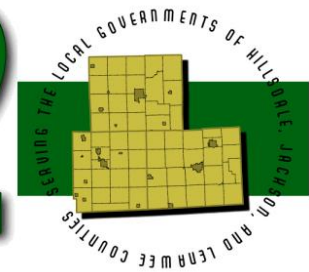


Region 2 Planning Commission



Jackson Area Comprehensive Transportation Study

MINUTES

JACTS TECHNICAL ADVISORY COMMITTEE

Jackson City Hall
161 W. Michigan Ave. – 10th Floor
Jackson, MI 49201

Wednesday, May 15, 2019

Members Present: Corey Clevenger (Alt.), Jackson County Dept. of Transportation
Steve Duke, Region 2 Planning Commission
Jon Dowling, Vice-Chair, City of Jackson – Engineering
Jonathan Greene, City of Jackson Public Works
Amy Guerriero, The Enterprise Group
Angela Kline, Chair, Jackson County Dept. of Transportation
Mike Rand, Jackson County Dept. of Transportation
Jack Ripstra, Blackman Charter Township
Bret Taylor, Jackson County Dept. of Transportation
Troy White, City of Jackson – Engineering
Jeff Wickman (Alt.), Jackson Area Transportation Authority

Members Absent: Andy Pickard, FHWA (Ex-officio)
Juan Zapata, Jackson County Airport – Reynolds Field

Others Present: Tanya DeOliveira, Region 2 Planning Commission
Maria Habba, MDOT OPT
Laura Schlecte, Member of the Public
Kelby Wallace, MDOT – Jackson TSC

ITEM 1 CALL TO ORDER

Chair Kline called the meeting to order at 9:35 AM.

ITEM 2 PUBLIC COMMENT

No public comments were received.

ITEM 3 **APPROVE MINUTES OF THE TECHNICAL ADVISORY COMMITTEE MEETING OF APRIL 17, 2019 AND RECEIVE THE POLICY COMMITTEE MINUTES OF APRIL 18, 2019**

A motion was made by Mr. Ripstra, supported by Ms. Guerriero, to approve the Technical Advisory Committee meeting minutes of April 17, 2019, and receive the Policy Committee meeting minutes of April 18, 2019 as presented. The motion carried unanimously.

ITEM 4 **AGENCY STATUS REPORTS**

Project status updates were presented by the City of Jackson, Jackson Area Transportation Authority, Jackson County Department of Transportation, Michigan Department of Transportation, and The Enterprise Group. The following project details were provided:

- City of Jackson – reported that the Greenwood Avenue project will officially be let in June. The Fourth Street projects: (1) Horton to Audubon and (2) Fourth Street and Horton projects will both start on June 3.
- Jackson Area Transportation Authority -- reported that they hope to award the HVAC project this month. Once the contract has been awarded, construction on the project can begin. The busses will also be upgraded with new radios soon.
- Jackson County Department of Transportation – reported that the King Road project will be a cold-in-place project using the department's road recycle machine. The road should be recycled by the end of June, and then the corridor will be paved with a top coat. The Moon Lake Bridge structure was built with a defect in the arch. The arch is 1% off, affecting the structure's integrity and appearance. The County is working with the manufacturer to fix the problem. The West Michigan Avenue project will be paved in early May. The Michigan Avenue Bridge project is in the June letting with a January start. The company Master Mind is creating an inventory of "No Passing Zones" across the county.
- Michigan Department of Transportation – reported that progress on the construction work on I-94 continues. There have been a few crashes where trucks have been running into the guardrail. MDOT will work with the State Police to address these issues in hopes of mitigating and reducing future crash events. The project remains on track to meet the fall completion dates for the Cooper Street bridge. The detour for the M-60 project will be implemented after Memorial Day due to rain delays.
- The Enterprise Group – reported that there is growing interest in the industrial park along County Farm Road. They have had three retention site visits for the park.

ITEM 5 **APPROVAL OF AMENDMENTS TO THE JACTS FY 2017 – 2020 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

Mr. Wallace reported that MDOT was requesting the following amendments to the JACTS FY 2017 – 2020 Transportation Improvement Program (TIP):

FY	Job no.	Phase	Project Name	Limits	Length	Project Description	Budget	Federal Fund Source	Amendment Type
2019	203029*	CON	University Region longitudinal pavement markings	Region-wide	2.553	Application of special pavement markings	\$90 – Fed \$10 - State	HSIP	Abandon Phase
2019	124951*	PE (Design)	Regionwide	Region-wide		Install RWIS	\$245,550 – Fed \$54,450	ST	Abandon Phase

*Multi-MPO job

Mr. Wickman reported that JATA was requesting the following amendments to the JACTS FY 2017 – 2020 Transportation Improvement Program (TIP):

FY	Project Name	Limits	Work Type	Description	Cost	Fed Fund Source	State Fund Source	Total Cost
2019	Transit Capital	County wide	Transit Facility	Overhead Doors	\$12,910 – Fed \$3,277 - State	5307	CTF	\$16,137

A motion was made by Ms. Guerriero, supported by Mr. Ripstra, to approve the proposed MDOT and JATA amendments as presented. The motion carried unanimously.

ITEM 6 APPROVAL OF THE DRAFT JACTS FY 2020-2023 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

Mr. Duke reported that the JACTS FY 2020 – 2023 Transportation Improvement Program (TIP) is available for review on the Region 2 Planning Commission website. The TIP is fiscally constrained for each of the four years. Money allocated for each year must be spent in that year, and cannot be rolled forward to another year. The TIP document is required to be completed every three years. The TIP is due to MDOT on June 28, 2019. Please contact Mr. Duke regarding any comments or edits.

A motion was made by Mr. Wickman, supported by Vice-Chair Dowling, to approve the JACTS FY 2020 – 2023 Transportation Improvement Program. The motion carried unanimously.

ITEM 7 APPROVAL OF THE METROPOLITAN TRANSPORTATION PLANNING PROCESS CERTIFICATION RESOLUTION

Mr. Duke reported that R2PC staff met with MDOT, FHWA, and FTA to discuss the FY 2020 Unified Work Program at the end of March. The work program met all of the necessary state and federal requirements. R2PC was permitted to move forward with the transportation planning process of self certification.

A motion was made by Ms. Guerriero, supported by Mr. Ripstra, to support the self-certification of the JACTS metropolitan transportation planning process. The motion carried unanimously.

ITEM 8 **JACTS 2017 – 2020 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) –
UPDATED PERFORMANCE MEASURES CHAPTER**

Ms. DeOliveira reported that the JACTS FY 2017 – 2020 Transportation Improvement Program (TIP) has an update related to the transportation performance measures chapter. The chapter has updated performance measure safety, pavement and bridge, and system reliability performance measures along with the State of Good Repair targets for the transit provider, JATA. This information needs to be approved as a part of the current TIP to meet state and federal regulations by May 20, 2019. The Region 2 Planning Commission previously approved the chapter at the May 9, 2019 meeting.

A motion was made by Vice-Chair Dowling, supported by Mr. White, to concur with the Region 2 Planning Commission to approve the Performance Measures chapter amendment in the current 2017 – 2020 Transportation Improvement Program. The motion carried unanimously.

ITEM 9 **APPROVAL OF THE JACTS FY 2020 UNIFIED WORK PROGRAM**

Mr. Duke reported that the JACTS FY 2020 Unified Work Program is \$234,267. FY 2018 and FY 2019 budgets were approximately \$268,000, which included \$30,000 more for the non-motorized plan. The 2020 budget matches what JACTS typically receives.

A motion was made by Mr. White, supported by Mr. Ripstra, to approve JACTS FY 2020 Unified Work Program budget. The motion carried unanimously.

ITEM 10 **ANN ARBOR ROAD NON-MOTORIZED TRAIL RIBBON CUTTING CEREMONY**

Mr. Duke reported that there will be a ribbon cutting for the Ann Arbor Road Trail project. The ceremony will on June 20 at 11:00 am at the Suburban Lanes Bowling Alley in Leoni Township. Speakers, including County Commissioner Chair James Shotwell, will attend to celebrate the completion of the trail.

ITEM 11 **JOINT CITY OF JACKSON / JACKSON COUNTY NON-MOTORIZED PLAN
UPDATE**

Ms. DeOliveira reported that the public outreach meetings that took place the week of May 6 – May 10 were a success. Approximately 10 people attended each of the 10 meetings, over 75 comments had been made on the project website, and over 120 surveys had been completed online. The next steps are for the consultants to review the public comments, analyze the data that has been collected, and begin to develop a preliminary non-motorized network over the summer. There will be another round of public meetings in the fall to review the network that the consultants develop and provide input. The Steering Committee will also meet a few times to give direction and feedback into the development of the plan and system.

Ms. Schlecte asked if this plan would cover topics like furniture site plans and/or maintenance for existing and proposed facilities. Ms. DeOliveira said that recommendations for maintenance of facilities would be addressed in the plan, however, details like fixtures and site plans for a given area are too specific for this type of master plan. Ms. Schlecte shared that the realtors in Jackson have developed a pilot project along the trails on 4th Street and New Leaf Park for wayfinding and other related signage. The City is working with them to install the signs this year. If the City or County wanted to replicate this project along another portion of trail, please contact her.

ITEM 12 **MDOT CALL FOR FY 2021 SAFETY APPLICATIONS**

Mr. Duke reported that the MDOT FY 2021 Safety Applications were made available in the meeting packet, and that Act 51 Agencies were made aware of the program. The applications are due August 5, 2019. Chair Kline noted that JCDOT is considering applying. Vice-Chair Dowling noted that the City is also considering applying.

ITEM 13 **OTHER BUSINESS**

There was no other business to report.

ITEM 14 **PUBLIC COMMENT**

No public comments were received.

ITEM 15 **ADJOURNMENT**

There being no further business, Chair Kline adjourned the meeting at 10:30 AM.

Tanya DeOliveira
Principal Transportation Planner