

Region 2 Planning Commission

Serving Hillsdale, Jackson and Lenawee Counties

MEETING MINUTES

Region 2 Planning Commission - Full Commission

**** TELECONFERENCE MEETING ****

Thursday, July 9, 2020

I. **Call to Order** – Chair Terry called the meeting to order at 2:02 p.m. A quorum was present.

Attendance:

Acker	Cure	Jancek (E)	Seegert
Adams	David	Jenkins	Sessions
Arno	DeBoe	Jennings	Shotwell
✓ Bair	Dillon	Johnson	✓ Sigers (E)
Baker	✓ Drake	Jones	Spencer
Bales	Driskill (E)	Karnaz	Spink
Barnhart	Duckham (E)	Kastel	Stormont
Beach	Elwell	Keck	Swartzlander
Beckner	Emmons	✓ Knoblauch (E)	✓ Terry (E)
✓ Beeker (E)	Frey	Koehn	✓ Tillotson (E)
Blythe	✓ Gaede (E)	Kubish (E)	VanValkenburg
Boggs	Gallagher	Lance	Votzke
Bolton	Gould, J.	Linnabary	Wagner
Bower	✓ Gould, L. (E)	Navarro	Wardius
Burns	✓ Grabert (E)	O'Dowd	Webb
Burruss	✓ Greene	✓ Overton (E)	✓ Welsh (E)
Bush	Greenleaf	Palmer	✓ Williams
Cavasin	✓ Guetschow (E)	✓ Poleski	Wilson
Chamberlain	Hartsel	✓ Poole (E)	Winter
Collins	Hawley	Richardson, C.	Witt
Cornish	Heath	Richardson, R.	✓ Wittenbach (E)
Cousino	Herlein	Ries	Wymer
Craig	Isley	Schlecte	

Key: ✓ = present (E) = Executive Committee member

Staff Present: Grant Bauman, Tanya DeOliveira, and Steve Duke

Others Present: Mike Davis, MDOT; Jim Van Doren, Lenawee Now; Tim Robinson, Lenawee Now; David Trent, Village of Grass Lake

- II. **Pledge of Allegiance** – Due to the meeting being a teleconference, the Commission waived the Pledge of Allegiance.
- III. **Approval of the Agenda** – The motion was made by Comm. Tillotson, supported by Comm. Grabert, to approve the July 9, 2020 agenda as presented. The motion carried unanimously.
- IV. **Public Comment** – Chair Terry requested public comment. No public comments were received.
- V. **Approval of the Full Commission Minutes for March 12, 2020** – The motion was made by Comm. Drake, supported by Comm. Sigers, to approve the March 12, 2020 Full Commission meeting minutes as submitted. The motion carried unanimously.
- VI. **Approval of Action Taken at the June 11, 2020 Executive Committee Meeting** – The motion was made by Comm. Knoblauch, supported by Comm. Grabert, to approve the Executive Committee meeting minutes of June 11, 2020 as submitted. The motion carried unanimously.
- VII. **Receipt of Treasurer’s Report of July 9, 2020** – A motion was made by Comm. Grabert, and supported by Comm. Guetschow, to receive the July 9, 2020 Treasurer’s Report as presented. The motion carried unanimously.
- VIII. **Approval of July 9, 2020 Submitted Bills** – A motion was made by Comm. Tillotson, supported by Comm. Grabert, to approve payment of the July 9, 2020 submitted bills. The motion carried unanimously.
- IX. **Staff Progress Report for June, 2020** – Mr. Duke explained that the staff progress report was included in the agenda packet and asked if the Commissioners had any questions. No comments were received.
- X. **Lenawee Now Update** – Mr. Van Doren and Mr. Robinson, Lenawee Now, presented a brief overview of the activities they have been providing during the Covid crisis including providing support to local businesses and providing information on available financial resources to assist with business recovery.
- XI. **R2PC EDD Activity Update** – Mr. Bauman reported provided an update on recent activities relating to R2PC’s status as the Economic Development District (EDD) for the 3-county region.
- XII. **City of Jackson – Jackson County Non-Motorized Plan – Final Update and Adoption Resolution** – Ms. DeOliveira reported that the Jackson City + County Non-motorized Plan has been completed. The planning document is online and available to view. Printed documents will be available later this summer. Ms. DeOliveira reported that the JACTS committees have both voted to recommend approval by the Region 2 Planning Commission of the adoption resolution included in the agenda packet. Comm. Gaede was concerned that the proposed trail network in the Brooklyn area included utilizing abandoned rail corridors that are currently under private ownership.

The motion was made by Comm. Grabert, supported by Comm. Guetschow, to approve the resolution adopting the City of Jackson + Jackson County Non-Motorized Plan. Roll call vote – YES (Bair, Beeker, Drake, Gould, Grabert, Guetschow, Knoblauch, Overton, Poole, Poleski, Sigers, Terry, Welsh, Williams, Wittenbach); NO (Gaede). The motion carried.

XIII. Approval of Amendments to the JACTS FY 2020-2023 Transportation Improvement Plan - Mr. Davis, MDOT-University Region, reported that MDOT was requesting the following amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP):

FY	Job number	Phase	Project Name	Limits	Length	Project Description	Funds & Source	Amendment Type
2020	207299	PE	Region-wide	Region 2 MPO	N/A	Longitudinal pavement marking application on University Region trunklines	\$2,592 – Fed (HSIP Source) \$288 – State \$20,000 – Total (\$2,880 w/in Region2)	Phase Budget +25%
2020	207302	PE	Region-wide	Region 2 MPO	N/A	Special pavement marking application on trunklines in University Region	\$2,592 – Fed (HSIP Source) \$288 – State \$20,000 – Total (\$2,880 w/in Region2)	Phase Budget +25%
2021	111058	PE	Region-wide	University Region Limits	N/A	Install RWIS stations	\$245,550 – Fed (ST Source) \$54,4540 \$300,000 – Total	Abandon Phase
2022	111058	CON	Region-wide	University Region Limits	N/A	Install RWIS stations	\$2,455,500 – Fed (ST Source) \$544,500 \$3,000,000 – Total	Abandon Phase
2020	2103306	EPE	Airport Road	Airport Road from Boardman Road to County Farm Road	0.614	Road Safety Audit	\$16,000 – Fed (HSIP Source) \$4,000 – State \$20,000 – Total	Phase Add
2020	210307	EPE	Hinckley Boulevard	Hinckley Boulevard at Badgley Road and at Browns Lake Road	0.027	Road Safety Audit	\$16,000 – Fed (HSIP Source) \$4,000 – State \$20,000 – Total	Phase Add

A motion was made by Comm. Drake, supported by Comm. Guetschow, to approve the proposed MDOT amendments as presented. The motion carried unanimously.

XIV. Other Business – Mr. Duke reported that due to the on-going Covid-19 pandemic, he was canceling the R2PC Annual dinner meeting scheduled for November 12, 2020.

Mr. Duke explained he recently hired Mr. Jacob Hurt to fill the position of Principal Planner – Economic Development. Mr. Hurt will be responsible for implementing the 2-year CARES Act Covid Recovery grant and eventually assume all R2PC economic development activities.

No other business was brought before the Commission.

XV. Public / Commissioners' Comments – No additional public or Commissioner comments were received.

XVI. Adjournment – There being no further business, Chair Terry adjourned the meeting at 3:17 PM on a motion by Comm. Drake, supported by Comm. Sigers.

Chris Wittenbach
Secretary