

# Region 2 Planning Commission



## Jackson Area Comprehensive Transportation Study

### MINUTES

#### JACTS POLICY COMMITTEE

Jackson County Tower Building  
120 W. Michigan Avenue – 5<sup>th</sup> Floor  
Jackson, Michigan

Thursday, March 21, 2019

**Members Present:** Mike Brown (Alt.), JATA  
Mike Davis (Alt.), MDOT  
John Feldvary, Jackson County Airport-Reynolds Field  
David Herlein, Spring Arbor Township  
Pete Jancek, Vice-Chair, Blackman Charter Township  
Angela Kline, JACTS Technical Advisory Committee Chair  
John Lanum (Alt.), MDOT  
Mike Overton, Jackson County Department of Transportation  
Steve Shotwell, Chair, Jackson County Board of Commissioners  
Judy Southworth (Alt.), Leoni Township  
Bob Welsh, Region 2 Planning Commission  
Dan Wymer, Napoleon Township

**Members Absent:** Keith Acker, Sandstone Charter Township  
Patrick Burtch, City of Jackson  
Derek Dobies, Mayor, City of Jackson  
Mike Trudell, Summit Township

**Others Present:** Tanya DeOliveira, Region 2 Planning Commission  
Jon Dowling, JACTS Technical Advisory Committee Vice-Chair  
Kelby Wallace, MDOT – Jackson TSC

#### ITEM 1      CALL TO ORDER

Chair Shotwell called the meeting to order at 8:00 AM.

#### ITEM 2      PUBLIC COMMENT

No public comments were received.

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ITEM 3                    **APPROVE MINUTES OF THE POLICY COMMITTEE  
MEETING OF FEBRUARY 21, 2019 AND RECEIVE THE TECHNICAL  
ADVISORY COMMITTEE MINUTES OF FEBRUARY 20, 2019**

A motion was made by Mr. Welsh, supported by Mr. Feldvary, to approve the Policy Committee meeting minutes of February 21, 2019 and receive the Technical Advisory Committee meeting minutes of February 20, 2019 as presented. The motion passed unanimously.

ITEM 4                    **AGENCY STATUS REPORTS**

Project status updates were presented by the City of Jackson, the Jackson County Department of Transportation (JCDOT), Jackson Area Transportation Authority (JATA), the Michigan Department of Transportation (MDOT), and the Jackson County-Reynolds Field Airport. The City of Jackson reported that the Greenwood Avenue project plans will be ready to submit in March. JCDOT reported that they will be laying 225,050 tons of asphalt this summer. The Moon Lake Bridge project is anticipated to be complete by mid-summer. JATA reported that they are expecting the new utility truck by the end of February, and 2 small vans in March. MDOT reported that work on I-94 is in full swing. They also reported that they are analyzing the traffic patterns and will make any necessary adjustments based on the Cooper Street bridge closing. The work on the storm water issues for the M-60 project will begin soon. It was also reported that Amtrak may be working on the Francis St. railroad crossing within the City. The Jackson County-Reynolds Field Airport shared that they are currently interviewing for an administrative assistant position.

ITEM 5                    **APPROVAL OF AMENDMENTS TO THE JACTS FY 2017 – 2020  
TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

Mr. Davis reported that MDOT was requesting the following amendments to the JACTS FY 2017 – 2020 Transportation Improvement Program (TIP):

FY	Job no.	Phase	Project Name	Limits	Length	Project Description	Budget	Federal Fund Source	Amendment Type
2020	206924	CON	Countywide	Countywide	0	Edgeline pavement markings	Fed \$214,250 Local \$23,806 Total \$238,056	HSIP	Phase Add
2020	207182	CON	Multiple Routes	Various Locations	0	Upgrade Stop & Stop Ahead signs	Fed \$19,201 Local \$2,134 Total \$21,335	HSIP	Phase Add
2020	207225	CON	Jefferson Rd	US127 – Hyde Road	1.038	Tree removal, pavement markings, intersection sign upgrades	Fed \$58,500 Local \$6,500 Total \$65,000	HRRR	Phase Add
2020	207226	CON	W Michigan Ave	Chapel Rd – Sandstone Rd	2.013	Tree removal, intersection sign upgrades	Fed \$130,464 Local \$14,496 Total \$144,960	HRRR	Phase Add
2020	207227	CON	S Jackson Rd	S Jackson Rd at Lindsey Rd	0.233	Intersection realignment, construct turn lanes	Fed \$169,964 Local \$18,885 Total \$188,849	HRRR	Phase Add

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A motion was made by Mr. Feldvary, supported by Mr. Wymer, to approve the proposed MDOT amendments as presented. The motion carried unanimously.

Mr. Brown reported that JATA was requesting the following amendments to the JACTS FY 2017 – 2020 Transportation Improvement Program (TIP):

FY	Project Name	Limits	Work Type	Description	Fed Cost	Fed Fund Source	State Cost	Total Cost
2019	Transit Operating	Countywide	Transit Operations	Transit Operating Funds	\$37,085	5311	\$37,085	\$74,170

A motion was made by Mr. Feldvary, supported by Mr. Herlein to approve the proposed JATA amendments as presented. The motion carried unanimously.

### ITEM 6      **MDOT CALL FOR FY 2022 LOCAL BRIDGE PROGRAM APPLICATIONS**

Ms. DeOliveira stated that the MDOT Call for FY 2022 Local Bridge Program applications has gone out, and can be found in the meeting packet. Contact Mike Davis with any further questions. Mr. Dowling noted that the City will be submitting an application by May 1.

The City of Jackson and Jackson County formally requested that the Region 2 Planning Commission consider passing a Resolutions of Support for the City of Jackson and County applications.

### ITEM 7      **JACTS FY 2020 – 2023 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) UPDATE**

Ms. DeOliveira reported that the JACTS Urban and Rural 2020 – 2023 TIP projects were listed in the meeting packet, as well as the MDOT and JATA jobs. This includes the list of jobs that were approved through the full Rural Task Force program in January. The list of proposed jobs will be approved as a part of the new TIP. The public is welcome to comment through April 15, 2019. It was also noted that the road funds that the Governor is asking for will not affect TIP funding.

### ITEM 8      **JOINT CITY / COUNTY NON-MOTORIZED PLAN UPDATE**

Ms. DeOliveira reported that progress on the project continues. The consultants are in the midst of inventory and analysis. Key themes, issues, and concerns will be discussed at the April Steering Committee meeting. Public and stakeholder engagement will take place the week of May 6–10. Ten different locations across the County and City have been selected for 2 hour public workshops to gather public input. Meetings will be held at different times of day. A formal flyer with details will be made available in April, including the project website.

### ITEM 9      **OTHER BUSINESS**

Ms. Kline noted that she was appointed as the Jackson County Bridge Designee by the State of Michigan. She is to report on the condition of local bridges to the Governor. She will be reaching out to local government agencies to get information on the local bridges from them. The condition of culverts that are 10–20 feet long that will need to be replaced is also being requested.

Mr. Davis noted that MDOT has a new Michigan Bridge Conditions website which shows data on bridges across the state, as well as their rating.

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ITEM 10      **PUBLIC COMMENT**

No public comments were received.

ITEM 11      **ADJOURNMENT**

There being no further business, Chair Shotwell adjourned the meeting at 8:45 AM.

Tanya DeOliveira  
Principal Transportation Planner