

MINUTES

JACTS TECHNICAL ADVISORY COMMITTEE

Jackson City Hall
161 W Michigan Ave – 10th Floor
Jackson, MI 49201

Tuesday, April 10, 2018

Members Present: Rick Fowler, MDOT- Lansing
Mike Davis (Alt.), MDOT-University Region
Troy White, City of Jackson-Engineering
Steve Duke, Region 2 Planning Commission
Michael Brown, Jackson Area Transportation Authority
Jon Dowling, Chair, City of Jackson – Engineering
Bret Taylor, Jackson County Dept. of Transportation
Amy Torres, The Enterprise Group
Angela Kline, Vice-Chair, Jackson County Dept. of Transportation
Corey Clevenger (Alt.), Jackson County Dept. of Transportation

Members Absent: Andy Pickard, FHWA (Ex-officio)
Kent Maurer, Jackson County Airport – Reynolds Field
Todd Knepper, City of Jackson Public Works
Jack Ripstra, Blackman Charter Township

Others Present: Tanya DeOliveira, Region 2 Planning Commission
Jeff Franklin, MDOT – Lansing
Kelby Wallace, MDOT– Jackson TSC
Laura Schlecte, Public Citizen
Tyler Kent, MDOT - Lansing
Jeffrey Wickman, Jackson Area Transportation Authority

ITEM 1 **CALL TO ORDER**

Chair Dowling called the meeting to order at 9:37 AM.

ITEM 2 **PUBLIC COMMENT**

No public comments were received.

ITEM 3 **APPROVE MINUTES OF THE TECHNICAL ADVISORY COMMITTEE MEETING OF MARCH 13, 2018 AND RECEIVE THE POLICY COMMITTEE MINUTES OF MARCH 15, 2018**

A motion was made by Vice Chair Kline, and supported by Mr. Brown, to approve the Technical Advisory Committee meeting minutes of March 13, 2018 and receive the Policy Committee meeting minutes of March 15, 2018 as presented. The motion passed unanimously.

ITEM 4 **AGENCY STATUS REPORTS**

Project status updates were presented by the City of Jackson, Jackson County Department of Transportation (JCDOT), Jackson Area Transportation Authority (JATA), and the Michigan Department of Transportation. The City of Jackson noted that, through the Kibby Road Project,

JACTS TECHNICAL ADVISORY COMMITTEE

April 10, 2018

Page 2

there will be an opportunity for houses in the area that are on septic systems to join the City sewer system. It will be up to the individual property owners to make this decision. JCDOT will have a public meeting on Thursday, April 19 at 6:30 pm to further discuss the Moon Lake Road Bridge project. There will also likely be a request to expedite construction for the Rives Junction Road Pathway project because it is near a school. There was a discussion on safety and signal timing in and around the MDOT Brown St. to Washington/Louis Glick project. MDOT also reported that there's at least 4-6 more weeks of work to do on this project once the weather conditions becomes favorable for construction. Cooper Street will be closed from March through September 2019 for bridge work. It was reported that Juan Zapata will be taking over for Kent Maurer, who is retiring from the Jackson County Airport in April.

ITEM 5 JACTS FY 2017 – 2020 TIP AMENDMENT TIMELINE

Mr. Fowler and Mr. Davis gave a brief overview of the TIP and JobNet project that will be happening this summer. MDOT is updating the JobNet software that it uses to process modifications to TIPs from metropolitan planning organizations (MPO) across the state. The goal is to eventually have JobNet be the TIP for each MPO in Michigan. To move through this process, JobNet will be shut down in early July, affecting the TIP process beginning in April. The City of Jackson and Jackson County were notified previously.

ITEM 6 APPROVAL OF AMENDMENTS AND ADMINISTRATIVE MODIFICATIONS TO THE JACTS FY 2017 – 2020 TRANSPORTATION IMPROVEMENT PROGRAM

Chair Dowling reported that the City of Jackson was requesting the following administrative modifications to the JACTS FY 2017 – 2020 Transportation Improvement Program (TIP). The proposed administrative modifications are as follows:

FY	Project Name	Project Description	Funding	Action
2018	Fourth Street Signal at Horton Road	Reconstruct signal with mast arms with intersection alignment at Fourth & Horton and connect PAKA Trail to Ella Sharp Museum	Federal: \$85,000 City: \$565,000	Funding & Scope Change
2018	Fourth Street Audubon to Horton	Single course mill resurface and construct roundabout at Hickory	Federal: \$782,000 Local: \$195,000	Description Change

Vice Chair Kline reported that JCDOT was requesting the following administrative modification to the JACTS FY 2017 – 2020 Transportation Improvement Program (TIP). The proposed administrative modification is as follows:

JACTS TECHNICAL ADVISORY COMMITTEE

April 10, 2018

Page 3

FY	Project Name	Limits	Project Description	Funding
2018 Funding Change	Norvell Road	Sharon Valley Rd to E Michigan Avenue	Rehabilitation	Fed: \$1,262,813 Local: \$1,271,814

Vice Chair Kline reported that JCDOT was requesting the following amendments to the JACTS FY 2017 – 2020 Transportation Improvement Program (TIP). The proposed amendments are as follows:

FY	Project Name	Limits	Project Description	Funding
2018 Funding Change	King Road	Albion Rd to Mathews Rd	Rehabilitation	Fed: \$852,169 Local: \$568,112
2018 ADD	Preventative Maintenance	Various Locations	Resurface	Fed: \$1,409,184 Local: \$939,456

A motion was made by Ms. Torres, supported by Mr. White, to approve the proposed JCDOT amendments as presented. The motion carried unanimously.

Mr. Davis reported that MDOT was requesting the following amendment to the JACTS FY 2017 – 2020 Transportation Improvement Program (TIP). The proposed amendment is as follows:

FY	Project Name	Limits	Project Description	Funding
ADD FY 2018 JN 202848	I-94 E/Sargent Ramp	Eastbound I-94 exit ramp at Sargent Road	Install Wrong Way Traffic Detection System	Fed: \$30,150 HSIP State: \$3,350 Total: \$33,500

A motion was made by Ms. Torres, supported by Vice Chair Kline, to approve the proposed MDOT amendment as presented. The motion carried unanimously.

ITEM 7 **APPROVAL AUTHORIZING THE CHAIR AND EXECUTIVE DIRECTOR TO SIGN THE MDOT MEMORANDUM OF UNDERSTANDING DEFINING THE METROPOLITAN TRANSPORTATION PLANNING RESPONSIBILITIES FOR THE REGION 2 PLANNING COMMISSION**

Mr. Duke provided an overview of the most recent Memorandum of Understanding (MOU) between the Region 2 Planning Commission and MDOT that has been drafted. Every 3 years the MOU is updated. This update is in light of the additional responsibilities required for the Region 2 Planning Commission for tracking and reporting performance measures to MDOT. A

JACTS TECHNICAL ADVISORY COMMITTEE

April 10, 2018

Page 4

motion was made by Vice Chair Kline to approve the MOU, supported by Ms. Torres. The motion passed unanimously.

ITEM 8 JACTS 2045 LONG RANGE TRANSPORTATION PLAN UPDATE

Ms. DeOliveira provided an update on the 2045 Long Range Transportation Plan. All draft chapters have either been or are currently available for public comment. The entire, complete draft plan document will be available to review starting on Friday, May 4 and be available for 30 days. The process will kick off by 3 public meetings that will be held on Monday, April 30, Tuesday, May 1 and Thursday, May 3 at three locations across the county. Two will be during the day and one will be in the evening. This is an effort to make sure that there is ample opportunity for public input. The final plan will be coming to the JACTS Technical and Policy committees in May for initial support and approval. The plan is expected to be approved and adopted at the June 14th Region 2 Planning Commission meeting.

ITEM 9 SELECTION OF THE CONSULTANTS FOR THE JOINT CITY / COUNTY NON-MOTORIZED PLAN

Ms. DeOliveira noted that the selection committee is still in the midst of the selection process, and that four (4) consulting agencies had submitted proposals.

ITEM 10 OTHER BUSINESS

No other business was brought before the Committee.

ITEM 11 PUBLIC COMMENT

No public comments were received.

ITEM 12 ADJOURNMENT

There being no further business, Chair Dowling adjourned the meeting at 10:38 am.

Tanya DeOliveira, AICP
Principal Transportation Planner