

MINUTES

JACTS TECHNICAL ADVISORY COMMITTEE

Jackson City Hall
161 W Michigan Ave – 10th Floor
Jackson, MI 49201

Tuesday, January 9, 2018

Members Present: Angela Kline, Vice-Chair, Jackson County Dept. of Transportation
Rick Fowler, MDOT- Lansing
Mike Davis (Alt.), MDOT-University Region
Troy White, City of Jackson-Engineering
Core Clevenger (Alt.), Jackson County Dept. of Transportation
Steve Duke, Region 2 Planning Commission
Kent Maurer, Jackson County Airport – Reynolds Field
Mike Rand, Jackson County Dept. of Transportation
Mike Brown, Jackson Area Transportation Authority
Jon Dowling, Chair, City of Jackson – Engineering

Members Absent: Andy Pickard, FHWA (Ex-officio)
Amy Torres, The Enterprise Group
Todd Knepper, City of Jackson Public Works
Jack Ripstra, Blackman Charter Township

Others Present: Tanya DeOliveira, Region 2 Planning Commission
Alexa Gozdoff, Region 2 Planning Commission
Jeff Franklin, MDOT – Lansing
Jeffrey Wickman, JATA
Kelby Wallace, MDOT–TSC
Tyler Kent, MDOT-Lansing

ITEM 1 **CALL TO ORDER**

Chair Dowling called the meeting to order at 9:34 AM.

ITEM 2 **PUBLIC COMMENT**

No public comments were received.

ITEM 3 **ELECTION OF 2018 OFFICERS**

Chair Dowling asked if there were any nominations for the Chair and Vice-Chair officer positions for 2018. A motion was made by Mr. White, supported by Mr. Rand, to re-elect Mr. Dowling as Chair and Ms. Kline as Vice-Chair. The motion carried unanimously.

ITEM 4 **APPROVE MINUTES OF THE TECHNICAL ADVISORY COMMITTEE MEETING OF DECEMBER 12, 2017 AND RECEIVE THE POLICY COMMITTEE MINUTES OF DECEMBER 21, 2017**

A motion was made by Mr. Rand, and supported by Mr. Fowler to approve the Technical Advisory Committee meeting minutes of December 12, 2017 as presented, and receive the

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Policy Committee meeting minutes of December 21, 2017 as presented. The motion passed unanimously.

ITEM 5 AGENCY STATUS REPORTS

Project status updates were presented by the City of Jackson, Jackson County Department of Transportation (JCDOT), Jackson Area Transportation Authority (JATA), the Michigan Department of Transportation, and Jackson County Airport. In addition to the written reports, JATA noted that the new bus stop signs will replace the "JTA" signs with new "JATA" signs. Mr. Jeffrey Whitman was introduced as the new Community Relations Manager at JATA. Ms. Kline reported on the progress of the Ann Arbor Road non-motorized Trail project set to begin construction in late spring. Mr. Wallace reported that MDOT hopes to have Washington Avenue open to two-way traffic by mid-January.

ITEM 6 APPROVAL OF AMENDMENTS TO THE JACTS FY 2017 – 2020 TRANSPORTATION IMPROVEMENT PROGRAM

Vice-Chair Kline reported that JCDOT was requesting the following amendment to the JACTS FY 2017 – 2020 Transportation Improvement Program (TIP). The proposed amendment is as follows:

FY	Project Name	Limits	Project Description	Funding
2018 ADD	Moon Lake Road Bridge	Bridge over Dollar Lake Channel	Bridge Replacement	Fed: \$860,700 Local: \$45,300

The reconstructed bridge deck will be raised approximately 5.2 feet to accommodate boat traffic but not high enough for pontoon boat traffic. A motion was made by Mr. White, supported by Mr. Rand, to approve the proposed JCDOT amendment as presented. The motion carried unanimously.

Mr. Fowler reported that MDOT was requesting the following amendments to the JACTS FY 2017-2020 Transportation Improvement Program (TIP). The proposed amendments are as follows:

FY	Project Name	Limits	Project Description	Funding
ADD FY 2018	Laurence Ave	At ATK RR Crossing	Replace RR Crossing	Construction State: \$270,256
ADD FY 2018	Parnall Rd	At JAIL RR Crossing	Replace RR Crossing	Construction State: \$63,494
ADD FY 2018	Cunningham Rd	At JAIL RR Crossing	Replace RR Crossing	Construction State: \$43,597

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ADD FY 2018	Cook Rd	At JAIL RR Crossing	Replace RR Crossing	Construction State: \$46,961
ADD FY 2018	Rives Eaton Rd	At JAIL RR Crossing	Replace RR Crossing	Construction State: \$44,171
ADD FY 2018	Territorial Rd	At JAIL RR Crossing	Replace RR Crossing	Construction State: \$46,961
ADD FY 2018	Wood Rd	At JAIL RR Crossing	Replace RR Crossing	Construction State: \$46,961
ADD FY 2018 JN 202166	I-94	At West Ave Interchange	Project Scoping	Early Preliminary Engineering State: \$750,000
ADD FY 2018 JN 132576	Various Roads	Jackson TSC	Resurfacing	Construction Fed (ST): \$319,215 State: \$70,785

A motion was made by Vice-Chair Kline, supported by Mr. Maurer, to approve the proposed MDOT amendments as presented. The motion carried unanimously.

ITEM 7 **JACTS 2045 LONG RANGE TRANSPORTATION PLAN UPDATE**

Ms. DeOliveira led a brief discussion on the LRTP Update reporting that two more chapters (Environmental Mitigation and Travel Demand Modeling and Forecasting) were available for review and comment on the R2PC website. The draft Socio-Economic Conditions and Coordination chapters are available for public comment until mid-January. The Environmental Mitigation chapter contains information on storm water mitigation in accordance with new guidance from the Fixing America's Surface Transportation (FAST) Act from FHWA. At next month's meeting discussion will cover the plan's goals and objectives.

ITEM 8 **REVIEW DRAFT RFP FOR JOINT CITY / COUNTY NON-MOTORIZED PLAN**

Ms. DeOliveira presented the draft Request for Proposal (RFP) for the joint City of Jackson and Jackson County Non-Motorized Plan. The plan is largely funded by the Region 2 Planning Commission, along with the City and County each contributing \$5,000 to the project. The project will look at the facilities and programing needs of the Jackson community holistically, but provide separate recommendations for the City and County.

The RFP will be made available to consultants after any comments or suggestions are returned. After that, a Selection Committee will choose a consultant based on criteria stated in the RFP. Once the consultant has been chosen, contract negotiations will ensue and the work will begin. This process is estimated to take four to eight months. The project scope is outlined in Section C of the proposal.

Vice-Chair Kline asked who will be on the Selection Committee. Ms. DeOliveira stated that representatives from Act 51 Agencies (the City and County), Region 2 Planning Commission, staff and the JACTS Technical and Policy committees.

Vice-Chair Kline requested that the contract amount be removed from the RFP, with the City and MDOT supporting the idea.

Members were asked to get any additional comments, questions, or edits to Ms. DeOliveira by Friday, January 19th.

ITEM 9 **2016/2017 ASSET MANAGEMENT PASER RATINGS REPORT**

Ms. Gozdoff gave a presentation on the 2016/2017 Asset Management Paser Ratings for Jackson County. Of the 687 miles of federal-aid roads reviewed, a majority were classified as in need of preventative maintenance. Half of the roads in Jackson County were assessed this year by a team comprised of Region 2 Planning Commission, MDOT, and JCDOT staff. The other half of the roads was assessed last year. The City of Jackson and JCDOT have also recently rated their local roads within the last few years.

Mr. Maurer asked why the Surface Conditions Rating scale was listing treatments rather than conditions. Vice-Chair Kline supported this matter, and that the information as presented could be made clearer for the public. The scale could be changed to read "Poor" in place of "Reconstruction Recommended;" "Fair" in place of "Preventative Maintenance Recommended;" and "Good" in place of "No Maintenance Needed."

ITEM 10 **FY 2017 OBLIGATED PROEJCT REPORT**

Ms. Gozdoff presented the FY 2017 Obligated project report. This information was made available to MDOT and posted for public information on the R2PC website. Vice-Chair Kline asked if there were any projects programmed for FY 2017 that were not obligated. Mr. Duke stated that all FY 2017 projects had been obligated; however, construction of some of the projects may not occur until FY 2018.

ITEM 11 **OTHER BUSINESS**

No other business was brought before the Committee.

ITEM 12 **PUBLIC COMMENT**

No public comments were received.

ITEM 13 **ADJOURNMENT**

There being no further business, Chair Dowling adjourned the meeting at 10:38 am.

Tanya DeOliveira
Principal Transportation Planner