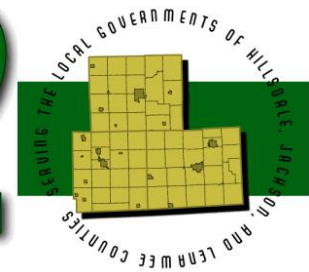


Region 2 Planning Commission



Jackson Area Comprehensive Transportation Study

MINUTES

JACTS POLICY COMMITTEE

Teleconference Meeting

Thursday, May 21, 2020

Members Present: Keith Acker, Sandstone Township
Don Mayle, MDOT – Lansing
John Feldvary, Jackson County Airport-Reynolds Field
David Herlein, Spring Arbor Township
Pete Jancek, Vice-Chair, Blackman Charter Township
Angela Kline, JACTS Technical Advisory Committee
Phil Moilanen, Jackson Area Transportation Authority
Mike Overton, Jackson County Department of Transportation
Laura Schlecte, City of Jackson
Steve Shotwell, Chair, Jackson County Board of Commissioners
Mike Trudell, Summit Township
Bob Welsh, Region 2 Planning Commission

Members Absent: Howard Linnabary, Leoni Township
Jonathan Greene, City of Jackson
Dan Wymer, Napoleon Township

Others Present: Christopher Bolt, Jackson County Department of Transportation
Mike Brown, Jackson Area Transportation Authority
Mike Davis, MDOT
Tanya DeOliveira, Region 2 Planning Commission
Jon Dowling, City of Jackson
Steve Duke, Region 2 Planning Commission
Kelby Wallace, MDOT – TSC

ITEM 1 CALL TO ORDER

Chair Shotwell called the meeting to order at 8:05 AM.

ITEM 2 PUBLIC COMMENT

No public comments were received.

JACTS POLICY COMMITTEE MINUTES

May 21, 2020

Page 2

ITEM 3 APPROVE MINUTES OF THE POLICY COMMITTEE MEETING OF APRIL 8, 2020 AND RECEIVE THE TECHNICAL ADVISORY COMMITTEE MINUTES OF APRIL 8, 2020

A motion was made by Vice-Chair Jancek, supported by Ms. Schlecte, to approve the Policy Committee meeting minutes of April 8, 2020 and receive the Technical Advisory Committee meeting minutes of April 8, 2020 as presented. The motion carried unanimously.

ITEM 4 AGENCY STATUS REPORTS

Project status updates were presented by the City of Jackson, the Jackson Area Transportation Authority, Jackson County Department of Transportation, the Michigan Department of Transportation and Jackson County Airport-Reynolds Field. The following project details were provided:

- City of Jackson – The Greenwood Avenue/Jackson Street project began work on May 6. The concrete crew will be out after Memorial Day to continue the work. The project should be complete by the end of June. The Martin Luther King Jr. Blvd. project was let on May 1. A contract will be awarded by May 26. The Morrell Street project has had a survey crew on site to begin work.
- Jackson Area Transportation Authority – There are new protocols in place to address keeping the buses clean during the COVID-19 pandemic. Passengers are using the rear doors to on-board and off-board from the buses. They are also not charging fares. Both of these actions are a way to keep the transit drivers socially/physically distanced from passengers. Passengers are also required to wear masks. Masks are provided to passengers who do not have one. The buses are being disinfected four times a day, including when they are in service.
- Jackson County Department of Transportation – The Moon Lake Road Bridge project concrete staining is nearly complete. This part of the project was not completed by the end of last year's construction season. The preventative maintenance overlay project has begun, and will continue during the summer of 2020. Work on the Michigan Avenue Bridge project in Parma continues. The recycled base for the McDevitt Phase 1 project will be laid down during the last week of May. The Phase 2 bids were rejected. The new Phase 2 bids are due back May 29, and are scheduled to be approved at the June Jackson County Board of Commissioners Study Session. At this time, JCDOT is on track to stay within their budget for 2020 projects.
- Michigan Department of Transportation – Concrete paving will begin on Cooper Street bridge on the I-94 project. The interstate will have four lanes open for Memorial Day traffic. The US-127 Floyd to I-94 project will not start until after July 4. There will be a June letting for a project to resurface the southern portion of US-127 that runs within the Jackson, Hillsdale, and Lenawee area. A virtual public meeting for the I-94 project at Elm Road, Lansing Road and West Avenue had 100 people attend. Many public comments were received on the project, and will be incorporated into the project. The project is still expected to be bid and constructed at this time and no delay related to the COVID-19 pandemic is expected.
- Jackson County Airport-Reynolds Field – The restaurant is open for takeout. Airport operations are down 36% for the year. A preconstruction meeting was held in early May for the terminal apron project. The project is expected to be complete by September. The old runway pavement is being removed by JCDOT crews and equipment.

JACTS POLICY COMMITTEE MINUTES
May 21, 2020
Page 3

ITEM 5 APPROVAL OF AMENDMENTS TO THE JACTS FY 2020-2023 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

Mr. Wallace reported that MDOT was requesting the following amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP):

FY	Job number	Phase	Project Name	Limits	Length	Project Description	Funds & Source	Amendment Type
2020	202121	CON	I-94 E	I-94 under Lansing Ave	1.724	Bridge replacement and freeway reconstruct	Fed - \$13,268,710 NH Fed Source State - \$2,942,299 Total - \$16,211,009	Length change over 0.5 miles
2021	127621	ROW	I-94	Michigan Ave to M-60	7.583	Reconstruction road and bridge CPM on 6 structures	Fed - \$0 State - \$350,00 Rebuilding MI Bonding Program Total - \$350,000	Phase Add
2020	208524	ROW	I-94	I-94/US-127 North/West Avenue Interchange	5.222	Freeway Interchange Reconstruction	Fed - \$0 State - \$1,000,000 Rebuilding MI Bonding Program Total - \$1,000,000	Length change over 0.5 miles
2020	208524	ROW	I-94	I-94/US-127 North/West Avenue Interchange	2.794	Freeway Interchange Reconstruction	Fed - \$0 State - \$1,000,000 Rebuilding MI Bonding Program Total - \$1,000,000	Phase Budget Increase over 25%
2020	208524	UTL	I-94	I-94/US-127 North/West Avenue Interchange	5.222	Freeway Interchange Reconstruction	Fed - \$0 State - \$75,000 Rebuilding MI Bonding Program Total - \$75,000	Length change over 0.5 miles
2020	208524	UTL	I-94	I-94/US-127 North/West Avenue Interchange	2.794	Freeway Interchange Reconstruction	Fed - \$0 State - \$75,000 Rebuilding MI Bonding Program Total - \$75,000	Phase Add
2020	208524	CON	I-94	I-94/US-127 North/West Avenue Interchange	5.222	Freeway Interchange Reconstruction	Fed - \$0 State - \$78,000,000 Rebuilding MI Bonding Program Total - \$78,000,000	Length change over 0.5 miles

JACTS POLICY COMMITTEE MINUTES

May 21, 2020

Page 4

Ms. Kline reported that JCDOT was requesting the following amendment to the JACTS FY 2020 – 2023 Transportation Improvement Program (TIP):

FY	Job Number	Project Name	Limits	Project Description	Funding	Action
2021	206636	Countywide	Countywide (Various Roads)	One course asphalt overlay	Change from: \$135,859 – EDD \$995,000 – STP \$1,130,859 Total Change to: \$721,135 – EDD \$995,000 – STP \$199,000 – Local \$1,915,135 – Total	Change

Mr. Moilanen reported that JATA was requesting the following amendments to the JACTS FY 2020 – 2023 Transportation Improvement Program (TIP):

FY	Project Name	Limits	Primary Work Type	Project Description	Federal Cost & Funding Source	State Cost & Funding Source	Local Cost & Funding Source	Total Project Cost
2020	5339 – Bus and Bus Facilities	Countywide	Bus and Bus Facilities Maintenance Equipment	Bus Facilities Maintenance Equipment	\$134,609 Source - 5339	\$33,652 Source – CTF	N/A	\$168,261
2020	5307 – Urbanized Formula	Countywide	Section 5307 Capital; Security Cameras	Section 5307 Capital; Security Cameras	\$13,170 Source – 5307	\$3,293 Source - CTF	N/A	\$16,463
2020	5339 – Bus and Bus Facilities	Countywide	Procure of 1 bus	Section 5339 Bus and Bus Facilities – ABANDON JOB	\$740,800 Source – 5339	\$185,200 Source – CTF	N/A	\$926,000
2020	5307 – Urbanized Formula	Countywide	Capital	Mobility Management; Operating Funds	\$1,005,142 Source – 5307	N/A	N/A	\$1,005,142
2020	5307 – Urbanized Formula	Countywide	Capital	Mobility Management; to procure 5 sedan vehicles	\$179,540 Source - 5307	N/A	N/A	\$179,540
2021	5307 – Urbanized Formula	Countywide	5307 – Urbanized Formula	Procuring 2 medium duty transit vehicles – ABANDON JOB	\$160,000 Source – 5307	\$40,000 Source CTF	N/A	\$200,000
2021	5339 – Bus and Bus Facilities	Countywide	5339 – Bus and Bus Facilities	Procuring 2 medium 26-foot transit vehicles	\$156,800 Source - 5339	\$29,200 Source – CTF	N/A	\$196,000

JACTS POLICY COMMITTEE MINUTES
May 21, 2020
Page 5

Mr. Moilanen reported that JATA was requesting the following administrative modifications to the JACTS FY 2020 – 2023 Transportation Improvement Program (TIP):

FY	Project Name	Limits	Primary Work Type	Project Description	Federal Cost & Funding Source	State Cost & Funding Source	Local Cost & Funding Source	Total Project Cost
2020	5307 – Urbanized Formula	Countywide	Operating	Operating	\$1,316,971 Source – 5307	N/A	\$1,316,971 Source – N/A	\$2,633,942
2020	5311 – Non-Urban Formula	Countywide	Operating	Operating Assistance	\$57,645 Source – 5311	\$57,645 Source – CTF	N/A	\$115,290
2021	5307 – Urbanized Formula	Countywide	Operating Assistance	Operating Assistance	\$1,300,000 Source – 5307	\$1,300,000 Source – N/A	N/A	\$2,600,000
2021	5339 Bus and Bus Facilities	Countywide	5339 Bus and Bus Facilities	Replacing windows at the JATA admin. facility	\$18,266 Source – 5339	\$4,567 Source – CTF	N/A	\$22,833

A vote by Roll Call of committee members in attendance was requested by Chair Shotwell to approve the proposed MDOT, JCDOT, and JATA amendments to the JACTS FY 2020-2023 Transportation Improvement Program. The attending members voted in the following manner:

- Mr. Keith Acker - Yes
- Mr. Don Mayle - Yes
- Mr. John Feldvary - Yes
- Mr. David Herlein - Yes
- Mr. Pete Jancek - Yes
- Ms. Angela Kline - Yes
- Mr. Phil Moilanen - Yes
- Mr. Mike Overton - Yes
- Ms. Laura Schlecte - Yes
- Mr. Steve Shotwell - Yes
- Mr. Mike Trudell - Yes
- Mr. Bob Welsh – Yes

The motion carried unanimously.

ITEM 6 APPROVAL OF THE JACTS FY 2021 UNIFIED WORK PROGRAM (UWP)

Mr. Duke presented the FY 2021 Jackson Area Transportation Study Unified Work Program that runs from October 1, 2021 – September 30, 2022. He reported that the funds will support work that includes continuously updating the TIP, finalizing the nonmotorized plan and working with local communities to adopt the plan, and keeping the 2045 Long Range Transportation Plan up to date. The JACTS UWP received \$241,000 in funding for FY 2021, including \$7,100 more than last year. A motion was made by Vice-Chair Jancek, supported by Mr. Schlecte to approve the JACTS FY 2021 Unified Work Program. The motion carried unanimously.

JACTS POLICY COMMITTEE MINUTES

May 21, 2020

Page 6

ITEM 7 CITY OF JACKSON / JACKSON COUNTY NON-MOTORIZED PLAN UPDATE

Ms. DeOliveira provided an update on the Jackson City + County Non-Motorized Plan. The consultants are reviewing and incorporating the public comments that were received during the April public comment period into the final plan. The public was invited to comment on the final draft document via email, a notice on the Region 2 Planning Commission website, public notices in the local newspapers, partnering agencies social media accounts, and through an article in The Brooklyn Exponent. The final document should be complete later in May. Once the plan document has been finalized, Region 2 Planning Commission staff will work to get the plan adopted by the JACTS/R2PC committees, the Jackson City Council and the Jackson County Board of Commissioners, as well as by local villages and townships within the County. The final plan will be posted on the Region 2 Planning Commission website. Digital and paper copies of the plan will also be provided to local communities. Staff will also be working to transition the final plan document from the consultant website to a permanent home on the Region 2 Planning Commission website.

ITEM 8 OTHER BUSINESS

Vice-Chair Jancek shared that the Blackman Township DDA has filed an application with JCDOT to the EDA requesting more than \$5 million for the County Farm Road corridor improvement based on the study that was completed recently.

ITEM 9 PUBLIC COMMENT

No public comments were received.

ITEM 10 ADJOURNMENT

There being no further business, Chair Shotwell adjourned the meeting at 9:00 AM.

Tanya DeOliveira
Transportation Planner