

# Region 2 Planning Commission

*Serving Hillsdale, Jackson and Lenawee Counties*

## MEETING MINUTES

### Region 2 Planning Commission - Full Commission

**\*\* ZOOM MEETING \*\***

Thursday, July 8, 2021

I. **Call to Order** – Chair Terry called the meeting to order at 2:01 PM. A quorum was present.

#### Attendance:

Acker	Driskill (E)	Jennings	Sigers (E)
Adams	Duckham (E)	Karnaz	✓ Snell
✓ Bair (E)	Elwell (E)	Kastel	Snow
Baker	Frazier	Keller	✓ Southworth
Bales	Gaede (E)	Koehn	Sutherland
Barnhart	Gallagher, D.	Kubish (E)	Swartzlander (E)
Beach	Gallagher, F.	Lammers	Teriaco
Beckner	Gentner	Lance	✓ Terry (E)
Beeker (E)	✓ Goetz	Linnabary	Tillotson (E)
Blythe	Gould, J.	McClary	Todd
Boggs	✓ Gould, L. (E)	Miller	Votzke
Bolton	Grabert (E)	Navarro	Wagner
Bush	Greene (E)	Nickel	Wardius
✓ Camacho	Greenleaf	Overton (E)	Webb
Chamberlain	Griffin	Pixley	Wiley
Collins	✓ Guetschow (E)	✓ Poleski	Williams
Cornish	Hawkins	Richardson	Wilson
Cousino	✓ Hawley	Ries	Winter
Cure	Heath	Root	✓ Witt (E)
David	✓ Herlein	✓ Schlecte	✓ Wittenbach (E)
DeBoe	Horwath	Sessions	
Dillon	Jancek (E)	Shaw	
✓ Drake (E)	Jenkins	✓ Shotwell	

**Key:** ✓ = present (E) = Executive Committee member

Staff Present: Grant Bauman, Tanya DeOliveira, Steve Duke, James Latham

Others Present: Christine Beech, Rives Township; Mike Davis, MDOT; Angie Kline, JCDOT; Katie Stewart, MDOT; Bret Taylor, JCDOT; Joan Havican, Village of Parma; Katie Stewart, MDOT

- II. **Approval of the July 8, 2021 Agenda** – The motion was made by Comm. Snell, supported by Comm. Schlecte, to approve the July 8, 2021 agenda as presented. The motion carried unanimously.
- III. **Public Comment** – Chair Terry requested public comment. No comments were received.
- IV. **Approval of the Full Commission Meeting Minutes for May 13, 2021** – The motion was made by Comm. Bair, supported by Comm. Snell, to approve the Full Commission meeting minutes of May 13, 2021 as submitted. The motion carried unanimously.
- V. **Approval of the Action Taken at the June 10, 2021 Executive Committee Meeting** – The motion was made by Comm. Bair, supported by Comm. Snell, to approve the action taken at the June 10, 2021 Executive Committee meeting. The motion carried unanimously.
- VI. **Receipt of Treasurer’s Report of June 30, 2021** – A motion was made by Comm. Snell, and supported by Comm. Camacho, to receive the June 30, 2021 Treasurer’s Report as presented. The motion carried unanimously.
- VII. **Approval of July 8, 2021 Submitted Bills** – A motion was made by Comm. Bair, supported by Comm. Snell, to approve payment of the July 8, 2021 submitted bills. The motion carried unanimously.
- VIII. **Staff Progress Report for June, 2021** – The June, 2021 staff progress report was included in the agenda packet. The R2PC staff each reported on their planning activities for the month.
- IX. **Approval of Amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP)** – The following amendment was submitted for Commission review and approval:

Ms. Kline reported that the Jackson County Department of Transportation (JCDOT) was requesting the following “regionally significant” project be included in the JACTS FY 2020-2023 Transportation Improvement Program (TIP):

FY	Name	Limits	Description	Funding	Action
2021	County Farm – Springport Corridor Improvement Project	County Farm Road, from Dearing to Shirley	County Farm rehabilitation, new construction of Technology Drive North	\$5,918,000 EDA \$1,279,500 Local \$7,397,500 Total	Add

The motion was made by Comm. Bair, supported by Comm. Snell, to approve the proposed JCDOT amendment as presented. The motion carried unanimously.

- X. **Approval of the R2PC FY 2022 Planning Work Program (PWP)** – Mr. Duke reviewed the R2PC FY 2022 PWP and budget included in the agenda packet. The total budget revenues are projected to be \$852,437 for the fiscal year beginning October 1, 2021 and ending September 30, 2022. Revenue sources include MDOT, FHWA, EDA, OHSP, and membership dues. Mr. Duke reported that included in the budget is a 3 percent cost of living increase for staff.

The motion was made by Comm. Drake, supported by Comm. Bair, to approve the FY 2022 PWP and budget as presented. The motion carried unanimously.

- XI. Approval of the R2PC FY 2022 Regional Transportation Planning Work Program and Resolution** – Mr. Duke reviewed the R2PC FY 2022 Regional Transportation Work Program which lists the various activities to be completed for MDOT and Hillsdale, Jackson, and Lenawee counties. The MDOT grant for this program is funded at \$51,279 and requires no local matching funds.

The motion was made by Comm. Shotwell, supported by Comm. Bair, to approve the FY 2022 Regional Transportation Planning Work Program and authorizing the R2PC Chair and Executive Director to sign the MDOT project agreement for receipt of the funds as described above. The motion carried unanimously.

- XII. Other Business** – Mr. Duke reported that R2PC received notification from Raisin Charter Township soliciting public comments on their 2021 edition of the Raisin Township Master Plan. The plan can be viewed on the township's website.

The City of Reading, per the Michigan Planning Enabling Act, notified the R2PC that they have adopted their Master Plan on June 8, 2021.

Mr. Duke asked the Commissioners if they thought we should have our annual dinner and meeting this year in November. The dinner was canceled last year due to the pandemic. The consensus of those in attendance was to host the annual meeting this fall.

Commissioner Goetz asked Mike Davis, MDOT, if MDOT could review visibility issues with the US-223/Horton Road intersection in Lenawee County.

Mr. Duke reported that the City of Jackson has lifted their State of Emergency, therefore, all future meetings will be conducted in person beginning with the August, 2021 Executive Committee meeting.

No other business was brought before the Commission.

- XIII. Public / Commissioners' Comments** – No additional public or Commissioner comments were received.

- XIV. Adjournment** – There being no further business, Chair Terry adjourned the meeting at 2:40 PM on a motion by Comm. Shotwell, and supported by Comm. Bair.

Chris Wittenbach  
Secretary