII. Approval of Amendments to the JACTS FY 2023-2026 Transportation Improvement Program (TIP)** – The following amendments to the JACTS FY 2023-2026 Transportation Improvement Program (TIP) were submitted by the Jackson County Department of Transportation:

Fiscal Year	Job no.	Project Name	Limits	Project Description	Funding	Action
2024	216519	Napoleon Rd.; Reynolds Rd.; Blackman Rd.; Hoyer Rd.	Broad St. to Lee Rd.; Kibby Rd. to McCain Rd.; W. Michigan Ave., to Lora Ln.; 5 th St. to Napoleon Rd.; South St. to Flansburg Rd.; Township Line	One Course Overlay	\$782,000 STUL \$195,500 Local Total: \$977,500	Adjust Project Limits
2024	216522	Moscow Rd. & County Farm Rd.	County Line to M-60; Parma Rd. to Blackman Rd.	Spot Paving and Chip Seal	\$1,158,000 STUL \$154,998 State-D \$195,500 Local Total: \$1,447,500	Adjust Project Limits & Description

The following amendments to the JACTS FY 2023-2026 Transportation Improvement Program (TIP) were submitted by MDOT:

Fiscal Year	Job no.	Phase	County	Project Name	Limits	Primary Work Type	Project Description	Federal Budget	Federal Fund Source	State Budget	Local Budget	Total Phase Cost	Amend. Type
2024	213442	ROW	Jackson	I-94BL	Dwight Street to Bender Street	Reconstruction	Reconstruction, Watermain, Storm Sewer, Signals, and Pavement Markings	\$286,475	NH	\$57,967	\$5,588	\$350,000	Add

2024	213442	UTL	Jackson	I-94BL	Dwight Street to Bender Street	Reconstruction	Reconstruction, Watermain, Storm Sewer, Signals, and Pavement Markings	\$40,925	NH	\$27,225	\$794	\$50,000	Add
2024	211147	ROW	Jackson	M-99	South Street North & East to Gibbs Road	Road Rehabilitation	Multi-course HMA mill & re-surface, concrete pavement repairs, drainage improvements	\$122,775	ST	\$27,225	\$0	\$150,000	Add
2024	214082	PE	Jackson, Ingham, Lenawee, Washtenaw	US-127 N/W I 94 Ramp	NB US-127 ramp to WP I-94	Traffic Safety	Install High Friction Surface Treatment	\$18,000	HSIP	\$2,000	\$0	\$20,000	Budget
2024	211675	CON	Jackson	M-50	US-127 BR / M-106 over Grand River & I-94 BL / M-50 over Grand River	Bridge Replacement	Bridge Replacement	\$9,935,401	BFP	\$2,010,372	\$192,775	\$13,352,398 \$8,546,414	Budget

Fiscal Year	Job no.	Phase	County	Project Name	Limits	Length	Primary Work Type	Project Description	Federal Budget	Federal Fund Source	State Budget	Local Budget	Total Phase Cost	Amendment Type
2024	218705	PE	Jackson	M-50	700 feet south of Crego Road to 4,026 feet south of Crego Road	0.63	Traffic Safety	Install High Friction Surface Treatment	\$18,000	HSIP	\$2,000	\$0	\$20,000	Add
2024	218705	CON	Jackson	M-50	700 feet south of Crego Road to 4,026 feet south of Crego Road	0.63	Traffic Safety	Install High Friction Surface Treatment	\$397,000	HSIP	\$44199	\$0	\$441,992	Add

The motion was made by Comm. Snell, supported by Comm. Bair to approve the TIP amendments presented by the Jackson County Department of Transportation and MDOT. The motion carried unanimously.

- IX. Election of 2024 Nominating Committee** – The motion was made by Comm. Elwell, supported by Comm. Bair, to keep the current slate of Nominating Committee members, with the exception of Jason Smith, who is no longer a commissioner. Those members are Alan Beeker, Pete Jancek, Mike Overton, and Ralph Tillotson. The motion carried unanimously.
- X. Approval of Resolution of Financial Commitment Regarding the R2PC CEDS Grant Application Authorizing Executive Director to sign and submit documents related to the R2PC CEDS Grant Application** – Resolutions for financial commitment and application authorization were presented for R2PC's application for the U.S. EDA FY2024 Partnership Planning (CEDS) Grant. Motion was made by Comm. Elwell, supported by Comm. Bair, to approve Resolution of Financial Commitment as well as the Executive Director signing and submitting documents related to the R2PC CEDS Grant Application. The motion carried unanimously.
- XI. Approval of the JACTS 2050 Long Range Transportation Plan** – Brett Gatz presented the final 2050 Long Range Transportation Plan for approval. Motion was made by Comm. Snell, supported by Comm. Penrose, to approve the 2050 Long Range Transportation Plan. The motion carried unanimously.
- XII. Approval of 2024 R2PC Meeting Calendar** – Motion was made by Comm. Bair, supported by Comm. Snell, to approve the 2024 R2PC meeting calendar. The motion carried unanimously.
- IX. Other Business** – Executive Committee vacancies were discussed. The 2024 Executive Committee will be elected at the January 2024 Full Commission meeting.
- X. Public Comment / Commissioners' Comments** – None.
- XI. Adjournment** – There being no further business, Chair Jancek adjourned the meeting at 2:21 p.m.

Dale Witt
Vice-Chair

REGION 2 PLANNING COMMISSION
Treasurer's Report - Monthly Summary
as of December 31, 2023

Checking Account Balance ending, November 30, 2023		\$ 478,323.05
Deposit Summary:		
December 2023 EFT Deposits		\$ 5,706.97
December 2023 Bank Deposits		10,633.98
December 2023 Adjustments		(1,170.28)
Total Deposits plus Bank Balance		<u>\$ 493,493.72</u>
Expenses:		
Submitted Expenses - December 2023 **	\$ (11,517.03)	
Interim Expenses	(7,501.10)	
Payroll/Related Expenses	(27,790.40)	
Subtotal of Expenses	<u>\$ (46,808.53)</u>	<u>\$ (46,808.53)</u>
Balance Checking Account ending December 31, 2023		\$ 446,685.19
Balance CD Investments ending December 31, 2023		<u>\$ 110,359.48</u>
Total Cash on Hand		<u>\$ 557,044.67</u>

**Note that this amount can include cleared checks from prior months' submitted bills.

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REGION 2 PLANNING COMMISSION
Deposits and Adjustments to Cash
as of December 31, 2023

12/31/2023	EFT Deposits:	
	MDOT - Rural Task Force - services through September 2023	\$ 112.78
	MDOT - Regional Transportation Planning - services through September 2023	842.84
	MDOT - Asset Management - services through September 2023	4,751.35
	Subtotal - EFT Deposits	\$ 5,706.97
12/31/2023	Check Deposits:	
	FY24 Annual Membership dues	5,058.72
	Cambridge Township - services through September 2023	1,210.29
	Hanover Township - services through September 2023	1,096.51
	Village of Brooklyn - services through September 2023	3,268.46
	Subtotal - Check Deposits	\$ 10,633.98
12/31/2023	Adjustments to cash:	
	<i>Bank fees - December</i>	(144.48)
	<i>Credit Card Charges - The Blue Julep, LLC - meal</i>	(25.00)
	<i>Credit Card Charges - Target - supplies</i>	(5.29)
	<i>Credit Card Charges - Adobe Creative Cloud services - subscription</i>	(126.42)
	<i>Credit Card Charges - USPS - postage</i>	(78.54)
	<i>Credit Card Charges - MI Association of CPA's - training</i>	(279.00)
	<i>Credit Card Charges - Meijer - supplies</i>	(78.54)
	<i>Credit Card Charges - Amazon - supplies</i>	(228.86)
	<i>Credit Card Charges - Friendsoffice - supplies</i>	(129.39)
	<i>Credit Card Charges - Cottage Inn Pizza - meals</i>	(98.08)
	<i>American Express card credit</i>	23.32
	Subtotal - Adjustments to Cash	\$ (1,170.28)
	Total Net Deposits	\$ 15,170.67

REGION 2 PLANNING COMMISSION
INTERIM BILLING and PAYROLL EXPENSES
as of December 31, 2023

Interim Billing for December, 2023

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>Check #</u>
Allegra	R2PC Packet - December 2023	\$ 204.60	15399
BC/BS	Employee Health Care - Jan. 2024	\$ 6,798.43	15400
Friends Online	Office Supplies	\$ 88.53	15403
Jackson County Chamber	Membership Renewal	\$ 275.00	15404
SBIS	Group Life/AD&D Jan. 2024	\$ 134.54	15407
Total Interim Billing for December, 2023		\$ 7,501.10	

Payroll & Travel Related Expenses:

<i>Paid December 8, 2023</i>	<i>by Direct Deposit/EFT</i>	
Paycor	Payroll Disbursement	\$ 13,793.88
B. Gatz	Travel Reimbursement	\$ 68.51
J. Hurt	Travel Reimbursement	\$ 116.60
	Total	\$ 13,978.99

<i>Paid December 22, 2023</i>	<i>by Direct Deposit/EFT</i>	
Paycor	Payroll Disbursement	\$ 13,769.69
Z. Smith	Travel Reimbursement	\$ 41.72
	Total	\$ 13,811.41

Total Payroll Expenses for December, 2023		\$ 27,790.40
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**Region 2 Planning Commission
Outstanding Accounts Receivable
as of December 31, 2023**

Municipality/Source	Date	Inv. No.	Amount
Somerset Township - services through September 30, 2022	12/6/2022	9005	556.39
Somerset Township - services for Greater Irish Hills through September 2023	7/27/2023	9006	489.72
City of Jonesville - services through June 2023	7/27/2023	3523	2,498.86
MDOT - FHWA - services through September 2023	11/15/2023	5011	69,762.45
Macon Township - services through September 2023	12/6/2023	8001	544.03
Leoni DDA - services through September 2023	12/6/2023	7809	5,720.00

<i>FY 2023 Balance as of December 31, 2023</i>	\$ 79,571.45
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REGION 2 PLANNING COMMISSION
Submitted Bills
January 11, 2024

Vendor	Description	Amount Due
City of Jackson	Parking Permits for 2024	\$ 90.00
County of Jackson	Rent January 2024	\$ 3,330.92
County of Jackson	IT Services - January 2024	\$ 6,180.00
County of Jackson	Phone November-December 2023	\$ 307.27
County of Jackson	Postage November-Dec. 2023	\$ 104.66
FriendsOffice	Supplies December 2023	\$ 3.00
JTV	Website Hosting	\$ 225.00
Michigan Assoc. of Regions	Annual Dues	\$ 1,280.00
MissionSquare	401/RHS Employer Contribution	\$ 1,908.91
Rails To Trails	Annual Subscription 2024	\$ 22.00
Walton Insurance Group	Renewal Mgmt. Liab. Ins.	\$ 2,905.00
Total Submitted Billing - January, 2024		\$ 16,356.76

Region 2 PLANNING COMMISSION

Serving Hillsdale, Jackson & Lenawee Counties

Staff Progress Report *December 2023*

Area-Wide Regional Planning Activities

Economic Development Activities

- **Economic Development Administration (EDA).** Staff was involved in the following activities on behalf of the R2PC Economic Development District (EDD):
 - EDA grant award for R2PC EDD's FY2023 Partnership Planning Grant, which will be used to continue implementation of the 2021 – 2025 CEDS.
 - Staff continued CEDS Implementation efforts.
- **Outdoor Recreation as Economic Development.** Staff continued development of a strategy to leverage regional outdoor recreation assets for economic development purposes as detailed in the 2021 – 2025 CEDS.
 - Staff met with economic development and outdoor recreation partners on December 7 to discuss outdoor recreation economic development opportunities.
 - Staff met with Brad Garmon, Michigan Office of Outdoor Recreation Industry on December 11 to discuss outdoor recreation economic development opportunities.
 - Staff met with Scott Whitcomb and Patrick Mohny of the Office of Public Lands at Michigan DNR to discuss outdoor recreation economic development partnering opportunities within Region 2 on December 19.
- **Downtown Development Authorities (DDAs).**
 - Provided administrative staffing for the Leoni DDA at its meetings on December 6th.

R2PC Activities

- **R2PC Website.** Staff continued updating www.region2planning.com.
- **Training.** No activities.
- **MAR.** No activities.
- **MMP.** Staff was notified on December 20 by EGLE that the new MMP process would officially begin January 8, 2024.

[December 2023 Staff Progress Report]

- **UGRWA.** No activities.

Regional Transportation Planning Hillsdale, Jackson, and Lenawee Counties

- Staff participated in MDOT's monthly Rural Task Force virtual meeting on December 20.

Asset Management Hillsdale, Jackson, and Lenawee Counties

- **TAMC.** Staff submitted 2023 PASER data from Jackson County, City of Jackson, and Lenawee County to TAMC prior to the December 8 deadline.

Metropolitan Area Transportation Planning Jackson Area Comprehensive Transportation Study

Database Management:

- No activities.

Long-Range Planning:

- Staff completed work on the 2050 JACTS Long Range Transportation Plan.

Short-Range Planning:

- Staff coordinated with local agencies to process administrative changes in JobNet.

Program Management

- The JACTS TAC and Policy Committee met on December 20 and 21 to address TIP amendments.

Local Planning Assistance

The requests of member units of government within Hillsdale, Jackson, and Lenawee Counties are listed below. These activities were prepared at cost to the individual units of government requesting the service (unless alternative funding was available).

Jackson County

Village of Brooklyn. Staff provided the following service(s):

- **CIA Strategic Plan.** Staff continued development of the Brooklyn Corridor Improvement Authority Strategic Plan.

[December 2023 Staff Progress Report]

Summit Township. Staff provided the following service(s):

- **Recreation Plan.** Staff continued development of the 2024 – 2028 version of the Township’s recreation plan.

Hanover Township. Staff provided the following service(s):

- **Zoning Ordinance.** Staff continued work on the update of the Township’s Zoning Ordinance.

County of Jackson. Staff provided the following service(s):

- **County Planning Commission (JCPC).** The JCPC disapproved rezoning for the Grass Lake Solar Farm, and approved rezoning of property in Clarklake as well as zoning amendments for Columbia Township. The board also approved a pair of PA 116 applications in Hanover Township at their meeting on December 14, 2023.
- **DNR Spark Grant.** Staff attended meeting with Charamy Cleary of the DNR to discuss Spark Grants on December 7.
- **Active Jackson.** Staff participated in monthly Active Jackson meeting on December 12, and agreed to take over running the organization.

Spring Arbor Township. Staff provided the following service(s):

- **Recreation Plan Update.** Staff continued work on the update of the Township’s Recreation Plan and met with Township Supervisor Dave Herlein on December 21, 2023, to discuss future use of plan including projects and verbiage for inclusion in grant applications. Staff anticipates completion by the end of the first week in January.

Lenawee County

County of Lenawee. Staff provided the following service(s):

- **County Planning Commission (LCPC).** On December 21, 2023, the LCPC approved a zoning text amendment for solar energy in Macon Township but opted to table a commercial rezoning request in Cambridge Township. Although the Township's Future Land Use designates this area for commercial purposes, the decision was influenced by several resident letters objecting to the rezoning proposal, coupled with the presence of significant on-site wetlands. While acknowledging the importance of commercial access, the LCPC believed that additional scrutiny and investigation were necessary in this particular case.

Township of Cambridge. Staff provided the following service(s):

- **2023 – 2027 Master Plan.** The Cambridge Township Master Plan is in the final approval process.

Hillsdale County

City of Jonesville. Staff provided the following service(s):

- **2023 – 2027 Recreation Plan.** Staff attended Jonesville Council Meeting December 12 and worked with local staff to ensure timely approval of the recreation plan.

[December 2023 Staff Progress Report]

Greater Irish Hills

Greater Irish Hills Intermunicipality Committee. Staff provided the following service(s):

- **Greater Irish Hills Recreation Plan.** The Greater Irish Hills Intermunicipality Committee met on December 20th, 2023 to hold a public hearing and receive comment on the draft of the Recreation Plan. The next step is for the Recreation Plan to receive adoption approval from each participating community through their respective governing bodies.



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

BRAD WEIFERICH
DIRECTOR

December 12, 2023

Jacob Hurt
Executive Director
Region 2 Planning Commission
120 W. Michigan Avenue, 9th Floor
Jackson, Michigan 49201

Dear Director Hurt:

This letter is sent by the Michigan Department of Transportation (MDOT) to inform the Jackson Area Comprehensive Transportation Study committee of Transportation Improvement Plan (TIP) amendments to the FY 2023-2026 TIP.

Proposed TIP Amendments:

For the Capital Preventative Maintenance Program-

- 1) The engineering and construction phase for HMA crack sealing on various routes in the Jackson Transportation Service Area are being added to the TIP.

For the Highway Safety Program-

- 2) The engineering and construction phase to widening the shoulder and full of HMA paving on M-50 (Napolean Road to Stony Lake Creek Road) are being added to the TIP.
- 3) The engineering and construction phase to install enhanced delineation on US 127 (from Ohio State Line to Floyd Avenue) are being added to the TIP.
- 4) The engineering phase to install recessing special markings at intersections on various routes in Lenawee County is being added to the TIP.
- 5) The engineering phase to install recessing special markings at intersections on various routes in Jackson County is being added to the TIP.

Please see the next pages for details.

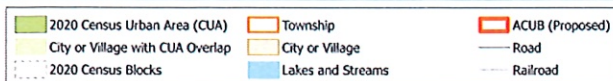
Thank you for your attention to this request. If you have any questions or need additional information, please contact me at (947) 233-8562.

Sincerely,
Andrea Strach, Transportation Planner

MICHIGAN DEPARTMENT OF TRANSPORTATION PROPOSED TRANSPORTATION IMPROVEMENT AMENDMENTS														
	Fiscal Year	Job no.	Phase	County	Project Name	Limits	Dis- tance in miles	Primary Work Type	Project Description	Federal Budget	Federal Fund Source	State Budget	Total Phase Cost	Amend- ment Type
1	2025	219794	PE	Jackson	I-94BL	Various Trunkline Routes in Jackson TSC Area	0.12	Road Capital Preventive Main- tenance	HMA Crack Treatment and Overband Crack Fill	\$14,733	ST	\$3,267	\$18,000	ADD
2	2025	219794	CON	Jackson	I-94BL	Various Trunkline Routes in Jackson TSC Area	0.12 4	Road Capital Preventive Main- tenance	HMA Crack Treatment and Overband Crack Fill	\$271,742	ST	\$60,258	\$332,000	ADD
3	2025	220382	PE	Jackson	M-50	Napoleon Road To Stony Lake Creek	1.07	Traffic Safety	Shoulder Widening with Full Width HMA Paving	\$27,000	HSIP	\$3,000	\$30,000	ADD
4	2025	220382	CON	Jackson	M-50	Napoleon Road To Stony Lake Creek	1.07	Traffic Safety	Shoulder Widening with Full Width HMA Paving	\$237,601	HSIP	\$26,401	\$264,000	ADD
5	2025	220419	PE	Jackson	Region wide	US-127 from Ohio State Line to Floyd Avenue and from I-96 to Clinton CL	0	Traffic Safety	Install enhanced delineation	\$18,000	HSIP	\$2,000	\$20,000	ADD

	Fiscal Year	Job no.	Phase	County	Project Name	Limits	Distance in miles	Primary Work Type	Project Description	Federal Budget	Federal Fund Source	State Budget	Total Phase Cost	Amendment Type
6	2025	220419	CON	Jackson	Region wide	US-127 from Ohio State Line to Floyd Avenue and from I-96 to Clinton CL	0	Traffic Safety	Install enhanced delineation	\$194,400	HSIP	\$21,600	\$216,000	ADD
7	2026	218723	PE	Jackson	Region wide	Various Locations- Eaton and Lenawee Counties	0	Traffic Safety	Recessing of special markings at intersections	\$9,000	VRU	\$1,000	\$10,000	BUDGET
8	2026	220361	PE	Jackson	I-94BL	Regionwide - Livingston, Jackson, and Clinton Counties	0	Traffic Safety	Recessing of special markings at intersections	\$9,000	VRU	\$1,000	\$10,000	ADD

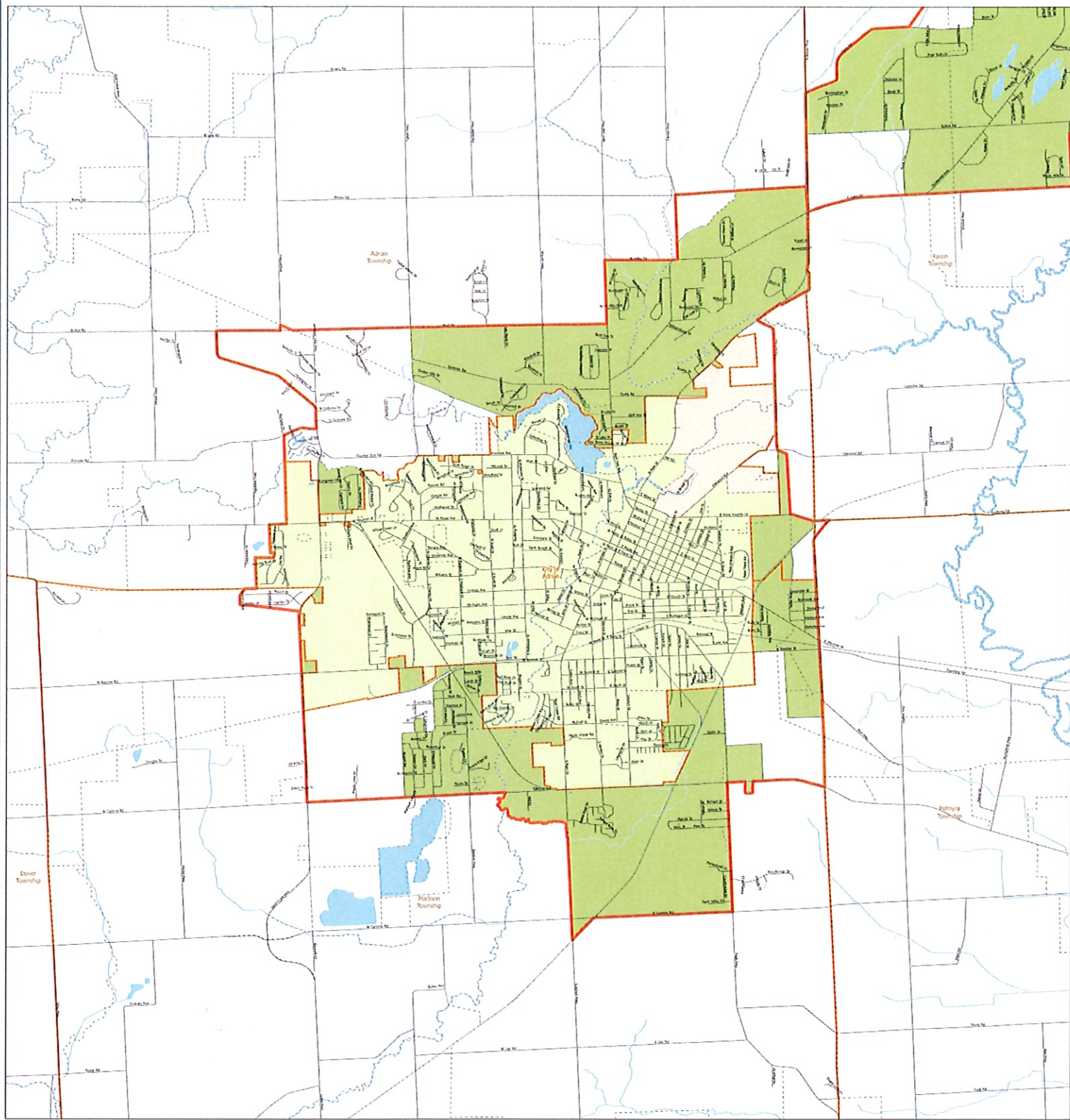
Adrian 2020 Proposed ACUB



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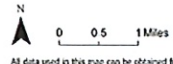


All data used in this map can be obtained from the State of Michigan GIS Open Data website or at Census.gov

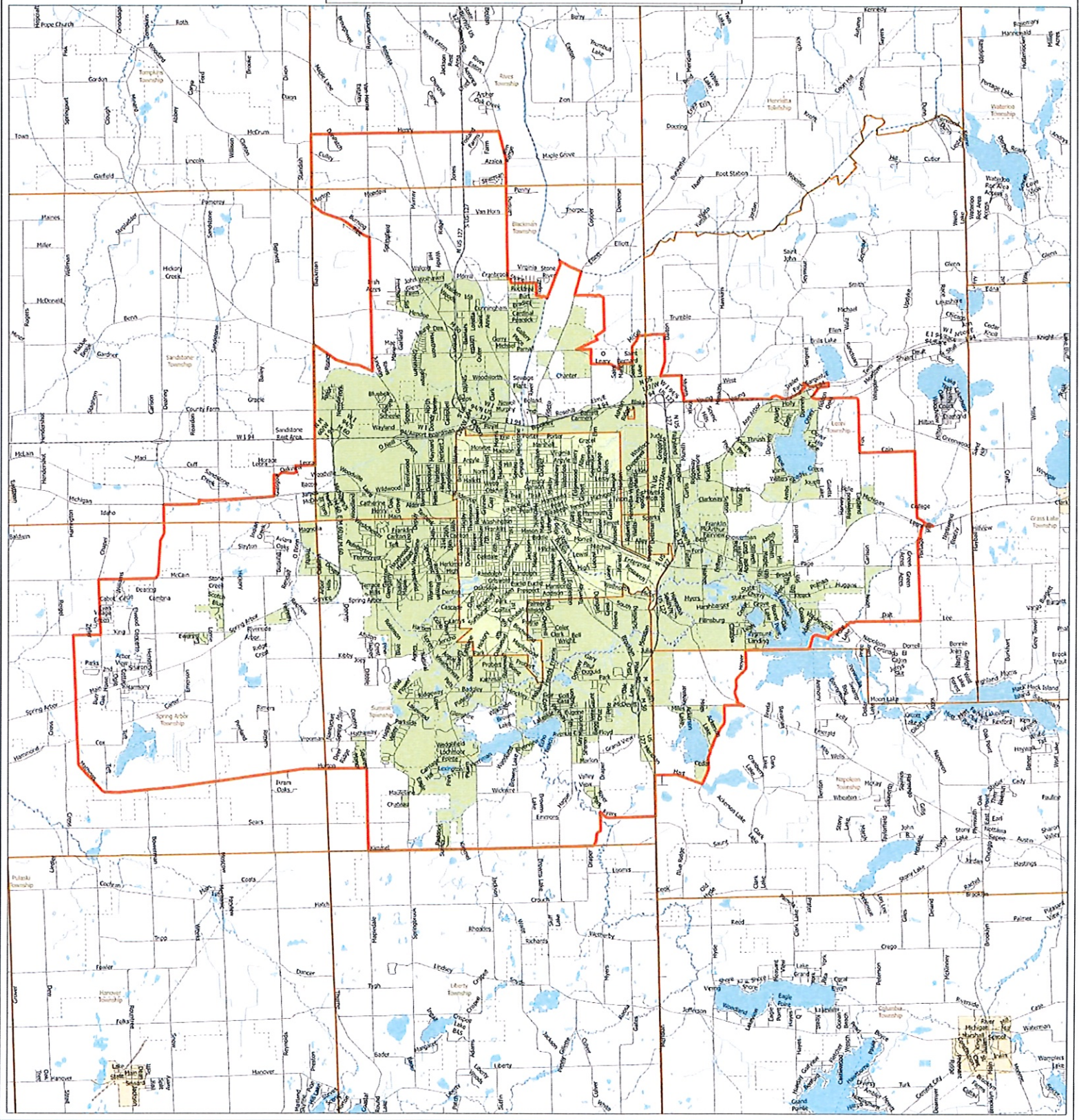


Jackson 2020 Proposed ACUB

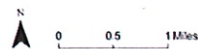
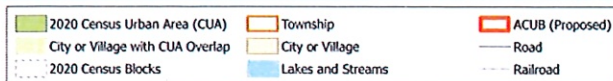
- 2020 Census Urban Area (CUA)
- 2020 Census Blocks
- County
- Township
- City or Village
- City or Village with CUA Overlap
- Lakes and Streams
- ACUB (Proposed)
- Road
- Railroad



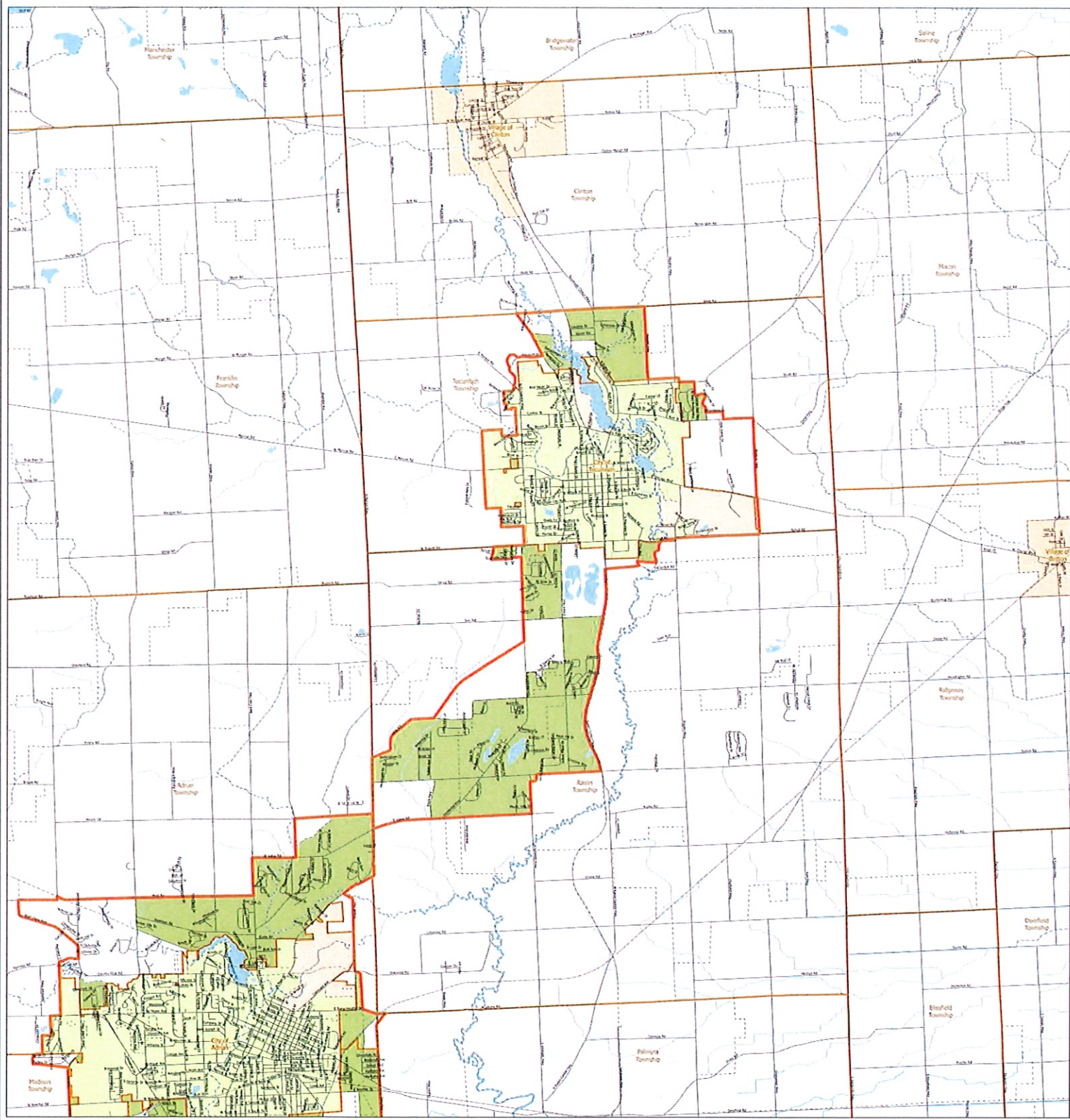
All data used in this map can be obtained from the State of Michigan GIS Open Data website or at Census.gov



Tecumseh 2020 Proposed ACUB



All data used in this map can be obtained from the State of Michigan GIS Open Data website or at Census.gov



Meeting Format Change Analysis

Introduction:

In the fall of 2023, board members of the Region 2 Planning Commission raised the possibility of changing the R2PC meeting format to 12 monthly Full Commission meetings in place of the current format of alternating months of Full Commission and Executive Committee meetings. The board tasked the R2PC Executive Director to research this possibility. What follows is an analysis of how the other 13 regional planning organizations in the State of Michigan address this topic. This analysis should serve as the starting point for further deliberations on this subject, including; what a potential meeting format change would look like; the necessary steps, such as amending the organizational bylaws; and what would be needed to accomplish such a change.

R2PC Bylaws and FY2023 Meeting Attendance:

The Bylaws of the Region 2 Planning Commission as Adopted July 9, 1998 and Amended November 11, 1999 state that “Regular meetings of the Commission shall be held bi-monthly for the transaction of such business as may be brought before the Commission...” The Bylaws also state that, “Meetings of the Executive Committee generally shall be held on the second Thursday of months in which the Commission does not meet...”

The Full Commission consisted of 82 members (monthly attendees in parenthesis) and met five times during Fiscal Year 2023 in the months of January (20), March (19), May (16), July (17), and September (23). It did not meet in November 2022. According to the Bylaws a quorum for a Full Commission meeting is one-sixth (1/6) of total membership as of the meeting date. Region 2’s membership for Fiscal Year 2023 was 59 members meaning 10 members were required to achieve a quorum at each Full Commission meeting during the fiscal year.

The Region 2 Bylaws state that the Executive Committee will consist of 21 members. During Fiscal Year 2023 the Executive Committee consisted of only 20 members due to a vacancy that was unfilled for the duration of the fiscal year. The Executive Committee met six times during Fiscal Year 2023 (monthly attendees in parenthesis) in the months of October 2022 (7 E.C. members + 1 Full member); December 2022 (11 E.C. members + 1 Full member); February 2023 (11 E.C. members + 3 Full members); April 2023 (12 E.C. members + 2 Full members); June 2023 (16 E.C. members + 2 Full members); and August 2023 (12 E.C. members + 2 Full members). According to the Bylaws a quorum for an Executive Committee meeting is one-third (1/3) of the Executive Committee, or seven (7) members.

For informational and comparison purposes an analysis of how governance meetings of Michigan’s 13 other regional planning organizations are handled follows:

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Region 1: Southeast Michigan Council of Governments (SEMCOG):

SEMCOG, with a regional population of 4.7 million, covers the following seven counties: Livingston, Macomb, Monroe, Oakland, St. Clair, Washtenaw, and Wayne.

SEMCOG is governed by a:

- General Assembly – meets 3 times per year (March, June, and October)
 - 187 members (with 187 alternates) + 15 non-voting delegates + 9 at-large delegates
- Executive Committee – meets 7 times per year (January, February, April, May, July, September, and December)
 - 48 members (with 39 alternates) + 16 non-voting delegates + 9 at-large delegates

SEMCOG also has the following Standing Committees:

- Transportation Coordinating Council – meets 6 times per year (January, February, April, July, September, and November)
- Regional Review Committee – meets 3 times per year (March, June, and October)
- Finance and Budget Committee – meets 2 times per year (February and November)
- Nominating Committee
- Bylaws and Legal Committee

SEMCOG also has the following Task Forces:

- Green Task Force
- Healthy Climate Task Force
- Transportation Safety Task Force
- Water Infrastructure Task Force

SEMCOG also serves as the region's Metropolitan Planning Organization (MPO) and approves TIP amendments 3 times per year, once amendments receive approval from SEMCOG's Transportation Coordinating Council (TCC) and Executive Committee. Furthermore there are two Transportation Studies within SEMCOG, whose plans and programs are adopted by their own Technical and Policy Committees and then submitted to SEMCOG for inclusion in the Southeast Michigan Transportation Improvement Plan (TIP) and Regional Transportation Plan (RTP). The Transportation Studies are:

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- St. Clair County Transportation Study (SCCOTS)
- Washtenaw Area Transportation Study (WATS)

Region 3: Southcentral Michigan Planning Council (SMPC):

SMPC consists of four counties: Branch, Calhoun, Kalamazoo, and St. Joseph. It is governed by an 11 member council composed of the following representation:

- Branch County – 2 members
- Calhoun County – 3 members
- Kalamazoo County – 4 members
- St. Joseph County – 2 members

According to the SMPC Bylaws each county shall allocate one-half (1/2) (rounding down) of its member positions to individuals (rural representatives) who reside outside of the census defined urbanized area, however if none are willing to serve this requirement can be waived. The Bylaws also state that member units should appoint elected officials, if none are available, the appointees should be public officials. Additionally, a simple majority of appointed representatives shall constitute a quorum.

In Fiscal Year 2023 the SMPC met five (5) times in the months of October 2022, December 2022, March 2023, June 2023, and September 2023.

There are two MPO's in Region 3:

- Kalamazoo Area Transportation Study (KATS)
- Battle Creek Area Transportation Study (BCATS)

Both MPO's handle transportation planning within their respective metropolitan planning areas but SMPC does contract with KATS to provide regional transportation planning and related services.

Region 4: Southwest Michigan Planning Commission (SWMPC):

SWMP consists of three counties and is governed by a 25 member voting board that meets six (6) times per year (February, April, June, August, October, and December) with the meetings held in the county of the current commission chair. The governing board representation is as follows:

- Berrien County – 12 members
- Cass County – 5 members

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- Van Buren County – 7 members
- Pokagon Band of Potawatomi Tribe – 1 member

A quorum requires 13 or more members with at least two members from each county. The SWMP also has an Executive Committee that consists of elected officers that largely deal with personnel issues arising between scheduled board meetings.

There are two MPO's in Region 4:

- Twin Cities Transportation Study (Twin CATS) – which covers the Benton Harbor – St. Joseph Urbanized Area.
- Niles – Buchanan – Cass Area Transportation Study (NATS) – which covers the Michigan portion of the South Bend, Indiana Urbanized Area

Region 5: GLS Region V Planning and Development Commission:

GLS Region V Planning and Development Commission consists of three counties: Genesee, Lapeer, and Shiawassee and is staffed by the Genesee County Metropolitan Planning Commission (GCMPC) which is the Flint MPO.

The region has a 13 member board and meets six (6) times per year in the months of January, March, May, July, September, and November.

Region 6: Tri-County Regional Planning Commission (TCRPC):

TCRPC consists of three counties: Clinton, Eaton, and Ingham and is governed by a 23 member governing board, which includes 19 voting members and 4 ex officio members. Voting board representation follows:

- Clinton County – 3 members
- Eaton County – 5 members
- Ingham County – 5 members
- City of Lansing – 5 members
- MDOT – 1 member

The four ex officio members are the highest elected official in each of the three counties and the City of Lansing. Board meetings require a quorum of 10 voting members for action. The board is scheduled to meet monthly at the TCRPC offices and met eight (8) times in 2023 (January, March, May, June, July, September, October, and December).

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TCRPC does have an Executive and Personnel Committee that consists of the four officers of the board and reviews finances, contract, and policies and recommends actions to the board for review at the next board meeting following an Executive and Personnel Committee meeting. The committee met four times in 2023 (February, March, October, and December).

Capital Area Regional Transportation Study (CARTS) is the Lansing MPO and is staffed by TCRPC. The MPO met seven (7) times in 2023 (March, May, June, July, September, October, and December).

Region 7: East Michigan Council of Governments (EMCOG):

EMCOG consists of 14 counties: Arenac, Bay, Clare, Gladwin, Gratiot, Huron, Iosco, Isabella, Midland, Ogemaw, Roscommon, Saginaw, Sanilac, Tuscola, and the Saginaw Chippewa Indian Tribe of Michigan. It has a 22 member full council. There are two MPO's in the region:

- Bay County Area Transportation Study (BCATS)
- Saginaw Metropolitan Area Transportation Study (SMATS)

Region 8: West Michigan Regional Planning Commission (WMRPC):

WMRPC consists of eight (8) counties: Allegan, Barry, Ionia, Kent, Mecosta, Montcalm, Osceola, and Ottawa and has a Full Commission consisting of 27 members that met five (5) times in 2023 in the months of January, March, June, September, and December.

It also has a six (6) member Executive Committee that met four (4) times in 2023 in the months of February, May, August, and November.

There are two MPO's in the region:

- Grand Valley Metro Council (GVMC) which serves Grand Rapids
- Macatawa Area Coordinating Council (MACC) serving Holland

Region 9: Northeast Michigan Council of Governments (NEMCOG):

NEMCOG consists of eight (8) counties: Alcona, Alpena, Cheboygan, Crawford, Montmorency, Oscoda, Otsego, and Presque Isle. Twenty (20) members comprise NEMCOG's board which met each month (10 meetings) during 2023 with the exception of July and November.

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Region 10: Networks Northwest:

Networks Northwest consists of 10 counties: Antrim, Benzie, Charlevoix, Emmet, Grand Traverse, Kalkaska, Leeland, Manistee, Missaukee, and Wexford. It has a full board consisting of 33 members that meets four (4) times per year in March, June, September, and December. Networks Northwest also has an Executive Committee that meets four (4) times per year as well in February, May, August, and November.

Networks Northwest also staffs the TTCl: Traverse Transportation Coordinating Initiative which is the MPO for the Traverse City Urbanized Area and is the newest MPO in Michigan and was established in October 2023.

Region 11: Eastern Upper Peninsula Regional Planning and Development Commission:

The EUPRPDC has a 15 member board that meets three (3) times per year in February, May, and July. The board composition follows:

- Chippewa County – 5 members
- Luce County – 3 members
- Mackinac County – 4 members
- At-Large – 3 members

The EUPRPDC also has an Executive Committee comprised of five (5) governing officers and two (2) ex officio members and meets three (3) times per year in March, June, and September.

Region 12: Central Upper Peninsula Planning and Development Regional Council:

CUPPAD consists of six counties and a 37 member Full Commission comprised of the following representation:

- Alger County – 6 members
- Delta County – 6 members
- Dickinson County – 6 members
- Marquette County – 6 members
- Menominee County – 6 members
- Schoolcraft County – 6 members
- Hannahville Indian Community – 1 member

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The Full Commission meets quarterly in the months of February, April, July, and October at the CUPPAD office. CUPPAD also has an eight (8) member Executive Committee that meets monthly (11 times) except for December, also at the CUPPAD office.

Region 13: Western U.P. Planning & Development Region (WUPPDR):

WUPPDR is comprised of six (6) counties: Baraga, Gogebic, Houghton, Iron, Keweenaw, and Ontonagon and has a Full Commission of 20 members. The Full Commission met five (5) times in 2023 in the months of January, March, June, September, and December.

WUPPDR also has a six (6) member Executive Committee that is comprised of one representative of each county member government. The Executive Committee meets one hour prior to the Full Commission at the same meeting location. The WUPPDR met seven (7) times in 2023 (January, March, June, August, September, October, and December).

Region 14: West Michigan Shoreline Regional Development Commission (WMSRDC):

WMSRDC is comprised of five counties: Lake, Mason, Muskegon, Newaygo, and Oceana and has a 21-member board. The WMSRDC board meets six (6) times per year in January, March, May, July, September, and November. The executive officers also meet in the month prior to the full board meeting.

WestPlan is a program of WMSRDC and is the MPO for Muskegon and northern Ottawa Counties. The WestPlan Policy Committee is responsible for all final decisions regarding the MPO transportation planning process.

Next Steps:

- Determine if a meeting format change is desired
- Identify a desired meeting format, or adapt one that is presented from the other regional planning organizations
- Consider empowering the JACTS Policy Committee with “final” approval authority for TIP Amendments and/or other MPO decisions thereby eliminating the need for the R2PC Executive Committee or Full Commission to approve such actions, eliminating the “need” to meet on a monthly basis. MPO actions would then be presented to the Executive Committee or Full Commission meetings in an action report format
- Amend R2PC Bylaws to reflect meeting format changes, if any

Region 2 PLANNING COMMISSION

Serving Hillsdale, Jackson & Lenawee Counties

TO: Region 2 Planning Commission
FROM: Alissa Starling, Planner
DATE: January 4, 2023
RE: Proposed Training Session

The purpose of this memo is to propose a training opportunity that addresses the significant impact of the recent Michigan legislation on renewable energy, specifically its influence on local zoning. The resulting confusion and concerns among Region 2 municipalities and residents highlight the need for clarity regarding the authority of communities in regulating renewable energy projects and its broader implications on local governance.

In collaboration with the University of Michigan, Region 2 has an exciting opportunity to organize an educational training session. Led by experts Sarah Mills, Associate Professor of Practice in Urban and Regional Planning at the University of Michigan, and Madeline Krol, Clean Energy Land Use Specialist at the Graham Sustainability Institute. This session will cover diverse topics related to renewable energy, clarifying ambiguities in the legislation, provide best practices, and offer resources to facilitate solar energy development. Addressing potential conflicts and concerns will also be a key focus.

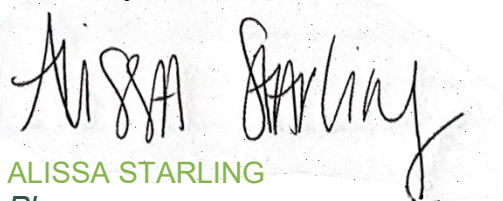
This comprehensive training program is open to all municipalities in Region 2, targeting local officials, planners, and zoning administrators. Its primary goal is to empower local officials in Region 2 with the necessary knowledge and skills to adeptly navigate forthcoming changes and capitalize on renewable energy opportunities.

As the event approaches, it is crucial to gauge interest to secure an appropriate venue and ensure ample resources for all participants. Your prompt RSVP will enable us to initiate the planning process efficiently, determining the event's size and requirements.

Your participation is pivotal in driving the success of this initiative. We are eager to receive your responses to ascertain the level of interest, facilitating informed decisions regarding the event's logistics and scale.

Thank you for your support and attention to this matter. Should you have any inquiries or require additional information, please feel free to reach out to us. We look forward to discussing further at the upcoming January meeting.

Sincerely,



ALISSA STARLING
Planner