

Region 2 Planning Commission



Jackson Area Comprehensive Transportation Study

MINUTES

JACTS TECHNICAL ADVISORY COMMITTEE

Jackson City Hall
161 W Michigan Ave – 10th Floor
Jackson, MI 49201

Tuesday, May 8, 2018

Members Present: Rick Fowler, MDOT- Lansing
Mike Davis (Alt.), MDOT-University Region
Troy White, City of Jackson-Engineering
Steve Duke, Region 2 Planning Commission
Jon Dowling, Chair, City of Jackson – Engineering
Bret Taylor, Jackson County Dept. of Transportation
Angela Kline, Vice-Chair, Jackson County Dept. of Transportation
Mike Rand, Jackson County Dept. of Transportation
Juan Zapata, Jackson County Airport – Reynolds Field
Jeffrey Wickman (Alt.), Jackson Area Transportation Authority

Members Absent: Andy Pickard, FHWA (Ex-officio)
Todd Knepper, City of Jackson Public Works
Jack Ripstra, Blackman Charter Township
Amy Torres, The Enterprise Group

Others Present: Tanya DeOliveira, Region 2 Planning Commission
Jeff Franklin, MDOT – Lansing
Kelby Wallace, MDOT– Jackson TSC
Tyler Kent, MDOT - Lansing
Susan Richardson, Region 2 Planning Commission

ITEM 1 CALL TO ORDER

Chair Dowling called the meeting to order at 9:32 AM.

ITEM 2 PUBLIC COMMENT

No public comments were received.

ITEM 3 APPROVE MINUTES OF THE TECHNICAL ADVISORY COMMITTEE MEETING OF APRIL 10, 2018 AND RECEIVE THE POLICY

COMMITTEE MINUTES OF APRIL 19, 2018

A motion was made by Mr. Rand, and supported by Vice-Chair Kline, to approve the Technical Advisory Committee meeting minutes of April 10, 2018 and receive the Policy Committee meeting minutes of April 19, 2018 as presented. The motion passed unanimously.

ITEM 4 AGENCY STATUS REPORTS

Project status updates were presented by the City of Jackson, Jackson County Department of Transportation (JCDOT), Jackson Area Transportation Authority (JATA), and the Michigan Department of Transportation. JATA stated the project to replace hard drives in bus camera systems is out for solicitation. JCDOT plans to start construction on the Moon Lake Road Bridge in 2018. Through their preventive maintenance project, there will be 11 miles and two roads selected for resurfacing this year. MDOT stated that the two-way conversion project on Washington and Louis Glick will have one more month of work, weather permitting. The I-94 project package has been advertised.

ITEM 5 APPROVAL OF AMENDMENTS AND ADMINISTRATIVE MODIFICATIONS TO THE JACTS FY 2017 – 2020 TRANSPORTATION IMPROVEMENT PROGRAM

Mr. Wickman reported that JATA was requesting the following amendment to the JACTS FY 2017 – 2020 Transportation Improvement Program (TIP). The proposed amendment is:

FY	Project Name	Limits	Work Type	Project Description	Federal Cost	State Cost	State Fund Source	Total Project Cost
2018	Vehicle Replacement	County wide	Transit Vehicle Replacement	Utility/Work Truck Replacement	\$24,000	\$6,000	CTF	\$30,000

A motion was made by Mr. White, supported by Mr. Fowler, to approve the proposed JATA amendment as presented. The motion carried unanimously.

Mr. Franklin reported that MDOT was requesting the following administrative modifications to the JACTS FY 2017 – 2020 Transportation Improvement Program (TIP). The proposed administrative modifications are:

Fiscal Year	Project Name	Limits	Project Description	Funding
FY 2019 JN 201223	US-127 PE	North of Henry Rd to Jackson/Ingham County Line	HMA Cold Milling and Multi Course HMA Resurfacing. Admin. Mod. to add project, State Funds only	State: \$1,300,000

FY 2019 JN 202071	US-127 PE	I-94 eastbound off ramp to Parnall Rd	Cold Milling and Two Course HMA Overlay with Pavement Repairs. Admin. Mod. to add project, State Funds only	State: \$140,000
FY 2019 JN 202071	US-127 CON	I-94 eastbound off ramp to Parnall Rd	Cold Milling and Two Course HMA Overlay with Pavement Repairs. Admin. Mod. to add project, State Funds only	State: \$1,612,600
FY 2020 JN 202034	US-127	Over Springport Rd and over Conrail	Epoxy Overlay with deck patching and substructure repairs. Admin. Mod. To change FY 2018 to FY2020	State: \$303,410

Mr. Franklin reported that MDOT was requesting the following amendments to the JACTS FY 2017 – 2020 Transportation Improvement Program (TIP). The proposed amendments are:

Fiscal Year	Project Name	Limits	Project Description	Funding
Add FY 2018 JN 202119	M-106 PE	M-106 and I-94 BL	Non-freeway signing upgrade	Federal: \$50,000 NHG
Add FY 2020 JN 202119	M-106 CON	M-106 and I-94 BL	Non-freeway signing upgrade	Federal: \$276,000 NHG
Add FY 2020 JN 129137	Region wide PE	Region wide	Construct sidewalks	Federal: \$116,897 NHG State: \$12,989

A motion was made by Vice Chair Kline, supported by Mr. Rand, to approve the proposed MDOT amendments as presented. The motion carried unanimously.

ITEM 6 APPROVAL OF THE TIP PERFORMANCE MEASURES CHAPTER

Mr. Franklin led the discussion on the need for adding a chapter on Performance Measures to the FY 2017 – 2020 TIP. The need was to make sure that the Region 2 Planning Commission met Federal and State requirements pertaining to the Fixing America’s Surface Transportation (FAST) Act federal transportation bill. MDOT supports the language in this chapter. A motion was made by Vice Chair Kline, supported by Mr. Rand, to approve the TIP Performance Measures Chapter. The motion carried unanimously.

ITEM 7 **APPROVAL OF THE JACTS 2045 LONG RANGE TRANSPORTATION PLAN**

Ms. DeOliveira noted that the 2045 Long Range Transportation Plan is nearing completion. The entire plan is available for review. The plan is scheduled to be approved and adopted at the June 14th Region 2 Planning Commission meeting. Ms. DeOliveira asked if the committee would entertain a motion to approve and adopt the plan. Vice-Chair Kline made a motion, with support from Mr. Rand, to approve and adopt the JACTS 2045 Long Range Transportation Plan. The motion carried unanimously.

ITEM 8 **APPROVAL OF THE JACTS FY 2019 UNIFIED WORK PROJECT (UWP)**

Mr. Duke noted that the JACTS FY 2019 Urban Transportation Unified Work Program has been developed. The Region 2 Planning Commission staff will be working on the FY 2020 – 2023 TIP, the development of performance measures and targets, and work on the Joint City/County Non-Motorized Transportation Plan. Staff has programmed \$268,565 in FHWA funds to complete the tasks. Mr. Duke asked for approval of the work program. A motion was made by Mr. Rand, supported by Vice-Chair Kline, to approve the JACTS FY 2019 Unified Work Program. The motion carried unanimously.

ITEM 9 **INFORMATION REGARDING JOBNET SHUTDOWN**

Mr. Franklin noted that the last TIP cycle starts this month, with approvals needed by June 22. Any changes to the TIP will have to wait to be approved until after July 15. The JobNet shutdown being facilitated by MDOT is currently on schedule, and is expected to start on July 1.

ITEM 10 **STATUS UPDATE FOR THE JOINT CITY / COUNTY NON-MOTORIZED PLAN**

Ms. DeOliveira noted that the selection committee is still in the midst of the selection process. Vice Chair Kline noted that the County is looking to put more resources towards the budget, and this has delayed the selection process.

ITEM 11 **OTHER BUSINESS**

Mr. Dowling noted that the Policy Committee had voted to move their meetings to the second Thursday of the month. Due to this change, there would be two meetings in 2018 and 2019 where the Policy meeting would be held before the Technical meeting. There was a discussion on moving all of the Technical Committee meetings to the first Tuesday of the month or just the two months in question. Vice Chair Kline made a motion, supported by Mr. Rand, to move the August 2018 meeting to August 7, 2018 and the November 2018 meeting to November 6, 2018 to ensure that the Technical Committee meetings would be held before the Policy Committee meetings. The motion passed unanimously.

In honor of the upcoming retirement of Mr. Fowler, the Technical Committee and the Region 2 Planning Commission recognized his 33 years of service with the State of Michigan, 20 of those being with MDOT Planning. Mr. Franklin is expected to take over Mr. Fowler's position after he retires.

Mr. Wallace noted that the Corridor Alignment Review Committee will be getting back together to continue discussions with stakeholders on relevant projects and studies along the I-94 corridor.

ITEM 12 **PUBLIC COMMENT**

No public comments were received.

ITEM 13 **ADJOURNMENT**

There being no further business, Chair Dowling adjourned the meeting at 10:38 am.

Tanya DeOliveira, AICP