

Region 2 PLANNING COMMISSION

Serving Hillsdale, Jackson & Lenawee Counties

MINUTES

Region 2 Planning Commission – Executive Committee
Hillsdale City Hall
97 N. Broad Street
Hillsdale, MI 49242

Thursday, August 11, 2022

1. **Call to Order** – Chair Jancek called the meeting to order at 2:03 p.m. A quorum was present.

Executive Committee Members:

Bair	Goetz	Swartzlander
✓ Beeker	Gould	✓ Tillotson
✓ Drake	Greene	Witt
Driskill	✓ Jancek	✓ Wittenbach
✓ Duckham	Overton	
✓ Elwell	Shotwell	
Gaede	✓ Sigers	

Key: ✓ = present

Other Commissioners Present: Judy Southworth, Jackson County

Others Present: None

Staff Present: Stephen Bezold, Brett Gatz, Jacob Hurt, Anton Schauerte

2. **Approval of the Agenda** – A motion was made by Comm. Duckham, supported by Comm. Drake, to approve the August 11, 2022 Executive Committee agenda as presented. The motion carried unanimously.
3. **Public Comment** – Chair Jancek announced the first opportunity for public comment. No public comments were received.
4. **Approval of Minutes of the June 9, 2022 Executive Committee Meeting** – A motion was made by Comm. Duckham, supported by Comm. Tillotson, to approve the June 9, 2022 Executive Committee meeting minutes as submitted. The motion carried unanimously.
5. **Receipt of the Treasurer's Report of July 31, 2022** – A motion was made by Comm. Elwell, supported by Comm. Duckham, to approve receipt of the Treasurer's Report for July 31, 2022. The motion carried unanimously.

6. **Approval of the August 11, 2022 Submitted Bills** – A motion was made by Comm. Drake, supported by Comm. Elwell, to approve payment of the August 11, 2022, submitted bills as presented. The motion carried unanimously.
7. **Staff Progress Report for July, 2022** – Mr. Hurt presented highlights from the staff progress report for the month of July 2022.
8. **Approval of Amendments to the JACTS Fiscal Year (FY) 2020-2023 Transportation Improvement Program (TIP)** – The following amendments to the JACTS FY 2020-2023 Transportation Improvement Programs (TIP) were submitted for review and approval, as outlined below, by the Michigan Department of Transportation (#1, #2) and by the Jackson Area Transportation Authority (#3).
 1. JN 216828 - FY 2022 – Amtrak – Tie and Surface Program – \$0 Federal; \$5,880,002 State; \$5,880,002 Total - (**Add Phase*)
 2. JN 211081 - FY 2022 – WB I-94 (Race Rd. to Jackson/Washtenaw County Line) – HMA Mill and 1 Course Overlay - \$2,457,090 Federal; \$273,010 State; \$0 Local; \$2,730,100 Total - (**Funding Increase*)
 3. JN 212963 – FY 2022 – Section 5339 – Admin/Maint. Facility Improvements - \$105,350 Federal; \$26,338 State; \$0 Local; \$131,688 Total – (**Update to actual FY22 apportionments*)

Mr. Schauerte stated that in the packet, the amendment shows that a new job would be created for the recently-released Section 5339 funding by the Federal Transit Administration (FTA). Mr. Schauerte also stated that since the packet was published, R2PC staff learned that when transit apportionments are released each FY, the existing job should be updated instead of creating a new job in MDOT's project-tracking software, JobNet. As a result, it was clarified that amendment #3 above is an increase to the funding of Job Number 212963 from [\$56,000 Federal; \$14,000 State; \$0 Local; \$70,000 Total] to the funding amounts listed above.

The motion was made by Comm. Duckham, supported by Comm. Elwell, to approve the proposed amendments for the JACTS FY 2020-2023 Transportation Improvement Program (TIP) as clarified. The motion carried unanimously.

9. **Other Business** – Mr. Hurt asked if there were any particular people or agencies that should be invited to present at future meetings. Chair Jancek stated that it would be useful to hear from any local agencies. Chair Jancek also provided an overview of the timeline and project specifications of the new industrial park in Blackman Township.
10. **Public Comment / Commissioners Comments** – No public comments were received.
11. **Adjournment** – There being no further business, the meeting was adjourned by Chair. Jancek at 2:24 p.m.

Alan Beeker
Secretary