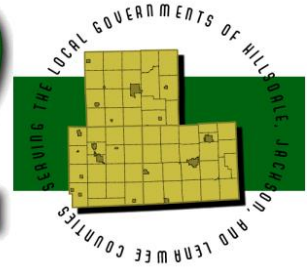


Region 2 Planning Commission



Jackson Area Comprehensive Transportation Study

MINUTES

JACTS POLICY COMMITTEE

Jackson County Tower Building
120 W. Michigan Avenue – 5th Floor
Jackson, Michigan

Thursday, May 16, 2019

Members Present: Keith Acker, Sandstone Charter Township
Jon Dowling, JACTS Technical Advisory Committee
John Feldvary, Jackson County Airport-Reynolds Field
David Herlein, Spring Arbor Township
Pete Jancek, Vice-Chair, Blackman Charter Township
Don Mayle, MDOT
Steve Shotwell, Chair, Jackson County Board of Commissioners
Judy Southworth (Alt.), Leoni Township
Mike Trudell, Summit Township
Bob Welsh, Region 2 Planning Commission
Dan Wymer, Napoleon Township

Members Absent: Mike Overton, Jackson County Department of Transportation
Patrick Burtch, City of Jackson
Derek Dobies, Mayor, City of Jackson
Phil Moilanen, JATA

Others Present: Steve Duke, Region 2 Planning Commission
Mike Davis, MDOT
Tanya DeOliveira, Region 2 Planning Commission
Corey Clevenger, Jackson County Dept. of Transportation
Bret Taylor, Jackson County Dept. of Transportation
Kelby Wallace, MDOT – Jackson TSC
Jeff Wickman, JATA

ITEM 1 CALL TO ORDER

Chair Shotwell called the meeting to order at 8:05 AM.

ITEM 2 PUBLIC COMMENT

No public comments were received.

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ITEM 3 **APPROVE MINUTES OF THE POLICY COMMITTEE MEETING OF APRIL 18, 2019 AND RECEIVE THE TECHNICAL ADVISORY COMMITTEE MINUTES OF APRIL 17, 2019**

A motion was made by Vice-Chair Jancek, supported by Mr. Feldvary, to approve the Policy Committee meeting minutes of April 18, 2019 and receive the Technical Advisory Committee meeting minutes of April 17, 2019 as presented. The motion passed unanimously.

ITEM 4 **AGENCY STATUS REPORTS**

Project status updates were presented by the City of Jackson, Jackson Area Transportation Authority, Jackson County Department of Transportation, Michigan Department of Transportation, and the Jackson County Airport-Reynolds Field. The following project details were provided:

- City of Jackson – reported that the Greenwood Avenue project will officially be let in June. The Fourth Street projects: (1) Horton to Audubon and (2) Fourth Street and Horton projects will both start on June 3. The Martin Luther King, Jr. Boulevard/Morrell Street intersection will be a roundabout. Initially, the property owner rejected the City's offer to buy their property. The property was needed for the space to develop the roundabout. A short while later, the property owner asked if the City was still willing to buy the property. The environmental report is being completed in order to proceed with the project.
- Jackson Area Transportation Authority – reported that they hope to award the HVAC project this month. Once the contract is finalized, construction can begin. MDOT is currently reviewing the project.
- Jackson County Department of Transportation – reported that the Moon Lake Bridge structure was built with a defect in the arch. The arch is 1% off, affecting the structure's integrity and appearance. The County is working with the manufacturer to fix the problem. The Norvell Road project is currently in Phase 1 construction. The West Michigan Avenue project is paved, and pavement markings will begin soon. The Michigan Avenue Bridge project is in the June letting with a January start. Work won't begin until the winter, and the plan is to complete the project in one season.
- Michigan Department of Transportation – reported the eastbound bridge on I-94 over the Grand River is progressing. Work continues on the Cooper Street Bridge, and is still expected to be completed by the fall. There have been a few crashes where trucks have been running into the guardrail. MDOT will work with the State Police to try to prevent future crash events. The detour for the M-60 project will be implemented after Memorial Day due to rain delays and utility work. The eastbound ramp on I-94 on the Cooper Street Bridge may be open by July 4, 2019.
- Jackson County Airport-Reynolds Field – Mead Brothers from Springport was the selected bidder on the terminal apron reconstruction projects. The bid was \$2.3 million.

ITEM 5 **APPROVAL OF AMENDMENTS TO THE JACTS FY 2017 – 2020 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

Mr. Wallace reported that MDOT was requesting the following amendments to the JACTS FY 2017 – 2020 Transportation Improvement Program (TIP):

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FY	Job no.	Phase	Project Name	Limits	Length	Project Description	Budget	Federal Fund Source	Amendment Type
2019	203029 *	CON	University Region longitudinal pavement markings	Region-wide	2.553	Application of special pavement markings	\$90 – Fed \$10 - State	HSIP	Abandon Phase
2019	124951 *	PE (Design)	Regionwide	Region-wide		Install RWIS	\$245,550 – Fed \$54,450	ST	Abandon Phase

*Multi-MPO job

Mr. Wickman reported that JATA was requesting the following amendments to the JACTS FY 2017 – 2020 Transportation Improvement Program (TIP):

FY	Project Name	Limits	Work Type	Description	Cost	Fed Fund Source	State Fund Source	Total Cost
2019	Transit Capital	County wide	Transit Facility	Overhead Doors	\$12,910 – Fed \$3,277 - State	5307	CTF	\$16,137

A motion was made by Mr. Herlein, supported by Vice-Chair Jancek, to approve the proposed amendments as presented. The motion carried unanimously.

ITEM 6 APPROVAL OF THE DRAFT JACTS 2020 – 2023 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

Mr. Duke reported that the JACTS FY 2020 – 2023 Transportation Improvement Program (TIP) is available for review on the Region 2 Planning Commission website. The TIP project list has been previously presented to the committee. This is the entire new TIP document. The TIP is fiscally constrained for each of the four years. Money allocated for each year must be spent in that year. Comments are being taken by staff through the end of May. The Region 2 Planning Commission is expected to approve this at their June 13, 2019 meeting. The TIP is due to MDOT on June 28, 2019.

A motion was made by Mr. Welsh, supported by Vice-Chair Jancek, to approve the JACTS FY 2020 – 2023 Transportation Improvement Program. The motion carried unanimously.

ITEM 7 APPROVAL OF THE METROPOLITAN TRANSPORTATION PLANNING PROCESS CERTIFICATION RESOLUTION

Mr. Duke reported that R2PC staff met with MDOT, FHWA, and FTA to discuss the FY 2020 Unified Work Program at the end of March. The work program met the all of the necessary state and federal requirements. R2PC staff was told to proceed with the self-certification process. As a part of the 2020 – 2023 TIP, the self-certification approval is required.

A motion was made by Vice-Chair Jancek, supported by Mr. Feldvary, to support the self-certification of the JACTS metropolitan transportation planning process. The motion carried unanimously.

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ITEM 8 **JACTS FY 2017 – 2020 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) – UPDATED PERFORMANCE MEASURES CHAPTER**

Ms. DeOliveira reported that the JACTS FY 2017 – 2020 Transportation Improvement Program (TIP) has an update related to transportation performance measures chapter. The chapter has updated performance measure safety, pavement and bridge, and system reliability performance measures along with the State of Good Repair targets for the transit provider, JATA. The update is required to allow JACTS to proceed with any TIP amendments and project obligation. This information needs to be approved as a part of the current TIP to meet state and federal regulations by May 20, 2019. The Region 2 Planning Commission previously approved the chapter at the May 9, 2019 meeting.

A motion was made by Mr. Wymer, supported by Mr. Feldvary, to concur with the Region 2 Planning Commission to approve the Performance Measures chapter amendment in the current 2017 – 2020 Transportation Improvement Program. The motion carried unanimously.

ITEM 9 **APPROVAL OF THE JACTS FY 2020 UNIFIED WORK PROGRAM**

Mr. Duke reported that the JACTS 2020 fiscal year runs from October 1, 2019 through September 30, 2020. This fiscal year's Unified Work Program budget is \$234,267. FY 2018 and FY 2019 budgets were approximately \$268,000, which included \$30,000 more for the non-motorized plan. If needed, staff can request more PL funds from MDOT via an official letter requesting the specific amount. The 2020 budget matches what JACTS typically receives.

A motion was made by Vice-Chair Jancek, supported by Mr. Feldvary, to approve JACTS FY 2020 Unified Work Program budget. The motion carried unanimously.

ITEM 10 **ANN ARBOR ROAD NON-MOTORIZED TRAIL RIBBON CUTTING CEREMONY**

Mr. Duke reported that there will be a ribbon cutting ceremony for the Ann Arbor Road Trail project. The Ceremony will on June 20 at 11:00 am at the trail head near the Suburban Lanes Bowling Alley in Leoni Township.

ITEM 11 **JOINT CITY OF JACKSON / JACKSON COUNTY NON-MOTORIZED PLAN UPDATE**

Ms. DeOliveira reported that the public outreach meetings that took place the week of May 6 – May 10 were a success. Approximately 10 people on average came to each of the 10 meetings, over 75 comments had been made on the project website, and over 120 surveys had been completed online. The next steps are for the consultants to review the public comments, analyze the data that has been collected, and begin to develop a preliminary non-motorized network over the summer. There will be another round of public meetings in the fall to review the network that the consultants develop and provide input. The Steering Committee will also meet a few times to give direction and feedback into the development of the plan and system.

Mr. Wymer reported that he attended a meeting, and that he thought that the consultants did an excellent job. He also asked if the consultants are considering ways to reach out to those members of the community that don't already bike and walk. Chair Shotwell responded that the consultant addressed this in his initial project proposal and presentation to the Selection Committee. Vice-Chair Jancek said that the consultant had been taking time to talk to people they saw during the site visits that they were taking across the county to address this question.

Vice-Chair Jancek shared that the countywide plan will enable Jackson to have a comprehensive master plan to help the community spend money appropriately across the county. Mr. Welsh asked Ms.

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DeOliveira to share some of the public comments that were discussed at the public meetings. Ms. DeOliveira noted that Grass Lake community was interested in connecting to the DTE Energy trails in Chelsea, and over to the City of Jackson. The public in Waterloo Township noted an ideal on-road east-to-west connection in the central northern portion of the county.

Mr. Duke also noted that the plan will help local communities when applying for future grant funding opportunities. Many times, grant programs are looking to support facilities that appear in or are supported by non-motorized plans like this one.

ITEM 12 MDOT CALL FOR FY 2021 SAFETY APPLICATIONS

Mr. Duke reported that the MDOT FY 2021 Safety Applications were made available in the meeting packet, and that three different grant programs are being made available through this call. All Act 51 Agencies were made aware of the program. If an agency would like a Resolution of Support, please send the information to staff ahead of the July meeting. The applications are due August 5, 2019. Mlive also recently noted the most dangerous intersections in Jackson County, and Mr. Duke would share this information with the committee via email.

ITEM 13 OTHER BUSINESS

There was no other business to report.

ITEM 14 PUBLIC COMMENT

No public comments were received.

ITEM 15 ADJOURNMENT

There being no further business, Chair Shotwell adjourned the meeting at 9:05 AM.

Tanya DeOliveira
Principal Transportation Planner