

# AGENDA

# REGION 2 PLANNING COMMISSION

## Executive Committee

**FOR FURTHER INFORMATION, CONTACT:**

**Jacob Hurt, Executive Director  
(517) 768-6705**

**DATE: Thursday, October 12, 2023**

**TIME: 2:00 P.M.**

**WHERE:**

**Lenawee District Library  
4459 W. U.S. 223  
Adrian, MI 49221**

Comments will be solicited on each item following discussion and prior to any final action.

	<b><u>PAGE #</u></b>
1. Call to Order	
2. Approval of the Agenda – <b>ACTION</b>	
3. Public Comment	
4. Approval of Minutes of the August 10, 2023 Executive Committee Meeting (see enclosure) – <b>ACTION</b>	<b>2</b>
5. Receipt of Treasurer's Report of September 30, 2023 (see enclosure) – <b>ACTION</b>	<b>5</b>
6. Approval of the October 12, 2023 Submitted Bills (see enclosure) – <b>ACTION</b>	<b>9</b>
7. Staff Progress Report for September 2023 (see enclosure) – <b>DISCUSSION</b>	<b>10</b>
8. Approval of Amendments to the FY 2023-2026 Transportation Improvement Program (TIP) (see enclosures) – <b>ACTION</b>	<b>14</b>
<ul style="list-style-type: none"><li>• City of Jackson</li><li>• Jackson Area Transportation Authority</li></ul>	
9. Other Business	
<ul style="list-style-type: none"><li>• December 14, 2023 Executive Committee meeting date change</li></ul>	
10. Public Comment/Commissioner Comments	
11. Adjournment	

**\* PLEASE NOTE: IN ORDER TO TAKE ACTION ON THE ITEMS NEEDING APPROVAL, A QUORUM IS NECESSARY AT EACH MEETING \***

# Region 2 PLANNING COMMISSION

Serving Hillsdale, Jackson & Lenawee Counties

## MEETING MINUTES

Region 2 Planning Commission – Executive Committee  
Hillsdale City Hall  
97 N. Broad Street  
Hillsdale, MI 49242

Thursday, August 10, 2023

- I. **Call to Order** – Vice-Chair Witt called the meeting to order at 2:00 PM. A quorum was present.

Attendance:

✓ Bair	Gaede	✓ Overton	✓ Smith
✓ Beeker	Gould	✓ Penrose	Southworth
Donaldson	✓ Greene	Schlecte	✓ Swartzlander
✓ Duckham	Havican	✓ Shotwell	✓ Tillotson
✓ Elwell	Jancek	Sigers	✓ Witt

**Key: ✓ = present**

Staff Present: Brett Gatz, Jacob Hurt, Jill Liogghio, Zack Smith

Others Present: Jeff Franklin, MDOT; Andy Pickard, FHWA; Don Mayle, MDOT; David Saenz, Concord Twp.; Andrea Strach, MDOT; Angie Kline, JCDOT; Bret Taylor, JCDOT

- II. **Approval of the August 10, 2023 Agenda** – The motion was made by Comm. Smith, supported by Comm. Duckham, to approve the August 10, 2023 agenda. The motion carried unanimously.
- III. **Public Comment** – Vice-Chair Witt requested public comment. There was no public comment. Comm. Penrose clarified the correct wording of the Pledge of Allegiance. Comm. Bair stated that the flag placement was incorrect and should be to the right of the Vice-Chair instead of on the left side.
- IV. **Approval of the Executive Committee Meeting Minutes for June 8, 2023** – The motion was made by Comm. Shotwell, supported by Comm. Smith, to approve the Executive

Committee meeting minutes of June 8, 2023 as submitted. The motion carried unanimously.

- V. Receipt of Treasurer’s Report of August 10, 2023** – A motion was made by Comm. Smith, and supported by Comm. Swartzlander, to receive the August 10, 2023 Treasurer’s Report as presented. The motion carried unanimously.
- VI. Approval of August 10, 2023 Submitted Bills** – A motion was made by Comm. Duckham supported by Comm. Smith, to approve payment of the August 10, 2023 submitted bills. The motion carried unanimously.
- VII. Staff Progress Report for July 2023** – The July 2023 staff progress report was included in the agenda packet and highlights presented by Mr. Hurt.
- VIII. Approval of Amendments to the JACTS FY 2023-2026 Transportation Improvement Program (TIP)** – The following amendments to the JACTS FY 2023-2026 Transportation Improvement Program (TIP) were submitted by the Jackson Area Transportation Authority:

<u>Fiscal Year</u>	<u>Job No.</u>	<u>Project Name</u>	<u>Primary Work Type</u>	<u>Proj. Description</u>	<u>Federal Cost</u>	<u>Federal Funding Source</u>	<u>State Cost</u>	<u>Total Project Cost</u>
2023	216554	E. High Street	3000 Operating Assistance	FY – 2023 Operating	\$1,590,096	5307	\$1,590,096	\$3,298,665
2023	216555	E. High Street	SP 1809-Safety	FY -2023 Safety	\$17,258	5307	\$4,315	\$21,573
2023	213005	Transit Capital	SP 1203-Facility Improvements	FY – 5339 CTF Bus & Bus Facilities	\$110,675	5339	\$27,669	\$138,344

The motion was made by Comm. Duckham, supported by Comm. Smith to approve the TIP amendments presented by the Jackson Area Transportation Authority. The motion carried unanimously.

- IX. Approval of FY 2024 Urban Transportation Unified Work Program (UWP)** – The motion was made by Comm. Smith, supported by Comm. Greene to approve the FY 2024 UWP.

Discussion ensued regarding the insertion of a paragraph describing the R2PC Executive Committee action taken at its June 8, 2023 meeting regarding the FHWA/FTA Planning Emphasis Areas, “Tackling Climate Change” and “Equity and Justice 40.” Representatives of MDOT and FHWA addressed the Executive Committee describing potential outcomes should the UWP not be approved as presented.

Roll call vote was made and those in FAVOR of approving the FY 2024 UWP included Beeker, Greene, Overton, Shotwell, Smith, Swartzlander, and Witt.

Those NOT IN FAVOR of approving the FY 2024 UWP included Bair, Duckham, Elwell, Penrose, and Tillotson.

Motion carried 7 – 5.

- X. Other Business** – None.
- XI. Public Comment / Commissioners’ Comments** – No public comment.
- XII. Adjournment** – There being no further business, Vice-Chair Witt adjourned the meeting at 2:34 p.m.

Alan Beeker  
Secretary

**REGION 2 PLANNING COMMISSION**  
**Treasurer's Report - Monthly Summary**  
**as of September 30, 2023**

<b>Checking Account Balance ending, August 31, 2023</b>		\$	<b>519,242.93</b>
Deposit Summary:			
<i>September 2023 EFT Deposits</i>		\$	35,408.14
<i>September 2023 Bank Deposits</i>			24,185.79
<i>September 2023 Adjustments</i>			(1,340.97)
Total Deposits plus Bank Balance		\$	<u>577,495.89</u>
Expenses:			
<i>Submitted Expenses - September 2023 **</i>	\$		(30,470.26)
<i>Interim Expenses</i>			(11,703.61)
<i>Payroll/Related Expenses</i>			(33,548.40)
Subtotal of Expenses	\$	(75,722.27)	\$ (75,722.27)
<b>Balance Checking Account ending September 30, 2023</b>		\$	<b>501,773.62</b>
<i>Balance CD Investments ending September 30, 2023</i>		\$	<u>106,259.91</u>
<b>Total Cash on Hand</b>		\$	<u><b>608,033.53</b></u>

\*\*Note that this amount can include cleared checks from prior months' submitted bills.

**REGION 2 PLANNING COMMISSION**  
**Deposits and Adjustments to Cash**  
**as of September 30, 2023**

9/30/2023	<b>EFT Deposits:</b>	
	OHSP - through June 2023	\$ 7,026.65
	MDOT - FHWA - services through June 2023	28,381.49
	<b>Subtotal - EFT Deposits</b>	<b>\$ 35,408.14</b>
9/30/2023	<b>Check Deposits:</b>	
	Leoni DDA - services through June 2023	10,908.22
	Cambridge Township - services through June 2023	6,469.60
	Hanover Township - services through June 2023	1,971.82
	Village of Brooklyn - services through June 2023	4,836.15
	<b>Subtotal - Check Deposits</b>	<b>\$ 24,185.79</b>
9/30/2023	<b>Adjustments to cash:</b>	
	<i>Bank fees - September</i>	(142.50)
	<i>Paycor fees - September</i>	(280.00)
	<i>Credit Card Charges - Michaels Stores - supplies</i>	(26.45)
	<i>Credit Card Charges - OfficeMax/Depot - supplies</i>	(24.36)
	<i>Credit Card Charges - Abobe Creative Cloud services - subscription</i>	(88.28)
	<i>Credit Card Charges - USPS - postage</i>	(102.00)
	<i>Credit Card Charges - BWW Marquette - meals</i>	(47.06)
	<i>Credit Card Charges - Wendys - meals</i>	(12.18)
	<i>Credit Card Charges - TST Third Coast Pizzeria Marquette - meals</i>	(22.52)
	<i>Credit Card Charges - Contrast Coffee Co Marquette - meals</i>	(13.65)
	<i>Credit Card Charges - Fairfield Inn Marquette - motel</i>	(601.44)
	<i>American Express card credit</i>	19.47
	<b>Subtotal - Adjustments to Cash</b>	<b>\$ (1,340.97)</b>
	<b>Total Net Deposits</b>	<b>\$ 58,252.96</b>

<b>REGION 2 PLANNING COMMISSION</b> <b>INTERIM BILLING and PAYROLL EXPENSES</b> <b>as of September 30, 2023</b>
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Interim Billing for August, 2023

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>Check #</u>
<b>BC/BS</b>	Employee Ins. Oct. 2023	\$ 4,229.08	15369
<b>Jackson County</b>	Phone Aug. 2023	\$ 92.96	15373
<b>Jackson County</b>	Postage Aug. 2023	\$ 11.63	15373
<b>Jackson County</b>	IT Contract	\$ 6,180.00	15373
<b>MML</b>	Annual Membership	\$ 1,075.00	15376
<b>SBIS</b>	Employee Life Ins.	\$ 114.94	15378
<b>Total Interim Billing for September, 2023</b>		<b>\$ 11,703.61</b>	

**Payroll & Travel Related Expenses:**

<i><b>Paid September 1, 2023</b></i>		<i>by Direct Deposit/EFT</i>	
Paycor	Payroll Disbursement	\$ 10,972.36	
J. Hurt	Travel Reimbursement	\$ 805.65	
	<b>Total</b>	<b>\$ 11,778.01</b>	
<i><b>Paid September 15, 2023</b></i>		<i>by Direct Deposit/EFT</i>	
Paycor	Payroll Disbursement	\$ 10,774.66	
	<b>Total</b>	<b>\$ 10,774.66</b>	
<i><b>Paid September 29, 2023</b></i>		<i>by Direct Deposit/EFT</i>	
Paycor	Payroll Disbursement	\$ 10,976.99	
<b>B. Gatz</b>	Travel Reimbursement	\$ 18.74	
	<b>Total</b>	<b>\$ 10,995.73</b>	

<b>Total Payroll Expenses for September, 2023</b>	<b>\$ 33,548.40</b>
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**Region 2 Planning Commission  
Outstanding Accounts Receivable  
as of September 30, 2023**

Municipality/Source	Date	Inv. No.	Amount
Somerset Township - services through September 30, 2022	12/6/2022	9005	556.39
Somerset Township - services for Greater Irish Hills through June 2023	7/27/2023	9006	1,210.19
City of Jonesville - services through June 2023	7/27/2023	3523	2,498.86

<b><i>FY 2023 Balance as of September 30, 2023</i></b>	<b>\$ 4,265.44</b>
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**REGION 2 PLANNING COMMISSION**  
**Submitted Bills**  
**October 12, 2023**

Vendor	Description	Amount Due
<b>Abbott, Thomson, Mauldin</b>	Email re: New Employee	\$ 56.25
<b>Blackman-Leoni Twp. DPS</b>	OHSP FY 2023 Impaired Aug.-Sept. 2023	\$ 4,222.54
<b>Blue Cross/Blue Shield</b>	Employee Health Ins. Nov. 2023	\$ 4,229.08
<b>County of Jackson</b>	Rent October 2023	\$ 3,330.92
<b>County of Jackson</b>	Postage September 2023	\$ 8.51
<b>County of Jackson</b>	Phone September 2023	\$ 139.51
<b>Jackson Police Dept.</b>	OHSP FY 2023 Impaired Aug.-Sept. 2023	\$ 1,720.46
<b>MissionSquare</b>	401/RHS Employer Contribution	\$ 1,569.90
<b>SBIS</b>	Employee Life Ins. Nov. 2023	\$ 114.94
<b>The Water Store</b>	Supplies September 2023	\$ 20.00

<b>Total Submitted Billing - October, 2023</b>	<b>\$ 15,412.11</b>
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# Region 2 PLANNING COMMISSION

Serving Hillsdale, Jackson & Lenawee Counties

## Staff Progress Report September 2023

### Area-Wide Regional Planning Activities

#### Economic Development Activities

- **Economic Development Administration (EDA).** Staff was involved in the following activities on behalf of the R2PC Economic Development District (EDD):
  - EDA grant award for R2PC EDD's FY2023 Partnership Planning Grant, which will be used to continue implementation of the 2021 – 2025 CEDS.
    - Staff continued CEDS Implementation efforts.
- **Outdoor Recreation as Economic Development.** Staff continued development of a strategy to leverage regional outdoor recreation assets for economic development purposes as detailed in the 2021 – 2025 CEDS.
  - Staff attended AutoMobiID at the Detroit Auto Show at the invitation of MEDC to participate in MEDC's Office Outdoor Recreation Industry activities on September 13.
  - Staff participated in a conference call with Brad Garmon, Director of Michigan's Office of Outdoor Recreation Industry; MEDC officials; and representatives of Invest UP (Marquette) and Networks Northwest (Traverse City) to discuss outdoor recreation asset mapping on September 14.
  - Staff met with economic development and outdoor recreation partners on September 20 to discuss outdoor recreation economic development opportunities.
  - Staff attended the Michigan Outdoor Summit on September 27.
- **Downtown Development Authorities (DDAs).**
  - Provided administrative staffing for the Leoni DDA at its meeting on September 6.

#### R2PC Activities

- **R2PC Website.** Staff continued updating [www.region2planning.com](http://www.region2planning.com).
- **Training.** No activities.
- **MAR.** No activities.

## [September 2023 Staff Progress Report]

- **MMP.** Staff participated in EGLE’s Southeast MI Regional Outreach meeting in Detroit on September 28, and monthly virtual meeting on the upcoming MMP on September 20.
- **UGRWA.** Staff attended meeting of the Upper Grand River Watershed Alliance on September 13.

### Regional Transportation Planning Hillsdale, Jackson, and Lenawee Counties

- Staff participated in MDOT’s monthly Rural Task Force virtual meeting on September 27.

### Asset Management Hillsdale, Jackson, and Lenawee Counties

- **TAMC.** Staff attended the Transportation Asset Management Council annual conference on September 26 in Grand Rapids
- **PASER.** Staff participated in PASER Ratings for Jackson County on September 18 and 19.

### Metropolitan Area Transportation Planning Jackson Area Comprehensive Transportation Study

#### **Database Management:**

- No activities.

#### **Long-Range Planning:**

- Staff continued work on the 2050 JACTS Long Range Transportation Plan.
- Staff hosted a public meeting for the 2050 LRTP on September 26 to discuss the plan and receive feedback from the public.

#### **Short-Range Planning:**

- Staff coordinated with local agencies to process administrative changes in JobNet.

#### **Program Management**

- The JACTS TAC and Policy Committee met on September 20 and 21 to address TIP amendments.
- Staff participated in an Adjusted Census Urban Boundary (ACUB) meeting with MDOT on September 21.

### Jackson Traffic Safety Program

- Staff processed enforcement reports from Jackson County Sheriff Department and Blackman-Leoni Public Safety Department for the Impaired Driving/Seat Belt/Speed Enforcement Period that took place the month of August.

## [September 2023 Staff Progress Report]

- Staff began processing Final Progress Reports for FY 2023.

### Local Planning Assistance

The requests of member units of government within Hillsdale, Jackson, and Lenawee Counties are listed below. These activities were prepared at cost to the individual units of government requesting the service (unless alternative funding was available).

#### ***Jackson County***

**Village of Brooklyn.** Staff provided the following service(s):

- **CIA Strategic Plan.** Staff continued development of the Brooklyn Corridor Improvement Authority Strategic Plan.

**Summit Township.** Staff provided the following service(s):

- **Recreation Plan.** Staff continued development of the 2024 – 2028 version of the Township’s recreation plan.

**Hanover Township.** Staff provided the following service(s):

- **Zoning Ordinance.** Staff continued work on the update of the Township’s Zoning Ordinance.

**County of Jackson.** Staff provided the following service(s):

- **County Planning Commission (JCPC).** The JCPC approved with comments two zoning amendments regarding private roads and wind energy systems from Sandstone Charter Township, and took no action on a third amendment regarding solar energy systems from Sandstone Charter Township at its September 14 meeting.

#### ***Lenawee County***

**County of Lenawee.** Staff provided the following service(s):

- **County Planning Commission (LCPC).** The LCPC approved six (6) PA 116 Farmland Agreements (4 from Dover Township, 1 from Riga Township, and 1 from Raisin Charter Township) at its September 21 meeting.

**Township of Cambridge.** Staff provided the following service(s):

- **2023 – 2027 Master Plan.** Staff continued development of the Cambridge Township Master Plan.

#### ***Hillsdale County***

**City of Jonesville.** Staff provided the following service(s):

- **2023 – 2027 Recreation Plan.** Staff completed a survey of sidewalks on September 27 as part of the development of the Jonesville 2023 – 2027 Recreation Plan.

[September 2023 Staff Progress Report]

***Greater Irish Hills***

**Greater Irish Hills Intermunicipality Committee.** Staff provided the following service(s):

- **Greater Irish Hills Recreation Plan.** Staff continued development of the *Greater Irish Hills Recreation Plan*.

August 10, 2023

Jacob Hurt, Executive Director  
 Region 2 Planning Commission  
 120 W. Michigan Avenue  
 Jackson MI 49201

Re: FY 2023-2026 TIP Amendment

Dear Mr. Hurt:

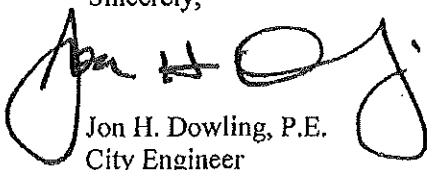
The City of Jackson is hereby requesting approval from the Region 2 Planning Commission, JACTS Technical Advisory & JACTS Policy Committees concerning the following Transportation Improvement Program (TIP) Amendments for FY 2023-2026.

FY	Job No.	Project	Project Description	Length	Funding	Action
2025		Martin Luther King, Jr. Dr.  South Street to Morrell Street	Reconstruction including modification from a three lane cross-section with one parking lane to a two lane cross-section with parking on both sides, installation of a ten foot shared use path, sidewalk reconstruction, installation of bump-outs at all local street intersections, turning lanes and new signals, new street lighting, tree planting, stormwater infrastructure and other street improvements.	0.979 miles	RAISE \$6,785,245 City \$753,916	Add

This amendment is to amend the current TIP to accommodate the approved funding.

Thank you for your assistance with this request. If you have any questions or need additional information, please contact me at (517) 788-4160.

Sincerely,



Jon H. Dowling, P.E.  
 City Engineer

C: Jonathan Greene, City Manager  
 Troy R. White, P.E., Assistant City Engineer

August 11, 2023

Jacob Hurt, Executive Director  
 Region 2 Planning Commission  
 120 W. Michigan Avenue  
 Jackson MI 49201

Re: FY 2023-2026 TIP Amendment

Dear Mr. Hurt:

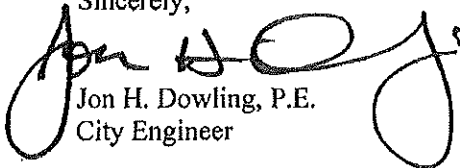
The City of Jackson is hereby requesting approval from the Region 2 Planning Commission, JACTS Technical Advisory & JACTS Policy Committees concerning the following Transportation Improvement Program (TIP) Amendments for FY 2023-2026:

FY	Job No.	Project	Project Description	Funding	Action
2025		STR 4536 E. High St. over Grand River	Epoxy overlay on deck surface, reseal end joints, substructure patching, penetrating sealer on abutments and channel cleanout.	State/Federal \$58,900 City \$3,100	Add
2025		STR 4538 E. Morrell over Grand River	HMA overlay on deck surface, barrier wall patching, reseal end joints, approach pavement resurfacing, approach curb and gutter, substructure patching, penetrating sealer on abutments and channel cleanout.	State/Federal \$150,000 City \$7,900	Add
2025		STR 4547 Losey Ave. over Grand River	Epoxy overlay on deck surface, barrier wall patching, reseal end joints, penetrating sealer on abutments and channel cleanout.	State/Federal \$35,150 City \$1,850	Add

This amendment is to amend the current TIP to accommodate the approved funding.

Thank you for your assistance with this request. If you have any questions or need additional information, please contact me at (517) 788-4160.

Sincerely,



Jon H. Dowling, P.E.  
 City Engineer

C: Jonathan Greene, City Manager  
 Troy R. White, P.E., Assistant City Engineer

September 1, 2023

Jacob Hurt, Executive Director  
 Region 2 Planning Commission  
 120 W. Michigan Avenue  
 Jackson MI 49201

Re: FY 2023-2026 TIP Amendment

Dear Mr. Hurt:

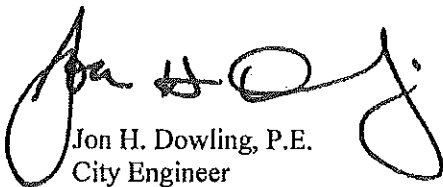
The City of Jackson is hereby requesting approval from the Region 2 Planning Commission, JACTS Technical Advisory & JACTS Policy Committees concerning the following Transportation Improvement Program (TIP) Amendments for FY 2023-2026:

FY	Job No.	Street	Description	Length	Funding	Action
2024	216546	MLK Equality Trail Prospect St. to MLK Jr. Dr.	Reconstruct existing 8 ft. wide asphalt pathway with a 12 ft. wide concrete non-motorized pathway	0.55	Federal (SRTS) \$375,000 City(original amt)\$ <del>123,000</del> City (new amt) \$284,929	Change

This amendment is to amend the current TIP to show the new amount of the City's match. The original City amount was based on the concept estimate when applying for the grant funding and the new amount is based on the engineers estimate based on the final design.

Thank you for your assistance with this request. If you have any questions or need additional information, please contact me at (517) 788-4160.

Sincerely,



Jon H. Dowling, P.E.  
 City Engineer

C: Jonathan Greene, City Manager  
 Troy R. White, P.E., Assistant City Engineer



September 8, 2023

Jacob Hurt, Executive Director  
 Region 2 Planning Commission  
 120 W. Michigan Avenue  
 Jackson MI 49201

Re: FY 2023-2026 TIP Amendment

Dear Mr. Hurt:

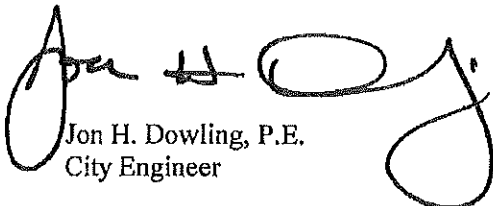
The City of Jackson is hereby requesting approval from the Region 2 Planning Commission, JACTS Technical Advisory & JACTS Policy Committees concerning the following Transportation Improvement Program (TIP) Amendments for FY 2023-2026:

FY	Job No.	Street	Description	Length	Funding	Action
2024	216641	Elm Ave from North St to Floral Ave	Reconstruct Asphalt	0.334	Federal (SRTS) \$329,600 City(original amt) \$82,400 City (new amt) \$304,634	Change
2024	216642	High St from South St to Executive Dr	Crush & Shape with Asphalt Resurfacing	0.631	Federal (SRTS) \$398,400 City(original amt) \$99,600 City (new amt) \$215,476	Change

This amendment is to amend the current TIP to show the new amount of the City's match. The original City amount was based on the concept estimate when applying for the grant funding and the new amount is based on the engineers estimate based on the final design.

Thank you for your assistance with this request. If you have any questions or need additional information, please contact me at (517) 788-4160.

Sincerely,



Jon H. Dowling, P.E.  
 City Engineer

C: Jonathan Greene, City Manager  
 Troy R. White, P.E., Assistant City Engineer

<b>To:</b>	Jill Liogghio
<b>From:</b>	Patrick O’Dowd, Government and Community Relations Manager, Jackson Area Transportation Authority
<b>Date:</b>	8/7/2023
<b>Subject</b>	Request for Amendment to 2023-2026 Transportation Improvement Program (TIP) JN 216557

1. The Jackson Area Transportation Authority (JATA) is requesting the Region 2 Planning Commission approve an amendment to the FY2023-2026 Transportation Improvement Program (TIP) JN 216557. This project is for FY2024 Section 5311 – Operating. JATA is requesting the federal amount to be \$40,363 and the state funding for this project to be \$40,363 for a total of \$80,726. The table below shows the specific project information JATA would like amended in the TIP.

**Section 5311– Operating**

<b>Fiscal Year</b>	<b>Project Name</b>	<b>Limits</b>	<b>Primary Work Type</b>	<b>Project Description</b>	<b>Federal Cost</b>	<b>Federal Funding Source</b>	<b>State Cost</b>	<b>State Funding Source</b>	<b>Total Project Cost</b>
2024	216557	County Wide	Operating	FY 2024 Operating	\$40,363	5311	\$40,363	5311	\$80,726

<b>To:</b>	Jill Liogghio
<b>From:</b>	Patrick O’Dowd, Government and Community Relations Manager, Jackson Area Transportation Authority
<b>Date:</b>	9/20/23
<b>Subject</b>	Request for Amendment to JN219442 on the 2023-2026 Transportation Improvement Program (TIP)

1. The Jackson Area Transportation Authority (JATA) is requesting the Region 2 Planning Commission approve an amendment to JN 219442 on the 2023-2026 TIP. JATA is requesting the federal amount to be \$17,258 and the state funding for this project to be \$4,315 for a total of \$21,573. The table below shows the specific project information JATA would like amended in the TIP.

Fiscal Year	Project Name	Limits	Primary Work Type	Project Description	Federal Cost	Federal Funding Source	State Cost	Total Project Cost
2023	E. High St.	Area Wide	SP 1809 - safety	FY – 2023 Safety	\$17,258	5307	\$4,315	\$21,573