

Region 2 Planning Commission

Serving Hillsdale, Jackson and Lenawee Counties

MINUTES

Region 2 Planning Commission – Executive Committee

**** TELECONFERENCE MEETING ****

Thursday, October 8, 2020

- I. **Call to Order** – Chair Terry called the meeting to order at 2:03 p.m. A quorum was present.

Executive Committee Members:

Beeker	Grabert	Poole
✓ Drake	Greene	✓ Sigers
Driskill	✓ Guetschow	✓ Terry
Duckham	✓ Jancek	Tillotson
✓ Elwell	✓ Knoblauch	✓ Welsh
✓ Gaede	✓ Kubish	✓ Wittenbach
✓ Gould	Overton	

Key: ✓ = present

Other Commissioners Present: Bair, Herlein, Swartzlander, Witt

Others Present: Mike Davis, MDOT; Jon Dowling, City of Jackson; Angie Kline, JCDOT; Debbie Miller, Rives Township

Staff Present: Bauman, DeOliveira, Hurt, Duke

- II. **Approval of the Agenda** – A motion was made by Comm. Jancek, supported by Comm. Kubish, to approve the October 8, 2020 Executive Committee agenda as presented. The motion carried unanimously.
- III. **Public Comment** – Chair Terry announced the first opportunity for public comment. No public comments were received.
- IV. **Approval of Minutes of the June 11, 2020 Executive Committee Meeting** – A motion was made by Comm. Jancek, supported by Comm. Knoblauch, to approve the June 11, 2020 Executive Committee meeting minutes as presented. The motion carried unanimously.

- V. **Receipt of the Treasurer’s Report of September 30, 2020** – A motion was made by Comm. Kubish, supported by Comm. Gaede, to approve receipt of the Treasurer’s Report for September 30, 2020. The motion carried unanimously.
- VI. **Approval of the October 8, 2020 Submitted Bills** – A motion was made by Comm. Jancek, supported by Comm. Elwell, to approve payment of the October 8, 2020, submitted bills as presented. The motion carried unanimously.
- VII. **Staff Progress Report for September, 2020** – Highlights of the staff report include:
- Staff conducted a Zoom meeting with the CARES grant steering committee and the Michigan Manufacturing Technology Center (MMTC) to review COVID recovery web-site development.
 - Staff is in the process of preparing the 2021 Economic Development Administration (EDA) Partnership Planning grant application. The \$70,000 in federal funds, matched by the R2PC, will be used to prepare the 2021-2025 edition of the 3-county Comprehensive Economic Development Strategy (CEDs).
 - Staff prepared the R2PC FY 2021 Planning Work Program and budget.
 - Staff received 9 resolutions from local jurisdictions adopting the Jackson County – City Non-Motorized Plan.
 - R2PC received a FY 2021 OHSP grant for seatbelt and impaired driving enforcement activities in Jackson County.
 - Staff continued working with local communities on new master plans and updates, zoning ordinance reviews and recreation plans.
 - Staff began work on preparing a new edition of the Jackson County Hazard Mitigation Plan.
- VIII. **Approval of Amendments and Administrative Modifications to the JACTS FY 2020-2023 Transportation Improvement Program (TIP)** – The following amendments and administrative modifications to the JACTS FY 2020-2023 Transportation Improvement Program (TIP) were submitted for review and approval.

Mr. Dowling reported that City of Jackson was requesting the following amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP):

FY	Street	Description	Length	Funding	Action
2021	Wisner St Traffic Signals	Replace signals with mast arms on Wisner St., Ganson St., North St., and Argyle St.	N/A	Fed-\$600,000 (HSIP) City-\$680,419	Add
2021	Elmdale Trail: Hickory Ave to MLK Trail	Construct 10 ft wide concrete nonmotorized path along Elmdale Dr. with arch truss bridge	0.998	Fed - \$400,000 (SRTS) City - \$442,655	Add
2022	E. High St. over the Grand River	Bridge Rehab	0	Fed - \$1,457,000 State - \$273,000 City - \$91,000	Add

Mr. Dowling reported that the City of Jackson was requesting the following administrative modifications to the JACTS FY 2020-2023 Transportation Improvement Program (TIP):

FY	JN	Agency	Project Name	Description/Limit	Length	Funding	Action
2021	208108	City of Jackson	Citywide – City of Jackson	Citywide – City of Jackson	0	Fed - \$28,800 State - \$5,400 City - \$1,800	Change project name to North St. Bridge; Change limits to over the Grand River
2021	208108	City of Jackson	Citywide – City of Jackson	Citywide – City of Jackson	0	Fed - \$19,200 State - \$3,600 City - \$1,200	Change project name to Mechanic St. Bridge; Change limits to over the Grand River
2021	208108	City of Jackson	Citywide – City of Jackson	Citywide – City of Jackson	0	Fed - \$16,800 State - \$3,150 City - \$1,050	Change project name to Denton Rd. Bridge; Change limits to Sparks Park pond.
2021	208108	City of Jackson	Citywide – City of Jackson	Citywide – City of Jackson	0	Fed - \$36,000 State - \$6,750 City - \$2,250	Change project name to Trail St. Bridge; Change limits to over the Grand River
2023	207186	Jackson County	Brown Street	Brown Street	Morrell St to Michigan Ave	Fed - \$666,400 Local - \$166,600	Change Agency to City of Jackson

Ms. Kline reported that the Jackson County Department of Transportation was requesting the following amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP):

FY	JN	Project Name	Limits	Description	Funding	Action
2021	210386	Edgeline pavement marking	270.7 miles all local roads in Columbia, Liberty, Napoleon, Norvell, Concord, Hanover, Parma, Pulaski, Sandstone Townships	Edge line pavement marking	Fed - \$198,586.10 (HSIP) Local - \$22,065.12 Total – \$220,651.20	Add
2021	210343	South Dearing Rd & McCain Rd	S Dearing Rd at McCain Rd	Mini roundabout	Fed - \$294,204.60 (HRRR) Local - \$32,689.40 Total - \$326,894	Add
2022	209883	South Jackson Rd Bridge Replacement	South Jackson Rd over Grand River	Bridge Replacement	Fed - \$942,400 (HRRR) Local - \$49,600 Local Total - \$992,000	Add
2022	210635	Iron Belle Trail – Mike Levine Lake-lands Trail extension	West Monroe St in the City of Jackson to the intersection of Cooper St. and Parnell Rd	Share-Use Path	\$1,884,711 (TAP) Local - \$1,400,000 Total - \$3,284,711	Add

Mr. Davis reported that MDOT was requesting the following amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP):

FY	Job number	Phase	Name	Limits	Length	Description	Funds & Source	Amendment Type
2022	207337	PE	Region-wide	All of Region 2 MPO	1.608	Longitudinal pavement marking application on trunklines in University Region	Fed-\$2,592 (HSIP) State-\$288 Total-\$20,000	Phase Budget Increase over 25%
2022	207338	PE	Region-wide	All of Region 2 MPO	1.659	Special pavement marking application on trunklines in University Region	Fed-\$2,592 (HSIP) State-\$288 Total-\$20,000	Phase Budget Increase over 25%
2023	207373	PE	Region-wide	All of Region 2 MPO	1.471	Special pavement marking application on trunklines in University Region	Fed-\$2,592 (HSIP) State-\$288 Total-\$20,000	Phase Budget Increase over 25%
2021	211152	CON	Region-wide	All routes in Region 2 MPO boundary	2.276	FY2021 Durable Pavement Marking Application	Fed-\$51,840 (HSIP) State-\$5,760 Total-\$400,000	Phase Add
2023	207372	PE	Region-wide	All of Region 2 MPO	1.628	Longitudinal pavement marking application on trunklines in University Region	Fed-\$2,592 (HSIP) State-\$288 Total-\$20,000	Phase Budget Increase over 25%
2021	211152	PE	Region-wide	All routes in Region 2 MPO boundary	2.276	FY2021 Durable Pavement Marking Application	Fed-\$648 (HSIP) State-\$72 Total- \$5,000	Phase Add

A motion was made by Comm. Elwell, supported by Comm. Kubish, to approve the proposed amendments and administrative modifications as presented. The motion carried unanimously.

- IX. **Approval of Resolutions Regarding the 2021 Economic Development Administration (EDA) Partnership Planning Grant Application** – Mr. Hurt reported that he is preparing the 2021 Partnership Planning grant application to fund the development of a 5-year update to the Comprehensive Economic Development Strategy (CEDs). The \$140,000 (\$70,000 federal/\$70,000 R2PC local match) will also be used to promote economic development activities in the 3-county Economic Development District.

The motion was made by Comm. Gaede, supported by Comm. Jancek, authorizing the R2PC Chair to sign the resolution committing \$70,000 in local match funds; and approval of the resolution authorizing Jacob Hurt to sign and submit documents relating to the EDA Partnership Planning application. The motion carried unanimously.

- X. **Other Business** – Mr. Bauman reviewed legislation that placed new limitations in the Michigan Zoning Enabling Act that may require local agencies to amend their current zoning regulations.

No additional business was brought before the Committee.
- XI. **Public Comments/Commissioner Comments** – No further comments were received.
- XII. **Adjournment** – There being no further business, the meeting was adjourned by Chair Terry at 2:30 PM on a motion by Comm. Drake, and supported by Comm. Kubish.

Chris Wittenbach
Secretary