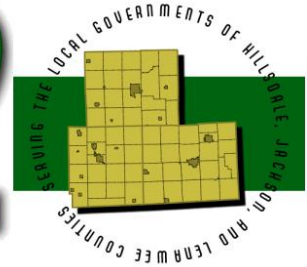


Region 2 Planning Commission



Jackson Area Comprehensive Transportation Study

MINUTES

JACTS POLICY COMMITTEE

Jackson County Tower Building
120 W. Michigan Avenue – 5th Floor
Jackson, Michigan

Thursday, November 15, 2018

Members Present: David Herlein, Spring Arbor Township
Phil Moilanen, Jackson Area Transportation Authority
Jon Dowling, JACTS Technical Advisory Committee
Eric Mullen, MDOT
Bob Welsh, Region 2 Planning Commission
Mike Trudell, Summit Township
Mike Overton, Jackson County Department of Transportation
Dan Wymer, Napoleon Township
Keith Acker, Sandstone Charter Township
Patrick Burtch, City of Jackson

Members Absent: Derek Dobies, Mayor, City of Jackson
John Feldvary, Jackson County Airport-Reynolds Field
Howard Linnabary, Leoni Township
Steve Shotwell, Chair, Jackson County Board of Commissioners
Pete Jancek, Vice-Chair, Blackman Charter Township

Others Present: Steve Duke, Region 2 Planning Commission
Tanya DeOliveira, Region 2 Planning Commission
Mike Davis, Jr., MDOT – University Region
Kelby Wallace, MDOT – Jackson TSC
Angela Kline, JCDOT
Bret Taylor, JCDOT

ITEM 1 CALL TO ORDER

With Chair Shotwell and Vice-Chair Jancek both absent, Acting Chair Dowling called the meeting to order at 8:05 AM.

ITEM 2 PUBLIC COMMENT

No public comments were received.

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ITEM 3 APPROVE MINUTES OF THE POLICY COMMITTEE MEETING OF OCTOBER 11, 2018 AND RECEIVE THE TECHNICAL ADVISORY COMMITTEE MINUTES OF OCTOBER 9, 2018

A motion was made by Mr. Trudell, and supported by Mr. Wymer, to approve the Policy Committee meeting minutes of October 11, 2018 and receive the Technical Advisory Committee meeting minutes of October 9, 2018 as presented. The motion passed unanimously.

ITEM 4 AGENCY STATUS REPORTS

Project status updates were presented by the City of Jackson, Jackson County Department of Transportation (JCDOT), Jackson Area Transportation Authority (JATA), and the Michigan Department of Transportation (MDOT). The City of Jackson reported that the Fourth Street - Horton to Audubon paving project did not take place on November 9 as expected. The base course went on November 14, however, the top coat could not be applied due to the cold weather. The project will be completed based on the weather. JATA reported that the bids for the HVAC project came in much higher than estimated, and they are considering how they will manage the project. JCDOT reported that the King Road project was in the January letting. The Norvell Road project was awarded and in the next few weeks the contractors will begin with the tree work. MDOT reported that the I-94 shoulder work is complete for the season, but work on the bridge will continue over the winter. The Lakelands trail project will also continue over the winter.

ITEM 5 APPROVAL OF AMENDMENTS TO THE JACTS FY 2017 – 2020 TIP

Mr. Davis requested the following amendments to the JACTS FY 2017 – 2020 Transportation Improvement Program (TIP). The proposed amendments are:

FY & Job No.	Project Name	Limits	Project Description	Phase	Length	Federal Budget	Federal Fund Source	State Budget	Total Phase Cost	Amendment Type
2019 203028	I-96 E	Jackson County	Application of longitudinal pavement markings	PE	1.165	\$270	HSIP	\$30	\$2,500	Length change from 0 to 1.165
2020 202119	M-106	M-106 & I-94 BL	Non-freeway signing upgrade	CON	27.44	\$276,000	NHG	\$0	\$276,000	Length change from 31.612 to 27.44
2019 204793	I-94 E	Various locations in Jackson County	Install ITS devices along I-94 throughout Jackson County	PE	25.327	\$355,394	ITS	\$88,848	\$444,242	Phase add
2019 203028	I-96 E	Jackson County	Application of longitudinal pavement markings	CON	1.165	\$346,622	HSIP	\$38,514	\$2,685,000	Length change from 0 to 1.165
2020 204793	I-94 E	Various locations in Jackson County	Install ITS devices along I-94 throughout Jackson County	CON	25.327	\$1,709,176	ITS	\$427,295	\$2,136,471	Phase add

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2019 203029	I-96 E	Jackson County	Application of special pavement markings	CON	2.553	\$1,125	HSIP	\$125	\$460,000	Length change from 0 to 2.553
2019 203515	I-96 E	Jackson County	Pavement marking retro reflectivity readings and condition assessment	CON	2.641	\$1,854	HSIP	\$206	\$14,000	Length change from 0 to 2.641
2019 203029	I-96 E	Jackson County	Application of special pavement markings	PE	2.553	\$90	HSIP	\$10	\$5,000	Length change from 0 to 2.553

A motion was made by Mr. Moilanen, supported by Mr. Trudell to approve the proposed MDOT amendments as presented. The motion carried unanimously.

ITEM 6 **JACTS FY 2020 – 2023 TIP PROJECT DEVELOPMENT**

Mr. Duke led the discussion on the development of the JACTS FY 2020 – 2023 TIP. He reported that the subcommittee of the City, County, JATA, and MDOT met to discuss the projects proposed for the FY 2020 – 2023 TIP. The preliminary list of projects was selected. Once the City and the County have approval from their respective boards, the list will be brought forward through the Region 2 Planning Commission approval process.

ITEM 7 **JACKSON COUNTY RURAL TASK FORCE MEETING / CALL FOR FY 2020 – 2023 RTF PROJECTS**

Ms. DeOliveira reported that the Jackson County Rural Task Force meeting to discuss the proposed FY 2020 – 2023 road and transit projects has been scheduled for Wednesday, December 12th, at the JCDOT offices at 1:30 PM. Mr. Duke explained that these potential projects must be located outside the Jackson urbanized area boundary and submitted by an eligible Act 51 agency (JCDOT, JATA, villages). Ms. Kline noted that JCDOT is currently meeting with local communities prior to the December 12th meeting to discuss any of the townships' project proposals.

ITEM 8 **UPDATE FOR THE JOINT CITY / COUNTY NON-MOTORIZED PLAN**

Ms. DeOliveira reported that a consultant had been selected, and that staff is working on the development of the contract. Once MDOT and the Region 2 Planning Commission are comfortable with the contract, it will be passed on to the consultants to sign. When the consultants sign the contract, and MDOT has approved the contract, work on the project will begin. Public involvement is critical to the success of the project, and committee members are invited to be involved in the planning process. Mr. Duke noted that by having non-motorized projects in this plan, communities will be better aligned to potentially receive grant funding.

ITEM 9 **OTHER BUSINESS**

There was no other business to report.

ITEM 10 **PUBLIC COMMENT**

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No public comments were received.

ITEM 11 ADJOURNMENT

There being no further business, Acting Chair Dowling adjourned the meeting at 8:55 am.

Tanya DeOliveira, AICP
Principal Transportation Planner