

Region 2 PLANNING COMMISSION

Serving Hillsdale, Jackson & Lenawee Counties

MINUTES

Region 2 Planning Commission – Executive Committee
Jackson County Tower Bldg. – Jackson County
120 W. Michigan Avenue
Jackson, MI 49201

Thursday, June 9, 2022

1. **Call to Order** – Treasurer Overton called the meeting to order at 2:00 p.m. A quorum was present.

Executive Committee Members:

✓ Bair	✓ Goetz	Swartzlander
Beeker	✓ Gould	✓ Tillotson
✓ Drake	Greene	Witt
Driskill	Jancek	✓ Wittenbach
Duckham	✓ Overton	
✓ Elwell	✓ Shotwell	
✓ Gaede	Sigers	

Key: ✓ = present

Other Commissioners Present: Christine Beecher, Rives Township; Scott Czasak, Village of Brooklyn; Charles Everidge, Blackman Township; Laura Schlecte, City of Jackson; Judy Southworth, Jackson County

Others Present: Alex Masten, The Enterprise Group; Bret Taylor, Jackson County Department of Transportation

Staff Present: Stephen Bezold, Brett Gatz, Jacob Hurt, Jill Liogghio, Anton Schauerte

2. **Approval of the Agenda** – A motion was made by Comm. Goetz, supported by Comm. Elwell, to approve the June 9, 2022 Executive Committee agenda as presented. The motion carried unanimously.
3. **Public Comment** – Comm. Overton announced the first opportunity for public comment. No public comments were received.
4. **Approval of Minutes of the April 14, 2022 Executive Committee Meeting** – A motion was made by Comm. Bair, supported by Comm. Tillotson, to approve the April 14, 2022 Executive Committee meeting minutes as submitted. The motion carried unanimously.

5. **Receipt of the Treasurer’s Report of May 31, 2022** – A motion was made by Comm. Bair, supported by Comm. Drake, to approve receipt of the Treasurer’s Report for May 31, 2022. The motion carried unanimously.
6. **Approval of the June 9, 2022 Submitted Bills** – A motion was made by Comm. Elwell, supported by Comm. Goetz, to approve payment of the June 9, 2022, submitted bills as presented. The motion carried unanimously.
7. **Staff Progress Report for May, 2022** – Mr. Hurt presented highlights from the staff progress report for the month of May 2022.
8. **Approval of Amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP)** – The following amendments to the JACTS FY 2020-2023 Transportation Improvement Programs (TIP) were submitted for review and approval, as outlined below, by the Jackson Area Transportation Authority (#1), the City of Jackson (#2, #3), and the Jackson County Department of Transportation (#4-8)

1. JN 216535 - FY 2022 – Section 5307 Operating – Operating Assistance - \$1,772,342 Federal; \$1,761,793 State; \$3,534,135 Total - (**Move from FY22 to FY25*)
2. JN 207185 - FY 2023 – Wildwood Ave (West Ave to Steward) – Mill and HMA Resurface - \$190,000 Federal; \$87,000 Local; \$277,000 Total - (**Update Funding*)
3. JN TBD – FY 2023 – Wisner St. (Wildwood to Ganson) – Mill and HMA Resurface - \$72,600 Federal; \$95,400 Local; \$168,000 Total – (**Add Phase*)
4. JN 219343 – FY 2022 – McCain Dearing Roundabout – Construct Roundabout - \$312,204.60 Federal (HRRR); \$301,005.05 Federal (Rural STL); \$105,198 TEDF-D; \$0 Local; \$718,407.65 Total – (**Update funding*)
5. JN 211855 – FY 2022 – Springport Rd and Rives Junction Rd. – Construct Roundabout - \$331,613.10 Federal (HRRR); \$116,845.55 Federal (Rural STL); \$49,541.35 TEDF-D; \$0 Local; \$498,000 Total – (**Update funding*)
6. JN 211703 – FY 2022 – Horton Rd. at Springbrook Rd. – Construct Roundabout - \$283,917.60 Federal (HRRR); \$47,282.40 Federal (Rural STL); \$36,800 Local; \$368,000 Total – (**Update funding*)
7. JN 206637 – FY 2022 – Various Rds. – One Course Overlay - \$0 Federal (Rural STL); \$0 Local; \$0 Total – (**Abandon*)
8. JN 216633 – FY 2022 – Various Rds. – Pavement Markings - \$0 Federal (Rural STL); \$0 Local; \$0 Total – (**Abandon*)

The motion was made by Comm. Shotwell, supported by Comm. Schlecte, to approve the proposed amendments for the JACTS FY 2020-2023 Transportation Improvement Program (TIP) as presented. The motion carried unanimously.

9. **Opportunity for Public Comment – FY 2023-2026 Transportation Improvement Program (TIP)** – Mr. Schauerte presented a timeline of activities that have taken place in regards to the development of the DRAFT FY2023-2026 TIP. Mr. Schauerte also provided an overview of the changes that have taken place to the document and project list, in addition to an update to the consultation list, since the DRAFT FY23-26 TIP was originally published on 4/28/22. After his presentation, Mr. Schauerte indicated that the DRAFT FY23-26 TIP would go for approval at the 6/15 and 6/16 JACTS Technical Advisory Committee (TAC) and Policy Committee meetings. If approved, the document would then be presented for final approval to the R2PC Full Commission at the July 14th meeting.
10. **Other Business** – Mr. Hurt reported that, as indicated in the packet, the Summit Township Master Plan is now available for public comment. Mr. Hurt also noted that due to Jae Guetschow’s retirement from the Village of Brooklyn, there is a vacancy on the JACTS Policy Committee and a vacancy on the R2PC Executive Committee. Both vacancies are for a Jackson County representative. Mr. Hurt also alerted the Executive Committee that Mr. Schauerte would be attending the Michigan Transportation Planning Association (MTPA) Annual Conference in Flint from July 27th to July 29th. The costs associated with attendance to the conference are included in the approved budget.
- The motion was made by Comm. Elwell, supported by Comm. Drake, to appoint Comm. Bair to the JACTS Policy Committee. The motion carried unanimously.
- The motion was made by Comm. Shotwell, supported by Comm. Schlecte, to appoint Mr. Czasak to the R2PC Executive Committee. The motion carried unanimously.
11. **Public Comment / Commissioners Comments** – No public comments were received. Comm. Shotwell stated that a long-time supporter of R2PC, Jeanne Kubish, recently passed away. Ms. Kubish worked for Jackson County as the Administrative Controller and Administrative Clerk. Comm. Shotwell requested committee members acknowledge her on social media or to send a message of support to her family.
12. **Adjournment** – There being no further business, the meeting was adjourned by Comm. Overton at 2:40 p.m.

*Anton Schauerte
Principal Transportation Planner
Region 2 Planning Commission*