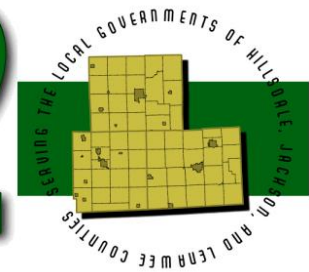


# Region 2 Planning Commission



## Jackson Area Comprehensive Transportation Study

### MINUTES

#### JACTS TECHNICAL ADVISORY COMMITTEE

Zoom Meeting

Wednesday, April 14, 2021

#### Members Present

Chad Cumberworth  
Mike Davis (Alt.)  
Jon Dowling, Vice-Chair  
Tanya DeOliveira (Alt.)  
Angie Kline, Chair  
Mark Kloha  
Joe Bentschneider  
Mike Rand  
Bret Taylor  
Juan Zapata

#### Agency Represented

Jackson Area Transportation Authority  
MDOT  
City of Jackson – Engineering  
Region 2 Planning Commission  
Jackson County Dept. of Transportation  
MDOT – Lansing  
Jackson County Dept. of Transportation  
Jackson County Dept. of Transportation  
Jackson County Dept. of Transportation  
Jackson County Airport – Reynolds Field

#### Call-In Location

City of Jackson  
City of Ypsilanti  
City of Jackson  
City of Jackson  
City of Battle Creek  
City of St. Johns  
City of Jackson  
Blackman Township  
Liberty Township  
City of Jackson

#### Members Absent

Jonathan Greene  
Alex Masten  
Andy Pickard  
Jack Ripstra  
Troy White  
City of Jackson  
The Enterprise Group  
FHWA (Ex-officio)  
Blackman Charter Township  
City of Jackson – Engineering

#### Others Present

Sam Korbson  
Kelby Wallace  
MDOT - Lansing  
MDOT – Jackson TSC

#### ITEM 1      CALL TO ORDER

Chair Kline called the meeting to order at 9:35 AM.

#### ITEM 2      PUBLIC COMMENT

No public comments were received.

**ITEM 3**                    **APPROVE MINUTES OF THE TECHNICAL ADVISORY COMMITTEE MEETING OF MARCH 17, 2021 AND RECEIVE THE POLICY COMMITTEE MINUTES OF MARCH 18, 2021**

A motion was made by Mr. Davis, supported by Mr. Taylor to approve the Technical Advisory Committee meeting minutes of March 17, 2021, and receive the Policy Committee meeting minutes of March 18, 2021 as presented. A roll call vote was taken.

<b><u>Members Present</u></b>	<b><u>Agency Represented</u></b>	<b><u>Call-In Location</u></b>	<b><u>Vote</u></b>
Chad Cumberworth	Jackson Area Transportation Authority	City of Jackson	Yes
Mike Davis (Alt.)	MDOT	City of Ypsilanti	Yes
Jon Dowling, Vice-Chair	City of Jackson – Engineering	City of Jackson	Yes
Tanya DeOliveira (Alt.)	Region 2 Planning Commission	City of Jackson	Yes
Angie Kline, Chair	Jackson County Dept. of Transportation	City of Battle Creek	Yes
Mark Kloha	MDOT – Lansing	City of St. Johns	Yes
Joe Bentschneider	Jackson County Dept. of Transportation	City of Jackson	Yes
Mike Rand	Jackson County Dept. of Transportation	Blackman Township	Yes
Bret Taylor	Jackson County Dept. of Transportation	Liberty Township	Yes
Juan Zapata	Jackson County Airport – Reynolds Field	City of Jackson	Yes

The motion carried unanimously.

**ITEM 4**                    **AGENCY STATUS REPORTS**

Project status updates were presented by the City of Jackson, Jackson Area Transportation Authority, Jackson County Department of Transportation, the Michigan Department of Transportation, and Jackson County Airport-Reynolds Field. The following project details were provided:

- City of Jackson – Survey work has begun for the Greenwood Avenue project. The Steward Street project will be let in June.
- Jackson Area Transportation Authority – Approximately 40 new security cameras have been installed at the Transfer Center and Administrative Offices. The project to install new fences and gates has yet to begin.
- Jackson County Department of Transportation – Two segments on Territorial Road and small portion of Clark Lake Road have been selected to for the 2021 Preventative Maintenance project. The Jefferson Road paving project will begin when the weather is nice.
- Michigan Department of Transportation – Tree removal work has been completed at West Avenue and Elm Road. Major work along the I-94 corridor will start in May.
- Jackson County Airport – Reynolds Field – Airport traffic (take-offs and landings) has been slow. There are no major projects planned for 2021.

**ITEM 5**                    **APPROVAL OF AMENDMENTS TO THE JACTS FY 2020-2023 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

Vice-Chair Dowling reported that the City of Jackson was requesting the following amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP):

FY	Job number	Limits	Length	Description	Funds & Source	Amendment Type
2022	211848	S West Ave. at W Morrell St.	0	Traffic signal replacement with black mast arm poles	\$251,934.30 - Fed (HSIP) \$37,992.70 - City	Add
2022	211849	E Ganson St. at N Elm St.	0	Traffic signal replacement with box span signal	\$170,657.10 - Fed (HSIP) \$23,961.90 - City	Add

Mr. Cumberworth reported that JATA was requesting the following amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP):

FY	Name	Limits	Primary Work Type	Description	Funds & Source
2021	5339 – Bus and Bus Facilities	Countywide	5339 – Bus and Bus Facilities	Procuring 1 35-ft transit bus	\$166,697 – Federal (5339) \$41,674 – State (CTF) \$208,371 – Total
2021	5307 – CTF Urbanized Formula	Countywide	5307 – CTF Urbanized Formula	Procuring 1 35-ft transit bus	\$282,763 – Federal (5307) \$70,691 – State (CTF) \$353,454 – Total

Mr. Taylor reported that JCDOT was requesting the following amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP):

FY	Job number	Name	Limits	Description	Funds & Source	Amendment Type
2022	211703	Horton Road at Springbrook Road	At Intersection	Covert skewed T-intersection to a compact roundabout	\$265,917.60 HSIP \$29,546.40 Local \$295,464 Total	Add
2022	211851	LED Stop Signs	Various Intersections	Install radar activated LED bordered stop signs & 24" stop bars	\$78,264 HSIP \$8,696 Local \$86,960 Total	Add
2022	211852	Moscow Road Safety Improvements	Masker Road to Spring Arbor Road	Tree removal, pavement markings, signing upgrades	\$205,650 HRRR \$22,850 Local \$228,500 Total	Add
2022	211823	North Concord Road Safety Improvements	Spring Arbor Road to Hutchison Road	Tree removal, pavement markings, signing upgrades	\$89,235 HRRR \$9,915 Local \$99,105 Total	Add
2022	211853	Rives Junction Road	Springport Road to Cook Street	Tree removal, pavement markings, signing upgrades	\$136,980 HRRR \$15,220 Local \$152,200	Add
2022	211855	Springport Road at Rives Junction Road	At Intersections	Covert skewed T-intersection to a compact roundabout	\$313,613.10 HSIP \$34,845.90 Local \$348,459 Total	Add
2022	211779	Horizontal Curve Signing (northeast & western portions of county)	At Intersections	Horizontal Curve Signing	\$339,003 HSIP \$37,667 Local \$376,670 Total	Add
2022	211862	Page Avenue Road Safety Audit	S. Dettman Road to Sager Road	Road Safety Audit	\$16,000 HSIP \$4,000 Local \$20,000 Total	Add
2022	211864	Spring Arbor Road (east) Road Safety Audit	McCain Road/Warren Avenue to Brown Street	Road Safety Audit	\$16,000 HSIP \$4,000 Local \$20,000 Total	Add
2022	211867	Spring Arbor Road (west) Road Safety Audit	M-60 to McCain Road/Warren Avenue	Road Safety Audit	\$16,000 HSIP \$4,000 Local \$20,000 Total	Add
2022	206636	Preventative Maintenance	Territorial Road, from Lansing Ave to Cooper Road  Territorial Road, from Cooper Road to Bunkerhill Road  Clark Lake Road, from 0.25 miles south of Stony Lake Road to Brooklyn Road	Preventative Maintenance Overlay on All Seasons Routes	\$981,199 STP \$442,924 TEDF \$1,424,123 Total	Change limits

Mr. Davis reported that MDOT was requesting the following amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP):

FY	Job number	Phase	Name	Limits	Length	Description	Funds & Source	Amendment Type
2022	202119	CON	I-94 BL	M-106 and I-94 BL	5.9	Non-freeway signing upgrade	\$276,000 – Fed (NHG) \$276,000 – Total	Length change from 27.4 to 5.9

A motion was made by Vice-Chair Dowling, supported by Mr. Rand, to approve the proposed City of Jackson, JATA, JCDOT, and MDOT amendments as presented. A roll call vote was taken.

<u>Members Present</u>	<u>Agency Represented</u>	<u>Call-In Location</u>	<u>Vote</u>
Chad Cumberworth	Jackson Area Transportation Authority	City of Jackson	Yes
Mike Davis (Alt.)	MDOT	City of Ypsilanti	Yes
Jon Dowling, Vice-Chair	City of Jackson – Engineering	City of Jackson	Yes
Tanya DeOliveira (Alt.)	Region 2 Planning Commission	City of Jackson	Yes
Angie Kline, Chair	Jackson County Dept. of Transportation	City of Battle Creek	Yes
Mark Kloha	MDOT – Lansing	City of St. Johns	Yes
Joe Bentschneider	Jackson County Dept. of Transportation	City of Jackson	Yes
Mike Rand	Jackson County Dept. of Transportation	Blackman Township	Yes
Bret Taylor	Jackson County Dept. of Transportation	Liberty Township	Yes
Juan Zapata	Jackson County Airport – Reynolds Field	City of Jackson	Yes

The motion carried unanimously.

**ITEM 6            HIGHWAY INFRASTRUCTURE PROGRAM (HIP)/HIP COVID FUNDING – PROJECT SELECTION**

Vice-Chair Dowling reported that the City of Jackson was allocated \$262,500 FY 2021 HIP COVID Funds, and will be matching the amount using local funds, for a total of \$347,880. Chair Kline reported that JCDOT was allocated \$347,885 of FY 2021 HIP COVID Funds. A match is not required for local agency to be eligible for the COVID Funds. Mr. Dowling stated that the City will be using its funds in FY 2022 to replace traffic signals at the intersections of 4<sup>th</sup> Street and Greenwood Avenue and 4<sup>th</sup> Street and Prospect Street. JCDOT has selected a FY2022 road recycling project. Mr. Rand made a motion to approve the COVID Funds amounts allocated to the Jackson County Department of Transportation in the amount of \$347,885, and to the City of Jackson in the amount of \$262,500 that will be matched using local funds for a total of \$347,880, supported by Mr. Davis. A roll call vote was taken.

<u>Members Present</u>	<u>Agency Represented</u>	<u>Call-In Location</u>	<u>Vote</u>
Chad Cumberworth	Jackson Area Transportation Authority	City of Jackson	Yes
Mike Davis (Alt.)	MDOT	City of Ypsilanti	Yes
Jon Dowling, Vice-Chair	City of Jackson – Engineering	City of Jackson	Yes
Tanya DeOliveira (Alt.)	Region 2 Planning Commission	City of Jackson	Yes
Angie Kline, Chair	Jackson County Dept. of Transportation	City of Battle Creek	Yes
Mark Kloha	MDOT – Lansing	City of St. Johns	Yes
Joe Bentschneider	Jackson County Dept. of Transportation	City of Jackson	Yes
Mike Rand	Jackson County Dept. of Transportation	Blackman Township	Yes
Bret Taylor	Jackson County Dept. of Transportation	Liberty Township	Yes
Juan Zapata	Jackson County Airport – Reynolds Field	City of Jackson	Yes

The motion carried unanimously.

ITEM 7            **SMALL TOWN AND RURAL DESIGN GUIDE**

Ms. DeOliveira presented an overview of the recommendations of the Small Town and Rural Design Guide developed by the Federal Highways Administration. The guide is a design resource and idea book that focuses on helping small towns and rural communities support safe, comfortable, and active travel for people of all ages and abilities. The guide is graphic-rich and uses clear, concise language to help planners, designers, engineers, and decision-makers plan for a variety of multimodal facility types applicable to small town and rural settings.

ITEM 8            **OTHER BUSINESS**

No other business was brought forward.

ITEM 9            **PUBLIC COMMENT**

No public comments were received.

ITEM 10          **ADJOURNMENT**

There being no further business, Chair Kline adjourned the meeting at 10:30 AM.

Tanya DeOliveira  
Transportation Planner