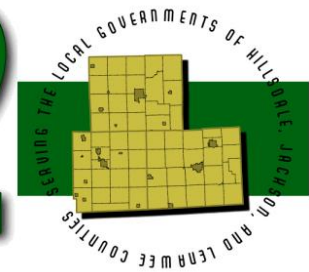


Region 2 Planning Commission



Jackson Area Comprehensive Transportation Study

MINUTES

JACTS POLICY COMMITTEE

Zoom Meeting

Thursday, April 15, 2021

Members Present

John Feldvary
Jae Guetschow
Pete Jancek
Angela Kline
Don Mayle
Randy Purvis
Mike Overton
Laura Schlecte

Agency Represented

Jackson County Airport-Reynolds Field
Region 2 Planning Commission
Vice-Chair, Blackman Charter Township
JACTS Technical Advisory Committee
MDOT – Lansing
Jackson Area Transportation Authority
Jackson County Department of Transportation
City of Jackson

Call-In Location

Summit Township
Village of Brooklyn
Blackman Township
City of Battle Creek
Livingston County
Summit Township
City of Jackson
City of Jackson

Members Absent

Keith Acker
Dan Gallagher
Jonathan Greene
David Herlein
Howard Linnabary
Steve Shotwell
Mike Trudell

Sandstone Township
Napoleon Township
City of Jackson
Spring Arbor Township
Leoni Township
Chair, Jackson County Board of Commissioners
Summit Township

Others Present

Joe Bentschneider
Christopher Bolt
Tanya DeOliveira
Mike Davis
Jon Dowling
Steve Duke
Bret Taylor
Kelby Wallace

Jackson County Department of Transportation
Jackson County Department of Transportation
Region 2 Planning Commission
MDOT
City of Jackson
Region 2 Planning Commission
Jackson County Department of Transportation
MDOT – TSC

ITEM 1

CALL TO ORDER

Vice-Chair Jancek called the meeting to order at 8:05 AM.

JACTS POLICY COMMITTEE MINUTES

April 15, 2021

Page 2

ITEM 2 PUBLIC COMMENT

There were no public comments received.

ITEM 3 APPROVE MINUTES OF THE POLICY COMMITTEE MEETING OF MARCH 18, 2021 AND RECEIVE THE TECHNICAL ADVISORY COMMITTEE MINUTES OF MARCH 17, 2021

A motion was made by Mr. Feldvary, supported by Mr. Purvis, to approve the Policy Committee meeting minutes of March 18, 2021 and receive the Technical Advisory Committee meeting minutes of March 17, 2021 as presented. A roll-call vote was taken.

<u>Members Present</u>	<u>Agency Represented</u>	<u>Call-In Location</u>	<u>Vote</u>
John Feldvary	Jackson County Airport-Reynolds Field	Summit Township	Yes
Jae Guetschow	Region 2 Planning Commission	Village of Brooklyn	Yes
Pete Jancek	Vice-Chair, Blackman Charter Township	Blackman Township	Yes
Angela Kline	JACTS Technical Advisory Committee	City of Battle Creek	Yes
Don Mayle	MDOT – Lansing	Livingston County	Yes
Randy Purvis	Jackson Area Transportation Authority	Summit Township	Yes
Mike Overton	Jackson County Department of Transportation	City of Jackson	Yes
Laura Schlecte	City of Jackson	City of Jackson	Yes

The motion carried unanimously.

ITEM 4 AGENCY STATUS REPORTS

Project status updates were presented by the City of Jackson, Jackson Area Transportation Authority, Jackson County Department of Transportation, Michigan Department of Transportation, and Jackson County Airport-Reynolds Field. The following project details were provided:

- City of Jackson – The Stewart Street project is planned to be let in June. Bridge construction will begin by May on the Elmdale Trail project. The grade inspection meeting is planned for June 7 for the East High Street Bridge project.
- Jackson Area Transportation Authority – The Rides to Wellness program continues to grow, as the community response has been positive. Retaining drivers for the program has been difficult.
- Jackson County Department of Transportation – Pavement marking will begin when the weather improves for the Spring on the Jefferson Road and W Michigan Avenue projects.
- Michigan Department of Transportation – The tree removal have been completed along West Avenue and Elm Road, and replacement trees will be installed when the construction projects are complete. Work on the West Avenue bridge has begun.
- Jackson County Airport-Reynolds Field – The airport traffic has been slow this year due to the ongoing COVID-19 pandemic. Hopefully activity will pick up this summer.

JACTS POLICY COMMITTEE MINUTES
April 15, 2021
Page 3

ITEM 5 APPROVAL OF AMENDMENTS TO THE JACTS FY 2020-2023 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

Mr. Dowling reported that the City of Jackson was requesting the following amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP):

FY	Job number	Limits	Length	Description	Funds & Source	Amendment Type
2022	211848	S West Ave. at W Morrell St.	0	Traffic signal replacement with black mast arm poles	\$251,934.30 - Fed (HSIP) \$37,992.70 - City	Add
2022	211849	E Ganson St. at N Elm St.	0	Traffic signal replacement with box span signal	\$170,657.10 - Fed (HSIP) \$23,961.90 - City	Add

Mr. Purvis reported that JATA was requesting the following amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP):

FY	Name	Limits	Primary Work Type	Description	Funds & Source
2021	5339 – Bus and Bus Facilities	Countywide	5339 – Bus and Bus Facilities	Procuring 1 35-ft transit bus	\$166,697 – Federal (5339) \$41,674 – State (CTF) \$208,371 – Total
2021	5307 – CTF Urbanized Formula	Countywide	5307 – CTF Urbanized Formula	Procuring 1 35-ft transit bus	\$282,763 – Federal (5307) \$70,691 – State (CTF) \$353,454 – Total

Ms. Kline reported that JCDOT was requesting the following amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP):

JACTS POLICY COMMITTEE MINUTES

April 15, 2021

Page 4

FY	Job number	Name	Limits	Description	Funds & Source	Amendment Type
2022	211703	Horton Road at Springbrook Road	At Intersection	Covert skewed T-intersection to a compact roundabout	\$265,917.60 HSIP \$29,546.40 Local \$295,464 Total	Add
2022	211851	LED Stop Signs	Various Intersections	Install radar activated LED bordered stop signs & 24" stop bars	\$78,264 HSIP \$8,696 Local \$86,960 Total	Add
2022	211852	Moscow Road Safety Improvements	Masker Road to Spring Arbor Road	Tree removal, pavement markings, signing upgrades	\$205,650 HRRR \$22,850 Local \$228,500 Total	Add
2022	211823	North Concord Road Safety Improvements	Spring Arbor Road to Hutchison Road	Tree removal, pavement markings, signing upgrades	\$89,235 HRRR \$9,915 Local \$99,105 Total	Add
2022	211853	Rives Junction Road	Springport Road to Cook Street	Tree removal, pavement markings, signing upgrades	\$136,980 HRRR \$15,220 Local \$152,200	Add
2022	211855	Springport Road at Rives Junction Road	At Intersections	Covert skewed T-intersection to a compact roundabout	\$313,613.10 HSIP \$34,845.90 Local \$348,459 Total	Add
2022	211779	Horizontal Curve Signing (northeast & western portions of county)	At Intersections	Horizontal Curve Signing	\$339,003 HSIP \$37,667 Local \$376,670 Total	Add
2022	211862	Page Avenue Road Safety Audit	S. Dettman Road to Sager Road	Road Safety Audit	\$16,000 HSIP \$4,000 Local \$20,000 Total	Add
2022	211864	Spring Arbor Road (east) Road Safety Audit	McCain Road/Warren Avenue to Brown Street	Road Safety Audit	\$16,000 HSIP \$4,000 Local \$20,000 Total	Add
2022	211867	Spring Arbor Road (west) Road Safety Audit	M-60 to McCain Road/Warren Avenue	Road Safety Audit	\$16,000 HSIP \$4,000 Local \$20,000 Total	Add
2022	206636	Preventative Maintenance	Territorial Road, from Lansing Ave to Cooper Road Territorial Road, from Cooper Road to Bunkerhill Road Clark Lake Road, from 0.25 miles south of Stony Lake Road to Brooklyn Road	Preventative Maintenance Overlay on All Seasons Routes	\$981,199 STP \$442,924 TEDF \$1,424,123 Total	Change limits

JACTS POLICY COMMITTEE MINUTES

April 15, 2021

Page 5

Mr. Davis reported that MDOT was requesting the following amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP):

FY	Job number	Phase	Name	Limits	Length	Description	Funds & Source	Amendment Type
2022	202119	CON	I-94 BL	M-106 and I-94 BL	5.9	Non-freeway signing upgrade	\$276,000 – Fed (NHG) \$276,000 – Total	Length change from 27.4 to 5.9

A motion was made by Mr. Feldvary supported by Mr. Purvis, to approve the proposed City, JATA, JCDOT, and MDOT amendments as presented. A roll-call vote was taken.

<u>Members Present</u>	<u>Agency Represented</u>	<u>Call-In Location</u>	<u>Vote</u>
John Feldvary	Jackson County Airport-Reynolds Field	Summit Township	Yes
Jae Guetschow	Region 2 Planning Commission	Village of Brooklyn	Yes
Pete Jancek	Vice-Chair, Blackman Charter Township	Blackman Township	Yes
Angela Kline	JACTS Technical Advisory Committee	City of Battle Creek	Yes
Don Mayle	MDOT – Lansing	Livingston County	Yes
Randy Purvis	Jackson Area Transportation Authority	Summit Township	Yes
Mike Overton	Jackson County Department of Transportation	City of Jackson	Yes
Laura Schlecte	City of Jackson	City of Jackson	Yes

The motion carried unanimously.

ITEM 6 **HIGHWAY INFRASTRUCTURE PROGRAM (HIP)/HIP COVID FUNDING – PROJECT SELECTION**

Mr. Duke reported that the City of Jackson was allocated \$262,500 FY 2021 HIP COVID Funds, and will be matching the amount using local funds, for a total of \$347,880. JCDOT was allocated \$347,885 of FY 2021 HIP COVID Funds. The COVID Funds do not require a match from local agencies. Both agencies will be doing using the funds for FY 2022 projects. Ms. Kline reported that JCDOT has selected a road recycling project. Mr. Dowling stated that the City will be using its funds to replace traffic signals at the intersections of 4th Street and Greenwood Avenue and 4th Street and Prospect Street. A motion was made by Mr. Feldvary to approve the COVID Funds amounts allocated to the Jackson County Department of Transportation in the amount of \$347,885, and to the City of Jackson in the amount of \$262,500 that will be matched using local funds for a total of \$347,880, supported by Mr. Guetschow. A roll-call vote was taken.

<u>Members Present</u>	<u>Agency Represented</u>	<u>Call-In Location</u>	<u>Vote</u>
John Feldvary	Jackson County Airport-Reynolds Field	Summit Township	Yes
Jae Guetschow	Region 2 Planning Commission	Village of Brooklyn	Yes
Pete Jancek	Vice-Chair, Blackman Charter Township	Blackman Township	Yes
Angela Kline	JACTS Technical Advisory Committee	City of Battle Creek	Yes
Don Mayle	MDOT – Lansing	Livingston County	Yes
Randy Purvis	Jackson Area Transportation Authority	Summit Township	Yes
Mike Overton	Jackson County Department of Transportation	City of Jackson	Yes
Laura Schlecte	City of Jackson	City of Jackson	Yes

JACTS POLICY COMMITTEE MINUTES

April 15, 2021

Page 6

The motion carried unanimously.

ITEM 7 SMALL TOWN AND RURAL DESIGN GUIDE

Ms. DeOliveira gave a brief presentation on the Federal Highways Administration's Small Town and Rural Design Guide. The guide can be used to help township and village leaders, along with JCDOT, to determine the best ways to design and implement the recommendations from the Jackson City + County Nonmotorized Plan. The guide is concise and full of easy-to-understand graphics with the intent of helping small towns and rural communities support safe, comfortable, and active travel for people of all ages and abilities.

ITEM 8 OTHER BUSINESS

Vice-Chair Jancek asked that the Small Town and Rural Design Guide website be emailed to the JACTS Policy Committee members.

ITEM 9 PUBLIC COMMENT

No public comments were received.

ITEM 10 ADJOURNMENT

There being no further business, Vice Chair Jancek adjourned the meeting at 9:20 AM.

Tanya DeOliveira
Transportation Planner