

# Region 2 Planning Commission

*Serving Hillsdale, Jackson and Lenawee Counties*

## MINUTES

Region 2 Planning Commission – Executive Committee  
Lenawee District Library  
4459 W. U.S. 223  
Adrian, MI 49221

**Thursday, October 14, 2021**

- I. **Call to Order** – Chair Jancek called the meeting to order at 2:00 p.m. A quorum was present.

Executive Committee Members:

✓ Bair	Grabert	✓ Tillotson
✓ Beeker	Greene	✓ Witt
✓ Drake	✓ Guetschow	✓ Wittenbach
Driskill	✓ Jancek	
✓ Duckham	Kubish	
✓ Elwell	✓ Overton	
Gaede	Sigers	
Gould	✓ Swartzlander	

**Key: ✓ = present**

Other Commissioners Present: Jim Goetz, Lenawee County; and Judy Southworth, Jackson County

Others Present: Mike Davis, Michigan Department of Transportation; Jim Van Doren, Lenawee Now; Tim Robinson, Lenawee Now; and Brett Taylor, Jackson County Department of Transportation

Staff Present: Jacob Hurt and Grant Bauman

- II. **Pledge of Allegiance** – Those present rose for the Pledge of Allegiance.
- III. **Approval of the Agenda** – Staff asked that the agenda be amended to include Economic Development Administration resolutions pertaining to the FY 2022 Partnership Planning Program grant. A motion was made by Comm. Tillotson, supported by Comm. Duckham, to approve the October 14, 2021 Executive Committee agenda as amended. The motion carried unanimously.

- IV. **Public Comment** – Chair Jancek announced the first opportunity for public comment. No public comments were received.
- V. **Approval of Minutes of the August 12, 2021 Executive Committee Meeting** – A motion was made by Comm. Elwell, supported by Comm. Bair, to approve the August 12, 2021 Executive Committee meeting minutes as submitted. The motion carried unanimously.
- VI. **Receipt of the Treasurer’s Report of September 30, 2021** – A motion was made by Comm. Bair, supported by Comm. Swartzlander, to approve receipt of the Treasurer’s Report for September 30, 2021. The motion carried unanimously.
- VII. **Approval of the October 14, 2021 Submitted Bills** – A motion was made by Comm. Bair, supported by Comm. Drake, to approve payment of the October 14, 2021, submitted bills as presented. The motion carried unanimously.
- VIII. **Staff Progress Report for September 2021** – Mr. Hurt and Mr. Bauman presented highlights from the staff progress report for the month of September.
- IX. **Lenawee Now Update** – Mr. Jim Van Doren, Executive Director, and Mr. Tim Robinson, Director of Operations, updated the Committee on recent activities the Lenawee Now staff assisted with or participated in over the past several months.
- X. **Approval of Amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP)** – The following amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP) were submitted for review and approval.

Chair Jancek reported that the City of Jackson was requesting the following amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP):

FY	Job number	Project	Project Description	Length	Funds & Source	Amendment Type
2022	213455	Greenwood at Fourth	Reconstruct traffic signal with new mast arm signal	0.000	\$167,880.00 – Federal (HIP/HIPCOVID) \$107,120.00 – City	Add
2022	213456	Fourth at Prospect	Reconstruct traffic signal with new mast arm signal	0.000	\$180,000.00 – Federal (HIP/HIPCOVID) \$45,000.00 – City	Add

Mr. Taylor reported that the Jackson County Department of Transportation (JCDOT) was requesting the following amendments to the JACTS FY 2020- 2023 Transportation Improvement Program (TIP):

FY	Job number	Project Name	Limits	Description	Funds & Source	Amendment Type
2021	210343	South Dearing and McCain Road Safety Project	S Dearing and McCain Road	Compact Roundabout	\$294,204.60 – Federal (HRRR) \$32,689.40 – JCDOT	Move to FY 2022

Mr. Davis reported that the Michigan Department of Transportation (MDOT) was requesting the following amendments to the JACTS FY 2020- 2023 Transportation Improvement Program (TIP):

FY	Job number	Phase	Name	Limits	Length	Description	Funds & Source	Amendment Type
2022	213331	PE	Region-wide	All Trunkline routes in Region 2 MPO	3.5	Durable pavement marking application on trunklines	\$648 – Federal (HSIP) \$72 – State \$5,000 - Total	Phase add
2022	213331	CON	Region-wide	All Trunkline routes in Region 2 MPO	3.5	Durable pavement marking application on trunklines	\$57,996 – Federal (HSIP) \$6,444 – State \$477,500 - Total	Phase add

The motion was made by Comm. Duckham, supported by Comm. Elwell, to approve the proposed City of Jackson, JCDOT and MDOT amendments as presented. The motion carried unanimously.

- XI. **Economic Development Administration** – Mr. Hurt asked that resolutions allocating a \$70,000 local match for the FY 2022 Partnership Planning Grant and authorizing Mr. Hurt to sign the grant documents be passed.

Comm. Bair voiced his concern that the Commission did not have enough time to look at the resolutions prior to voting. More lead time from the EDA is needed. Comm. Overton suggested having the state intercede for Region 2 on the request to the EDA for more time in the future.

The motion was made by Comm. Elwell, supported by Comm. Guetschow, to approve the resolutions. The motion passed by majority vote with Comm. Bair voting no.

- XII. **Other Business** – Mr. Hurt stated that the R2PC annual dinner and meeting will be held November 4<sup>th</sup> at the Country Club of Jackson. Mr. Brad Garmon, Director of the Michigan Office of Outdoor Recreation Industry, will be the speaker.

- XIII. **Public Comment / Commissioners Comments** – Comm. Tillotson stated his appreciation regarding the good conversation had on items such as the need for more lead time on agenda items.

- XIV. **Adjournment** – There being no further business, the meeting was adjourned by Chair Jancek at 2:55 p.m.

Chris Wittenbach  
Secretary