

# AGENDA

# REGION 2 PLANNING COMMISSION

## Executive Committee

### FOR FURTHER INFORMATION, CONTACT:

**Jacob Hurt, Executive Director  
(517) 768-6705**

**DATE: Thursday, October 13, 2022**

**TIME: 2:00 P.M.**

**WHERE:**

**Lenawee District Library  
4459 W. U.S. 223  
Adrian, MI 49221**

Comments will be solicited on each item following discussion and prior to any final action.

### PAGE #

1. Call to Order
2. Approval of the Agenda – **ACTION**
3. Public Comment
4. Approval of Minutes of the August 11, 2022 Executive Committee Meeting (see enclosure) – **ACTION** 2
5. Receipt of Treasurer's Report of September 30, 2022 (see enclosure) – **ACTION** 4
6. Approval of the October 13, 2022 Submitted Bills (see enclosure) – **ACTION** 8
7. Staff Progress Report for September 2022 (see enclosure) – **DISCUSSION** 9
8. Approval of National Functional Classification (NFC) Reclassification of Monroe Street/Monroe Pike and Blackman Road (see enclosures) – **ACTION** 13
9. Approval of Socio-Economic Forecasts for the 2050 Long-Range Transportation Plan Transportation Demand Model (see enclosure) – **ACTION** 20
10. Other Business
  - Notice of Adoption of Master Plan – Hanover Township 21
  - Notice of Adoption of Master Plan – Summit Township 22
  - Notice of Intent to Prepare Master Plan – City of Jonesville 23
11. Public Comment/Commissioner Comments
12. Adjournment

**\*\* PLEASE NOTE: IN ORDER TO TAKE ACTION ON THE ITEMS  
NEEDING APPROVAL, A QUORUM IS NECESSARY AT EACH MEETING \*\***

# Region 2 PLANNING COMMISSION

Serving Hillsdale, Jackson & Lenawee Counties

## MINUTES

Region 2 Planning Commission – Executive Committee  
Hillsdale City Hall  
97 N. Broad Street  
Hillsdale, MI 49242

**Thursday, August 11, 2022**

1. **Call to Order** – Chair Jancek called the meeting to order at 2:03 p.m. A quorum was present.

Executive Committee Members:

Bair	Goetz	Swartzlander
✓ Beeker	Gould	✓ Tillotson
✓ Drake	Greene	Witt
Driskill	✓ Jancek	✓ Wittenbach
✓ Duckham	Overton	
✓ Elwell	Shotwell	
Gaede	✓ Sigers	

**Key: ✓ = present**

Other Commissioners Present: Judy Southworth, Jackson County

Others Present: None

Staff Present: Stephen Bezold, Brett Gatz, Jacob Hurt, Anton Schauerte

2. **Approval of the Agenda** – A motion was made by Comm. Duckham, supported by Comm. Drake, to approve the August 11, 2022 Executive Committee agenda as presented. The motion carried unanimously.
3. **Public Comment** – Chair Jancek announced the first opportunity for public comment. No public comments were received.
4. **Approval of Minutes of the June 9, 2022 Executive Committee Meeting** – A motion was made by Comm. Duckham, supported by Comm. Tillotson, to approve the June 9, 2022 Executive Committee meeting minutes as submitted. The motion carried unanimously.
5. **Receipt of the Treasurer's Report of July 31, 2022** – A motion was made by Comm. Elwell, supported by Comm. Duckham, to approve receipt of the Treasurer's Report for July 31, 2022. The motion carried unanimously.

6. **Approval of the August 11, 2022 Submitted Bills** – A motion was made by Comm. Drake, supported by Comm. Elwell, to approve payment of the August 11, 2022, submitted bills as presented. The motion carried unanimously.
7. **Staff Progress Report for July, 2022** – Mr. Hurt presented highlights from the staff progress report for the month of July 2022.
8. **Approval of Amendments to the JACTS Fiscal Year (FY) 2020-2023 Transportation Improvement Program (TIP)** – The following amendments to the JACTS FY 2020-2023 Transportation Improvement Programs (TIP) were submitted for review and approval, as outlined below, by the Michigan Department of Transportation (#1, #2) and by the Jackson Area Transportation Authority (#3).
  1. JN 216828 - FY 2022 – Amtrak – Tie and Surface Program – \$0 Federal; \$5,880,002 State; \$5,880,002 Total - (*\*Add Phase*)
  2. JN 211081 - FY 2022 – WB I-94 (Race Rd. to Jackson/Washtenaw County Line) – HMA Mill and 1 Course Overlay - \$2,457,090 Federal; \$273,010 State; \$0 Local; \$2,730,100 Total - (*\*Funding Increase*)
  3. JN 212963 – FY 2022 – Section 5339 – Admin/Maint. Facility Improvements - \$105,350 Federal; \$26,338 State; \$0 Local; \$131,688 Total – (*\*Update to actual FY22 apportionments*)

Mr. Schauerte stated that in the packet, the amendment shows that a new job would be created for the recently-released Section 5339 funding by the Federal Transit Administration (FTA). Mr. Schauerte also stated that since the packet was published, R2PC staff learned that when transit apportionments are released each FY, the existing job should be updated instead of creating a new job in MDOT's project-tracking software, JobNet. As a result, it was clarified that amendment #3 above is an increase to the funding of Job Number 212963 from [\$56,000 Federal; \$14,000 State; \$0 Local; \$70,000 Total] to the funding amounts listed above.

The motion was made by Comm. Duckham, supported by Comm. Elwell, to approve the proposed amendments for the JACTS FY 2020-2023 Transportation Improvement Program (TIP) as clarified. The motion carried unanimously.

9. **Other Business** – Mr. Hurt asked if there were any particular people or agencies that should be invited to present at future meetings. Chair Jancek stated that it would be useful to hear from any local agencies. Chair Jancek also provided an overview of the timeline and project specifications of the new industrial park in Blackman Township.
10. **Public Comment / Commissioners Comments** – No public comments were received.
11. **Adjournment** – There being no further business, the meeting was adjourned by Chair. Jancek at 2:24 p.m.

*Alan Beeker*  
*Secretary*

**REGION 2 PLANNING COMMISSION**  
**Treasurer's Report - Monthly Summary**  
**as of September 30, 2022**

<b>Checking Account Balance ending August 31, 2021</b>		\$	<b>395,446.01</b>
Deposit Summary:			
September 2022 EFT Deposits		\$	91,525.82
September 2022 Bank Deposits			-
September 2022 Adjustments			(942.37)
Total Deposits plus Bank Balance		\$	<u>486,029.46</u>
Expenses:			
Submitted Expenses - September 2022 **	\$	(36,004.34)	
Interim Expenses		(6,425.21)	
Payroll/Related Expenses		(37,294.90)	
Subtotal of Expenses	\$	(79,724.45)	\$ (79,724.45)
<b>Balance Checking Account ending September 30, 2022</b>		\$	<b>406,305.01</b>
Balance CD Investments ending September 30, 2022		\$	<u>106,259.91</u>
<b>Total Cash on Hand</b>		\$	<b><u>512,564.92</u></b>

\*\*Note that this amount can include cleared checks from prior months' submitted bills.

**REGION 2 PLANNING COMMISSION**  
**Deposits and Adjustments to Cash**  
**as of September 30, 2022**

9/30/2022	<b>EFT Deposits:</b>	
	MDOT - Services through June - Regional Transportation Planning	\$ 412.00
	MDOT - Services through June - Asset Management	1,847.00
	MDOT - Services through June - FHWA	70,810.07
	OHSP - Services through June	11,480.00
	Lenawee County - Quarterly Dues	6,976.75
	<b>Subtotal - EFT Deposits</b>	<b>\$ 91,525.82</b>
9/30/2022	<b>Check Deposits:</b>	
	None	-
	<b>Subtotal - Check Deposits</b>	<b>\$ -</b>
9/30/2022	<b>Adjustments to cash:</b>	
	<i>Bank fees - September</i>	(156.64)
	<i>Paycor Fees - September</i>	(273.00)
	<i>Credit Card Charges - Crains Detroit Business - subscription</i>	(15.00)
	<i>Credit Card Charges - Adobe Creative Cloud- subscription</i>	(42.39)
	<i>Credit Card Charges - Trimble Inc - software</i>	(316.94)
	<i>Credit Card Charges - Office Max - supplies</i>	(86.90)
	<i>Credit Card Charges - USPS - postage</i>	(94.96)
	<i>American Express card credit</i>	43.46
	<b>Subtotal - Adjustments to Cash</b>	<b>\$ (942.37)</b>
	<b>Total Net Deposits</b>	<b>\$ 90,583.45</b>

**REGION 2 PLANNING COMMISSION**  
**INTERIM BILLING and PAYROLL EXPENSES**  
**as of September 30, 2022**

Interim Billing for September, 2022

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>Check #</u>
Allegra	R2PC Sept. 2022 Packet	\$ 146.20	15226
Jackson County	IT Contract / Sept. 2022	\$ 6,180.00	15231
Jackson County	Phone Expense Aug. 2022	\$ 99.01	15231
<b>Total Interim Billing for September, 2022</b>		<b>\$ 6,425.21</b>	

**Payroll & Travel Related Expenses:**

<b><i>Paid September 2, 2022</i></b>		<i>by Direct Deposit/EFT</i>	
Paycor	Payroll Disbursement	\$ 12,981.74	
S. Bezold	Travel Reimbursement	\$ 76.51	
	<b>Total</b>	<b>\$ 13,058.25</b>	
<b><i>Paid September 16, 2022</i></b>		<i>by Direct Deposit/EFT</i>	
Paycor	Payroll Disbursement	\$ 11,647.94	
S. Bezold	Travel Reimbursement	\$ 37.38	
	<b>Total</b>	<b>\$ 11,685.32</b>	
<b><i>Paid September 30, 2022</i></b>		<i>by Direct Deposit/EFT</i>	
Paycor	Payroll Disbursement	\$ 12,516.33	
S. Bezold	Travel Reimbursement	\$ 35.00	
	<b>Total</b>	<b>\$ 12,551.33</b>	
<b>Total Payroll Expenses for September, 2022</b>		<b>\$ 37,294.90</b>	

**Region 2 Planning Commission  
Outstanding Accounts Receivable  
as of September 30, 2022**

Municipality/Source	Date	Inv. No.	Amount
Hanover Township - Services through June 2022	9/1/2022	4505	3,042.98
Grass Lake Charter Township - Services through June 2022	9/1/2022	3601	2,913.96
Cambridge Township - Services through June 2022	9/1/2022	3602	5,608.39

***FY 2021 Balance as of September 30, 2022***

**\$ 11,565.33**

**REGION 2 PLANNING COMMISSION**  
**Submitted Bills**  
**October 13, 2022**

Vendor	Description	Amount Due
<b>Blackman-Leoni Twp. Pub. Saf.</b>	FY 2022 OHSP Impaired/Aug.-Sept. 2022	\$ 2,439.94
<b>Blue Cross/Blue Shield</b>	Employee Health Coverage (Nov. 2022)	\$ 3,547.31
<b>Boom</b>	CEDS Implementation	\$ 1,481.25
<b>County of Jackson</b>	Rent Expense for October 2022	\$ 3,265.62
<b>ICMA Retirement Trust</b>	ICMA 401 Contribution	\$ 1,122.18
<b>Jackson County</b>	Postage Aug. 2022	\$ 12.30
<b>Jackson County Sheriff Dept.</b>	FY 2022 OHSP Impaired/Aug.-Sept. 2022	\$ 2,481.45
<b>Jackson Police Dept.</b>	FY 2022 OHSP Impaired/Aug.-Sept. 2022	\$ 2,932.68
<b>Michigan Municipal League</b>	MML Annual Dues 11/1/22 - 10/31/23	\$ 1,020.00
<b>Ricoh</b>	Maintenance Contract	\$ 710.60
<b>The Water Store</b>	Supplies September 2022	\$ 13.75
<b>Vantage Point Transfer Agents</b>	ICMA RHS Contribution	\$ 172.64
<b>Total Submitted Billing - October, 2022</b>		<b>\$ 19,199.72</b>



# Region 2 PLANNING COMMISSION

Serving Hillsdale, Jackson & Lenawee Counties

## Staff Progress Report *September 2022*

### Area-Wide Regional Planning Activities

#### Economic Development Activities

- **Economic Development Administration (EDA).** Staff was involved in the following activities on behalf of the R2PC Economic Development District (EDD):
  - Non-competitive EDD (Economic Development District) CARES (Coronavirus Aid, Relief, and Economic Security) Act supplemental grant award to address the economic consequences of the COVID-19 Pandemic. The \$351,183 award will fund the launching of an easy-to-use website that will serve as a resource for local businesses, the hiring of a disaster recovery coordinator, and the implementation of other CEDS goals.
    - Staff worked toward implementation of CEDS goals.
    - Staff worked toward final development of Region 2's COVID Recovery Website.
  - EDA grant award for R2PC EDD's FY 2022 Partnership Planning Assistance, which will be used to begin implementation of the 2021 – 2025 CEDS.
    - CEDS Implementation Committee meeting was held on September 21.
    - Final CEDS Implementation Committee meeting will be held on 10/12/2022.
- **Outdoor Recreation as Economic Development.** Staff continued development of a strategy to leverage regional outdoor recreation assets for economic development purposes as detailed in the 2021 – 2025 CEDS.
- **Downtown Development Authorities (DDAs).**
  - Staff attended the monthly meetings of the City of Jackson and Leoni Township.
  - Staff presented the final draft of the Leoni DDA Downtown Master Plan.

#### R2PC Activities

- **R2PC Website.** Staff continued updating [www.region2planning.com](http://www.region2planning.com).
- **Training.** No activities.
- **TAMC.** Staff attended the TAMC Annual Conference on September 28.

## [September 2022 Staff Progress Report]

- **MAR.** Staff attended the Michigan Association of Regions meeting via Zoom on September 13.

### Regional Transportation Planning Hillsdale, Jackson, and Lenawee Counties

- Staff completed the processing of two RTF “Minor Actions” requested by local agencies via e-mail vote.

### Asset Management Hillsdale, Jackson, and Lenawee Counties

- Staff conducted PASER ratings with JCDOT and HCRC.

### Metropolitan Area Transportation Planning Jackson Area Comprehensive Transportation Study

#### **Database Management:**

- No activities.

#### **Long-Range Planning:**

- JACTS TAC and Policy Committee approved the Socio-Economic Forecasts for the years 2025, 2030, 2040, and 2050 as part of the 2050 LRTP.

#### **Short-Range Planning:**

- Staff coordinated with local agencies to processes administrative changes in JobNet.

#### **Program Management**

- Developed FY 2022 Quarter 4 progress reports.
- Staff attended Michigan Association of Rail Passengers (MARP) webinar regarding track improvements in southwest Michigan impacting routes between Chicago and Detroit.
- Staff completed and submitted the USDOT’s Equity and Meaningful Public Involvement Survey.
- Staff assisted in the administering of the JACTS TAC and Policy Committee meetings.

### Jackson Traffic Safety Program

- Staff continued working on the FY 2023 OHSP/JTSP grant application.
- Staff prepared and submitted enforcement reports for the Impaired Driving Enforcement campaign.

## [September 2022 Staff Progress Report]

### Local Planning Assistance

The requests of member units of government within Hillsdale, Jackson, and Lenawee Counties are listed below. These activities were prepared at cost to the individual units of government requesting the service (unless alternative funding was available).

#### ***Jackson County***

**Grass Lake Township.** Staff provided the following service(s):

- **Master Plan.** Worked with township officials to develop a resolution to release for public comment.

**Macon Township.** Staff provided the following service(s):

- **Master Plan.** Worked with township officials to develop a document draft ready to release for public comment.

**Rives Township.** Staff provided the following service(s):

- **Zoning Ordinance.** Discussed and shared previous zoning ordinances with township officials.

**County of Jackson.** Staff provided the following service(s):

- **County Planning Commission (JCPC).** The September LCPC meeting did not reach a quorum so staff was unable to present reports/advisements. The Jackson County Master Plan was presented and adopted at the September Jackson County Board of Commissioners meeting.
- **Hazard Mitigation Plan.** Staff prepared an adoption resolution to be presented at the general government of the Jackson County Board of Commissioners. Following the formal resolution, the Hazard Mitigation Plan was submitted to FEMA for formal adoption, awaiting response.
- **Active Jackson Coalition.** Staff attended Active Jackson Coalition monthly meetings and provided administrative assistance.

#### ***Lenawee County***

**Cambridge Township.** Staff provided the following service(s):

- **Master Plan.** Met with Township Planning Commission to discuss and approve the Community Survey questions for the Township Master Plan. Answered questions related to their Home Occupations ordinance. Developed and published the Community Survey on Survey Monkey.

**County of Lenawee.** Staff provided the following service(s):

- **County Planning Commission (LCPC).** The September LCPC meeting did not reach a quorum so staff was unable to present reports/advisements.

**Madison Charter Township.** Staff provided the following service(s):

- **Zoning Ordinance.** Continued work on the Madison Charter Township Zoning Ordinance Update.

## [September 2022 Staff Progress Report]

### ***Hillsdale County***

**City of Jonesville.** Staff provided the following service(s):

- **2023 – 2027 Recreation Plan.** Began development of a new recreation plan for the City of Jonesville. Attended Jonesville Planning Commission meeting to present plan options and receive input.

### ***Greater Irish Hills***

**Greater Irish Hills Intermunicipality Committee.** Staff provided the following service(s):

- **Greater Irish Hills Recreation Plan.** Reviewed existing progress on the *Greater Irish Hills Recreation Plan* and provided Committee members with a status update. Will collect input regarding the Goals and Objectives to continue development.

**TO:** Region 2 Planning Commission Members

**FROM:** Anton Schauerte, Principal Transportation Planner

**RE:** National Functional Classification (NFC) Reclassification of Monroe Street/Monroe Pike and Blackman Road

**DATE:** September 22, 2022

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At the December 2021 JACTS TAC/Policy Committee meetings, both committees approved the NFC reclassification of Monroe Street (between M-124 and Brooklyn Village Limit) and Monroe Pike (between Brooklyn Village Limit and M-50) from an NFC-7 (Local) designation to an NFC-6 (Minor Collector) designation. The Region 2 Planning Commission approved the change in January 2022.

Since then, both the Village of Brooklyn and the Jackson County Department of Transportation (JCDOT) have indicated that the more appropriate classification for these roads is NFC-5 (Major Collector). Per the Federal Highway Administration's (FHWA) NFC guidelines, JCDOT, the Village of Brooklyn and R2PC must be in agreement regarding the proposed NFC reclassification. As a result, R2PC staff is requesting both committees approve the reclassification of Monroe Street and Monroe Pike, instead, to an NFC-5 (Major Collector) designation.

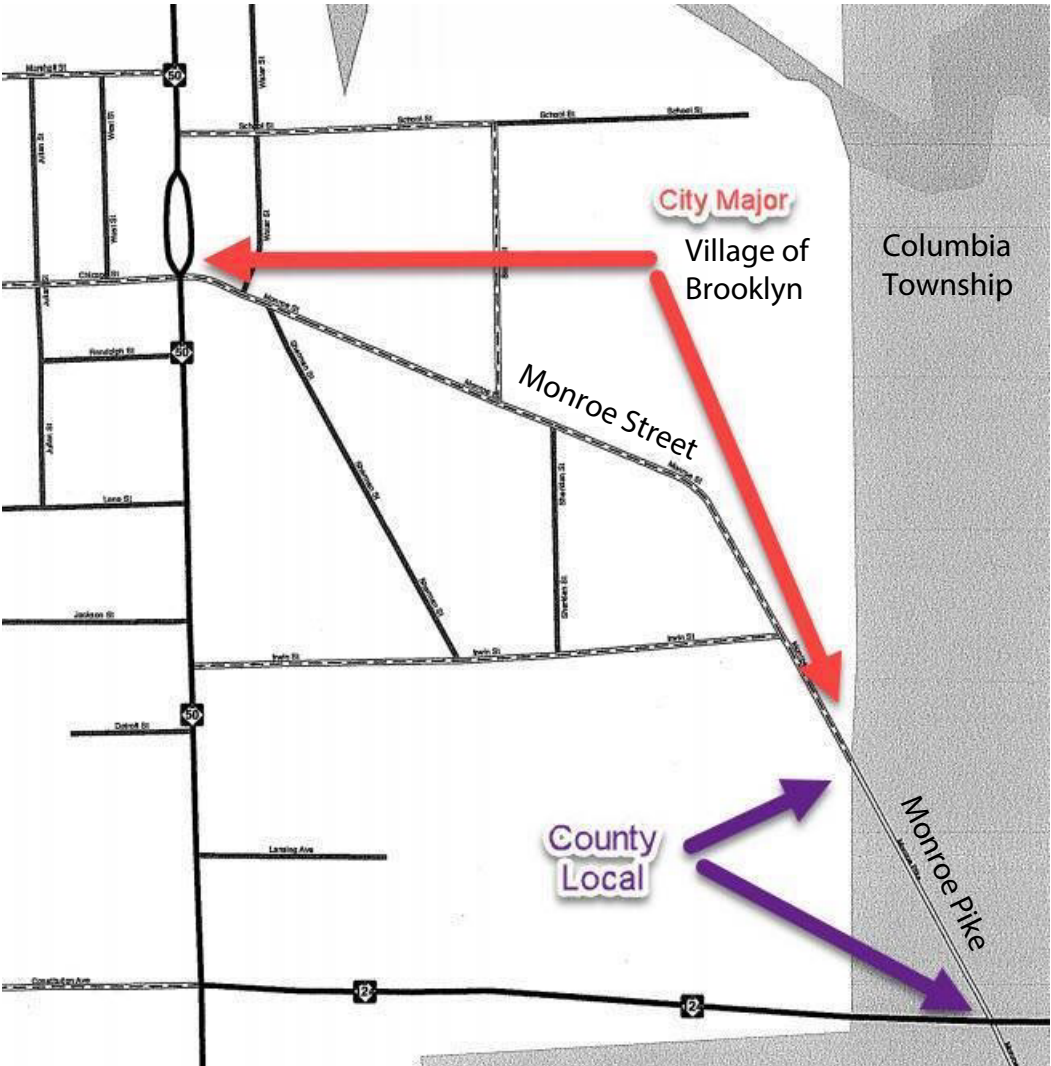
Additionally, JCDOT is proposing to change the NFC classification of Blackman Road (between Springport Road to County Farm Road) from an NFC-7 (Local) to NFC-5 (Major Collector).

R2PC staff has reviewed FHWA NFC guidance and concurs with both reclassification requests.

More information is provided on the following pages, which include maps and NFC revision worksheets of the proposed changes. Additionally, to view the Federal Highway Administration's (FHWA) NFC guidelines, please visit: [http://www.region2planning.com/wp-content/uploads/2022/08/FHWA\\_National\\_Functional\\_Class\\_Guidence-.pdf](http://www.region2planning.com/wp-content/uploads/2022/08/FHWA_National_Functional_Class_Guidence-.pdf).

*R2PC staff is seeking approval of the proposed NFC reclassification of Monroe Street/Monroe Pike and Blackman Road*

Thank you,  
Anton Schauerte



Region 2 Planning Commission staff  
confirms the accuracy of this map  
for the NFC Reclassification  
(8/29/2022)

**Attachment 5 Worksheet:**  
**National Functional Classification (NFC)**  
**Worksheet: Request to Revise NFC**

**Worksheet Date:** \_\_\_\_\_  
**Part 1: Basic Data**

**Worksheet and NFC Revision Process**

<b>Agencies</b>	<b>Michigan Department of Transportation (MDOT)</b>	<b>Federal Highway Administration (FHWA)</b>
> Completes Parts 1 and 2 of the <b>worksheet</b> > Provide meeting minutes or letterhead of approval from all involved agencies of request. > Provides additional information to MDOT upon request	> Reviews the <b>worksheet</b> , requests additional information if needed, provides statewide system analysis as appropriate > CONCURS with request: Forwards <b>worksheet</b> and supporting information to FHWA > DOES NOT CONCUR with request: Provides a written explanation to Responsible Official. > Notifies Responsible Official, and other affected parties, of FHWA action > Updates official NFC maps and databases with FHWA approved NFC revisions	> Reviews the <b>worksheet</b> and other supporting information > > Approves or denies the request to revise NFC

For more information, contact David Fairchild, Transportation Planner, MDOT, at 517-335-1510 or [FairchildD1@michigan.gov](mailto:FairchildD1@michigan.gov) or write to David Fairchild at MDOT, Data Inventory and Integration Division, 425 West Ottawa St, P.O. Box 30050 Lansing MI 48909

**Responsible Official:** Metropolitan Planning Organization (MPO) or County Road Commission (CRC) including for rural Act 51 City/Village's or urban Act 51 City/Village's not in an MPO boundary but in an Adjusted Census Urban Boundary (ACUB).

<b>Responsible Official/Contact Person</b>	<b>Mailing Address</b>	<b>Telephone Number/Email</b>
Anton Schauerte (Region 2 Planning Commission)	120 W. Michigan Ave., 9 <sup>th</sup> Floor, Jackson, MI, 49201	(517) 768-6703
<b>Act 51 Agency/Contact Person</b>	<b>Mailing Address</b>	<b>Telephone Number/Email</b>
Bret Taylor (Jackson County Department of Transportation);	240 N. Elm Ave, Jackson, MI, 49201;	(517) 768-6213

<b>ROUTE NAME*</b>	<b>From</b>	<b>To</b>	<b>Length</b>
Monroe Pike	Brooklyn Village Line	M-124	0.2 miles

\*One revision per worksheet. Route may be a series of connected road names forming one route. Please hit your "Enter" button after the "box" to add more.

<b>Existing NFC</b>	<b>Proposed NFC</b>	<b>Map ID</b>	<b>Future (unbuilt) Road?</b>
NFC 7 - Local	NFC 5 – Rural Major Collector	"County Local" / Purple	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (it is an existing road)

Please hit your "Enter" button after the "box" to add more lines.

**TRAFFIC VOLUME INFORMATION – Recent 48 hour classification counts per route with hourly breakdown.\*\***

<b>Average Daily Traffic (ADT)</b>	<b>Percent Commercial</b>	<b>Other (e.g., count duration, direction(s) – N only, N/S etc.)</b>
695	1.0%	24-hour count
<b>Year</b>	<b>Location (or mark on map as needed)</b>	<b>Source (e.g., agency, consultant, etc.)</b>
2021	Between Water and Broad Streets	Jackson County DOT

\*\*Traffic count summary and detail electronic files must be submitted in MI-Formats.

**SUPPORTING INFORMATION**

<b>Maps</b>	<b>Other</b>
Included	

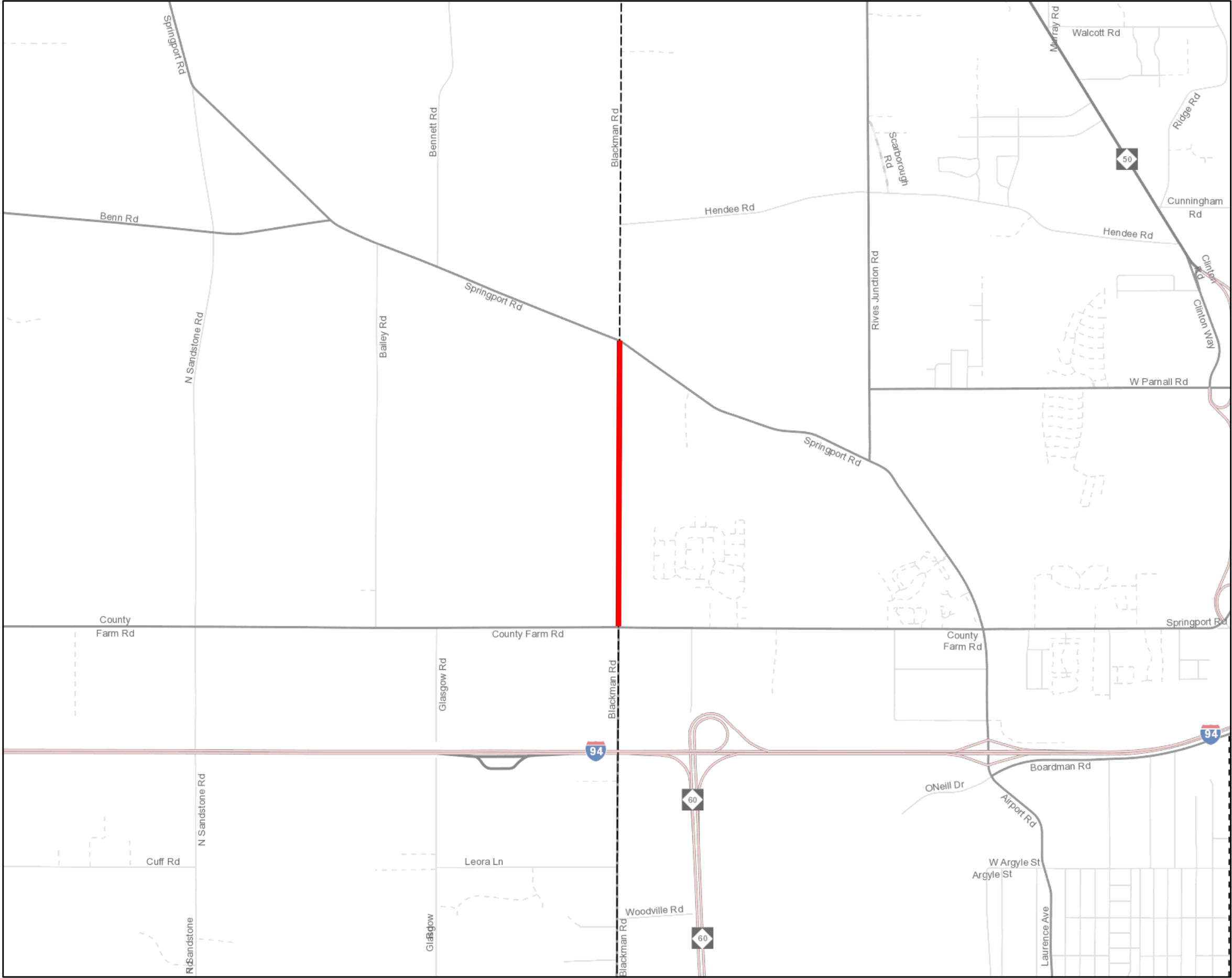
Provide a narrative description of how the road or route functions according to its proposed NFC. Include details *specific and/or unique* to this road or route. This is the justification for the proposed NFC.

**Monroe Street (Main St. to M-124):** The proposed rural *Major Collector* route connects downtown Brooklyn to M-124, providing an alternative route to Main Street/M-50. The segment serves as the southern exit for both the Columbia Elementary School and Upper Elementary School, in addition to light industrial uses to both main thoroughfares. Monroe Pike also serves as a connection between two MDOT trunkline routes, M-50 and M-124. The NFC-5 classification is suggested for this route because it will form a continuation of the NFC-5 Classification of M-124 and the NFC-3 Classification of M-50/Main Street.

**Statewide System Analysis - MDOT use only**

Appropriate to type of area (rural, urban, etc.) and proposed function	Connectivity	___ Yes ___ No (explain)
	Spacing	___ Yes ___ No (explain)
	Traffic Volumes	___ Yes ___ No (explain)
	Service Provided	___ Yes ___ No (explain)
Future Route Funding	___ Yes ___ No (explain)	
Act 51 Legal System	___ State trunkline ___ County Primary ___ City Major ___ Other (explain)	

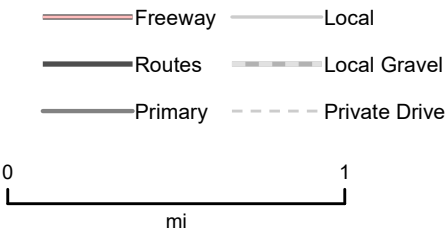




**Blackman Rd**

County Farm Rd to Springport Rd

Region 2 Planning  
Commission staff confirms  
the accuracy of this map for  
the NFC Reclassification  
(8/29/2022)



Map Updated: 3/17/2022

**Attachment 5 Worksheet:**  
**National Functional Classification (NFC)**  
**Worksheet: Request to Revise NFC**

**Worksheet Date: 6/16/2022**  
**Part 1: Basic Data**

**Worksheet and NFC Revision Process**

Agencies	Michigan Department of Transportation (MDOT)	Federal Highway Administration (FHWA)
> Completes Parts 1 and 2 of the <b>worksheet</b> > Provide meeting minutes or letterhead of approval from all involved agencies of request. > Provides additional information to MDOT upon request	> Reviews the <b>worksheet</b> , requests additional information if needed, provides statewide system analysis as appropriate > CONCURS with request: Forwards <b>worksheet</b> and supporting information to FHWA > DOES NOT CONCUR with request: Provides a written explanation to Responsible Official. > Notifies Responsible Official, and other affected parties, of FHWA action > Updates official NFC maps and databases with FHWA approved NFC revisions	> Reviews the <b>worksheet</b> and other supporting information > > Approves or denies the request to revise NFC

For more information, contact Michael Reynolds, Transportation Planner, MDOT, at 517-241-4425 or [reynoldsm4@michigan.gov](mailto:reynoldsm4@michigan.gov) or write to Michael Reynolds at MDOT, Asset Management Section, 425 West Ottawa St, Lansing MI 48909

**Responsible Official:** Metropolitan Planning Organization (MPO) or County Road Commission (CRC) including for rural Act 51 City/Village's or urban Act 51 City/Village's not in an MPO boundary but in an Adjusted Census Urban Boundary (ACUB).

Responsible Official/Contact Person	Mailing Address	Telephone Number/Email
Anton Schauerte (Region 2 Planning Commission)	120 W. Michigan Ave., 9th Floor, Jackson, MI, 49201	(517) 768-6703

Act 51 Agency/Contact Person	Mailing Address	Telephone Number/Email
Bret Taylor (Jackson County Department of Transportation)	2400 N. Elm Road, Jackson, MI 49201	(517) 768-6213

ROUTE NAME*	From	To	Length
Blackman Road	County Farm Road	Springport Road	1.196 miles

\*One revision per worksheet. Route may be a series of connected road names forming one route. Please hit your "Enter" button after the "box" to add more.

Existing NFC	Proposed NFC	Map ID	Future (unbuilt) Road?
NFC 7 - Local	NFC 5 - Major Collector	PR 904809	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (it is an existing road)

Please hit your "Enter" button after the "box" to add more lines.

**TRAFFIC VOLUME INFORMATION – Recent 48 hour classification counts per route with hourly breakdown.\*\***

Average Daily Traffic (ADT)	Percent Commercial	Other (e.g., count duration, direction(s) – N only, N/S etc.)
1,226		24 Hour Count, 634 NB, 592 SB
Year	Location (or mark on map as needed)	Source (e.g., agency, consultant, etc.)
2021	Blackman Rd (County Farm – Springport)	Jackson County Department of Transportation

\*\*Traffic count summary and detail electronic files must be submitted in MI-Formats.

**SUPPORTING INFORMATION**

Maps	Other
See attached map	

**Provide a narrative description of how the road or route functions according to its proposed NFC. Include details specific and/or unique to this road or route. This is the justification for the proposed NFC.**

The proposed rural *Major Collector* route serves the northwest portion of Jackson County. Blackman Road is currently on the county's primary road system and is connected to adjacent *Major Collectors* Springport Road on the north and County Farm Road on the south. Blackman Road is classified as a *Major Collector* south of County Farm Road. Traffic uses this section of Blackman Road to go from the northwest part of the county to businesses along County Farm Road and further down to businesses along Michigan Avenue. There is a planned industrial development along County Farm Road that will increase the amount of traffic that uses this section of Blackman Road for commuting to work. The proposed upgrade of this section of Blackman Road will connect three *Major Collector* routes together (Springport, County Farm, and Blackman Road south of County Farm).

**Statewide System Analysis - MDOT use only**

Appropriate to type of area (rural, urban, etc.) and proposed function	Connectivity	___ Yes ___ No (explain)
	Spacing	___ Yes ___ No (explain)
	Traffic Volumes	___ Yes ___ No (explain)
	Service Provided	___ Yes ___ No (explain)
Future Route Funding	___ Yes ___ No (explain)	
Act 51 Legal System	___ State trunkline ___ County Primary ___ City Major ___ Other (explain)	

**FHWA Action**

**Date of FHWA Action**

___ Approved ___ Not Approved ___ Other (Explain)	
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**TO:** Region 2 Planning Commission Members

**FROM:** Anton Schauerte, Principal Transportation Planner

**RE:** Socio-Economic Forecasts for the 2050 LRTP Transportation Demand Model (TDM)

**DATE:** September 22, 2022

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At the October 13<sup>th</sup> Region 2 Planning Commission meeting, MDOT staff will present the base year model results and the socio-economic forecasts (employment, households, and population) for 2025, 2030, 2040 and 2050, as part of the 2050 Long Range Transportation Plan (LRTP) development.

The forecasts can be found on the calendar page of the R2PC website at:

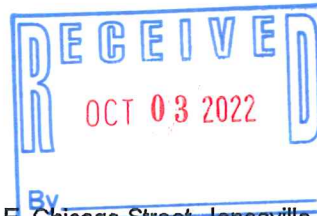
<http://www.region2planning.com/event/jacts-policy-committee-meeting-9/>

*R2PC staff is seeking approval of the 2025, 2030, 2040 and 2050 forecasts of households, employment, and population, as presented.*

Thank you,  
Anton Schauerte



City of  
Jonesville



265 E. Chicago Street, Jonesville, MI 49250

(517) 849-2104  
(517) 849-9037 Fax  
[www.jonesville.org](http://www.jonesville.org)

## Notice of Intent to Prepare a Master Plan

The City of Jonesville, in Hillsdale County, Michigan, announces its intent to prepare a new edition of its Master Plan and requests the cooperation of, and comments from, the recipients of this notice. The following local governments, commissions/committees, and utility and transportation agencies/companies are receiving this notice of intent as required by Section 39 of the Michigan Planning Enabling Act (MCL 125.3839):

- Fayette Township Planning Commission
- Hillsdale County Planning Commission
- Region 2 Planning Commission
- AT&T
- Michigan Gas Utilities
- Consumers Energy
- Comcast
- Indiana Northeastern Railroad
- Hillsdale County Road Commission
- Michigan Department of Transportation

The City of Jonesville will utilize electronic mail and its website, [www.jonesville.org](http://www.jonesville.org), for future required submittals regarding the development and approval of the updated Master Plan. Please notify Jeff Gray in writing if you prefer to receive hard copies of future communications or if you prefer these notices be sent to another individual within your organization. Other questions and comments should also be directed to Jeff Gray, at the following:

Jeff Gray, City Manager/  
Planning Commission Recording Secretary  
City of Jonesville  
265 E. Chicago Street  
Jonesville, MI 49250  
(517) 849-2104  
[jgray@jonesville.org](mailto:jgray@jonesville.org)



## Notice of Adoption

Summit Township, Jackson County, Michigan, at a regular Township Board meeting held on September 20, 2022 adopted the 2022 edition of the Summit Township Master Plan. The following local governments, commissions/committees, utilities, and transportation agencies/companies are receiving this notice of adoption as required by Section 43 of the Michigan Planning Enabling Act (MCL 125.3843):

City of Jackson  
Blackman Township  
Hanover Township  
Leoni Township  
Liberty Township  
Napoleon Township  
Sandstone Township  
Spring Arbor Township  
Jackson County Planning Commission  
Region 2 Planning Commission  
AT&T

Consumers Energy  
Comcast  
Verizon  
Jackson County Airport  
Michigan Electric Transmission Company  
Jackson County Department of Transportation  
Michigan Department of Transportation  
Jackson Area Transportation Authority  
Norfolk Southern Railway  
Panhandle Eastern Pipeline  
BP Products

The adopted Master Plan may be accessed on the Township website at [www.summittwp.com](http://www.summittwp.com) under the Zoning Department.





## Notice of Adoption of the *Hanover Township Master Plan*

Hanover Township, in Jackson County, Michigan, announces the adoption of the 2022 edition of the *Hanover Township Master Plan* by the Planning Commission on September 7, 2022, and the Township Board on September 14, 2022. The following local governments, commissions/committees, and utility and transportation agencies/companies are receiving this notice of intent as required by Section 43 of the Michigan Planning Enabling Act (MCL 125.3843):

- Concord Township
- Liberty Township
- Moscow Township
- Pulaski Township
- Scipio Township
- Somerset Township
- Spring Arbor Township
- Summit Township
- Jackson County Planning Commission
- Region 2 Planning Commission
- Consumers Energy
- Frontier Communications
- WOW!
- Jackson County Department of Transportation
- ANR Pipeline
- DCP Jackson Pipeline Company
- BP River Rouge Pipeline Company

The *Hanover Township Master Plan* is available on the Township website (<https://hanover-twp.org/>). Please notify the Township Clerk in writing if you prefer to receive a hard copy of the document. The Township Clerk's contact information is listed below:

Ms. Rachel Heath, Clerk  
Hanover Township  
PO Box 40  
Horton, MI 49246  
(517) 563-2791  
[clerk@hanover-twp.org](mailto:clerk@hanover-twp.org)