

# AGENDA

# REGION 2 PLANNING COMMISSION

## Full Commission

### FOR FURTHER INFORMATION, CONTACT:

**Jacob Hurt, Executive Director**  
**(517) 768-6705**

**DATE:** Thursday, November 9, 2023

**TIME:** 2:00 P.M.

**WHERE:**

Hillsdale City Hall  
97 N. Broad Street  
Hillsdale, MI 49242

Comments will be solicited on each item following discussion and prior to any final action.

### PAGE #

1. Call to Order
2. Approval of the November 9, 2023 Agenda – **ACTION**
3. Public Comment
4. Approval of the Full Commission Meeting Minutes for September 14, 2023 (see enclosure) – **ACTION** 2
5. Approval of Action Taken at the October 12, 2023 Executive Committee Meeting (see enclosure) – **ACTION** 5
6. Receipt of Treasurer's Report of October 31, 2023 (see enclosure) – **ACTION** 8
7. Approval of November 9, 2023 Submitted Bills (see enclosure) – **ACTION** 12
8. Staff Progress Report for October, 2023 (see enclosure) – **DISCUSSION** 13
9. Approval of Amendments to the FY 2023-2026 Transportation Improvement Program (TIP) (see enclosures) – **ACTION** 16
  - Jackson County Department of Transportation
  - Michigan Department of Transportation
10. Approval of Resolution of Financial Commitment Regarding the R2PC Comprehensive Economic Development Strategy (CEDS) Grant Application and Resolution Authorizing Executive Director to sign and submit documents related to the R2PC CEDS Grant Application (see enclosures) – **ACTION** 19
11. Presentation by Eric Cline, Department Manager, Community Services Division, Michigan Department of Treasury – **DISCUSSION**
12. Other Business
  - Changing December 2023 R2PC Meeting Date/Change to Full Commission (for adoption of Long Range Transportation Plan).
  - Discussion of Meeting Format Change.
  - Tentative 2024 R2PC Meeting Calendar (see enclosure). 21
  - Notice of Intent/Notice of Comment Period for Cambridge Township, Rives Township, and Village of Blissfield (see enclosures). 22
13. Public Comment / Commissioners' Comments
14. Adjournment

### Region 2 Planning Commission

120 West Michigan Avenue • Jackson, Michigan 49201 • ☎ (517) 788-4426 • 📠 (517) 788-4635

# Region 2 PLANNING COMMISSION

Serving Hillsdale, Jackson & Lenawee Counties

## **MEETING MINUTES**

**Region 2 Planning Commission - Full Commission**  
**Jackson County Tower Bldg.**  
**120 W. Michigan Ave.**  
**Jackson, MI 49201**

**Thursday, September 14, 2023**

**I. Call to Order** – Chair Jancek called the meeting to order at 2:00 p.m. A quorum was present.

Attendance:

|              |   |               |                |   |                  |
|--------------|---|---------------|----------------|---|------------------|
| Adams        | ✓ | Donaldson (E) | Keener         | ✓ | Shotwell (E)     |
| Andrews      | ✓ | Duckham (E)   | Keller         | ✓ | Sigers (E)       |
| ✓ Bair (E)   | ✓ | Elwell (E)    | Koehn          | ✓ | Smith (E)        |
| Beach        |   | Everidge      | Lammers        | ✓ | Snell            |
| Beecher      |   | Gaede (E)     | Lance          | ✓ | Southworth (E)   |
| ✓ Beeker (E) |   | Gallagher     | Linnabary      |   | Sutherland       |
| Blythe       |   | Gentner       | Miller         |   | Swartzlander (E) |
| Boggs        |   | Gould, J.     | ✓ Minnick, Jr. |   | Teriaco          |
| Bolton       |   | Gould, L. (E) | Mitchell       | ✓ | Tillotson (E)    |
| Bush         |   | Greene (E)    | Montrief       |   | Todd             |
| Bussell      |   | Greenleaf     | Navarro        | ✓ | VanDoren         |
| Calender     |   | Griffin       | Nickel         |   | VanWinkle        |
| Camacho      |   | Gross         | ✓ O'Dowd       |   | Votzke           |
| Chamberlain  | ✓ | Havican (E)   | ✓ Overton (E)  |   | Webb             |
| Collins      |   | Hawkins       | ✓ Penrose (E)  |   | Weir             |
| Cornish      | ✓ | Hawley        | Peters         |   | Williams         |
| Cousino      |   | Heath         | Pixley         |   | Willis           |
| Cure         | ✓ | Herlein       | Root           |   | Wilson           |
| ✓ Cure       | ✓ | Jancek (E)    | Saenz          |   | Witt (E)         |
| David        | ✓ | Johnson       | ✓ Schlecte (E) |   |                  |
| Dillon       |   | Kastel        | Shaw           |   |                  |

**Key:** ✓ = present      (E) = Executive Committee member

Staff Present: Brett Gatz, Jacob Hurt, Jill Liogghio, Zack Smith

Others Present: Charlie Briner, JCDOT; Angie Kline, JCDOT; Alex Masten, The Enterprise Group; Bret Taylor, JCDOT and Andrea Strach, MDOT

**II. Approval of the September 14, 2023 Agenda** – The motion was made by Comm. Bair, supported by Comm. Duckham, to approve the September 14, 2023 agenda as presented. The motion carried unanimously.

- III. Public Comment** – Chair Jancek requested public comment. There was no public comment.
- IV. Approval of the Full Commission Meeting Minutes for July 13, 2023** – The motion was made by Comm. Bair, supported by Comm. Penrose, to approve the Full Commission meeting minutes of July 13, 2023 as submitted. The motion carried unanimously.
- V. Approval of Action Taken at the August 10, 2023 Executive Committee Meeting** – The motion was made by Comm. Bair, supported by Comm. Duckham, to approve the action taken at the August 10, 2023 Executive Committee meeting. The motion carried unanimously.
- VI. Receipt of Treasurer’s Report of August 31, 2023** – A motion was made by Comm. Snell, supported by Comm. Duckham, to receive the August 31, 2023 Treasurer’s Report as presented. The motion carried unanimously.
- VII. Approval of September 14, 2023 Submitted Bills** – A motion was made by Comm. Bair, supported by Comm. Snell, to approve payment of the September 14, 2023 submitted bills. The motion carried unanimously.
- VIII. Staff Progress Report for August 2023** – The August 2023 staff progress report was included in the agenda packet. Mr. Hurt presented highlights from the staff progress report for the month of August. Comm. Penrose asked when the City of Jonesville Recreation Plan will be completed.
- IX. Approval of Amendments to the JACTS FY 2023-2026 Transportation Improvement Program (TIP)** – The following amendments to the JACTS FY 2023-2026 Transportation Improvement Program (TIP) were submitted by the Michigan Department of Transportation.

| Fiscal Year | Job no. | Phase | County                               | Project Name | Limits   | Primary Work Type                   | Project Description  | Federal Budget | Federal Fund Source | State Budget | Local Budget | Total Phase Cost | Amendment Type |
|-------------|---------|-------|--------------------------------------|--------------|--|-------------------------------------|--|----------------|---------------------|--------------|--------------|------------------|----------------|
| 2024        | 219197  | CON   | Jackson                              | I-94BL       | Louis Glick, Michigan to Cooper & Cooper, Washington to Michigan | Road Capital Preventive Maintenance | Concrete Pavement Repairs and Joint Repairs                                  | \$116,227      | ST                  | \$25,773     | \$0          | \$142,000        | Add            |
| 2024        | 207396  | PE    | Jackson, Ingham, Le-nawee, Washtenaw | Regionwide   | All trunkline routes of REGION2 MPO                              | Traffic Safety                      | Permanent pavement marking application on University Region trunklines       | \$5,184        | HSIP                | \$576        | \$0          | \$40,000         | Budget         |
| 2024        | 207396  | CON   | Jackson, Ingham, Le-nawee, Washtenaw | Regionwide   | All trunkline routes of REGION2 MPO                              | Traffic Safety                      | Permanent pavement marking application on University Region trunklines       | \$671,328      | HSIP                | \$74,592     | \$0          | \$5,180,000      | Budget         |
| 2024        | 207406  | CON   | Jackson, Ingham, Le-nawee, Washtenaw | Regionwide   | All trunkline routes of REGION2 MPO                              | Traffic Safety                      | Pavement marking retro-reflectivity readings on University Region trunklines | \$2,592        | HSIP                | \$288        | \$0          | \$20,000         | Budget         |
| 2024        | 207397  | PE    | Jackson, Ingham, Le-nawee, Washtenaw | Regionwide   | All trunkline routes of REGION2 MPO                              | Traffic Safety                      | Special pavement marking application on trunklines in University Region      | \$2,592        | HSIP                | \$288        | \$0          | \$20,000         | Delete         |

|      |        |     |                                      |            |                                     |                |   |          |      |         |     |           |        |
|------|--------|-----|--------------------------------------|------------|-------------------------------------|----------------|---|----------|------|---------|-----|-----------|--------|
| 2024 | 207397 | CON | Jackson, Ingham, Le-nawee, Washtenaw | Regionwide | All trunkline routes of REGION2 MPO | Traffic Safety | Special pavement marking application on trunklines in University Region | \$73,872 | HSIP | \$8,208 | \$0 | \$570,000 | Delete |
|------|--------|-----|--------------------------------------|------------|-------------------------------------|----------------|---|----------|------|---------|-----|-----------|--------|

The motion was made by Comm. Snell, supported by Comm. Schlecte, to approve the TIP amendments presented by the Michigan Department of Transportation. The motion carried unanimously.

- X. Approval of 2050 LRTP Draft Plan** – Brett Gatz stated the draft LRTP plan was ready for public comment. Motion was made by Comm. Schlecte, supported by Comm. Snell to approve the draft LRTP plan. The motion carried unanimously.
- XI. Approval of the FY 2024 R2PC Planning Work Program** – Mr. Hurt presented the FY 2024 R2PC Planning Work Program for approval. Motion was made by Comm. Smith, supported by Comm. Snell to approve the FY 2024 R2PC Planning Work Program. The motion carried unanimously.
- XII. Approval of the FY 2024 Regional Transportation Planning Work Program** – Mr. Hurt presented the FY 2024 Regional Transportation Planning Work Program for approval. Motion was made by Comm. Schlecte, supported by Comm. Snell to approve the FY 2024 Regional Transportation Planning Work Program. The motion carried unanimously.
- XIII. Other Business** – Comm. Elwell expressed a desire to begin discussion regarding monthly Full Commission meetings in place of the current structure of alternating months of Full Commission and Executive Committee meetings. Discussion will continue over the course of the coming months.
- XIV. Public Comment / Commissioners' Comments** – Comm. Cure discussed a zoning issue regarding residential non-conforming uses in the commercial zoning district of the Village of Cement City.
- XV. Adjournment** – There being no further business, Chair Jancek adjourned the meeting at 2:47 p.m.

Alan Beeker  
Secretary

# Region 2 PLANNING COMMISSION

Serving Hillsdale, Jackson & Lenawee Counties

## MEETING MINUTES

**Region 2 Planning Commission – Executive Committee**  
**Lenawee District Library**  
**4459 W. US 223**  
**Adrian, MI 49221**

**Thursday, October 12, 2023**

- I. Call to Order** – Chair Pete Jancek called the meeting to order at 2:08 PM. A quorum was present.

Attendance:

|             |          |           |                |
|-------------|----------|-----------|----------------|
| ✓ Bair      | Gaede    | Overton   | Southworth     |
| ✓ Beeker    | Gould    | ✓ Penrose | ✓ Swartzlander |
| ✓ Donaldson | Greene   | Schlecte  | ✓ Tillotson    |
| ✓ Duckham   | Havican  | Shotwell  | ✓ Witt         |
| Elwell      | ✓ Jancek | Sigers    |                |

**Key: ✓ = present**

Staff Present: Zack Smith

Others Present: Jon Dowling, City of Jackson; Dustin Krasny, Rep. Tim Walberg's Office; Ed Planeta, Jackson County; Jim VanDoren, Lenawee County

A. A Moment of Silence was observed for Jacob Hurt and the passing of his daughter.

- II. Approval of the October 12, 2023 Agenda** – The motion was made by Comm. Bair, supported by Comm. Duckham, to approve the October 12, 2023 agenda. The motion carried unanimously.
- III. Public Comment** – Dustin Krasny, District Director for Rep. Tim Walberg spoke about how Rep. Walberg is working for the district. He mentioned the crisis in the Middle East, support for technical education, and reducing the costs of higher education. He also mentioned that there would be upcoming town halls.

- IV. Approval of the Executive Committee Meeting Minutes for August 10, 2023** – The motion was made by Comm. Bair, supported by Comm. Duckham, to approve the Executive Committee meeting minutes of August 10, 2023 as submitted. The motion carried unanimously.
- V. Receipt of Treasurer’s Report of September 30, 2023** – A motion was made by Comm. Duckham, and supported by Comm. Bair, to receive the September 30, 2023 Treasurer’s Report as presented. The motion carried unanimously.
- VI. Approval of October 12, 2023 Submitted Bills** – A motion was made by Comm. Penrose supported by Comm. Swartzlander, to approve payment of the October 12, 2023 submitted bills. The motion carried unanimously.
- VII. Staff Progress Report for September 2023** – The September 2023 staff progress report was included in the agenda packet.
- VIII. Approval of Amendments to the JACTS FY 2023-2026 Transportation Improvement Program (TIP)** – The following amendments to the JACTS FY 2023-2026 Transportation Improvement Program (TIP) were submitted by the City of Jackson:

| Fiscal Year | Job no. | Street  | Description  | Length | Funding   | Action |
|-------------|---------|---|--|--------|---|--------|
| 2024        | 216546  | MLK Equality Trail<br>Prospect St. to MLK Jr. Dr. | Reconstruct existing 8 ft. wide asphalt pathway with a 12 ft. wide concrete non-motorized pathway  | 0.55   | Federal (SRTS) \$375,000<br>City (original amt) \$423,000<br>City (new amt) \$284,929 | Change |
| 2024        | 216641  | Elm Ave from North St to Floral Ave               | Reconstruct asphalt  | 0.334  | Federal (SRTS) \$329,600<br>City (original amt) \$82,400<br>City (new amt) \$304,634  | Change |
| 2024        | 216642  | High St from South St to Executive Dr             | Crush and shape with asphalt resurfacing   | 0.631  | Federal (SRTS) \$398,400<br>City (original amt) \$99,600<br>City (new amt) \$215,476  | Change |
| 2025        | —       | MLK Jr Dr<br><br>South Street to Morrell Street   | Reconstruction including modification from a three lane cross-section with one parking lane to a two lane cross-section with parking on both sides, installation of a ten foot shared use path, sidewalk reconstruction, installation of bump-outs at all local street intersections, turning lanes and new signals, new street lighting, tree planting, stormwater infrastructure and other street improvements | 0.979  | RAISE \$6,785,245<br>City \$753,916   | Add    |
| 2025        | —       | STR 4536<br><br>E. High St. over Grand River      | Epoxy overlay on deck surface, reseal end joints, substructure patching, penetrating sealer on abutments, and channel cleanout   | ---    | State/Federal \$58,900<br>City \$ 3,100   | Add    |
| 2025        | —       | STR 4538<br><br>E. Morrell over Grand River       | HMA overlay on deck surface, barrier wall patching, reseal end joints, approach pavement resurfacing, approach curb and gutter, substructure patching, penetrating sealer on abutments and channel cleanout  | ---    | State/Federal \$150,000<br>City \$ 7,900  | Add    |
| 2025        | —       | STR 4547<br><br>Losey Ave. over Grand River       | Epoxy overlay on deck surface, barrier wall patching, reseal end joints, penetrating sealer on abutments and channel cleanout  | ---    | State/Federal \$35,150<br>City \$ 1,850   | Add    |

The following amendments to the JACTS FY 2023-2026 Transportation Improvement Program (TIP) were submitted by the Jackson Area Transportation Authority:

| Fiscal Year | Project Name | Limits      | Primary Work Type | Project Description | Federal Cost | Federal Funding Source | State Cost | Total Project Cost |
|-------------|--------------|-------------|-------------------|---------------------|--------------|------------------------|------------|--------------------|
| 2023        | 219442       | Area Wide   | SP 1809 - safety  | FY 2023 Safety      | \$17,258     | 5307                   | \$4,315    | \$21,573           |
| 2024        | 216557       | County-wide | Operating         | FY 2024 Operating   | \$40,363     | 5311                   | \$40,363   | \$80,726           |

The motion was made by Comm. Duckham, supported by Comm. Bair to approve the TIP amendments presented by the City of Jackson and the Jackson Area Transportation Authority. The motion carried unanimously.

- IX. Other Business** – December 14, 2023 Executive Committee Date Change. Tabled until further information as to why is provided.
- X. Public Comment / Commissioners' Comments** – Chair Jancek noted that there was a lot of construction and told everyone to be safe while driving. Comm. Penrose noted that a new Meijer and new apartments were going up in Hillsdale to be opened in 2024.
- XI. Adjournment** – There being no further business, Chair Jancek adjourned the meeting at 2:22 p.m.

Alan Beeker  
Secretary

**REGION 2 PLANNING COMMISSION**  
**Treasurer's Report - Monthly Summary**  
**as of October 31, 2023**

|  |                       |                             |
|--|-----------------------|-----------------------------|
| <b>Checking Account Balance ending, September 30, 2023</b> |                       | <b>\$ 501,773.62</b>        |
| Deposit Summary:   |                       |                             |
| October 2023 EFT Deposits                                  |                       | \$ 3,324.82                 |
| October 2023 Bank Deposits                                 |                       | 28,084.05                   |
| October 2023 Adjustments                                   |                       | (1,964.04)                  |
| Total Deposits plus Bank Balance                           |                       | <u>\$ 531,218.45</u>        |
| Expenses:  |                       |                             |
| Submitted Expenses - October 2023 **                       | \$ (13,691.65)        |                             |
| Interim Expenses   | (998.20)              |                             |
| Payroll/Related Expenses                                   | (24,938.32)           |                             |
| Subtotal of Expenses                                       | <u>\$ (39,628.17)</u> | <u>\$ (39,628.17)</u>       |
| <b>Balance Checking Account ending October 31, 2023</b>    |                       | <b>\$ 491,590.28</b>        |
| Balance CD Investments ending October 31, 2023             |                       | <u>\$ 106,259.91</u>        |
| <b>Total Cash on Hand</b>                                  |                       | <b><u>\$ 597,850.19</u></b> |

\*\*Note that this amount can include cleared checks from prior months' submitted bills.



**REGION 2 PLANNING COMMISSION**  
**Deposits and Adjustments to Cash**  
**as of October 31, 2023**

|            |   |             |
|------------|---|-------------|
| 10/31/2023 | <b>EFT Deposits:</b>                      |             |
|            | Lenawee County services through June 2023 | \$ 3,324.82 |

|                                |                    |
|--------------------------------|--------------------|
| <b>Subtotal - EFT Deposits</b> | <b>\$ 3,324.82</b> |
|--------------------------------|--------------------|

|            |                             |           |
|------------|-----------------------------|-----------|
| 10/31/2023 | <b>Check Deposits:</b>      |           |
|            | FY24 Annual Membership dues | 28,084.05 |

|                                  |                     |
|----------------------------------|---------------------|
| <b>Subtotal - Check Deposits</b> | <b>\$ 28,084.05</b> |
|----------------------------------|---------------------|

|            |   |          |
|------------|---|----------|
| 10/31/2023 | <b>Adjustments to cash:</b>   |          |
|            | <i>Bank fees - October</i>  | (139.34) |
|            | <i>Paycor fees - October</i>  | (340.00) |
|            | <i>Credit Card Charges - American Planning Association - dues</i>           | (565.00) |
|            | <i>Credit Card Charges - Parking Detroit</i>                                | (20.00)  |
|            | <i>Credit Card Charges - Abohe Creative Cloud services - subscription</i>   | (253.51) |
|            | <i>Credit Card Charges - USPS - postage</i>                                 | (64.60)  |
|            | <i>Credit Card Charges - EB 2023 MI Outdoors - conference</i>               | (71.21)  |
|            | <i>Credit Card Charges - Outback Steakhouse - Traverse City, MI - meals</i> | (22.01)  |
|            | <i>Credit Card Charges - Alexandra Inn Traverse City, MI - travel</i>       | (290.00) |
|            | <i>Credit Card Charges - MGFOA - membership Dues</i>                        | (25.00)  |
|            | <i>Credit Card Charges - Walmart - supplies</i>                             | (55.45)  |
|            | <i>Credit Card Charges - Meijer - supplies</i>                              | (136.68) |
|            | <i>American Express card credit</i>   | 18.76    |

|                                       |                      |
|---------------------------------------|----------------------|
| <b>Subtotal - Adjustments to Cash</b> | <b>\$ (1,964.04)</b> |
|---------------------------------------|----------------------|

|                           |                     |
|---------------------------|---------------------|
| <b>Total Net Deposits</b> | <b>\$ 29,444.83</b> |
|---------------------------|---------------------|

**REGION 2 PLANNING COMMISSION**  
**INTERIM BILLING and PAYROLL EXPENSES**  
**as of October 31, 2023**

Interim Billing for October, 2023

| <u>Vendor</u>                                  | <u>Description</u>                   |    | <u>Amount</u>    | <u>Check #</u> |
|--|--------------------------------------|----|------------------|----------------|
| <b>Allegra</b>                                 | R2PC Packet - September/October 2023 | \$ | <b>376.20</b>    | 15381          |
| <b>Hillsdale Daily News/Gannett</b>            | Subscription Renewal                 | \$ | <b>397.00</b>    | 15385          |
| <b>JTV</b>                                     | Website Maintenance                  | \$ | <b>225.00</b>    | 15387          |
| <b>Total Interim Billing for October, 2023</b> |                                      |    | <b>\$ 998.20</b> |                |

**Payroll & Travel Related Expenses:**

|                                     |                      |                              |                  |
|-------------------------------------|----------------------|------------------------------|------------------|
| <b><i>Paid October 13, 2023</i></b> |                      | <i>by Direct Deposit/EFT</i> |                  |
| Paycor                              | Payroll Disbursement | \$                           | 11,740.36        |
| B. Gatz                             | Travel Reimbursement | \$                           | 90.49            |
| J. Hurt                             | Travel Reimbursement | \$                           | 646.05           |
| Z. Smith                            | Travel Reimbursement | \$                           | 158.52           |
| <b>Total</b>                        |                      | <b>\$</b>                    | <b>12,635.42</b> |

|                                     |                      |                              |                  |
|-------------------------------------|----------------------|------------------------------|------------------|
| <b><i>Paid October 27, 2023</i></b> |                      | <i>by Direct Deposit/EFT</i> |                  |
| Paycor                              | Payroll Disbursement | \$                           | 12,239.10        |
| B. Gatz                             | Travel Reimbursement | \$                           | 63.80            |
| <b>Total</b>                        |                      | <b>\$</b>                    | <b>12,302.90</b> |

|   |  |  |                     |
|---|--|--|---------------------|
| <b>Total Payroll Expenses for October, 2023</b> |  |  | <b>\$ 24,938.32</b> |
|---|--|--|---------------------|

**Region 2 Planning Commission  
Outstanding Accounts Receivable  
as of October 31, 2023**

| Municipality/Source  | Date      | Inv. No. | Amount   |
|--|-----------|----------|----------|
| Somerset Township - services through September 30, 2022                | 12/6/2022 | 9005     | 556.39   |
| Somerset Township - services for Greater Irish Hills through June 2023 | 7/27/2023 | 9006     | 1,210.19 |
| City of Jonesville - services through June 2023                        | 7/27/2023 | 3523     | 2,498.86 |

**FY 2023 Balance as of October 31, 2023**

**\$ 4,265.44**

**REGION 2 PLANNING COMMISSION**  
**Submitted Bills**  
**November 9, 2023**

| Vendor  | Description                        | Amount Due          |
|---|------------------------------------|---------------------|
| Blue Cross/Blue Shield                          | Employee Health Ins. Dec. 2023     | \$ 6,440.56         |
| City of Jackson                                 | Traffic Counts/UWP/ 7/1/23-9/30/23 | \$ 2,769.36         |
| County of Jackson                               | Rent November 2023                 | \$ 3,330.92         |
| County of Jackson                               | Phone October 2023                 | \$ 23.34            |
| MissionSquare                                   | 401/RHS Employer Contribution      | \$ 1,890.06         |
| SBIS  | Employee Life Ins. Dec. 2023       | \$ 114.94           |
| The Exponent                                    | Subscription Renewal               | \$ 70.00            |
| <b>Total Submitted Billing - November, 2023</b> |                                    | <b>\$ 14,639.18</b> |

# Region 2

## PLANNING COMMISSION

Serving Hillsdale, Jackson & Lenawee Counties

### Staff Progress Report *October 2023*

#### Area-Wide Regional Planning Activities

##### Economic Development Activities

- **Economic Development Administration (EDA).** Staff was involved in the following activities on behalf of the R2PC Economic Development District (EDD):
  - EDA grant award for R2PC EDD's FY2023 Partnership Planning Grant, which will be used to continue implementation of the 2021 – 2025 CEDS.
    - Staff continued CEDS Implementation efforts.
- **Outdoor Recreation as Economic Development.** Staff continued development of a strategy to leverage regional outdoor recreation assets for economic development purposes as detailed in the 2021 – 2025 CEDS.
  - Staff met with Visit Lenawee officials on October 3 to discuss partnering opportunities with its Big 400 initiative.
  - Staff met with economic development and outdoor recreation partners on October 4 to discuss outdoor recreation economic development opportunities.
- **Downtown Development Authorities (DDAs).**
  - Provided administrative staffing for the Leoni DDA at its meeting on October 4.

##### R2PC Activities

- **R2PC Website.** Staff continued updating [www.region2planning.com](http://www.region2planning.com).
- **Training.** No activities.
- **MAR.** No activities.
- **MMP.** Staff participated in meetings with EGLE and/or Lenawee County officials on October 17, 18, and 20.
- **UGRWA.** No activities.

## [October 2023 Staff Progress Report]

### Regional Transportation Planning Hillsdale, Jackson, and Lenawee Counties

- Staff participated in MDOT's monthly Rural Task Force virtual meeting on October 24.

### Asset Management Hillsdale, Jackson, and Lenawee Counties

- **TAMC.** No activities.

### Metropolitan Area Transportation Planning Jackson Area Comprehensive Transportation Study

#### **Database Management:**

- No activities.

#### **Long-Range Planning:**

- Staff continued work on the 2050 JACTS Long Range Transportation Plan.
- Staff hosted public meetings for the 2050 LRTP on October 5 and 11 to discuss the plan and receive feedback from the public.

#### **Short-Range Planning:**

- Staff coordinated with local agencies to process administrative changes in JobNet.

#### **Program Management**

- The JACTS TAC and Policy Committee met on October 18 and 19 to address TIP amendments.

### Jackson Traffic Safety Program

- Staff processed officer dailies and entered into MGX program.
- Staff processed Final Progress Reports for FY 2023 and entered into MGX program.

### Local Planning Assistance

The requests of member units of government within Hillsdale, Jackson, and Lenawee Counties are listed below. These activities were prepared at cost to the individual units of government requesting the service (unless alternative funding was available).

## [October 2023 Staff Progress Report]

### ***Jackson County***

**Village of Brooklyn.** Staff provided the following service(s):

- **CIA Strategic Plan.** Staff continued development of the Brooklyn Corridor Improvement Authority Strategic Plan.

**Summit Township.** Staff provided the following service(s):

- **Recreation Plan.** Staff continued development of the 2024 – 2028 version of the Township’s recreation plan.

**Hanover Township.** Staff provided the following service(s):

- **Zoning Ordinance.** Staff continued work on the update of the Township’s Zoning Ordinance. Staff attended the Hanover Township Planning Commission meeting on October 18.

**County of Jackson.** Staff provided the following service(s):

- **County Planning Commission (JCPC).** The JCPC approved rezoning for 800 E. McDevitt in Summit Township and an updated lighting amendment for Henrietta Township at its October 12 meeting.

### ***Lenawee County***

**County of Lenawee.** Staff provided the following service(s):

- **County Planning Commission (LCPC).** The LCPC approved one (1) Zoning Amendment (from Raisin Charter Township) and nine (9) PA 116 Farmland Agreements (1 from Blissfield Township, 1 from Cambridge Township, 2 from the Village of Onsted, 1 from Rome Township, and 4 from Seneca Township) at its October 19 meeting.

**Township of Cambridge.** Staff provided the following service(s):

- **2023 – 2027 Master Plan.** The Cambridge Township Master Plan was released for its public comment period.

### ***Hillsdale County***

**City of Jonesville.** Staff provided the following service(s):

- **2023 – 2027 Recreation Plan.** Staff continued work on the development of the Jonesville 2023 – 2027 Recreation Plan.

### ***Greater Irish Hills***

**Greater Irish Hills Intermunicipality Committee.** Staff provided the following service(s):

- **Greater Irish Hills Recreation Plan.** Staff provided a draft public comment version of the *Greater Irish Hills Recreation Plan* to the Greater Irish Hills Inter-Municipality Committee at its October 11 meeting.



*Jackson County*  
*Department of Transportation*

Angela N. Kline, PE  
Managing Director / Director of Engineering & Technical Services

*Keeping Our Community Safely in Motion...*



**Memorandum**

**Date:** October 10, 2023

**To:** Ms. Jill Liogghio  
Region 2 Planning Commission

**From:** Angela N. Kline, PE, CPM  
Managing Director/Director of Engineering

**RE:** October 2023 JACTS TIP Amendments

Jackson Department of Transportation is requesting approval from the Region 2 Planning Commission, JACTS Technical Advisory, and JACTS Policy Committees concerning the following Transportation Improvement Program (TIP) Amendments for FY 2023-2026:

| Fiscal Year | Job #  | Project Name   | Limits   | Project Description       | Funding  | Action                           |
|-------------|--------|--|--|---------------------------|--|----------------------------------|
| 2024        | 216519 | Napoleon Rd;<br>Reynolds Rd;<br>Blackman Rd;<br><del>Broad St;</del><br>Hoyer Rd | Broad St to Lee Rd;<br>Kibby Rd to McCain Rd; W. Michigan Ave to Leora Ln<br><del>5th St to Napoleon Rd;</del><br><del>South St to Flansburg Rd</del><br>Township Line | One Course Overlay        | \$782,000 STUL<br>\$195,500 Local<br><br><b>Total \$977,500</b>                          | Adjust Project Limits            |
| 2024        | 216522 | Moscow Rd & County Farm Rd   | County Line to M-60; Parma Rd to Blackman Rd   | Spot Paving and Chip Seal | \$1,158,000 STUL<br>\$154,998 State-D<br>\$195,500 Local<br><br><b>Total \$1,447,500</b> | Add Project Limits & Description |





GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
**DEPARTMENT OF TRANSPORTATION**  
LANSING

BRAD WEIFERICH  
DIRECTOR

October 2, 2023

Jacob Hurt  
Executive Director  
Region 2 Planning Commission  
120 W. Michigan Avenue, 9th Floor  
Jackson, Michigan 49201

Dear Director Hurt:

This letter is sent by the Michigan Department of Transportation (MDOT) to inform the Jackson Area Comprehensive Transportation Study committee of Transportation Improvement Plan (TIP) amendments to the FY 2023-2026 TIP.

Proposed TIP Amendments:

- 1) The I-94BL (Dwight Street to Bender Street) reconstruction, right of way and utility phases of the project are being requested to be added to the TIP.
- 2) The M-99 (South Street North and East to Gibbs Road) road rehabilitation, right of way phase of the project is being requested to be added to the TIP.
- 3) The US-127 N/ W I-496 Ramp project needs the construction budget increased for the installation of a high friction surface treatment.
- 4) The 2024 M-50 (US-127 Business Route / M-106 over the Grand River, 38083-B03, and I-94 Business Loop / US-127 Business Route / M-50 over the Grand River) Bridge Replacement project needs a federal amendment due to a new estimate that is greater than 25% of the programmed amount.

Please see the next pages for details.

Thank you for your attention to this request. If you have any questions or need additional information, please contact me at (947) 233-8562.

Sincerely,  
Andrea Strach, Transportation Planner

| MICHIGAN DEPARTMENT OF TRANSPORTATION PROPOSED TRANSPORTATION IMPROVEMENT AMENDMENT (OCTOBER 2023- Revised 10/18/2023) |             |         |       |                                     |                      |  |        |                     |   |                |                     |              |              |  |                |
|--|-------------|---------|-------|-------------------------------------|----------------------|--|--------|---------------------|---|----------------|---------------------|--------------|--------------|--|----------------|
|  | Fiscal Year | Job no. | Phase | County                              | Project Name         | Limits   | Length | Primary Work Type   | Project Description   | Federal Budget | Federal Fund Source | State Budget | Local Budget | Total Phase Cost                       | Amendment Type |
| 1  | 2024        | 213442  | ROW   | Jackson                             | I-94BL               | Dwight Street to Bender Street                                       | 1.26   | Reconstruction      | Reconstruction, Watermain, Storm Sewer, Signals, and Pavement Markings              | \$286,475      | NH                  | \$57,967     | \$5,588      | \$350,000                              | Add            |
| 2  | 2024        | 213442  | UTL   | Jackson                             | I-94BL               | Dwight Street to Bender Street                                       | 1.26   | Reconstruction      | Reconstruction, Watermain, Storm Sewer, Signals, and Pavement Markings              | \$40,925       | NH                  | \$27,225     | \$794        | \$50,000                               | Add            |
| 3  | 2024        | 207396  | ROW   | Jackson                             | M-99                 | South Street North & East to Gibbs Road                              | 1.39   | Road Rehabilitation | Multi-course HMA mill & resurface, concrete pavement repairs, drainage improvements | \$122,775      | ST                  | \$27,225     | \$0          | \$150,000                              | Add            |
| 4  | 2024        | 214082  | PE    | Jackson, Ingham, Lenawee, Washtenaw | US-127 N/W I 94 Ramp | NB US-127 ramp to WP I-94  | 0.52   | Traffic Safety      | Install High Friction Surface Treatment   | \$18,000       | HSIP                | \$2,000      | \$0          | \$20,000                               | Budget         |
| 5  | 2024        | 211675  | CON   | Jackson                             | M-50                 | US-127 BR / M-106 over Grand River & I-94 BL / M-50 over Grand River | 0.25   | Bridge Replacement  | Bridge Replacement  | \$9,935,401    | BFP                 | \$2,010,372  | \$192,775    | \$13,352,398<br><del>\$8,546,414</del> | Budget         |



Serving Hillsdale, Jackson & Lenawee Counties

**RESOLUTION OF FINANCIAL COMMITMENT  
REGARDING THE REGION 2 PLANNING COMMISSION'S COMPREHENSIVE  
ECONOMIC DEVELOPMENT STRATEGY (CEDS) GRANT APPLICATION**

WHEREAS, the Region 2 Planning Commission (R2PC) is applying for a grant from the U.S. Economic Development Administration (EDA) for preparing the annual update of the Comprehensive Economic Development Strategy (CEDS) for the Region 2 Area and to manage the R2PC's economic development program, and

WHEREAS, a \$70,000 local match is required from the R2PC as part of the \$140,000 grant application package, and

WHEREAS, the Region 2 Planning Commission has made available a financial obligation of \$70,000 to meet the 50% match required by the EDA,

now therefore

BE IT RESOLVED BY THE REGION 2 PLANNING COMMISSION:

Section 1: That the Commission will provide \$70,000 for the purpose of meeting the required local match.

Section 2: That the Commission has the funds available and unencumbered to supply the required match.

Section 3: The local planning assistance to member units of government used to satisfy the local match is considered to be a "cash" match by the EDA.

Effective Date: November 9, 2023

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Pete Jancek, Chair  
Region 2 Planning Commission



Serving Hillsdale, Jackson & Lenawee Counties

**RESOLUTION AUTHORIZING  
EXECUTIVE DIRECTOR, JACOB HURT, TO SIGN AND SUBMIT  
DOCUMENTS RELATED TO THE R2PC'S CEDS GRANT APPLICATION**

WHEREAS, the Region 2 Planning Commission (R2PC) is applying for a grant from the U.S. Economic Development Administration (EDA) to update the Region 2 Planning Commission Comprehensive Economic Development Strategy (CEDS) and to manage the R2PC's economic development program; and

WHEREAS, Executive Director, Jacob Hurt, is the Authorized Organization Representative (AOR) for the Region 2 Planning Commission, now therefore

**BE IT RESOLVED BY THE REGION 2 PLANNING COMMISSION:**

That Executive Director, Jacob Hurt, is authorized to sign and submit all grant documents related to the Comprehensive Economic Development Strategy and the management of the R2PC's economic development program.

Effective Date: November 9, 2023

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Pete Jancek, Chair  
Region 2 Planning Commission

## REGION 2 PLANNING COMMISSION MEETING SCHEDULE FOR 2024 (TENTATIVE)

In accordance with Public Act No. 167 of 1976, meetings of the Region 2 Planning Commission for 2024 will be as follows:

| <u>DATE</u>        | <u>EXECUTIVE COMMITTEE</u>                 | <u>FULL COMMISSION</u>                     |
|--------------------|--|--|
| January 11, 2024   |  | 2:00 p.m.<br>Lenawee District Library      |
| February 8, 2024   | 2:00 p.m.<br>Hillsdale City Hall           |  |
| March 14, 2024     |  | 2:00 p.m.<br>Jackson County Tower Building |
| April 11, 2024     | 2:00 p.m.<br>Lenawee District Library      |  |
| May 9, 2024        |  | 2:00 p.m.<br>Hillsdale City Hall           |
| June 13, 2024      | 2:00 p.m.<br>Jackson County Tower Building |  |
| July 11, 2024      |  | 2:00 p.m.<br>Lenawee District Library      |
| August 8, 2024     | 2:00 p.m.<br>Hillsdale City Hall           |  |
| September 12, 2024 |  | 2:00 p.m.<br>Jackson County Tower Building |
| October 10, 2024   | 2:00 p.m.<br>Lenawee District Library      |  |
| November 14, 2024  |  | 2:00 p.m.<br>Hillsdale City Hall           |
| December 12, 2024  | 2:00 p.m.<br>Jackson County Tower Building |  |

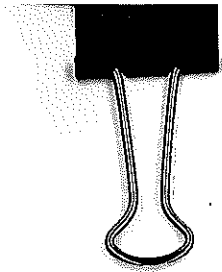
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Note: The Jackson County Tower Building is located at 120 W. Michigan Avenue, Jackson.  
 The Lenawee District Library is located at 4459 W. U.S. 223, Adrian.  
 Hillsdale City Hall is located at 97 N. Broad St., Hillsdale.

REV: 10/27/2023

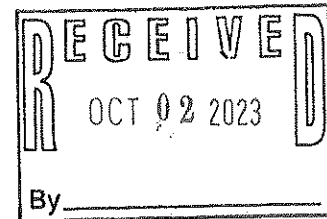
120 West Michigan Avenue • 9<sup>th</sup> Floor • Jackson, MI 49201

Phone: (517) 788-4426 • Fax: (517) 788-4635



9990 W M 50, Box 417 Onsted, Michigan 49265  
Phone: 517 467-2104 Fax: 517 467-4823

September 25, 2023



Enclosed is a draft of the proposed new Cambridge Township Master Plan. The plan was reviewed by the Cambridge Township Board on September 13, 2023 and its release was authorized.

In accordance with Section 41 of the Michigan Planning Enabling Act, Public Act 33 of 2008, MCL 125.3841, the enclosed proposed master plan is being sent to you for review and comment.

All local governments and other entities receiving a copy of the proposed new master plan have up to 63 days to review and provide comments on the plan.

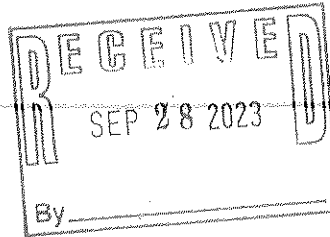
Any comments you submit may be sent in digital format via email to: [rick@cambridgetownshipmi.gov](mailto:rick@cambridgetownshipmi.gov). You may also submit comments by mail to the address above. Please provide any comments you may have by Monday, November 27, 2023.

Your community or entity will be notified of a public hearing to be held on the proposed master plan after completion of the 63-day review and comment period.

Questions and comments may also be directed to Mr. Jacob Hurt, Executive Director, Region 2 Planning Commission, 120 W. Michigan Ave., Jackson, MI 49201, phone 517-768-6705 or email: [jhurt@mijackson.org](mailto:jhurt@mijackson.org). Thank you for your cooperation and comments.

Sincerely,

David Horner, Secretary  
Cambridge Township Planning Commission



September 26, 2023

**Notice of Intent to Prepare a Master Plan Amendment**

Rives Township, in Jackson County, Michigan, announces an amendment of the Rives Township Master Plan and requests the cooperation of, and comments from, the recipients of this notice. The following local governments, commission/committees, utility, and transportation agencies/companies are receiving this notice of intent as required by Section 39 of the Michigan Planning Enabling Act (MCL 25.3839): Amendment to Master Plan Public Hearing November 11, 2023.

- Henrietta Township Planning Commission
- Blackman Charter Township Planning Commission
- Sandstone Charter Township Planning Commission
- Tompkins Township Planning Commission
- Onondaga Township Planning Commission
- Leslie Township Planning Commission
- Bunker Hill Township Planning Commission
- Tri-County Regional Planning Commission
- Region 2 Planning Commission
- Jackson County Department of Transportation
- Michigan Department of Transportation
- Consumers Energy
- Enbridge Inc.
- AT &T Corporate Office and Headquarters
- Jackson and Lansing Railroad Company
- Comcast Cable
- Frontier Communications

The intend language is as follows:

**It is the intent of the Planning Commission to Amend Chapter 3, Page 3-2, of the Master Plan by adding a new subsection 4 to the statement of objectives for Agricultural Land Uses as follows:**

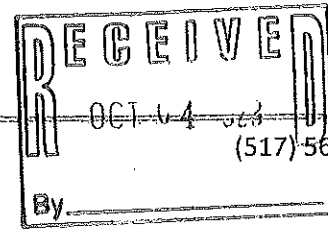
**4. It is recognized by this plan that the preservation of agricultural land uses may include the development of solar energy systems subject to special land use and site plan approvals.**

Rives Township will utilize electronic mail and its website [www.rivestownshipmi.com](http://www.rivestownshipmi.com) for future required submittals regarding the development and approval of the 2023 Amendment of the Rives Township Master Plan. Please see enclosed for paper copy.

Sincerely,

A handwritten signature in cursive script, appearing to read "Vercilla Hart".

Vercilla Hart  
Rives Township Clerk



October 2, 2023

**Notice of Intent for Solar Ordinance Hearing**

Rives Township, in Jackson County, Michigan, announces a draft of a proposed Solar Ordinance and requests the cooperation of, and comments from, the recipients of this notice. The following local governments, commission/committees, utility, and transportation agencies/companies are receiving this notice of intent as required by Section 39 of the Michigan Planning Enabling Act (MCL 25.3839): This Solar Ordinance Hearing will be 6:30 pm November 27, 2023 at 8682 Lansing Ave. Rives Junction, MI 49277.

- Henrietta Township Planning Commission
- Blackman Charter Township Planning Commission
- Sandstone Charter Township Planning Commission
- Tompkins Township Planning Commission
- Onondaga Township Planning Commission
- Leslie Township Planning Commission
- Bunker Hill Township Planning Commission
- Tri-County Regional Planning Commission
- Region 2 Planning Commission
- Jackson County Department of Transportation
- Michigan Department of Transportation
- Consumers Energy
- Enbridge Inc.
- AT &T Corporate Office and Headquarters
- Jackson and Lansing Railroad Company
- Comcast Cable
- Frontier Communications

A copy of the proposed Solar Ordinance in its entirety is available for public inspection and review at the Rives Township Office, located at 348 E. Main St, Rives Junction, MI, by calling Rives Township at (517) 569-3100 ext. 1 for hours. The proposed Solar Ordinance can also be viewed at the display board located in the Rives Township Office parking lot. The following is only a summary of the proposed Solar Ordinance:

**It is the intent of the Planning Commission to add Small Solar Energy Facilities as an accessory use to all Districts and Large Solar Energy Facilities as a conditional use to Agricultural (AG-1) and Light Industrial (I-1) Districts.**

**A. Purpose and Intent:**

1. To establish guidelines for the appropriate placement and use of Solar Energy Systems.

**B. Applicability:**

1. Applies to solar energy systems to be installed and constructed after the effective date of this ordinance.
2. Any upgrade, modification, or structural change that materially alters the size or placement of an existing solar energy system shall comply with the provisions of this ordinance.

**C. Solar Energy Systems- General Requirements**

1. Conform to all applicable Federal, State, County and Township requirements, as well as any applicable industry standards.
2. Signage requirements
3. Electric Utility Company has to have approved the developer's intent to install an interconnected customer-owned generator to the grid. "Off grid" systems shall be exempt from this requirement. Any on-site electrical



storage, Battery Energy Storage Systems (BESS) must conform to industry standards and applicable federal, state, and local regulations.

4. No Solar Energy System shall produce electromagnetic interference.
  5. All power transmission lines from a ground-mounted Solar Energy System to any building or other structure shall be located underground and comply with the National Electrical Code (NEC). The Planning Commission may modify this requirement if, in its sole discretion, it determines that it would be impractical to install, place or maintain such transmission lines underground.
  6. Maintenance of Solar Energy System (example: Fencing, debris or any substandard condition).
  7. Drainage, including stormwater, soil erosion and sediment control, and snowmelt runoff maintenance.
  8. No Solar Energy System shall produce glare that would constitute a nuisance.
  9. Outdoor lighting and illumination
  10. Applicant's requirements for general liability policy.
  11. Dual use of land management and conservation practices
  12. Maintenance of weed control
  13. Procedure for Solar Energy Facility Zoning or Special Approval Permit shall remit application fee, Land usage studies, Landscape and Visual Impact Assessment must be presented to the Township prior to approval, Storm water permits and associated study.
  14. Photovoltaic Panels requirements
  15. Rehabilitation plan to remedy the damage of solar system due to unavoidable damage from nature.
  16. Construction materials requirements 50% us content by US Dollar amount.
  17. No operating Solar Energy System shall produce noise that exceeds Forty-five (45) dBA, as measured at the property line of any neighboring lot with the facility at full capacity or production.
  18. Damages to a public road from the construction.
  19. Rives Twp limits the total land to be used for solar systems to not exceed a total of 750 acres for the total township.
- D. Small Solar Energy Systems On-Site Use:
1. Zoning permit, building permit, and electrical permit provided meeting requirements.
- E. Specific Requirements for Small Solar Energy Systems
1. There are nine (9) requirements for small Solar Energy Systems including one solar system permitted per lot, and height requirements.
- F. Large Solar Energy Systems Off-Site Utility Use:
1. Permitted in the following zoning districts with a Special Use Permit, a Site Plan Review, and a Public Hearing: Agricultural, Residential Commercial and Industrial.
- G. Specific Requirements for Large Solar Energy Systems
1. All Large-Scale Solar Energy Systems shall be subject to the following:  
Siting and Coverage, Submitted plans, Impervious Surfaces, Signage, Setback requirements, Installation Standards, Screening Requirements, Height, Decommissioning-Recycling-Abandonment, Decommissioning, Safety/Security, Emergency Services, Transportation Plan, Vehicular Access Drives and Parking Areas, Complaint Resolution, Enforcement and Compliance Escrow Deposit, Continuing Obligations, Transfer of Ownership/Operation, and Additional Special Approval Criteria.

Rives Township will utilize electronic mail and its website,

<http://www.rivestownshipmi.com>, for future required submittals regarding the development and approval of the 2023 Draft Solar Ordinance.

Persons with disabilities requiring auxiliary aids or services at the public hearing should contact the Rives Township Clerk, within 10 days of the hearing date, by email at [clerk@rivestwp.org](mailto:clerk@rivestwp.org); or by calling the Rives Township Clerk at (517) 569-3100 ext.#1; or by specifying special auxiliary needs and services in writing to:

Vercilla Hart, Rives Township Clerk  
348 E. Main St  
Rives Jct., MI 49277

Sincerely,



Vercilla Hart  
Rives Township Clerk

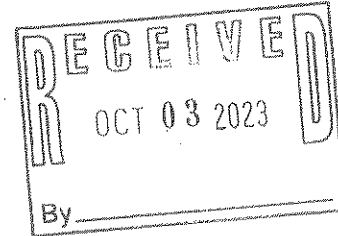


The Village of  
**Blissfield**  
MICHIGAN

130 South Lane Street • Blissfield, Michigan 49228 • (517) 486-4347 office • (517) 486-4069 fax

September 26, 2023

Jacob Hurt, Executive Director  
Region 2 Planning Commission  
Jackson County Tower Building – 9<sup>th</sup> Floor  
Jackson, MI 49201



**Subject: Village of Blissfield, Lenawee County, State of Michigan  
Distribution and Comment Period for the Proposed 2040 Comprehensive Land Use  
Plan**

Dear Director Hurt,

The Blissfield Village Council approved distribution of the 2040 Comprehensive Land Use Plan and we ask for your cooperation and invite your comments regarding this endeavor. Consistent with the provisions of Michigan Public Act 33 of 2008, as amended (the Michigan Planning Enabling Act, MPEA), the Village of Blissfield is providing this notice. The electronic version (PDF) of the proposed (draft) 2040 Plan is available for your review and comment at: <https://blissfieldmichigan.gov/>

As provided for in the MPEA, the review period is 63 days; any comments regarding the proposed 2040 Plan must be received by November 28, 2023.

Please be notified that you are invited to send a letter and/or email stating your opinions, position, or questions to the Village of Blissfield (Attn. Danielle Gross, Village Administrator), PO Box 129, Blissfield, Michigan 49228, or email [administrator@blissfieldmichigan.gov](mailto:administrator@blissfieldmichigan.gov). Additionally, you may contact the Planning Consultant, Laura Haw, at [lhaw@mcka.com](mailto:lhaw@mcka.com).

The Village of Blissfield thanks you for your cooperation and assistance.

Sincerely,

Danielle Gross  
Village Administrator