

# Region 2 Planning Commission



## Jackson Area Comprehensive Transportation Study

### MINUTES

#### JACTS TECHNICAL ADVISORY COMMITTEE

Jackson City Hall  
161 W Michigan Ave – 10<sup>th</sup> Floor  
Jackson, MI 49201

**Tuesday, July 10, 2018**

Members Present: Jeff Franklin, MDOT- Lansing  
Mike Davis (Alt.), MDOT-University Region  
Troy White, City of Jackson-Engineering  
Steve Duke, Region 2 Planning Commission  
Jon Dowling, Chair, City of Jackson – Engineering  
Jack Ripstra, Blackman Charter Township  
Angela Kline, Vice-Chair, Jackson County Dept. of Transportation  
Mike Rand, Jackson County Dept. of Transportation  
Todd Knepper, City of Jackson Public Works  
Mike Brown, Jackson Area Transportation Authority  
Amy Torres, The Enterprise Group

Members Absent: Andy Pickard, FHWA (Ex-officio)  
Bret Taylor, Jackson County Dept. of Transportation  
Juan Zapata, Jackson County Airport – Reynolds Field  
Mike Rand, Jackson County Dept. of Transportation

Others Present: Tanya DeOliveira, Region 2 Planning Commission  
Jeff Wickman, Jackson Area Transportation Authority  
Kelby Wallace, MDOT– Jackson TSC

#### ITEM 1      CALL TO ORDER

Chair Dowling called the meeting to order at 9:32 AM.

#### ITEM 2      PUBLIC COMMENT

No public comments were received.

#### ITEM 3      APPROVE MINUTES OF THE TECHNICAL ADVISORY COMMITTEE MEETING OF MAY 8, 2018 AND RECEIVE THE POLICY

**COMMITTEE MINUTES OF MAY 10, 2018**

A motion was made by Mr. Ripstra, and supported by Vice-Chair Kline, to approve the Technical Advisory Committee meeting minutes of May 8, 2018 and receive the Policy Committee meeting minutes of May 10, 2018 as presented. The motion passed unanimously.

**ITEM 4 AGENCY STATUS REPORTS**

Project status updates were presented by the City of Jackson, Jackson County Department of Transportation (JCDOT), Jackson Area Transportation Authority (JATA), the Michigan Department of Transportation (MDOT) and the Enterprise Group. The City of Jackson reported that the Fourth Street: Horton to Audubon project is expected to be let on Friday, July 13, and that the Fourth Street and Horton Intersection project is out for bid. JCDOT stated that their chip seal project will not be completed by the second weekend in July because the pavement needs to be dry before pavement markings are applied. The King Road project has been submitted for obligation. The Michigan Avenue Bridge project is moving forward in Parma, and they are ready to work with MDOT and Amtrak. JATA stated that a vendor has been tentatively chosen to complete the IT facility upgrades, and that they are waiting on MDOT's approval. MDOT reported that there is a little bit more work at the Cooper Street/Washington Avenue intersection to finish on the I-94 BL/West Michigan Avenue project before it can be considered complete. Work on I-94 has mobilized. Michigan Paving will be doing the paving. The City, County, Blackman Township have worked hard to help the project get started. The Enterprise Group reported that there are two interested businesses that are considering moving into Blackman Township.

Ms. Torres asked how JCDOT's new paving equipment was working on Rose Hill Road, their first project using the new equipment. Vice-Chair Kline reported that the project went better than expected. The base of the road is stable. JCDOT is working in their own lab to develop the right material mixes. They are reporting that the road is expected to have a 50 year life span.

**ITEM 5 APPROVAL OF AMENDMENTS AND ADMINISTRATIVE MODIFICATIONS TO THE JACTS FY 2017 – 2020 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

Mr. Duke reported that the Village of Brooklyn was requesting the following administrative modification to the JACTS FY 2017 – 2020 Transportation Improvement Program (TIP). The proposed administrative modification is:

FY	Project Name	Limits	Work Type	Project Description	State Cost	State Fund Source	Total Project Cost
Add 2019	S. King / Tiffany / Cement City roads	Chicago St & Village limits	Reconstruction	Reconstruction	\$176,000	TEDF-D	\$220,000

Mr. Wickman reported that JATA was requesting the following administrative modifications to the JACTS FY 2017 – 2020 Transportation Improvement Program (TIP). The proposed administrative modifications are:

FY	Project Name	Limits	Work Type	Project Description	Federal Cost	Fed Fund Source	State Cost	State Fund Source	Total Project Cost
2018	Transit Capital	Countywide	Transit Facility	Administrative office rehabilitation & upgrade	\$151,000	5339	\$38,000	CTF	\$189,000
2018	Transit Operating	Countywide	Transit Operations	Transit Operating Funds	\$1,263,000	5307	\$1,712,000	CTF	\$4,603,000

Mr. Wickman reported that JATA was requesting the following amendments to the JACTS FY 2017 – 2020 Transportation Improvement Program (TIP). The proposed amendments are:

FY	Project Name	Limits	Work Type	Project Description	Federal Cost	Fed Fund Source	State Cost	State Fund Source	Total Project Cost
2018	Vehicle Replacement	Countywide	Transit Vehicle Replacement	Van w/ lift	\$46,761	5339	\$11,690	CTF	\$58,451
2018	Transit Capital	Countywide	Transit Facility	Automated security gates & cameras	\$12,762	5307	\$3,190	CTF	\$15,952

Mr. Davis reported that MDOT was requesting the following amendment to the JACTS FY 2017 – 2020 Transportation Improvement Program (TIP). The proposed amendment is:

Fiscal Year	Project Name	Limits	Project Description	Funding
Add FY 2018 JN 203311 CON	I-94	Eastbound I-94 Grass Lake Weigh Station	Install additional parking at EB Grass Lake Weigh Station	Federal: \$3,274 ST  State: \$726  Total: \$4,000

A motion was made by Ms. Torres, supported by Mr. Ripstra, to approve the proposed JATA and MDOT amendments as presented. The motion carried unanimously.

**ITEM 6**      **FY 2020 – 2023 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) DEVELOPMENT SCHEDULE**

Mr. Duke noted that the TIP amendments and administration modifications will need to be turned in earlier than they have in the past in order to meet the federally-required 30

day public comment period as a result of JobNet being implemented. The Region 2 Planning Commission and the local agencies will continue to work together to make sure that state and federal guidelines are met for public engagement in the TIP amendment process. Mr. Franklin reported that the development of the State Transportation Improvement Program (STIP) and the Region 2 Planning Commission's TIP for 2020 – 2023 will begin soon. Local agencies will be asked for a list of projects. Mr. Duke noted that the four year project list does not have to be fiscally constrained at this time. The list can include illustrative projects. There will likely be a subcommittee meeting to begin discussions on the local TIP development in August or September. The new TIP will need to be submitted to MDOT in late June of 2018.

Mr. Davis asked how the performance measures will be addressed in the formation of the FY 2020 – 2023 TIP, per new guidance from the FAST Act. Mr. Duke said that using the performance measures as part of the TIP development process will be discussed and included as the project moves along.

Chair Dowling left the meeting, and Vice-Chair Kline took over as Chair for the meeting.

ITEM 7            **TRANSPORTATION PERFORMANCE MONITORING (TPM) FOR PAVEMENT CONDITION, BRIDGE CONDITION, AND SYSTEM RELIABILITY**

Mr. Franklin noted that the state adopted performance measures for the performance areas of bridge, pavement, and system reliability in May 2018. This means that by November 16, 2018, the Region 2 Planning Commission will need to decide to support and adopt the state performance measure targets for these performance areas or come up with their own. A brief summary on each performance area was developed by MDOT and included in the meeting packet. Mr. Duke noted that most small MPOs are supporting the state targets. Mr. Franklin and Mr. Davis noted that they are available to address any questions that the committee might have on this topic, and that MDOT subject matter experts would also be able to attend the meetings to help with discussions on this topic.

ITEM 8            **STATUS UPDATE FOR THE JOINT CITY / COUNTY NON-MOTORIZED PLAN**

Ms. DeOliveira reported that the City, County, and the Region 2 Planning Commission recently met to discuss the injection of more funds into the project. The City and County has agreed to put more money into the project. The Region 2 Planning Commission is waiting for official letters from the agencies stating their additional contributions before continuing with the selection process.

Vice-Chair Kline asked Mr. Duke if the Region 2 Planning Commission would consider increasing its contribution to the project. Mr. Duke said that an additional \$40,000 was put into FY 2018-2019 Unified Work Program for the project, including the \$40,000 that had not been used in this year, FY 2017 – 2018, Unified Work Program. Vice-Chair Kline asked if the money that had not yet been spent this year could be available for the project. Mr. Duke said yes.

ITEM 9            **JACTS TIP AMENDMENT OR ADMINISTRATIVE MODIFICATION – DEFINITION OF A REGIONALLY SIGNIFICANT PROJECT**

Mr. Davis led the discussion on MDOT's request for the Region 2 Planning Commission to determine their definition of a "Regionally Significant Project." MDOT is requesting that all Metropolitan Planning Organizations (MPOs) across the state come up with a clear definition to better help business operations for the TIP. Currently, the only projects that are required to be on the TIP are projects that receive any amount of federal funding. Defining what a "Regionally Significant Project" is will expand the type of projects that will be required to be on the TIP.

Mr. Davis reviewed the three different definitions that were compiled by the University Region to aid in the discussion, and that were included in the meeting handout. The definitions that were provided came for the Code of Federal Regulations from the federal government.

Ms. Torres asked what Mr. Duke and/or MDOT would recommend. Mr. Davis stated that MDOT believes that the first definition would be appropriate. Mr. Duke stated that it was up to the committee to decide on a definition. There was a robust discussion on what projects should be included on the TIP under this definition. Vice-Chair Kline asked if bridges were to be included if the first definition was selected, and Mr. Davis noted they would not. Their inclusion on the TIP would remain based on their funding source. There was also a discussion on whether projects that had only local funding should be included a part of the "Regionally Significant Project" definition. The committee decided that this was not necessary.

A motion was made by Vice-Chair Kline, supported by Mr. Brown, to adopt the following definition of a Regionally Significant Project for the Region 2 Planning Commission: "A project that is State-funding only and on the National Highway System (NHS) and changes interchange operations or has capacity improvements (adding/removing lanes over 0.5 miles), shall be deemed regionally significant. Safety improvement projects will be exempted."

#### ITEM 10      **OTHER BUSINESS**

Mr. Duke reported that there is typically not an August meeting, however, there may be TIP Amendments to approve. Notification of an August meeting will follow soon.

#### ITEM 11      **PUBLIC COMMENT**

No public comments were received.

#### ITEM 12      **ADJOURNMENT**

There being no further business, Chair Dowling adjourned the meeting at 11:15 am.

Tanya DeOliveira, AICP  
Principal Transportation Planner