

**** CHANGE IN DATE OF DECEMBER
R2PC EXECUTIVE COMMITTEE
MEETING ****

**Please note that the
December Executive Committee meeting
will be held on:**

**Wednesday, December 6, 2023
2:00 p.m.
Jackson County Tower Bldg.
5th Floor
Jackson, MI 49201**

Due to lack of quorum at the November 9, 2023 Full Commission meeting, several action items are on the agenda again as well as new action items including TIP amendments and approval of the JACTS 2050 Long Range Transportation Plan. It is extremely important that all the action items be taken care of at this meeting!

Pizza, pop, and holiday confections will be provided!!

AGENDA

REGION 2 PLANNING COMMISSION

Executive Committee

FOR FURTHER INFORMATION, CONTACT:

Jacob Hurt, Executive Director
(517) 768-6705

DATE:

Wednesday, December 6, 2023

TIME:

2:00 P.M.

WHERE:

**Jackson County Tower Bldg.
120 W. Michigan Ave., 5th Fl.
Jackson, MI 49201**

Comments will be solicited on each item following discussion and prior to any final action.

PAGE

1. Call to Order
2. Approval of the December 6, 2023 Agenda – **ACTION**
3. Public Comment
4. Approval of the Executive Committee Meeting Minutes for October 12, 2023 (see enclosure) – **ACTION** 3
5. Receipt of Treasurer's Reports of October 31 and November 30, 2023 (see enclosure) – **ACTION** 6
6. Approval of November 9 and December 6, 2023 Submitted Bills (see enclosure) – **ACTION**
7. Staff Progress Report for October and November, 2023 (see enclosure) – **DISCUSSION** 16
8. Approval of Amendments to the FY 2023-2026 Transportation Improvement Program (TIP) (see enclosures) – **ACTION** 20
 - Jackson County Department of Transportation
 - Michigan Department of Transportation
9. Election of 2024 Nominating Committee (see enclosure) – **ACTION** 25
10. Approval of Resolution of Financial Commitment Regarding the R2PC Comprehensive Economic Development Strategy (CEDS) Grant Application and Resolution Authorizing Executive Director to sign and submit documents related to the R2PC CEDS Grant Application (see enclosures) – **ACTION** 26
11. Approval of the JACTS 2050 Long Range Transportation Plan – **ACTION** 28
<http://www.region2planning.com/long-range-transportation-plan/>
12. Approval of 2024 R2PC Meeting Calendar (see enclosure) – **ACTION** 29
13. Other Business 30
 - Executive Committee Vacancies – Lenawee County and At-Large
 - Discussion of Meeting Format Change
 - Notice of Intent/Notice of Comment Period for Blackman Charter, Township, Cambridge Township, Rives Township, and Village of Blissfield (see enclosures)
14. Public Comment / Commissioners' Comments
15. Adjournment

Region 2 Planning Commission

120 West Michigan Avenue • Jackson, Michigan 49201 • ☎ (517) 788-4426 • 📠 (517) 788-4635

Region 2 PLANNING COMMISSION

Serving Hillsdale, Jackson & Lenawee Counties

MEETING MINUTES

Region 2 Planning Commission – Executive Committee
Lenawee District Library
4459 W. US 223
Adrian, MI 49221

Thursday, October 12, 2023

- I. Call to Order** – Chair Pete Jancek called the meeting to order at 2:08 PM. A quorum was present.

Attendance:

✓ Bair	Gaede	Overton	Southworth
✓ Beeker	Gould	✓ Penrose	✓ Swartzlander
✓ Donaldson	Greene	Schlecte	✓ Tillotson
✓ Duckham	Havican	Shotwell	✓ Witt
Elwell	✓ Jancek	Sigers	

Key: ✓ = present

Staff Present: Zack Smith

Others Present: Jon Dowling, City of Jackson; Dustin Krasny, Rep. Tim Walberg's Office; Ed Planeta, Jackson County; Jim VanDoren, Lenawee County

A. A Moment of Silence was observed for Jacob Hurt and the passing of his daughter.

- II. Approval of the October 12, 2023 Agenda** – The motion was made by Comm. Bair, supported by Comm. Duckham, to approve the October 12, 2023 agenda. The motion carried unanimously.
- III. Public Comment** – Dustin Krasny, District Director for Rep. Tim Walberg spoke about how Rep. Walberg is working for the district. He mentioned the crisis in the Middle East, support for technical education, and reducing the costs of higher education. He also mentioned that there would be upcoming town halls.

- IV. Approval of the Executive Committee Meeting Minutes for August 10, 2023** – The motion was made by Comm. Bair, supported by Comm. Duckham, to approve the Executive Committee meeting minutes of August 10, 2023 as submitted. The motion carried unanimously.
- V. Receipt of Treasurer’s Report of September 30, 2023** – A motion was made by Comm. Duckham, and supported by Comm. Bair, to receive the September 30, 2023 Treasurer’s Report as presented. The motion carried unanimously.
- VI. Approval of October 12, 2023 Submitted Bills** – A motion was made by Comm. Penrose supported by Comm. Swartzlander, to approve payment of the October 12, 2023 submitted bills. The motion carried unanimously.
- VII. Staff Progress Report for September 2023** – The September 2023 staff progress report was included in the agenda packet.
- VIII. Approval of Amendments to the JACTS FY 2023-2026 Transportation Improvement Program (TIP)** – The following amendments to the JACTS FY 2023-2026 Transportation Improvement Program (TIP) were submitted by the City of Jackson:

Fiscal Year	Job no.	Street	Description	Length	Funding	Action
2024	216546	MLK Equality Trail Prospect St. to MLK Jr. Dr.	Reconstruct existing 8 ft. wide asphalt pathway with a 12 ft. wide concrete non-motorized pathway	0.55	Federal (SRTS) \$375,000 City (original amt) \$423,000 City (new amt) \$284,929	Change
2024	216641	Elm Ave from North St to Floral Ave	Reconstruct asphalt	0.334	Federal (SRTS) \$329,600 City (original amt) \$82,400 City (new amt) \$304,634	Change
2024	216642	High St from South St to Executive Dr	Crush and shape with asphalt resurfacing	0.631	Federal (SRTS) \$398,400 City (original amt) \$99,600 City (new amt) \$215,476	Change
2025	—	MLK Jr Dr South Street to Morrell Street	Reconstruction including modification from a three lane cross-section with one parking lane to a two lane cross-section with parking on both sides, installation of a ten foot shared use path, sidewalk reconstruction, installation of bump-outs at all local street intersections, turning lanes and new signals, new street lighting, tree planting, stormwater infrastructure and other street improvements	0.979	RAISE \$6,785,245 City \$753,916	Add
2025	—	STR 4536 E. High St. over Grand River	Epoxy overlay on deck surface, reseal end joints, substructure patching, penetrating sealer on abutments, and channel cleanout	---	State/Federal \$58,900 City \$ 3,100	Add
2025	—	STR 4538 E. Morrell over Grand River	HMA overlay on deck surface, barrier wall patching, reseal end joints, approach pavement resurfacing, approach curb and gutter, substructure patching, penetrating sealer on abutments and channel cleanout	---	State/Federal \$150,000 City \$ 7,900	Add
2025	—	STR 4547 Losey Ave. over Grand River	Epoxy overlay on deck surface, barrier wall patching, reseal end joints, penetrating sealer on abutments and channel cleanout	---	State/Federal \$35,150 City \$ 1,850	Add

The following amendments to the JACTS FY 2023-2026 Transportation Improvement Program (TIP) were submitted by the Jackson Area Transportation Authority:

Fiscal Year	Project Name	Limits	Primary Work Type	Project Description	Federal Cost	Federal Funding Source	State Cost	Total Project Cost
2023	219442	Area Wide	SP 1809 - safety	FY 2023 Safety	\$17,258	5307	\$4,315	\$21,573
2024	216557	County-wide	Operating	FY 2024 Operating	\$40,363	5311	\$40,363	\$80,726

The motion was made by Comm. Duckham, supported by Comm. Bair to approve the TIP amendments presented by the City of Jackson and the Jackson Area Transportation Authority. The motion carried unanimously.

- IX. Other Business** – December 14, 2023 Executive Committee Date Change. Tabled until further information as to why is provided.
- X. Public Comment / Commissioners' Comments** – Chair Jancek noted that there was a lot of construction and told everyone to be safe while driving. Comm. Penrose noted that a new Meijer and new apartments were going up in Hillsdale to be opened in 2024.
- XI. Adjournment** – There being no further business, Chair Jancek adjourned the meeting at 2:22 p.m.

Alan Beeker
Secretary

REGION 2 PLANNING COMMISSION
Treasurer's Report - Monthly Summary
as of October 31, 2023

Checking Account Balance ending, September 30, 2023		\$ 501,773.62
Deposit Summary:		
October 2023 EFT Deposits		\$ 3,324.82
October 2023 Bank Deposits		28,084.05
October 2023 Adjustments		(1,964.04)
Total Deposits plus Bank Balance		<u>\$ 531,218.45</u>
Expenses:		
Submitted Expenses - October 2023 **	\$ (13,691.65)	
Interim Expenses	(998.20)	
Payroll/Related Expenses	(24,938.32)	
Subtotal of Expenses	<u>\$ (39,628.17)</u>	<u>\$ (39,628.17)</u>
Balance Checking Account ending October 31, 2023		\$ 491,590.28
Balance CD Investments ending October 31, 2023		<u>\$ 106,259.91</u>
Total Cash on Hand		<u>\$ 597,850.19</u>

**Note that this amount can include cleared checks from prior months' submitted bills.

REGION 2 PLANNING COMMISSION
Deposits and Adjustments to Cash
as of October 31, 2023

10/31/2023	EFT Deposits:	
	Lenawee County services through June 2023	\$ 3,324.82

Subtotal - EFT Deposits	\$ 3,324.82
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10/31/2023	Check Deposits:	
	FY24 Annual Membership dues	28,084.05

Subtotal - Check Deposits	\$ 28,084.05
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10/31/2023	Adjustments to cash:	
	<i>Bank fees - October</i>	(139.34)
	<i>Paycor fees - October</i>	(340.00)
	<i>Credit Card Charges - American Planning Association - dues</i>	(565.00)
	<i>Credit Card Charges - Parking Detroit</i>	(20.00)
	<i>Credit Card Charges - Abohe Creative Cloud services - subscription</i>	(253.51)
	<i>Credit Card Charges - USPS - postage</i>	(64.60)
	<i>Credit Card Charges - EB 2023 MI Outdoors - conference</i>	(71.21)
	<i>Credit Card Charges - Outback Steakhouse - Traverse City, MI - meals</i>	(22.01)
	<i>Credit Card Charges - Alexandra Inn Traverse City, MI - travel</i>	(290.00)
	<i>Credit Card Charges - MGFOA - membership Dues</i>	(25.00)
	<i>Credit Card Charges - Walmart - supplies</i>	(55.45)
	<i>Credit Card Charges - Meijer - supplies</i>	(136.68)
	<i>American Express card credit</i>	18.76

Subtotal - Adjustments to Cash	\$ (1,964.04)
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Total Net Deposits	\$ 29,444.83
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REGION 2 PLANNING COMMISSION
INTERIM BILLING and PAYROLL EXPENSES
as of October 31, 2023

Interim Billing for October, 2023

<u>Vendor</u>	<u>Description</u>		<u>Amount</u>	<u>Check #</u>
Allegra	R2PC Packet - September/October 2023	\$	376.20	15381
Hillsdale Daily News/Gannett	Subscription Renewal	\$	397.00	15385
JTV	Website Maintenance	\$	225.00	15387
Total Interim Billing for October, 2023			\$ 998.20	

Payroll & Travel Related Expenses:

<i>Paid October 13, 2023</i>		<i>by Direct Deposit/EFT</i>	
Paycor	Payroll Disbursement	\$	11,740.36
B. Gatz	Travel Reimbursement	\$	90.49
J. Hurt	Travel Reimbursement	\$	646.05
Z. Smith	Travel Reimbursement	\$	158.52
Total		\$	12,635.42

<i>Paid October 27, 2023</i>		<i>by Direct Deposit/EFT</i>	
Paycor	Payroll Disbursement	\$	12,239.10
B. Gatz	Travel Reimbursement	\$	63.80
Total		\$	12,302.90

Total Payroll Expenses for October, 2023			\$ 24,938.32
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**Region 2 Planning Commission
Outstanding Accounts Receivable
as of October 31, 2023**

Municipality/Source	Date	Inv. No.	Amount
Somerset Township - services through September 30, 2022	12/6/2022	9005	556.39
Somerset Township - services for Greater Irish Hills through June 2023	7/27/2023	9006	1,210.19
City of Jonesville - services through June 2023	7/27/2023	3523	2,498.86

FY 2023 Balance as of October 31, 2023

\$ 4,265.44

REGION 2 PLANNING COMMISSION
Submitted Bills
November 9, 2023

Vendor	Description	Amount Due
Blue Cross/Blue Shield	Employee Health Ins. Dec. 2023	\$ 6,440.56
City of Jackson	Traffic Counts/UWP/ 7/1/23-9/30/23	\$ 2,769.36
County of Jackson	Rent November 2023	\$ 3,330.92
County of Jackson	Phone October 2023	\$ 23.34
MissionSquare	401/RHS Employer Contribution	\$ 1,890.06
SBIS	Employee Life Ins. Dec. 2023	\$ 114.94
The Exponent	Subscription Renewal	\$ 70.00
Total Submitted Billing - November, 2023		\$ 14,639.18

REGION 2 PLANNING COMMISSION
Treasurer's Report - Monthly Summary
as of November 30, 2023

Checking Account Balance ending, October 31, 2023		\$ 491,590.28
Deposit Summary:		
November 2023 EFT Deposits		\$ 11,805.21
November 2023 Bank Deposits		25,348.14
November 2023 Adjustments		(1,808.79)
Total Deposits plus Bank Balance		<u>\$ 526,934.84</u>
Expenses:		
Submitted Expenses - November 2023 **	\$ (16,359.64)	
Interim Expenses	(767.60)	
Payroll/Related Expenses	(31,484.55)	
Subtotal of Expenses	<u>\$ (48,611.79)</u>	<u>\$ (48,611.79)</u>
Balance Checking Account ending November 30, 2023		\$ 478,323.05
Balance CD Investments ending November 30, 2023		<u>\$ 110,359.48</u>
Total Cash on Hand		<u>\$ 588,682.53</u>

**Note that this amount can include cleared checks from prior months' submitted bills.

REGION 2 PLANNING COMMISSION
Deposits and Adjustments to Cash
as of November 30, 2023

11/30/2023	EFT Deposits:	
	OHSP through September 2023	\$ 11,805.21

Subtotal - EFT Deposits	\$ 11,805.21
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11/30/2023	Check Deposits:	
	FY24 Annual Membership dues	25,348.14

Subtotal - Check Deposits	\$ 25,348.14
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11/30/2023	Adjustments to cash:	
	<i>Bank fees - November</i>	(145.71)
	<i>Paycor fees - November</i>	(528.00)
	<i>Credit Card Charges - Sympathy Floral Store</i>	(170.36)
	<i>Credit Card Charges - Officemax/Depot - supplies</i>	(90.14)
	<i>Credit Card Charges - Abohe Creative Cloud services - subscription</i>	(88.28)
	<i>Credit Card Charges - USPS - postage</i>	(84.60)
	<i>Credit Card Charges - Postnet MI - postage</i>	(216.26)
	<i>Credit Card Charges - Wal-Mart - supplies</i>	(37.39)
	<i>Credit Card Charges - Amazon - supplies</i>	(146.00)
	<i>Credit Card Charges - Friendsoffice - supplies</i>	(306.69)
	<i>Credit Card Charges - Casler Hardware - supplies</i>	(25.42)
	<i>American Express card credit</i>	30.06

Subtotal - Adjustments to Cash	\$ (1,808.79)
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Total Net Deposits	\$ 35,344.56
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REGION 2 PLANNING COMMISSION
INTERIM BILLING and PAYROLL EXPENSES
as of November 30, 2023

Interim Billing for November, 2023

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>Check #</u>
Allegra	R2PC Packet - November 2023	\$ 151.80	15391
BC/BS	Employee Health Care - Dec. 2023	\$ 357.87	15392
Jackson County	Postage - Nov. 2023	\$ 9.83	15394
Jackson County	Phone - Nov. 2023	\$ 248.10	15394
Total Interim Billing for November, 2023		\$ 767.60	

Payroll & Travel Related Expenses:

<i>Paid November 10, 2023</i>	<i>by Direct Deposit/EFT</i>	
Paycor	Payroll Disbursement	\$ 13,569.82
B. Gatz	Travel Reimbursement	\$ 52.01
A. Starling	Health Savings	\$ 4,000.00
	Total	\$ 17,621.83

<i>Paid November 24, 2023</i>	<i>by Direct Deposit/EFT</i>	
Paycor	Payroll Disbursement	\$ 13,579.75
B. Gatz	Travel Reimbursement	\$ 88.56
J. Liogghio	Travel Reimbursement	\$ 48.21
A. Starling	Travel Reimbursement	\$ 146.20
	Total	\$ 13,862.72

Total Payroll Expenses for November, 2023	\$ 31,484.55
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**Region 2 Planning Commission
Outstanding Accounts Receivable
as of November 30, 2023**

Municipality/Source	Date	Inv. No.	Amount
Somerset Township - services through September 30, 2022	12/6/2022	9005	556.39
Somerset Township - services for Greater Irish Hills through June 2023	7/27/2023	9006	1,210.19
City of Jonesville - services through June 2023	7/27/2023	3523	2,498.86
MDOT - Rural Task Force - services through September 2023	11/15/2023	7405	112.78
MDOT - Regional Transportation Planning - services through September 2023	11/15/2023	5009	842.84
MDOT - Asset Management - services through September 2023	11/15/2023	4011	4,751.35
MDOR - FHWA - services through September 2023	11/15/2023	5011	69,762.45

FY 2023 Balance as of November 30, 2023

\$ 79,734.86

REGION 2 PLANNING COMMISSION
Submitted Bills
December 6, 2023

Vendor	Description	Amount Due
City of Jackson	Parking Permits for 2024	\$ 3,672.00
County of Jackson	Rent December 2023	\$ 3,330.92
County of Jackson	Phone November 2023	\$ 27.73
County of Jackson	Purchase of 2 Laptops (JH/AS)	\$ 2,059.78
MissionSquare	Voluntary Contrib. (AS)	\$ 75.00
MissionSquare	401/RHS Employer Contribution	\$ 1,908.91
Ricoh	Maintenance Contract	\$ 64.86
The Water Store	Supplies November 2023	\$ 26.25
Total Submitted Billing - December, 2023		\$ 11,165.45

Region 2 PLANNING COMMISSION

Serving Hillsdale, Jackson & Lenawee Counties

Staff Progress Report *October and November 2023*

Area-Wide Regional Planning Activities

Economic Development Activities

- **Economic Development Administration (EDA).** Staff was involved in the following activities on behalf of the R2PC Economic Development District (EDD):
 - EDA grant award for R2PC EDD's FY2023 Partnership Planning Grant, which will be used to continue implementation of the 2021 – 2025 CEDS.
 - Staff continued CEDS Implementation efforts.
 - Staff submitted R2PC's application for EDD's FY2024 Partnership Planning Grant on November 9, which will be used to continue implementation of the 2021 – 2025 CEDS.
- **Outdoor Recreation as Economic Development.** Staff continued development of a strategy to leverage regional outdoor recreation assets for economic development purposes as detailed in the 2021 – 2025 CEDS.
 - Staff met with Visit Lenawee officials on October 3 to discuss partnering opportunities with its Big 400 initiative.
 - Staff met with economic development and outdoor recreation partners on October 4 and November 8 to discuss outdoor recreation economic development opportunities.
- **Downtown Development Authorities (DDAs).**
 - Provided administrative staffing for the Leoni DDA at its meetings on October 4 and November 1.
 - Staff met with the new director of the Jackson DDA on November 14 to introduce R2PC and its services and discuss working together in the future.

R2PC Activities

- **R2PC Website.** Staff continued updating www.region2planning.com.
- **Training.** No activities.

[October-November 2023 Staff Progress Report]

- **MAR.** Staff participated in the monthly virtual meeting of the Michigan Association of Regions on November 14, and also participated in an introductory call on November 9 between MAR and MDNR to discuss regional administration of MDNR Spark Grants.
- **MMP.** Staff participated in meetings with EGLE and/or Lenawee County officials on October 17, 18, and 20, as well as November 8 and 14 and had a meeting with Jackson County staff on Nov. 20.
- **UGRWA.** No activities.

Regional Transportation Planning Hillsdale, Jackson, and Lenawee Counties

- Staff participated in MDOT's monthly Rural Task Force virtual meeting on October 24 and November 29.
- Staff attended MDOT's traffic summits for the three counties on October 31 (Lenawee), November 2 (Jackson), and November 29 (Hillsdale).

Asset Management Hillsdale, Jackson, and Lenawee Counties

- **TAMC.** No activities.

Metropolitan Area Transportation Planning Jackson Area Comprehensive Transportation Study

Database Management:

- No activities.

Long-Range Planning:

- Staff continued work on the 2050 JACTS Long Range Transportation Plan.
- Staff hosted public meetings for the 2050 LRTP on October 5 and 11 to discuss the plan and receive feedback from the public.

Short-Range Planning:

- Staff coordinated with local agencies to process administrative changes in JobNet.

Program Management

- The JACTS TAC and Policy Committee met on October 18 and 19 and November 15 and 16 to address TIP amendments.

[October-November 2023 Staff Progress Report]

Jackson Traffic Safety Program

- Staff processed officer dailies and entered into MGX program.
- Staff processed Final Progress Reports for FY 2023 and entered into MGX program.

Local Planning Assistance

The requests of member units of government within Hillsdale, Jackson, and Lenawee Counties are listed below. These activities were prepared at cost to the individual units of government requesting the service (unless alternative funding was available).

Jackson County

Village of Brooklyn. Staff provided the following service(s):

- **CIA Strategic Plan.** Staff continued development of the Brooklyn Corridor Improvement Authority Strategic Plan. Staff attended the monthly meeting for the CIA on November 21.

Summit Township. Staff provided the following service(s):

- **Recreation Plan.** Staff continued development of the 2024 – 2028 version of the Township’s recreation plan. Staff attended the public hearing the recreation plan on November 20.

Hanover Township. Staff provided the following service(s):

- **Zoning Ordinance.** Staff continued work on the update of the Township’s Zoning Ordinance. Staff attended the Hanover Township Planning Commission meeting on October 18.

County of Jackson. Staff provided the following service(s):

- **County Planning Commission (JCPC).** The JCPC approved rezoning for 800 E. McDevitt in Summit Township and an updated lighting amendment for Henrietta Township at its October 12 meeting.
- **DNR Spark Grant.** Staff attended meeting with the DNR for Spark Grant Onboarding Session on November 9.
- **Active Jackson.** Staff participated in monthly Active Jackson meeting on November 14, and held discussions about how to improve the organization on November 9.

Spring Arbor Township. Staff provided the following service(s):

- **Recreation Plan Update.** Staff continued work on the update of the Township’s Recreation Plan. Staff anticipates completion by the end of 2023.

Grass Lake Township. Staff provided the following service(s):

- **County Planning Commission (JCPC).** Staff worked to prepare agenda item for the December meeting, including a proposed amendment to the Township Zoning Map. The JCPC will hold a

[October-November 2023 Staff Progress Report]

hearing on December 16, 2023 to adjudicate a rezoning request for six (6) parcels, located along Page Avenue, Grey Tower Road, and Lee Road in the southwest corner of the Township, from the R-2, Single-Family Residential District to the AG, Agricultural District.

Lenawee County

County of Lenawee. Staff provided the following service(s):

- **Lenawee County Commissioners.** Staff provided a semi-annual update of R2PC activity to the Board of Commissioner's Human Services Committee on November 6.
- **County Planning Commission (LCPC).** The LCPC approved one (1) Zoning Amendment (from Raisin Charter Township) and nine (9) PA 116 Farmland Agreements (1 from Blissfield Township, 1 from Cambridge Township, 2 from the Village of Onsted, 1 from Rome Township, and 4 from Seneca Township) at its October 19 meeting. Further, the LCPC approved two (2) at its November 16th meeting, one (1) from Macon Township and one (1) from Dover Charter Township.

Township of Cambridge. Staff provided the following service(s):

- **2023 – 2027 Master Plan.** The Cambridge Township Master Plan was released for its public comment period.

Township of Clinton. Staff provided the following service(s):

- **DNR Spark Grant.** Staff attended meeting with the DNR for Spark Grant Onboarding Session on November 9.

Hillsdale County

City of Jonesville. Staff provided the following service(s):

- **2023 – 2027 Recreation Plan.** Staff continued work on the development of the Jonesville 2023 – 2027 Recreation Plan.

Greater Irish Hills

Greater Irish Hills Intermunicipality Committee. Staff provided the following service(s):

- **Greater Irish Hills Recreation Plan.** Staff provided a draft public comment version of the *Greater Irish Hills Recreation Plan* to the Greater Irish Hills Inter-Municipality Committee at its October 11 meeting. The draft plan is posted on the Region 2 website for public comment, for a period of 30 days, ending December 16, 2023.



Jackson County
Department of Transportation

Angela N. Kline, PE
Managing Director / Director of Engineering & Technical Services

Keeping Our Community Safely in Motion...



Memorandum

Date: October 10, 2023

To: Ms. Jill Liogghio
Region 2 Planning Commission

From: Angela N. Kline, PE, CPM
Managing Director/Director of Engineering

RE: October 2023 JACTS TIP Amendments

Jackson Department of Transportation is requesting approval from the Region 2 Planning Commission, JACTS Technical Advisory, and JACTS Policy Committees concerning the following Transportation Improvement Program (TIP) Amendments for FY 2023-2026:

Fiscal Year	Job #	Project Name	Limits	Project Description	Funding	Action
2024	216519	Napoleon Rd; Reynolds Rd; Blackman Rd; Broad St; Hoyer Rd	Broad St to Lee Rd; Kibby Rd to McCain Rd; W. Michigan Ave to Leora Ln 5th St to Napoleon Rd; South St to Flansburg Rd Township Line	One Course Overlay	\$782,000 STUL \$195,500 Local Total \$977,500	Adjust Project Limits
2024	216522	Moscow Rd & County Farm Rd	County Line to M-60; Parma Rd to Blackman Rd	Spot Paving and Chip Seal	\$1,158,000 STUL \$154,998 State-D \$195,500 Local Total \$1,447,500	Add Project Limits & Description



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

BRAD WEIFERICH
DIRECTOR

October 2, 2023

Jacob Hurt
Executive Director
Region 2 Planning Commission
120 W. Michigan Avenue, 9th Floor
Jackson, Michigan 49201

Dear Director Hurt:

This letter is sent by the Michigan Department of Transportation (MDOT) to inform the Jackson Area Comprehensive Transportation Study committee of Transportation Improvement Plan (TIP) amendments to the FY 2023-2026 TIP.

Proposed TIP Amendments:

- 1) The I-94BL (Dwight Street to Bender Street) reconstruction, right of way and utility phases of the project are being requested to be added to the TIP.
- 2) The M-99 (South Street North and East to Gibbs Road) road rehabilitation, right of way phase of the project is being requested to be added to the TIP.
- 3) The US-127 N/ W I-496 Ramp project needs the construction budget increased for the installation of a high friction surface treatment.
- 4) The 2024 M-50 (US-127 Business Route / M-106 over the Grand River, 38083-B03, and I-94 Business Loop / US-127 Business Route / M-50 over the Grand River) Bridge Replacement project needs a federal amendment due to a new estimate that is greater than 25% of the programmed amount.

Please see the next pages for details.

Thank you for your attention to this request. If you have any questions or need additional information, please contact me at (947) 233-8562.

Sincerely,
Andrea Strach, Transportation Planner

MICHIGAN DEPARTMENT OF TRANSPORTATION PROPOSED TRANSPORTATION IMPROVEMENT AMENDMENT (OCTOBER 2023- Revised 10/18/2023)															
	Fiscal Year	Job no.	Phase	County	Project Name	Limits	Length	Primary Work Type	Project Description	Federal Budget	Federal Fund Source	State Budget	Local Budget	Total Phase Cost	Amendment Type
1	2024	213442	ROW	Jackson	I-94BL	Dwight Street to Bender Street	1.26	Reconstruction	Reconstruction, Watermain, Storm Sewer, Signals, and Pavement Markings	\$286,475	NH	\$57,967	\$5,588	\$350,000	Add
2	2024	213442	UTL	Jackson	I-94BL	Dwight Street to Bender Street	1.26	Reconstruction	Reconstruction, Watermain, Storm Sewer, Signals, and Pavement Markings	\$40,925	NH	\$27,225	\$794	\$50,000	Add
3	2024	207396	ROW	Jackson	M-99	South Street North & East to Gibbs Road	1.39	Road Rehabilitation	Multi-course HMA mill & resurface, concrete pavement repairs, drainage improvements	\$122,775	ST	\$27,225	\$0	\$150,000	Add
4	2024	214082	PE	Jackson, Ingham, Lenawee, Washtenaw	US-127 N/W I 94 Ramp	NB US-127 ramp to WP I-94	0.52	Traffic Safety	Install High Friction Surface Treatment	\$18,000	HSIP	\$2,000	\$0	\$20,000	Budget
5	2024	211675	CON	Jackson	M-50	US-127 BR / M-106 over Grand River & I-94 BL / M-50 over Grand River	0.25	Bridge Replacement	Bridge Replacement	\$9,935,401	BFP	\$2,010,372	\$192,775	\$13,352,398 \$8,546,414	Budget



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

BRAD WEIFERICH
DIRECTOR

November 2, 2023

Jacob Hurt
Executive Director
Region 2 Planning Commission
120 W. Michigan Avenue, 9th Floor
Jackson, Michigan 49201

Dear Director Hurt:

This letter is sent by the Michigan Department of Transportation (MDOT) to inform the Jackson Area Comprehensive Transportation Study committee of Transportation Improvement Plan (TIP) amendments to the FY 2023-2026 TIP.

Proposed TIP Amendments:

- 1) The engineering and construction phase of the M-50 traffic safety project (700 feet south of Crego Road to 4,026 feet south of Crego Road), to install a high friction surface treatment is being requested to be added to the TIP.

Please see the next pages for details.

Thank you for your attention to this request. If you have any questions or need additional information, please contact me at (947) 233-8562.

Sincerely,
Andrea Strach, Transportation Planner

MICHIGAN DEPARTMENT OF TRANSPORTATION PROPOSED TRANSPORTATION IMPROVEMENT AMENDMENT (OCTOBER 2023- Revised 10/18/2023)															
	Fiscal Year	Job no.	Phase	County	Project Name	Limits	Length	Primary Work Type	Project Description	Federal Budget	Federal Fund Source	State Budget	Local Budget	Total Phase Cost	Amendment Type
1	2024	218705	PE	Jackson	M-50	700 feet south of Crego Road to 4,026 feet south of Crego Road	0.63	Traffic Safety	Install High Friction Surface Treatment	\$18,000	HSIP	\$2,000	\$0	\$20,000	Add
2	2024	218705	CON	Jackson	M-50	700 feet south of Crego Road to 4,026 feet south of Crego Road	0.63	Traffic Safety	Install High Friction Surface Treatment	\$397,000	HSIP	\$44199	\$0	\$441,992	Add

TO: Region 2 Planning Commission

FROM: Jacob Hurt, Executive Director

DATE: November 30, 2023

SUBJECT: Appointment of 2024 R2PC Nominating Committee

The Region 2 Planning Commission annually elects an Executive Committee and officers. The R2PC bylaws call for the election of a Nominating Committee to facilitate this process. The Nominating Committee is typically elected annually at the November R2PC Full Commission meeting and is comprised of five (5) R2PC Commissioners. The Committee has the responsibility of recommending a slate of twenty-one (21) candidates for the Region 2 Planning Commission's Executive Committee. The slate is placed in nomination at the January, 2024 meeting for consideration for election. In addition, the Nominating Committee meets following the establishment of the Executive Committee to prepare a recommendation on nominations for the R2PC Officers including the Chair, Vice-Chair, Treasurer, and Secretary.

The election of the 2024 Nominating Committee will take place at the **December 6, 2023 Executive Committee** meeting. The members of the 2023 Nominating Committee included: **Alan Beeker** and **Jason Smith** from Hillsdale County; **Pete Jancek** and **Mike Overton** from Jackson County; and **Ralph Tillotson** representing Lenawee County.

Nominations will be taken from the floor to fill the five (5) positions on the 2024 Nominating Committee. All Commissioners on the Full Commission roster are eligible for appointment.



Serving Hillsdale, Jackson & Lenawee Counties

**RESOLUTION OF FINANCIAL COMMITMENT
REGARDING THE REGION 2 PLANNING COMMISSION'S COMPREHENSIVE
ECONOMIC DEVELOPMENT STRATEGY (CEDS) GRANT APPLICATION**

WHEREAS, the Region 2 Planning Commission (R2PC) is applying for a grant from the U.S. Economic Development Administration (EDA) for preparing the annual update of the Comprehensive Economic Development Strategy (CEDS) for the Region 2 Area and to manage the R2PC's economic development program, and

WHEREAS, a \$70,000 local match is required from the R2PC as part of the \$140,000 grant application package, and

WHEREAS, the Region 2 Planning Commission has made available a financial obligation of \$70,000 to meet the 50% match required by the EDA,

now therefore

BE IT RESOLVED BY THE REGION 2 PLANNING COMMISSION:

Section 1: That the Commission will provide \$70,000 for the purpose of meeting the required local match.

Section 2: That the Commission has the funds available and unencumbered to supply the required match.

Section 3: The local planning assistance to member units of government used to satisfy the local match is considered to be a "cash" match by the EDA.

Effective Date: December 6, 2023

Pete Jancek, Chair
Region 2 Planning Commission



Serving Hillsdale, Jackson & Lenawee Counties

**RESOLUTION AUTHORIZING
EXECUTIVE DIRECTOR, JACOB HURT, TO SIGN AND SUBMIT
DOCUMENTS RELATED TO THE R2PC'S CEDS GRANT APPLICATION**

WHEREAS, the Region 2 Planning Commission (R2PC) is applying for a grant from the U.S. Economic Development Administration (EDA) to update the Region 2 Planning Commission Comprehensive Economic Development Strategy (CEDS) and to manage the R2PC's economic development program; and

WHEREAS, Executive Director, Jacob Hurt, is the Authorized Organization Representative (AOR) for the Region 2 Planning Commission, now therefore

BE IT RESOLVED BY THE REGION 2 PLANNING COMMISSION:

That Executive Director, Jacob Hurt, is authorized to sign and submit all grant documents related to the Comprehensive Economic Development Strategy and the management of the R2PC's economic development program.

Effective Date: December 6, 2023

Pete Jancek, Chair
Region 2 Planning Commission

Region 2 PLANNING COMMISSION

Serving Hillsdale, Jackson & Lenawee Counties

MEMORANDUM

To: Region 2 Planning Commission

From: Brett Gatz, Project Manager

Date: November 29, 2023

Subject: **2050 Long Range Transportation Plan – Approval & Adoption Requested**

Staff has completed work on the 2050 Long Range Transportation Plan for the Jackson Area Comprehensive Transportation Study. Since beginning work in the fall of 2022, staff has worked closely with the Michigan Department of Transportation (MDOT) and the Federal Highway Administration (FHWA) to ensure that the plan meets state and federal requirements. Staff has also presented several opportunities for members of the public and local agencies to engage with the plan at monthly public meetings and online through the project website. Feedback on the planning process and document has been positive and supportive over the course of the project.

To ensure that the Jackson MPO remains eligible for federal aid funding, **staff is asking for the plan's formal approval and adoption by the Region 2 Planning Commission at the December 6, 2023 meeting.**

The plan is available at: <http://www.region2planning.com/long-range-transportation-plan/>

The final version of the plan will be available starting December 10, 2023.

Please contact me with any questions or comments at bgatz@mijackson.org or 517.768.6706.

REGION 2 PLANNING COMMISSION MEETING SCHEDULE FOR 2024 (TENTATIVE)

In accordance with Public Act No. 167 of 1976, meetings of the Region 2 Planning Commission for 2024 will be as follows:

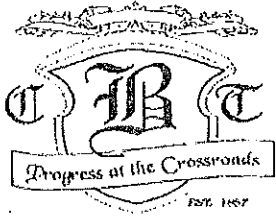
<u>DATE</u>	<u>EXECUTIVE COMMITTEE</u>	<u>FULL COMMISSION</u>
January 11, 2024		2:00 p.m. Lenawee District Library
February 8, 2024	2:00 p.m. Hillsdale City Hall	
March 14, 2024		2:00 p.m. Jackson County Tower Building
April 11, 2024	2:00 p.m. Lenawee District Library	
May 9, 2024		2:00 p.m. Hillsdale City Hall
June 13, 2024	2:00 p.m. Jackson County Tower Building	
July 11, 2024		2:00 p.m. Lenawee District Library
August 8, 2024	2:00 p.m. Hillsdale City Hall	
September 12, 2024		2:00 p.m. Jackson County Tower Building
October 10, 2024	2:00 p.m. Lenawee District Library	
November 14, 2024		2:00 p.m. Hillsdale City Hall
December 12, 2024	2:00 p.m. Jackson County Tower Building	

Note: The Jackson County Tower Building is located at 120 W. Michigan Avenue, Jackson.
 The Lenawee District Library is located at 4459 W. U.S. 223, Adrian.
 Hillsdale City Hall is located at 97 N. Broad St., Hillsdale.

REV: 10/27/2023

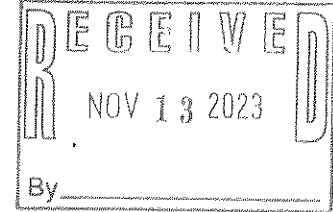
120 West Michigan Avenue • 9th Floor • Jackson, MI 49201

Phone: (517) 788-4426 • Fax: (517) 788-4635



BLACKMAN CHARTER TOWNSHIP

1990 W. Parnall Road • Jackson, Michigan 49201-8612 • Phone (517) 788-4345 • Fax (517) 788-4689



NOTICE **PLANNING COMMISSION MEETING** **BLACKMAN CHARTER TOWNSHIP**

Notice is hereby given that the Blackman Charter Township Planning Commission, located at 1990 West Parnall Road, will hold a Public Meeting on

NOVEMBER 21ST, 2023, at 6:00 p.m. to consider the following:

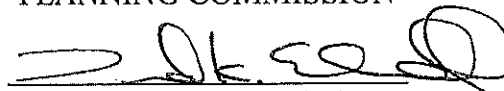
CASE#85.2023

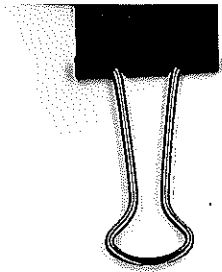
SITE PLAN REVIEW

New airplane hangar in airport
Located: 1006 Airport Rd. Jackson MI, 49202
Parcel# 000-08-32-126-001-00
Zoned: L-1 Light Industrial.
Requested by: Travis Cortright

At which time any person interested in the Township, or their duly appointed representative will be heard. Requested by: **BLACKMAN TOWNSHIP**

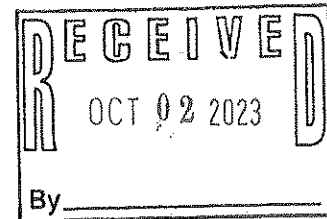
BLACKMAN CHARTER TOWNSHIP
PLANNING COMMISSION


David K Elwell, Clerk



9990 W M 50, Box 417 Onsted, Michigan 49265
Phone: 517 467-2104 Fax: 517 467-4823

September 25, 2023



Enclosed is a draft of the proposed new Cambridge Township Master Plan. The plan was reviewed by the Cambridge Township Board on September 13, 2023 and its release was authorized.

In accordance with Section 41 of the Michigan Planning Enabling Act, Public Act 33 of 2008, MCL 125.3841, the enclosed proposed master plan is being sent to you for review and comment.

All local governments and other entities receiving a copy of the proposed new master plan have up to 63 days to review and provide comments on the plan.

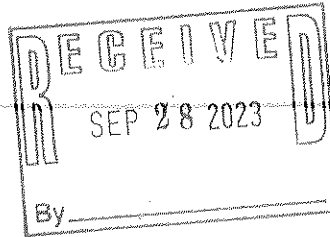
Any comments you submit may be sent in digital format via email to: rick@cambridgetownshipmi.gov. You may also submit comments by mail to the address above. Please provide any comments you may have by Monday, November 27, 2023.

Your community or entity will be notified of a public hearing to be held on the proposed master plan after completion of the 63-day review and comment period.

Questions and comments may also be directed to Mr. Jacob Hurt, Executive Director, Region 2 Planning Commission, 120 W. Michigan Ave., Jackson, MI 49201, phone 517-768-6705 or email: jhurt@mijackson.org. Thank you for your cooperation and comments.

Sincerely,

David Horner, Secretary
Cambridge Township Planning Commission



September 26, 2023

Notice of Intent to Prepare a Master Plan Amendment

Rives Township, in Jackson County, Michigan, announces an amendment of the Rives Township Master Plan and requests the cooperation of, and comments from, the recipients of this notice. The following local governments, commission/committees, utility, and transportation agencies/companies are receiving this notice of intent as required by Section 39 of the Michigan Planning Enabling Act (MCL 25.3839): Amendment to Master Plan Public Hearing November 11, 2023.

- Henrietta Township Planning Commission
- Blackman Charter Township Planning Commission
- Sandstone Charter Township Planning Commission
- Tompkins Township Planning Commission
- Onondaga Township Planning Commission
- Leslie Township Planning Commission
- Bunker Hill Township Planning Commission
- Tri-County Regional Planning Commission
- Region 2 Planning Commission
- Jackson County Department of Transportation
- Michigan Department of Transportation
- Consumers Energy
- Enbridge Inc.
- AT &T Corporate Office and Headquarters
- Jackson and Lansing Railroad Company
- Comcast Cable
- Frontier Communications

The intend language is as follows:

It is the intent of the Planning Commission to Amend Chapter 3, Page 3-2, of the Master Plan by adding a new subsection 4 to the statement of objectives for Agricultural Land Uses as follows:

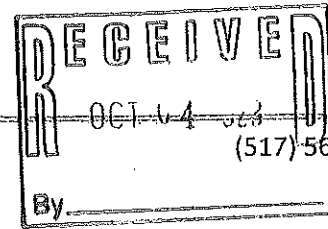
4. It is recognized by this plan that the preservation of agricultural land uses may include the development of solar energy systems subject to special land use and site plan approvals.

Rives Township will utilize electronic mail and its website www.rivestownshipmi.com for future required submittals regarding the development and approval of the 2023 Amendment of the Rives Township Master Plan. Please see enclosed for paper copy.

Sincerely,

A handwritten signature in cursive script, appearing to read "Vercilla Hart".

Vercilla Hart
Rives Township Clerk



October 2, 2023

Notice of Intent for Solar Ordinance Hearing

Rives Township, in Jackson County, Michigan, announces a draft of a proposed Solar Ordinance and requests the cooperation of, and comments from, the recipients of this notice. The following local governments, commission/committees, utility, and transportation agencies/companies are receiving this notice of intent as required by Section 39 of the Michigan Planning Enabling Act (MCL 25.3839): This Solar Ordinance Hearing will be 6:30 pm November 27, 2023 at 8682 Lansing Ave. Rives Junction, MI 49277.

- Henrietta Township Planning Commission
- Blackman Charter Township Planning Commission
- Sandstone Charter Township Planning Commission
- Tompkins Township Planning Commission
- Onondaga Township Planning Commission
- Leslie Township Planning Commission
- Bunker Hill Township Planning Commission
- Tri-County Regional Planning Commission
- Region 2 Planning Commission
- Jackson County Department of Transportation
- Michigan Department of Transportation
- Consumers Energy
- Enbridge Inc.
- AT & T Corporate Office and Headquarters
- Jackson and Lansing Railroad Company
- Comcast Cable
- Frontier Communications

A copy of the proposed Solar Ordinance in its entirety is available for public inspection and review at the Rives Township Office, located at 348 E. Main St, Rives Junction, MI, by calling Rives Township at (517) 569-3100 ext. 1 for hours. The proposed Solar Ordinance can also be viewed at the display board located in the Rives Township Office parking lot. The following is only a summary of the proposed Solar Ordinance:

It is the intent of the Planning Commission to add Small Solar Energy Facilities as an accessory use to all Districts and Large Solar Energy Facilities as a conditional use to Agricultural (AG-1) and Light Industrial (I-1) Districts.

A. Purpose and Intent:

1. To establish guidelines for the appropriate placement and use of Solar Energy Systems.

B. Applicability:

1. Applies to solar energy systems to be installed and constructed after the effective date of this ordinance.
2. Any upgrade, modification, or structural change that materially alters the size or placement of an existing solar energy system shall comply with the provisions of this ordinance.

C. Solar Energy Systems- General Requirements

1. Conform to all applicable Federal, State, County and Township requirements, as well as any applicable industry standards.
2. Signage requirements
3. Electric Utility Company has to have approved the developer's intent to install an interconnected customer-owned generator to the grid. "Off grid" systems shall be exempt from this requirement. Any on-site electrical

storage, Battery Energy Storage Systems (BESS) must conform to industry standards and applicable federal, state, and local regulations.

4. No Solar Energy System shall produce electromagnetic interference.
 5. All power transmission lines from a ground-mounted Solar Energy System to any building or other structure shall be located underground and comply with the National Electrical Code (NEC). The Planning Commission may modify this requirement if, in its sole discretion, it determines that it would be impractical to install, place or maintain such transmission lines underground.
 6. Maintenance of Solar Energy System (example: Fencing, debris or any substandard condition).
 7. Drainage, including stormwater, soil erosion and sediment control, and snowmelt runoff maintenance.
 8. No Solar Energy System shall produce glare that would constitute a nuisance.
 9. Outdoor lighting and illumination
 10. Applicant's requirements for general liability policy.
 11. Dual use of land management and conservation practices
 12. Maintenance of weed control
 13. Procedure for Solar Energy Facility Zoning or Special Approval Permit shall remit application fee, Land usage studies, Landscape and Visual Impact Assessment must be presented to the Township prior to approval, Storm water permits and associated study.
 14. Photovoltaic Panels requirements
 15. Rehabilitation plan to remedy the damage of solar system due to unavoidable damage from nature.
 16. Construction materials requirements 50% us content by US Dollar amount.
 17. No operating Solar Energy System shall produce noise that exceeds Forty-five (45) dBA, as measured at the property line of any neighboring lot with the facility at full capacity or production.
 18. Damages to a public road from the construction.
 19. Rives Twp limits the total land to be used for solar systems to not exceed a total of 750 acres for the total township.
- D. Small Solar Energy Systems On-Site Use:
1. Zoning permit, building permit, and electrical permit provided meeting requirements.
- E. Specific Requirements for Small Solar Energy Systems
1. There are nine (9) requirements for small Solar Energy Systems including one solar system permitted per lot, and height requirements.
- F. Large Solar Energy Systems Off-Site Utility Use:
1. Permitted in the following zoning districts with a Special Use Permit, a Site Plan Review, and a Public Hearing: Agricultural, Residential Commercial and Industrial.
- G. Specific Requirements for Large Solar Energy Systems
1. All Large-Scale Solar Energy Systems shall be subject to the following:
Siting and Coverage, Submitted plans, Impervious Surfaces, Signage, Setback requirements, Installation Standards, Screening Requirements, Height, Decommissioning-Recycling-Abandonment, Decommissioning, Safety/Security, Emergency Services, Transportation Plan, Vehicular Access Drives and Parking Areas, Complaint Resolution, Enforcement and Compliance Escrow Deposit, Continuing Obligations, Transfer of Ownership/Operation, and Additional Special Approval Criteria.

Rives Township will utilize electronic mail and its website,

<http://www.rivestownshipmi.com>, for future required submittals regarding the development and approval of the 2023 Draft Solar Ordinance.

Persons with disabilities requiring auxiliary aids or services at the public hearing should contact the Rives Township Clerk, within 10 days of the hearing date, by email at clerk@rivestwp.org; or by calling the Rives Township Clerk at (517) 569-3100 ext.#1; or by specifying special auxiliary needs and services in writing to:

Vercilla Hart, Rives Township Clerk
348 E. Main St
Rives Jct., MI 49277

Sincerely,



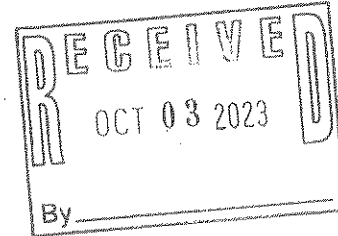
Vercilla Hart
Rives Township Clerk



130 South Lane Street • Blissfield, Michigan 49228 • (517) 486-4347 office • (517) 486-4069 fax

September 26, 2023

Jacob Hurt, Executive Director
Region 2 Planning Commission
Jackson County Tower Building – 9th Floor
Jackson, MI 49201



**Subject: Village of Blissfield, Lenawee County, State of Michigan
Distribution and Comment Period for the Proposed 2040 Comprehensive Land Use
Plan**

Dear Director Hurt,

The Blissfield Village Council approved distribution of the 2040 Comprehensive Land Use Plan and we ask for your cooperation and invite your comments regarding this endeavor. Consistent with the provisions of Michigan Public Act 33 of 2008, as amended (the Michigan Planning Enabling Act, MPEA), the Village of Blissfield is providing this notice. The electronic version (PDF) of the proposed (draft) 2040 Plan is available for your review and comment at: <https://blissfieldmichigan.gov/>

As provided for in the MPEA, the review period is 63 days; any comments regarding the proposed 2040 Plan must be received by November 28, 2023.

Please be notified that you are invited to send a letter and/or email stating your opinions, position, or questions to the Village of Blissfield (Attn. Danielle Gross, Village Administrator), PO Box 129, Blissfield, Michigan 49228, or email administrator@blissfieldmichigan.gov. Additionally, you may contact the Planning Consultant, Laura Haw, at lhaw@mcka.com.

The Village of Blissfield thanks you for your cooperation and assistance.

Sincerely,

Danielle Gross
Village Administrator