

Region 2 Planning Commission

Serving Hillsdale, Jackson and Lenawee Counties

MEETING MINUTES

Region 2 Planning Commission – Full Commission

Jackson County Tower Building
120 W. Michigan Avenue – 5th Floor
Jackson, MI 49201

Thursday, September 12, 2019

- I. **Call to Order** – Chair Tillotson called the meeting to order at 2:05 p.m. A quorum was present.

Attendance:

Acker	Cousino	Jenkins	Seegert
Arno	Craig	✓ Jennings	Sessions
Bailey	✓ Cure	Johnson	✓ Shotwell
✓ Bair	David	Jones	Sigers (E)
Baker	✓ Drake	Karnaz	✓ Southworth
Baker	Driskill (E)	Kastel	Spencer
Bales	✓ Duckham (E)	Keck	Spink
Barnhart	✓ Elwell	✓ Knoblauch (E)	Stormont
Beach	✓ Emmons	Koehn	✓ Swartzlander
Beckner	✓ Gaede (E)	Kubish (E)	✓ Terry (E)
Beeker (E)	Gallagher	Lance	✓ Tillotson (E)
Blythe	Gould, J.	Linnabary	Votzke
Boggs	Gould, L. (E)	Navarro	Wagner
Bolton	✓ Grabert (E)	Notte	Wardius
Bower	Greenleaf	✓ O'Dowd	Webb
Burns	✓ Guetschow (E)	✓ Overton (E)	✓ Welsh (E)
Burress	Hartsel	Palmer	✓ Williams
✓ Burtch (E)	✓ Hawley	Platt	Wilson
Bush	Heath	✓ Poole (E)	Witt
Cavasin	Herlein	Richardson	✓ Wittenbach (E)
Chamberlain	Isley	Ries	✓ Wonacott (E)
Collins	✓ Jancek (E)	Rohr (E)	Wymer
Cornish	Jeffrey	✓ Schlecte	

Key: ✓ = present (E) = Executive Committee member

Staff Present: Steve Duke, Executive Director; Grant Bauman, Principal Planner; Tanya DeOliveira, Principal Planner

Others Present: Amy Guerriero and Tim Rogers, The Enterprise Group

- II. **Pledge of Allegiance** – Those in attendance rose and joined in the Pledge of Allegiance.
- III. **Approval of the Agenda** – The motion was made by Comm. Jancek, supported by Comm. Drake, to approve the September 12, 2019 agenda as presented. The motion carried unanimously.
- IV. **Public Comment** – No public comments were received.
- V. **Approval of the Full Commission Meeting Minutes for July 11, 2019** – The motion was made by Comm. Jancek, supported by Comm. Grabert, to approve the Full Commission meeting minutes for July 11, 2019 as presented. The motion carried unanimously.
- VI. **Approval of Action Taken at the June 13, 2019 Executive Committee Meeting** – The motion was made by Comm. Bair, supported by Comm. Knoblauch, to approve the Executive Committee meeting minutes of June 13, 2019 as presented. The motion carried unanimously.
- VII. **Receipt of Treasurer’s Report of August 31, 2019** – A motion was made by Comm. Shotwell, supported by Comm. Bair, to receive the August 31, 2019 Treasurer’s Report as presented. The motion carried unanimously.
- VIII. **Approval of September 12, 2019 Submitted Bills** – A motion was made by Comm. Duckham, supported by Comm. Drake, to approve payment of the September 12, 2019 submitted bills as presented. The motion carried unanimously.
- IX. **Staff Progress Report for July and August, 2019** – The July and August, 2019 staff progress report was included in the agenda packet for Commission review. The following activities were highlighted:
 - Staff attended the 2019 Chicago Region EDA Showcase in Indianapolis to learn about economic development related research and activities conducted by the various University Centers over the past year.
 - Staff obtained property assessment data for parcels in all three counties and created an existing land use map for the Region. This is the first step in developing a map of cultural and institutional resources – a goal of the CEDS.
 - Staff attended Safe Routes to School training to learn more about the program and to provide a point of reference for R2PC members.
 - Staff completed the 2019 PASER data collection for Jackson and Lenawee counties. The Hillsdale County PASER ratings will be completed in September.
 - Staff submitted an application to the Office of Highway Safety Planning (OHSP) for impaired driving and seatbelt enforcement in Jackson County.
 - Staff is continuing to work on several area master plans and recreation plans.
- X. **The Enterprise Group Update** – Amy Guerriero and Tim Rogers, representing The Enterprise Group of Jackson, Inc., reviewed agency highlights for 2019 including retention/expansion projects; assistance with Brownfield projects; working to develop the Jack-

son Technology Park; and collaborating with the Michigan Works! Southeast for employee training.

- XI. Approval of the R2PC FY 2020 Planning Work Program (PWP) and Budget** – Mr. Duke reviewed the R2PC FY 2020 Planning Work Program that includes the agency budget and staff activities. Continued funding for the Regional Prosperity Initiative (RPI) was not included in the state’s budget for FY 2020. As in previous fiscal years, nearly one-third of the R2PC FY 2020 budget is funded through state and federal transportation programs.

The motion was made by Comm. Jancek, supported by Comm. Grabert, to approve the R2PC FY 2020 Planning Work Program as presented. The motion carried unanimously.

- XII. Safe Routes to School Program** – Ms. DeOliveira presented a summary of the Safe Routes to School program managed by MDOT. The SRTS grant program promotes walking and biking to school through infrastructure improvements. Grants are available for projects up to \$200,000. For further information, please contact Ms. DeOliveira.

- XIII. Jackson City + County Non-Motorized Plan Update** – R2PC staff, along with the Greenway Collaborative, continued work on developing a draft network of pedestrian and bicycle connections across Jackson County and the City of Jackson. In September, another round of public outreach meetings will be held at various times and locations throughout the city and county.

- XIV. Non-Motorized and Water Trail Development in Jackson County** – Mr. Bauman explained that staff is facilitating updates to Jackson County’s master plan and recreation plan. Included in those plans, staff has prepared a map identifying existing and future non-motorized and water trail facilities.

- XV. County-based Tables of Municipal Decennial Census and Population Projections** – Mr. Bauman reported that staff has prepared population projection tables for local municipalities in all three counties, including the decennial census totals for 1930-2010.

- XVI. Existing Land Use in the Region 2 Area** – Mr. Bauman gave a PowerPoint presentation regarding updated land use maps prepared for all three counties using the latest property assessment data. This information can be utilized by municipalities in their development of new or updated master plans and recreation plans.

- XVII. Other Business** – Mr. Duke suggested the Commissioners walk around downtown after the meeting to view several new murals recently completed. No other business was brought before the Commission.

- XVIII. Public Comment / Commissioner Comments** – No additional comments were received.

- XIX. Adjournment** – There being no further business, Chair Tillotson adjourned the meeting at 3:05 p.m.

Pete Jancek
Secretary