

Region 2 Planning Commission

Serving Hillsdale, Jackson and Lenawee Counties

MINUTES

Region 2 Planning Commission – Executive Committee

**** ZOOM MEETING ****

Thursday, June 10, 2021

- I. **Call to Order** – Chair Terry called the meeting to order at 2:00 p.m. A quorum was present.

Executive Committee Members:

✓ Bair	Grabert	✓ Terry
✓ Beeker	Greene	✓ Tillotson
✓ Drake	✓ Guetschow	✓ Witt
Driskill	✓ Jancek	Wittenbach
Duckham	Kubish	
✓ Elwell	Overton	
✓ Gaede	Sigers	
Gould	✓ Swartzlander	

Key: ✓ = present

Other Commissioners Present: Goetz, Herlein, Southworth

Others Present: Chad Cumberworth, JATA; Mike Davis, MDOT; Janie Grahl, Village of Parma; Joanne Havican, Parma Township; Shane LaPorte, City of Jackson; Alex Masten, The Enterprise Group

Staff Present: Bauman, DeOliveira, Duke, Hurt, Liogghio

- II. **Approval of the Agenda** – A motion was made by Comm. Elwell, supported by Comm. Bair, to approve the June 10, 2021 Executive Committee agenda as presented. The motion carried unanimously.
- III. **Public Comment** – Chair Terry announced the first opportunity for public comment. No public comments were received.

- IV. **Receipt of the Treasurer’s Report of May 31, 2021** – A motion was made by Comm. Elwell, supported by Comm. Bair, to approve receipt of the Treasurer’s Report for May 31, 2021. The motion carried unanimously.
- V. **Approval of the June 10, 2021 Submitted Bills** – A motion was made by Comm. Bair, supported by Comm. Jancek, to approve payment of the June 10, 2021, submitted bills as presented. The motion carried unanimously.
- VI. **Staff Progress Report for May, 2021** – The R2PC staff each reported on their planning activities for the month of May, 2021.
- VII. **Approval of Amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP)** – The following amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP) were submitted for review and approval.

Mr. Purvis reported that JATA was requesting the following amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP):

FY	Name	Limits	Primary Work Type	Description	Funds & Source
2021	5307 – CTF Urbanized Formula	County-wide	Operating	Operating Assistance	\$1,315,859 – Federal \$1,315,859 – Local \$2,631,718 – Total
2021	5339 – CTF Bus & Bus Facilities	County-wide	5339 – CTF Bus & Bus Facilities	Renovations of the restrooms at the Administrative Facilities	\$119,425 – Federal (5307) \$29,856 – State (CTF) \$149,281 – Total
2022	5307 – Urbanized Formula	County-wide	5307 – Urbanized Formula	Operating Assistance	\$1,300,000 – Federal \$1,300,000 – Local \$2,600,000 – Total
2022	5311 – CTF Non Urban Formula	County-wide	Operating Assistance	CTF Non Urban Formula	\$57,480 – Federal \$57,480 – State (CTF) \$114,960 – Total
2022	5339 – CTF Bus & Bus Facilities	Statewide	5339 – CTF Bus & Bus Facilities	Maintenance Equipment	\$72,000 – Federal \$18,000 – State (CTF) \$90,000 – Total
2022	5339 – CTF Bus & Bus Facilities	Statewide	5339 – CTF Bus & Bus Facilities	Facility Improvements	\$56,000 – Federal \$14,000 – State (CTF) \$70,000 – Total
2022	STP	County-wide	Van Purchase & Vehicle Equipment	Van Purchase & Vehicle Equipment	\$100,000 – Federal \$25,000 – State (CTF) \$125,000 – Total
2023	5339 – CTF Bus & Bus Facilities	Statewide	5339 – CTF Bus & Bus Facilities	Facility Improvements	\$88,000 – Federal \$25,000 – State (CTF) \$110,000 – Total

2023	5339 – CTF Bus & Bus Facilities	Statewide	5339 – CTF Bus & Bus Facilities	Facility Improvements	\$48,000 – Federal \$12,000 – State (CTF) \$60,000 – Total
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Mr. Davis reported that MDOT was requesting the following amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP):

FY	Job number	Phase	Name	Limits	Length	Description	Funds & Source	Amendment Type
2021	211618	NI	Norfolk Southern Railway	Michigan Line, Albion to Jackson	20.36	Tie and Surface Program	\$4,589,354 - Fed (SOGR) \$0 - State \$4,589,354 - Total	Phase Add
2021	207299	PE	Region-wide	All of Region2 MPO	2.04	Longitudinal pavement marking application on University Region trunklines	\$2,592 - Fed (HSIP) \$288 - State \$20,000 - Total	Phase Abandon
2022	200802	CON	M-106	Parnall Rd/M-106 intersection to Portage River Bridge, west of Hawkins Rd	0	New Non-Motorized Trail (Mike Levine Lakelands Trail Extension)	\$1,800,882 - Fed (NRT, TA) \$0 - State \$2,400,856 - Total	Phase Add
2023	209381	CON	US-127 S	US-127 from I-96 to I-94	11.06	Freeway Signing Update	\$701,316 - Fed (NHG) \$0 - State \$701,316 Total	Phase Add
2023	209481	CON	US-127 S	US-127 from I-94 to M-50	6.76	Freeway Signing Update	\$993,531 - Fed (NHG) \$0 - State \$993,531 - Total	Phase Add

The motion was made by Comm. Elwell, supported by Comm. Bair, to approve the proposed Jackson Area Transportation Authority and MDOT amendments as presented. The motion carried unanimously.

- VIII. **Approval of the JACTS FY 2022 Unified Work Program** – Mr. Duke reported that staff has completed the JACTS FY 2022 Unified Work Program and budget. The primary focus areas that staff will be working on during FY 2022 include the ongoing maintenance of the FY 2020-2023 Transportation Improvement Program (TIP); the preparation of a new FY 2023-2026 TIP; initiate the process of updating the JACTS 2045 Long Range Transportation Plan to the horizon year of 2050; and the monitoring of performance measures and targets to gauge project effectiveness. Staff has programmed \$238,092 in Federal Highway Administration (FHWA) funds to complete the tasks in the UWP. The required local matching funds are provided by the City of Jackson, JCDOT, and JATA.

The motion was made by Comm. Jancek, supported by Comm. Bair, to approve the JACTS FY 2022 UWP and to authorize the Chair and Executive Director to sign the FY 2022 MDOT Project Agreement for receipt of the FHWA funds as described above. The motion carried unanimously.

- IX. **Other Business** – Mr. Duke reported that the R2PC had received notifications from Grass Lake Charter Township and Macon Township that they are both initiating the process to update their master plans.

Mr. Duke reported that MDOT employees plan to return in-person to their offices on July 12th. Therefore, in-person R2PC Full and Executive Committee meetings will also resume beginning in August, 2021.

Comm. Goetz asked Mr. Davis if MDOT could review visibility issues with the US-223/Horton Road intersection in Lenawee County.

- X. **Public Comment / Commissioners Comments** – No comments were received.
- XI. **Adjournment** – There being no further business, the meeting was adjourned by Chair Terry at 2:40 PM.

Chris Wittenbach
Secretary