

Region 2 PLANNING COMMISSION

Serving Hillsdale, Jackson & Lenawee Counties

MEETING MINUTES

Region 2 Planning Commission - Full Commission
Jackson County Tower Building
120 W. Michigan Ave. – 2nd Floor
Jackson, MI 49201

Thursday, September 8, 2022

I. **Call to Order** – Chair Jancek called the meeting to order at 2:06 PM. A quorum was present.

Attendance:

Acker	Dillon	Heath	Shaw
Adams	✓ Donaldson	✓ Herlein	✓ Shotwell (E)
✓ Bair (E)	✓ Drake (E)	Horwath	✓ Sigers (E)
Baker	Driskill (E)	✓ Jancek (E)	✓ Smith
Bales	Duckham (E)	Jennings	✓ Snell
Barnhart	✓ Elwell (E)	Karnaz	✓ Southworth
Beach	✓ Everidge	Kastel	Sutherland
Beecher	Gaede (E)	Keller	✓ Swartzlander (E)
✓ Beeker (E)	Gallagher, D.	Koehn	Teriaco
Blythe	Gallagher, F.	Lammers	✓ Tillotson (E)
Boggs	Gentner	Lance	Todd
Bolton	Goetz (E)	Linnabary	Votzke
Bush	Gould, J.	✓ Mackinder	Wagner
Bussell	Gould, L. (E)	Miller	Webb
Camacho	Greene (E)	Navarro	Weir
Chamberlain	Greenleaf	Nickel	Wiley
Collins	✓ Griffin	✓ Overton (E)	Williams
Cornish	Gross	Pixley	Wilson
Cousino	✓ Guetschow (E)	Poleski	Winter
Cure	Havican	Richardson	Witt (E)
David	Hawkins	Root	✓ Wittenbach (E)
DeBoe	✓ Hawley	Schlecte	

Key: ✓ = present (E) = Executive Committee member

Staff Present: Stephen Bezold, Jacob Hurt, Anton Schauerte

Others Present: Alex Masten (Enterprise Group)

- II. **Approval of the September 8, 2022 Agenda** – The motion was made by Comm. Bair, supported by Comm. Snell, to approve the September 8, 2022 agenda as presented. The motion carried unanimously.
- III. **Public Comment** – Chair Jancek requested public comment. No comments were received.
- IV. **Approval of the Full Commission Meeting Minutes for July 14, 2022** – The motion was made by Comm. Drake, supported by Comm. Smith, to approve the Full Commission meeting minutes of July 14, 2022 as submitted. The motion carried unanimously.
- V. **Approval of the Action Taken at the August 11, 2022 Executive Committee Meeting** – The motion was made by Comm. Snell, supported by Comm. Bair, to approve the action taken at the August 11, 2022 Executive Committee meeting. The motion carried unanimously.
- VI. **Receipt of Treasurer’s Report of August 31, 2022** – A motion was made by Comm. Ellwell, and supported by Comm. Donaldson, to receive the August 31, 2022 Treasurer’s Report as presented. The motion carried unanimously.
- VII. **Approval of September 8, 2022 Submitted Bills** – A motion was made by Comm. Tillotson, supported by Comm. Bair, to approve payment of the September 8, 2022 submitted bills. The motion carried unanimously.
- VIII. **Staff Progress Report for August 2022** – The August 2022 staff progress report was included in the agenda packet. Mr. Hurt presented highlights from the staff progress report for the month of August.
- IX. **Approval of Travel Request to Attend MAR Conference in Traverse City, MI, October 3-4, 2022** – Mr. Hurt outlined that he planned to attend the Michigan Association of Regions (MAR) conference in early October.

A motion was made by Comm. Tillotson, supported by Comm. Bair, to approve travel request, as presented. The motion carried unanimously.

- X. **Approval of the FY 2023 R2PC Planning Work Program** – Mr. Hurt outlined that an updated version of the document was distributed prior to the meeting that included the following changes:

p.27 - Update (Total Personnel Costs - Indirect Costs) from \$156,529 to \$156,528

p.27 – Update (Contractual/Consulting - Indirect Costs) from \$50,022 to \$55,022.

p.27 – Update (Total – Indirect Costs) from \$309,251 to \$309,250

p.27 – Update (Indirect Costs) from \$309,251 to \$309,250

A motion was made by Comm. Tillotson, supported by Comm. Drake to approve the FY 2023 R2PC Planning Work Program. The motion carried unanimously.

- XI. **Approval of the FY 2023 Regional Transportation Planning Work Program** – Mr. Hurt explained that the FY 2023 Regional Transportation PWP included programs such as the Rural Task Force and Small Urban program and that the document is updated annually.

A motion was made by Comm. Drake, supported by Comm. Elwell, to approve the FY 2023 Regional Transportation Planning Work Program. The motion carried unanimously.

XII. Other Business – Mr. Hurt explained that included in the packet was a Notice of Intent to Amend Master Plan for Rives Township. Additionally, Mr. Hurt indicated that he would be attending the Transportation Asset Management Council (TAMC) conference in Traverse City, MI on September 28th, 2022.

XIII. Public Comment / Commissioners' Comments – No comments were made.

XIV. Adjournment – There being no further business, Chair Jancek adjourned the meeting at 2:31 p.m.

Alan Beeker
Secretary