

Region 2 PLANNING COMMISSION

Serving Hillsdale, Jackson & Lenawee Counties

MEETING MINUTES

Region 2 Planning Commission - Full Commission
Hillsdale City Hall
97 N. Broad Street
Hillsdale, MI 49242

Thursday, May 12, 2022

I. Call to Order – Chair Jancek called the meeting to order at 2:07 PM. A quorum was present.

Attendance:

Acker	Donaldson	Jenkins	✓ Smith
Adams	✓ Drake (E)	Jennings	✓ Snell
✓ Bair (E)	Driskill (E)	Karnaz	Snow
Baker	Duckham (E)	Kastel	✓ Southworth
Bales	✓ Elwell (E)	Keller	Sutherland
Barnhart	Everidge	Koehn	Swartzlander (E)
Beach	✓ Gaede (E)	Lammers	Teriaco
Beecher	Gallagher, D.	Lance	✓ Tillotson (E)
✓ Beeker (E)	Gallagher, F.	Linnabary	Todd
Blythe	Gentner	Mackinder	Votzke
Boggs	✓ Goetz (E)	Miller	Wagner
Bolton	Gould, J.	Navarro	Wardius
Bush	Gould, L. (E)	Nickel	Webb
Camacho	Greene (E)	Overton (E)	Weir
Chamberlain	Greenleaf	Pixley	Wiley
Collins	Griffin	Poleski	Williams
Cornish	Gross	Richardson	Wilson
Cousino	Hawkins	Root	Winter
Cure	Hawley	✓ Schlecte	Witt (E)
Czasak	Heath	Sessions	✓ Wittenbach (E)
David	Herlein	Shaw	
DeBoe	Horwath	Shotwell (E)	
Dillon	✓ Jancek (E)	✓ Sigers (E)	

Key: ✓ = present (E) = Executive Committee member

Staff Present: Stephen Bezold, Jacob Hurt, Jill Liogghio, Anton Schauerte

Others Present: Mike Davis, MDOT; Jae Guetschow, Village of Brooklyn; Sue Smith, Hillsdale EDP.

- II. **Approval of the May 12, 2022 Agenda** – The motion was made by Comm. Goetz, supported by Comm. Bair, to approve the May 12, 2022 agenda as presented. The motion carried unanimously.
- III. **Public Comment** – Chair Jancek requested public comment. No comments were received.
- IV. **Approval of the Full Commission Meeting Minutes for March 10, 2022** – The motion was made by Comm. Bair, supported by Comm. Drake, to approve the Full Commission meeting minutes of March 10, 2022 as submitted. The motion carried unanimously.
- V. **Approval of the Action Taken at the April 14, 2022 Executive Committee Meeting** – The motion was made by Comm. Bair, supported by Comm. Drake, to approve the action taken at the April 14, 2022 Executive Committee meeting. The motion carried unanimously.
- VI. **Receipt of Treasurer’s Report of April 30, 2022** – A motion was made by Comm. Drake, and supported by Comm. Smith, to receive the April 30, 2022 Treasurer’s Report as presented. The motion carried unanimously.
- VII. **Approval of May 12, 2022 Submitted Bills** – A motion was made by Comm. Tillotson, supported by Comm. Bair, to approve payment of the May 12, 2022 submitted bills. The motion carried unanimously.
- VIII. **Staff Progress Report for April 2022** – The April 2022 staff progress report was included in the agenda packet. Mr. Hurt presented highlights from the staff progress report for the month of April.
- IX. **Hillsdale Economic Development Partnership Update (EDP)** – Ms. Smith provided an update of the Economic Development Agency (EDA) grant Hillsdale County was awarded in conjunction with R2PC and Lenawee Now. Ms. Smith indicated that they have about \$265,000 for consulting and 17 active contracts with consultants that are working on a variety of topics, including succession planning, project management, architectural assessments, leadership development and others. The county is also working with Michigan Works – Southeast to develop a training for a variety of companies involved in the grant. Ms. Smith also indicated that these projects are spread out geographically throughout the county, with projects in Hillsdale, Jonesville, Pittsford, Fayette Township, and other towns, cities, and townships.
- X. **Approval of Amendments to the JACTS FY 2020-2023 Transportation Improvement Programs (TIP)** – Mr. Schauerte requested the following changes be made to the JACTS FY 2020-2023 Transportation Improvement Program (TIP). Mr. Schauerte outlined it was determined after the packet was published that the remaining three (3) amendments could be completed administratively by R2PC staff and therefore no action by the Board was required.

MDOT

Fiscal Year	Phase	Project Name	Limits	Length	Project Description	Federal Budget	State Budget	Federal Fund Source	Total Phase Cost	Amendment Type
2022	CON	Region-wide	All Trunkline routes in R2PC MPO		Pavement Markings retro reflectivity readings on University Region trunk lines	\$2,269	\$252	HSIP	\$17,504	Phase Budget over 25%

Action: Project Cost Change (JN 207344)

JATA

Fiscal Year	Project Name	Limits	Primary Work Type	Project Description	Federal Cost	Federal Funding Source	State Cost	State Funding Source	Total Project Cost
2022	Section 5339(b) Bus and Bus Facilities	County Wide	Section 5339(b) Bus and Bus Facilities	Two (2) 35' city busses	\$800,000	5339(b)	\$200,000	5339(b)	\$1,000,000

Action: Add (JN 200141)

A motion was made by Comm. Schlecte, supported by Comm. Drake, to approve the amendments to the FY 2020-2023 Transportation Improvement Program (TIP). The motion carried unanimously.

- XI. FY 2023-2026 Transportation Improvement Program (TIP) – Public Comment** – Mr. Schauerte stated that the DRAFT FY 2023-2026 TIP was available for public comment. Mr. Schauerte outlined how the Board and the public could provide comments regarding the document. It was also noted that the document would come to the Board for final approval in June.

Mr. Bair requested that specific individuals be listed for each agency listed in the consultation list, if applicable.

- XII. Approval of the FY 2023 Urban Transportation Unified Work Program (UWP)** – Mr. Schauerte stated that he provided an overview of the document at the April 14, 2022 Executive meeting. He also indicated that no public comments were received during the public comment period, which ended on May 9, 2022. Mr. Schauerte requested the board take action to approve the document, as presented.

A motion was made by Comm. Bair, supported by Comm. Schlecte, to approve the FY 2023 Urban Transportation Unified Work Program. The motion carried unanimously.

- XIII. Other Business** – No business was brought before the Commission.

XIV. Public Comment / Commissioners' Comments – Mr. Hurt stated that due to Mr. Guetschow's retirement, there is a vacancy on both the JACTS Policy Board, as the R2PC representative, and the R2PC Executive Committee, as a Jackson County representative. It was suggested that Comm. Bair fill the JACTS Policy Board slot. The positions are anticipated to be filled in June.

XV. Adjournment – There being no further business, Chair Jancek adjourned the meeting at 2:40 PM.

Alan Beeker
Secretary