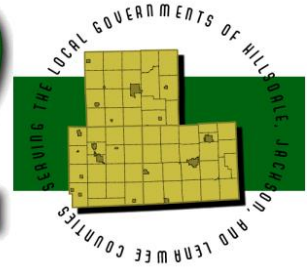


# Region 2 Planning Commission



## Jackson Area Comprehensive Transportation Study

### MINUTES

#### JACTS POLICY COMMITTEE

Jackson County Tower Building  
120 W. Michigan Avenue – 5<sup>th</sup> Floor  
Jackson, Michigan

**Thursday, January 18, 2018**

**Members Present:** Steve Shotwell, Chair, Jackson County Board of Commissioners  
Derek Dobies, Mayor, City of Jackson  
David Herlein, Spring Arbor Township  
Michael Brown (Alt.), Jackson Area Transportation Authority  
Jon Dowling, City of Jackson  
Rick Fowler (Alt.), MDOT - Lansing  
Patrick Burtch, City of Jackson  
Mike Overton, Jackson County Department of Transportation  
Pete Jancek, Vice-Chair, Blackman Charter Township  
Judy Southworth (Alt.), Leoni Township  
John Feldvary, Jackson County Airport-Reynolds Field  
Elwin Johnson, Region 2 Planning Commission

**Members Absent:** Kim Gamez, Napoleon Township  
Jim Dunn, Summit Township  
Keith Acker, Sandstone Charter Township

**Others Present:** Tanya DeOliveira, Region 2 Planning Commission  
Alexa Gozdoff, Region 2 Planning Commission  
Mike Davis, MDOT – University Region  
Bret Taylor, JCDOT  
Angie Kline, JCDOT  
Mike Rand, JCDOT  
Josh Brock, AECOM  
Kelby Wallace, MDOT – TSC

#### ITEM 1      CALL TO ORDER

Ms. DeOliveira called the meeting to order at 8:00 AM with a quorum present.

#### ITEM 2      PUBLIC COMMENT

No public comments were received.

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## ITEM 3      ELECTION OF 2018 OFFICERS

Ms. DeOliveira asked for nominations for Chair and Vice-Chair officer positions for 2018. A motion was made by Mr. Feldvary, supported by Mr. Overton, to re-elect Mr. Shotwell as Chair. The motion carried unanimously.

Mr. Shotwell asked for nominations for Vice-Chair officer position for 2018. A motion was made by Mr. Herlein, supported by Mr. Feldvary, to re-elect Mr. Jancek as Vice-Chair. The motion carried unanimously.

Ms. DeOliveira noted that a presentation by consultants AECOM on the Connecting Jackson County Study would be added to the agenda as item number 6b.

## ITEM 4      APPROVE MINUTES OF THE POLICY COMMITTEE MEETING OF DECEMBER 21, 2017 AND RECEIVE THE TECHNICAL ADVISORY COMMITTEE MEETING MINUTES OF DECEMBER 12, 2017

The motion was made by Vice-Chair Jancek, supported by Mr. Feldvary, to approve the Policy Committee meeting minutes of December 21, 2017 and to receive the Technical Advisory Committee meeting minutes of December 12, 2017. The motion carried unanimously.

## ITEM 5      AGENCY STATUS REPORTS

Project status updates were reviewed by the City of Jackson, Jackson Area Transportation Authority, Jackson County Department of Transportation, Michigan Department of Transportation, and the Jackson County Airport-Reynolds Field. Ms. Kline stated that the department has easements for the Rives Junction Road Non-Motorized Trail and will be working with MDOT to get it in the letting schedule. Mr. Feldvary asked Ms. Kline about improvements on Airport Road since the airport construction is complete, and Ms. Kline said that she would look into. The Jackson County Airport noted that they had a 17.4% decrease in air traffic due to the construction, however, they had more air traffic than the Lansing or Saginaw airports who have commercial flights.

Vice-Chair Jancek kicked off a discussion about the condition of Glasgow Road. Ms. Kline said that she would look into getting the latest information on what was going on with improvements planned for the road.

## ITEM 6      APPROVAL OF AMENDMENTS TO THE JACTS FY 2017 – 2020 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

Vice-Chair Kline reported that JCDOT was requesting the following amendment to the JACTS FY 2017 – 2020 Transportation Improvement Program (TIP). The proposed amendment is as follows:

FY	Project Name	Limits	Project Description	Funding
2018 ADD	Moon Lake Road Bridge	Bridge over Dollar Lake Channel	Bridge Replacement	Fed: \$860,700 Local: \$45,300

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Mr. Fowler reported that MDOT was requesting the following amendments to the JACTS FY 2017-2020 Transportation Improvement Program (TIP). The proposed amendments are as follows:

FY	Project Name	Limits	Project Description	Funding
ADD FY 2018	Laurence Ave	At ATK RR Crossing	Replace RR Crossing	Construction State: \$270,256
ADD FY 2018	Parnall Rd	At JAIL RR Crossing	Replace RR Crossing	Construction State: \$63,494
ADD FY 2018	Cunningham Rd	At JAIL RR Crossing	Replace RR Crossing	Construction State: \$43,597
ADD FY 2018	Cook Rd	At JAIL RR Crossing	Replace RR Crossing	Construction State: \$46,961
ADD FY 2018	Rives Eaton Rd	At JAIL RR Crossing	Replace RR Crossing	Construction State: \$44,171
ADD FY 2018	Territorial Rd	At JAIL RR Crossing	Replace RR Crossing	Construction State: \$46,961
ADD FY 2018	Wood Rd	At JAIL RR Crossing	Replace RR Crossing	Construction State: \$46,961
ADD FY 2018 JN 202166	I-94	At West Ave Interchange	Project Scoping	Early Preliminary Engineering State: \$750,000
ADD FY 2018 JN 132576	Various Roads	Jackson TSC	Resurfacing	Construction Fed (ST): \$319,215 State: \$70,785

Vice-Chair Jancek asked if the rail roads are responsible for any of the costs associated with these projects. Mr. Wallace replied that there is 40% cost to the company, and MDOT covers 60%. A motion was made by Mr. Feldvary, supported by Vice-Chair Jancek, to approve the proposed the JCDOT and MDOT amendments as presented. The motion carried unanimously.

**ITEM 6b. CONSULTANTS AECOM PRESENTATION ON THE “CONNECTION JACKSON COUNTY” STUDY**

Ms. DeOliveira introduced the consultants AECOM who are leading this study. Grant money from the state was allocated to JATA specifically for this project, and there was no additional cost to R2PC. JATA and R2PC worked together with AECOM to complete this project. Mr. Brock from AECOM gave an overview of the project goals, previous tasks, implementation plan, and final report.

The purpose of the project was to quantify the demand for public transportation within Jackson County and how to best serve that demand. The consultants reviewed local and regional studies and completed an inventory of transit services to develop an understanding of the existing condition. After that, they identified service and infrastructure gaps to develop an assessment of need. They also did a ridership survey and a boarding/alighting count to understand how the stops along the routes are used. They also looked into regional transit demand, the non-motorized system and ride-sharing options like MichiVan and Uber/Lyft.

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Based on this information, they developed an implementation plan that provides recommendations for education and outreach, system improvements, and organizational and initiatives planning. Based on feedback and input from the JATA Board, the information will be distilled into a Final Report. This will be made available on the R2PC website.

### **ITEM 7            JACTS 2045 LONG RANGE TRANSPORTATION PLAN UPDATE**

Ms. DeOliveira led a brief discussion, reporting that two more chapters - Environmental Mitigation and Travel Demand Modeling and Forecasting - were available for public comment on the project website. At next month's meeting discussion will cover the plan's goals.

Vice-Chair Jancek took over the meeting.

### **ITEM 8            REVIEW DRAFT RFP FOR THE JOINT CITY/COUNTY NON-MOTORIZED PLAN**

Ms. DeOliveira presented the draft Request for Proposal (RFP) for the joint City of Jackson and Jackson County Non-Motorized Plan. The plan is largely funded by the Region 2 Planning Commission, along with the City and County each contributing \$5,000 to the project. The project looks at the non-motorized network in the City and the County together, and will provide separate recommendations for the City and County.

The RFP will be made available to consultants after any comments or suggestions are returned. Then a Selection Committee comprised of JACTS members and Act 51 Agencies will choose a consultant. Once the consultant has been chosen, contract negotiations will ensue and the work will begin. This process is estimated to take four to eight months. The project scope is outlined in Section C of the proposal. Members were asked to get any additional comments, questions, or edits to Ms. DeOliveira by Friday, January 26th.

### **ITEM 9            2016/2017 ASSET MANAGEMENT PASER RATINGS REPORT**

Ms. Gozdoff gave a presentation on the 2016/2017 Asset Management Paser Ratings for Jackson County. Of the 687 miles of federal-aid roads reviewed, a majority were classified as in need of preventative maintenance. Half of the roads in Jackson County were assessed this year by a team comprised of Region 2 Planning Commission, MDOT, and JCDOT staff. The other half of the roads was assessed last year. Ms. Kline stated that the County is doing an inventory annually. A question was raised if there are two different sets of data on the condition of the roads collected if one team assesses them annually and another is every other year. Ms. Kline stated the data on the road conditions have come back very similar, and that it only reinforces the condition of the roads.

### **ITEM 10          FY 2017 OBLIGATED PROJECT REPORT**

Ms. Gozdoff presented the FY 2017 Obligated project report. This information was made available to MDOT and posted for public information on the R2PC website. Ms. Kline stated that all FY 2017 TIP projects had been obligated.

### **ITEM 11          OTHER BUSINESS**

Ms. DeOliveira noted that MDOT had announced that if the Federal Government shuts down, this may affect obligation authority, and that projects may only be able to move forward through the option of "advance construct." Ms. Kline asked for clarification, and Mr. Fowler said that he would look into the matter.

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Mr. Rand spoke to Vice-Chair Jancek's earlier question about Glasgow Road. Mr. Rand stated that the project is moving forward slowly. The contractor has been slow to respond on any matter, and that JCDOT is trying to negotiate that damages are mitigated through a check made out to the County. The County is trying not to go litigation. By obtaining a check for the damages, the County hopes to address the road condition on a timetable that works for them. JCDOT will continue to work to resolve the matter.

**ITEM 12**      **PUBLIC COMMENT**

No public comments were received.

**ITEM 13**      **ADJOURNMENT**

There being no further business, Vice-Chair Jancek adjourned the meeting at 9:23 AM.

Tanya DeOliveira  
Transportation Planner