

Region 2 Planning Commission



Jackson Area Comprehensive Transportation Study

MINUTES

JACTS POLICY COMMITTEE

Jackson County Tower Building
120 W. Michigan Avenue – 5th Floor
Jackson, Michigan

Thursday, October 11, 2018

Members Present: David Herlein, Spring Arbor Township
Phil Moilanen, Jackson Area Transportation Authority
Jon Dowling, JACTS Technical Advisory Committee
Pete Jancek, Vice-Chair, Blackman Charter Township
Eric Mullen, MDOT
Bob Welsh, Region 2 Planning Commission
Mike Trudell, Summit Township
Judy Southworth (Alt.), Leoni Township
Mike Overton, Jackson County Department of Transportation
Dan Wymer, Napoleon Township
Steve Shotwell, Chair, Jackson County Board of Commissioners
Keith Acker, Sandstone Charter Township
Patrick Burtch, City of Jackson
John Feldvary, Jackson County Airport-Reynolds Field

Members Absent: Derek Dobies, Mayor, City of Jackson

Others Present: Steve Duke, Region 2 Planning Commission
Tanya DeOliveira, Region 2 Planning Commission
Michael Brown, Jackson Area Transportation Authority
Mike Davis, Jr., MDOT – University Region
Kelby Wallace, MDOT – Jackson TSC
Angela Kline, JCDOT

ITEM 1 CALL TO ORDER

Chair Shotwell called the meeting to order at 8:02 AM.

ITEM 2 PUBLIC COMMENT

No public comments were received.

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ITEM 3 **APPROVE MINUTES OF THE POLICY COMMITTEE MEETING OF SEPTEMBER 13, 2018 AND RECEIVE THE TECHNICAL ADVISORY COMMITTEE MINUTES OF SEPTEMBER 11, 2018**

A motion was made by Vice-Chair Jancek, and supported by Mr. Wymer, to approve the Policy Committee meeting minutes of September 13, 2018 and receive the Technical Advisory Committee meeting minutes of September 11, 2018 as presented. The motion passed unanimously.

ITEM 4 **AGENCY STATUS REPORTS**

Project status updates were presented by the City of Jackson, Jackson County Department of Transportation (JCDOT), Jackson Area Transportation Authority (JATA), the Michigan Department of Transportation (MDOT), and Jackson County Airport-Reynolds Field. The City of Jackson reported that the Kibby Road project is complete. JATA stated that the new bus stop signs are being installed. JCDOT reported that their preventative maintenance project will be in the November bid letting. MDOT reported that the Lakelands Trail project received favorable bids and will be constructed in 2019. Jackson County Airport reported that funds from the federal government became available to do additional improvements for the parking apron for aircraft.

ITEM 5 **FY 2019 POLICY COMMITTEE / TIP ADMENDMENT SUBMISSION DEADLINE**

Mr. Duke reported that the Technical Advisory Committee had discussed and approved moving their meetings to the third Wednesday of the month, prior to Policy meetings.

A motion was made by Mr. Welsh, supported by Mr. Burtch, to move the Policy meetings to the third Thursday of the month starting in November. The motion carried unanimously.

ITEM 6 **APROVAL OF AMENDMENTS TO THE JACTS FY 2017 – 2020 TIP**

Mr. Brown requested the following amendments to the JACTS FY 2017 – 2020 Transportation Improvement Program (TIP). The proposed amendments are:

Fiscal Year	Project Name	Limits	Project Description	Funding
DELETE FY 2020 JN129636	Vehicle Replacements	Countywide	Purchase two small buses	FED: \$100,000 LOCAL: \$25,000
DELETE FY 2020 JN130528	Vehicle Replacements	Countywide	Purchase two small buses	FED: \$90,000 STATE: \$22,500 LOCAL: \$12,500

A motion was made by Mr. Acker, supported by Vice-Chair Jancek to approve the proposed JATA amendments as presented. The motion carried unanimously.

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ITEM 7 JOBNET UPDATE

Mr. Davis reported that MDOT continues to work on improving the process and software. The TIP approval process has dramatically improved. MDOT staff are continuing to make operational improvements and adjustments to the program.

ITEM 8 JACTS FY 2020 – 2023 TIP PROJECT DEVELOPMENT

Mr. Duke led the discussion on the development of the JACTS FY 2020 – 2023 TIP. Mr. Mullen said that the final project list will be due to MDOT by March 1, and that revenue estimates are coming soon. The preliminary list of JACTS projects will be presented at the January 2019 meetings. A preliminary meeting to discuss the potential projects from ACT 51 Agencies will be scheduled soon.

ITEM 9 ADOPTION OF RESOLUTIONS SUPPORTING MDOT PAVEMENT CONDITION, BRIDGE CONDITION, AND SYSTEM RELIABILITY PERFORMANCE MEASURE TARGETS

Mr. Davis reported that three sets of performance measure targets (pavement condition, bridge condition, and system reliability) are required to be adopted by the R2PC and submitted to MDOT by November 16th. The MPOs can either adopt the MDOT performance measure targets or develop their own. Mr. Duke explained that staff was recommending adoption of the MDOT targets as all other state MPOs have done.

A motion was made by Mr. Dowling, supported by Vice-Chair Jancek, recommending the R2PC support the adoption of the three (3) resolutions supporting the MDOT performance measure targets for pavement condition, bridge condition, and system reliability as presented. Chair Shotwell called for a roll-call vote. With 14 Ayes and 0 Nays, the motion carried unanimously.

ITEM 10 JOINT CITY/COUNTY NON-MOTORIZED PLAN

Ms. DeOliveira stated that with additional local and federal dollars added to the study increasing the project scope and detail, the original bids were discarded and the R2PC issued a new RFP. Bids for the non-motorized study are due back at the R2PC offices by October 16th.

Chair Shotwell left, and Vice-Chair Jancek took over chairing the meeting.

ITEM 11 OTHER BUSINESS

The MDOT Jackson County Traffic Summit will be held on October 31 at 9:00 am at Blackman Township Office.

ITEM 12 PUBLIC COMMENT

No public comments were received.

ITEM 13 ADJOURNMENT

There being no further business, Vice-Chair Jancek adjourned the meeting at 8:55 am.

Tanya DeOliveira, AICP
Principal Transportation Planner