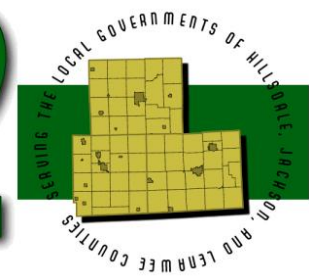


# Region 2 Planning Commission



## Jackson Area Comprehensive Transportation Study

### MINUTES

#### JACTS TECHNICAL ADVISORY COMMITTEE

Jackson City Hall  
161 W. Michigan Avenue – 10<sup>th</sup> Floor  
Jackson, MI 49201

**Tuesday, October 9, 2018**

Members Present: Jeff Franklin, MDOT- Lansing  
Mike Davis (Alt.), MDOT-University Region  
Troy White, City of Jackson-Engineering  
Jon Dowling, Chair, City of Jackson-Engineering  
Mike Rand, Jackson County Dept. of Transportation  
Juan Zapata, Jackson County Airport-Reynolds Field  
Steve Duke, Region 2 Planning Commission  
Amy Torres, The Enterprise Group  
Angela Kline, Vice-Chair, Jackson County Dept. of Transportation  
Bret Taylor, Jackson County Dept. of Transportation  
Jeff Wickman (Alt.), Jackson Area Transportation Authority

Members Absent: Andy Pickard, FHWA (Ex-officio)  
Vacant, City of Jackson Public Works  
Jack Ripstra, Blackman Charter Township

Others Present: Kelby Wallace, MDOT-Jackson TSC  
Maria Habba, MDOT - OPT

#### ITEM 1      CALL TO ORDER

Chair Dowling called the meeting to order at 9:38 AM.

#### ITEM 2      PUBLIC COMMENT

No public comments were received.

**ITEM 3**            **APPROVE MINUTES OF THE TECHNICAL ADVISORY COMMITTEE MEETING OF SEPTEMBER 11, 2018 AND RECEIVE THE POLICY COMMITTEE MINUTES OF SEPTEMBER 13, 2018**

A motion was made by Mr. Rand, and supported by Ms. Torres, to approve the Technical Advisory Committee meeting minutes of September 11, 2018 and receive the Policy Committee meeting minutes of September 13, 2018 as presented. The motion passed unanimously.

**ITEM 4**            **AGENCY STATUS REPORTS**

Project status updates were presented by the City of Jackson, Jackson County Department of Transportation (JCDOT), Jackson Area Transportation Authority (JATA), Jackson County Airport, the Enterprise Group, and the Michigan Department of Transportation (MDOT).

**ITEM 5**            **APPROVAL OF AMENDMENTS / ADMINISTRATIVE MODIFICATIONS TO THE JACTS FY 2017-2020 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

Mr. Duke reviewed the following Jackson Area Transportation Authority (JATA) amendments to the JACTS FY 2017-2020 Transportation Improvement Program (TIP):

<b>Fiscal Year</b>	<b>Project Name</b>	<b>Limits</b>	<b>Project Description</b>	<b>Funding</b>
DELETE FY 2020 JN129636	Vehicle Replacements	Countywide	Purchase two small buses	FED: \$100,000 LOCAL: \$25,000
DELETE FY 2020 JN130528	Vehicle Replacements	Countywide	Purchase two small buses	FED: \$90,000 STATE: \$22,500 LOCAL: \$12,500

A motion was made by Ms. Torres, supported by Mr. Rand, to approve the proposed JATA amendments to the JACTS FY 2017-2020 TIP as presented. The motion carried unanimously.

**ITEM 6**            **JOBNET UPDATE**

Mr. Franklin and Mr. Davis, MDOT, reported that although JobNet has vastly improved the approval process for TIP amendments, MDOT staff are continuing to make operational improvements and adjustments to the program. Mr. Franklin has been appointed as the official MDOT contact person for JobNet related issues and questions.

ITEM 7                    **JACTS FY 2020-2023 TIP DEVELOPMENT**

Mr. Duke explained that he would like to meet with the MPO's urban area Act 51 agencies (City of Jackson, JCDOT, JATA, and MDOT) to review and discuss projects proposed for the FY 2020-2023 Transportation Improvement Program. Projected TIP revenue estimates are to be provided by MDOT in the next week or so. Mr. Duke reported he will be contacting the agencies to set up a TIP Development Subcommittee meeting date shortly.

ITEM 8                    **ADOPTION OF RESOLUTIONS SUPPORTING MDOT PAVEMENT  
CONDITON, BRIDGE CONDITION, AND SYSTEM RELIABILITY  
PERFORMANCE MEASURES TARGETS**

Mr. Franklin, MDOT, reviewed for the Committee the performance measure targets adopted by MDOT regarding pavement condition, bridge condition, and system reliability. As with the safety performance targets, MDOT is requesting either the MPOs adopt the state's targets or prepare their own targets for the highway condition, bridge condition, and system reliability performance measures by November 16, 2018.

A motion was made by Ms. Torres, supported by Mr. White, supporting the resolutions stating that the Region 2 Planning Commission, acting as the MPO, agrees to support MDOT's pavement condition, bridge condition, and system reliability performance measure targets as presented. The motion carried unanimously.

ITEM 9                    **JOINT CITY / COUNTY NON-MOTORIZED PLAN**

Ms. Kline reported that since the initial Jackson City / County Non-motorized RFP had been distributed, the City, JCDOT and R2PC had contributed additional funds in order to develop a more comprehensive study. As a result, a revised RFP was prepared and distributed to those previously submitting proposals as well as any other interested consultants. Upon review of the bids, the Project Selection Committee will meet and select a study consultant hopefully by the end of the month.

ITEM 10                **OTHER BUSINESS**

No other business was brought before the Committee.

ITEM 11                **PUBLIC COMMENT**

No public comments were received.

ITEM 12                **ADJOURNMENT**

There being no further business, Chair Dowling adjourned the meeting at 10:29 a.m.

Steve Duke  
Executive Director