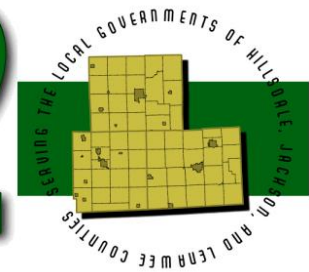


Region 2 Planning Commission



Jackson Area Comprehensive Transportation Study

MINUTES

JACTS POLICY COMMITTEE

Zoom Meeting

Thursday, May 20, 2021

Members Present

Keith Acker
John Feldvay
Jae Guetschow
David Herlein
Pete Jancek
Angela Kline
Don Mayle
Randy Purvis
Mike Overton
Laura Schlecte
Steve Shotwell
Judy Southworth
Mike Trudell

Agency Represented

Sandstone Township
Jackson County Airport-Reynolds Field
Region 2 Planning Commission
Spring Arbor Township
Vice-Chair, Blackman Charter Township
JACTS Technical Advisory Committee
MDOT – Lansing
Jackson Area Transportation Authority
Jackson County Department of Transportation
City of Jackson
City of Jackson
Chair, Jackson County Board of Commissioners
Leoni Township
Summit Township

Call-In Location

Sandstone Township
Summit Township
Village of Brooklyn
Spring Arbor Township
Blackman Township
City of Battle Creek
Livingston County
Summit Township
City of Jackson
Tawas City
City of Jackson
Leoni Township
Summit Township

Members Absent

Dan Gallagher
Jonathan Greene
Napoleon Township
City of Jackson

Others Present

Joe Bentschneider
Christopher Bolt
Tanya DeOliveira
Mike Davis
Jon Dowling
Steve Duke
Bret Taylor
Kelby Wallace
Jackson County Department of Transportation
Jackson County Department of Transportation
Region 2 Planning Commission
MDOT
City of Jackson
Region 2 Planning Commission
Jackson County Department of Transportation
MDOT – TSC

ITEM 1

CALL TO ORDER

Chair Shotwell called the meeting to order at 8:00 AM.

JACTS POLICY COMMITTEE MINUTES

May 20, 2021

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ITEM 2 PUBLIC COMMENT

There were no public comments received.

ITEM 3 APPROVE MINUTES OF THE POLICY COMMITTEE MEETING OF APRIL 15, 2021 AND RECEIVE THE TECHNICAL ADVISORY COMMITTEE MINUTES OF APRIL 14, 2021

A motion was made by Ms. Schlecte, supported by Mr. Feldvary, to approve the Policy Committee meeting minutes of April 15, 2021 and receive the Technical Advisory Committee meeting minutes of April 14, 2021 as presented. A roll-call vote was taken.

<u>Members Present</u>	<u>Agency Represented</u>	<u>Call-In Location</u>	<u>Vote</u>
Keith Acker	Sandstone Township	Sandstone Township	Yes
John Feldvary	Jackson County Airport-Reynolds Field	Summit Township	Yes
Jae Guetschow	Region 2 Planning Commission	Village of Brooklyn	Yes
David Herlein	Spring Arbor Township	Spring Arbor Township	Yes
Pete Jancek	Vice-Chair, Blackman Charter Township	Blackman Township	Yes
Angela Kline	JACTS Technical Advisory Committee	City of Battle Creek	Yes
Don Mayle	MDOT – Lansing	Livingston County	Yes
Randy Purvis	Jackson Area Transportation Authority	Summit Township	Yes
Mike Overton	Jackson County Department of Transportation	City of Jackson	Yes
Laura Schlecte	City of Jackson	City of Tawas	Yes
Steve Shotwell	Chair, Jackson County Board of Commissioners	City of Jackson	Yes
Judy Southworth	Leoni Township	Leoni Township	Yes
Mike Trudell	Summit Township	Summit Township	Yes

The motion carried unanimously.

ITEM 4 AGENCY STATUS REPORTS

Project status updates were presented by the City of Jackson, Jackson Area Transportation Authority, Jackson County Department of Transportation, Michigan Department of Transportation, and Jackson County Airport-Reynolds Field. The following project details were provided:

- City of Jackson – The Steward Street project will be let in June, and the contractor will begin project work in August. There has been progress on the Elmdale Trail project. Most of the concrete path has been poured, and the bridge structure is scheduled to be delivered by the end of June.
- Jackson Area Transportation Authority – Retaining drivers for the Rides to Wellness program continues to be difficult. The project to install new fences and gates will begin once the materials arrive.
- Jackson County Department of Transportation – The South Jackson Road Intersection Realignment project was awarded to Hoffman Brothers, and the project is expected to be completed by November 2021. The FY 2021 Preventative Maintenance project is planned to be let for construction next year.
- Michigan Department of Transportation – Work will begin on the Lansing Avenue bridge project on June 1 and expected to run through the end of November. The US-127 project from Ayers to Liberty

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is a resurfacing project to replace the top 1.5 inches. The project to replace the railroad bridges over Jackson Street and Mechanic Street in downtown Jackson will be let in August.

- Jackson County Airport-Reynolds Field – The Jackson College Airport Hangar is in the midst of being transferred to a new owner.

ITEM 5 APPROVAL OF AMENDMENTS TO THE JACTS FY 2020-2023 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

Mr. Purvis reported that JATA was requesting the following amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP):

FY	Name	Limits	Primary Work Type	Description	Funds & Source
2021	5307 – CTF Urbanized Formula	Countywide	Operating	Operating Assistance	\$1,315,859 – Federal \$1,315,859 – Local \$2,631,718 – Total
2021	5339 – CTF Bus & Bus Facilities	Countywide	5339 – CTF Bus & Bus Facilities	Renovations of the restrooms at the Administrative Facilities	\$119,425 – Federal (5307) \$29,856 – State (CTF) \$149,281 – Total
2022	5307 – Urbanized Formula	Countywide	5307 – Urbanized Formula	Operating Assistance	\$1,300,000 – Federal \$1,300,000 – Local \$2,600,000 – Total
2022	5311 – CTF Non Urban Formula	Countywide	Operating Assistance	CTF Non Urban Formula	\$57,480 – Federal \$57,480 – State (CTF) \$114,960 – Total
2022	5339 – CTF Bus & Bus Facilities	Statewide	5339 – CTF Bus & Bus Facilities	Maintenance Equipment	\$72,000 – Federal \$18,000 – State (CTF) \$90,000 – Total
2022	5339 – CTF Bus & Bus Facilities	Statewide	5339 – CTF Bus & Bus Facilities	Facility Improvements	\$56,000 – Federal \$14,000 – State (CTF) \$70,000 – Total
2022	STP	Countywide	Van Purchase & Vehicle Equipment	Van Purchase & Vehicle Equipment	\$100,000 – Federal \$25,000 – State (CTF) \$125,000 – Total
2023	5339 – CTF Bus & Bus Facilities	Statewide	5339 – CTF Bus & Bus Facilities	Facility Improvements	\$88,000 – Federal \$25,000 – State (CTF) \$110,000 – Total
2023	5339 – CTF Bus & Bus Facilities	Statewide	5339 – CTF Bus & Bus Facilities	Facility Improvements	\$48,000 – Federal \$12,000 – State (CTF) \$60,000 – Total

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Mr. Davis reported that MDOT was requesting the following amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP):

FY	Job number	Phase	Name	Limits	Length	Description	Funds & Source	Amendment Type
2021	211618	NI	Norfolk Southern Railway	Michigan Line, Albion to Jackson	20.36	Tie and Surface Program	\$4,589,354 - Fed (SOGR) \$0 - State \$4,589,354 - Total	Phase Add
2021	207299	PE	Regionwide	All of Region2 MPO	2.04	Longitudinal pavement marking application on University Region trunklines	\$2,592 - Fed (HSIP) \$288 - State \$20,000 - Total	Phase Abandon
2022	200802	CON	M-106	Parnall Rd/M-106 intersection to Portage River Bridge, west of Hawkins Rd	0	New Non-Motorized Trail (Mike Levine Lakelands Trail Extension)	\$1,800,882 - Fed (NRT, TA) \$0 - State \$2,400,856 - Total	Phase Add
2023	209381	CON	US-127 S	US-127 from I-96 to I-94	11.06	Freeway Signing Update	\$701,316 - Fed (NHG) \$0 - State \$701,316 Total	Phase Add
2023	209481	CON	US-127 S	US-127 from I-94 to M-50	6.76	Freeway Signing Update	\$993,531 - Fed (NHG) \$0 - State \$993,531 - Total	Phase Add

A motion was made by Vice-Chair Jancek, supported by Mr. Trudell, to approve the proposed JATA and MDOT amendments as presented. A roll-call vote was taken.

<u>Members Present</u>	<u>Agency Represented</u>	<u>Call-In Location</u>	<u>Vote</u>
Keith Acker	Sandstone Township	Sandstone Township	Yes
John Feldvary	Jackson County Airport-Reynolds Field	Summit Township	Yes
Jae Guetschow	Region 2 Planning Commission	Village of Brooklyn	Yes
David Herlein	Spring Arbor Township	Spring Arbor Township	Yes
Pete Jancek	Vice-Chair, Blackman Charter Township	Blackman Township	Yes
Angela Kline	JACTS Technical Advisory Committee	City of Battle Creek	Yes
Don Mayle	MDOT – Lansing	Livingston County	Yes
Randy Purvis	Jackson Area Transportation Authority	Summit Township	Yes
Mike Overton	Jackson County Department of Transportation	City of Jackson	Yes
Laura Schlecte	City of Jackson	City of Tawas	Yes
Steve Shotwell	Chair, Jackson County Board of Commissioners	City of Jackson	Yes
Judy Southworth	Leoni Township	Leoni Township	Yes
Mike Trudell	Summit Township	Summit Township	Yes

The motion carried unanimously.

JACTS POLICY COMMITTEE MINUTES

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ITEM 6 APPROVAL OF THE JACTS FY 2022 UNIFIED WORK PROGRAM (UWP) AND BUDGET

Mr. Duke reported that the Unified Work Program for FY 2022 has been completed. The next year will be full of important projects, including the completion of the FY 2023 – FY 2026 TIP, starting to work on the next long range transportation plan, and working on a new program requirement to support MDOT in collecting Model Inventory Road Elements (MIRE) Data. A motion was made by Ms. Schlecte, supported by Ms. Kline, to approve the FY 2022 UWP as presented. A roll call vote was taken.

<u>Members Present</u>	<u>Agency Represented</u>	<u>Call-In Location</u>	<u>Vote</u>
Keith Acker	Sandstone Township	Sandstone Township	Yes
John Feldvay	Jackson County Airport-Reynolds Field	Summit Township	Yes
Jae Guetschow	Region 2 Planning Commission	Village of Brooklyn	Yes
David Herlein	Spring Arbor Township	Spring Arbor Township	Yes
Pete Jancek	Vice-Chair, Blackman Charter Township	Blackman Township	Yes
Angela Kline	JACTS Technical Advisory Committee	City of Battle Creek	Yes
Don Mayle	MDOT – Lansing	Livingston County	Yes
Randy Purvis	Jackson Area Transportation Authority	Summit Township	Yes
Mike Overton	Jackson County Department of Transportation	City of Jackson	Yes
Laura Schlecte	City of Jackson	City of Tawas	Yes
Steve Shotwell	Chair, Jackson County Board of Commissioners	City of Jackson	Yes
Judy Southworth	Leoni Township	Leoni Township	Yes
Mike Trudell	Summit Township	Summit Township	Yes

The motion carried unanimously.

ITEM 7 AASHTO GUIDE FOR THE DEVELOPMENT OF BICYCLE FACILITIES

Ms. DeOliveira gave a brief presentation on the AASHTO Guide for the Development of Bicycle Facilities, 2012 4th Edition. AASHTO is the acronym for the Association of American State Highway and Transportation Professionals. The agency has produced numerous transportation-related resources in the last 50 years. The first bicycle guide they developed was in 1974, and the next update is expected in 2023. Much of the information in the guide is well-known and is one of the fundamental sources for developing bicycle facilities in the country.

ITEM 8 OTHER BUSINESS

No other business was brought forward.

ITEM 9 PUBLIC COMMENT

No public comments were received.

ITEM 10 ADJOURNMENT

There being no further business, Chair Shotwell adjourned the meeting at 8:50 AM.

Tanya DeOliveira
Transportation Planner