

Region 2 Planning Commission

Serving Hillsdale, Jackson and Lenawee Counties

MEETING MINUTES

Region 2 Planning Commission – Full Commission

Lenawee District Library
4459 W. U.S. 223
Adrian, MI 49221

Thursday, July 11, 2019

- I. **Call to Order** – Chair Tillotson called the meeting to order at 2:00 p.m. A quorum was present.

Attendance:

Acker	Cousino	Jenkins	Seegert
Arno	Craig	✓ Jennings	Sessions
Bailey	Cure	Johnson	Shotwell
✓ Bair	David	Jones	✓ Sigers (E)
Baker	✓ Drake	Karnaz	✓ Southworth
Baker	✓ Driskill (E)	Kastel	Spencer
Bales	✓ Duckham (E)	Keck	Spink
Barnhart	✓ Elwell	✓ Knoblauch (E)	Stormont
Beach	Emmons	Koehn	✓ Swartzlander
Beckner	✓ Gaede (E)	Kubish (E)	✓ Terry (E)
✓ Beeker (E)	Gallagher	Lance	✓ Tillotson (E)
Blythe	Gould, J.	Linnabary	Votzke
Boggs	✓ Gould, L. (E)	Navarro	Wagner
Bolton	Grabert (E)	Nolte	Wardius
Bower	Greenleaf	O'Dowd	Webb
Burns	✓ Guetschow (E)	✓ Overton (E)	✓ Welsh (E)
Burress	Hartsel	✓ Palmer	✓ Williams
Burtch (E)	Hawley	Platt	Wilson
Bush	Heath	✓ Poole (E)	✓ Witt
Cavasin	Herlein	Richardson	✓ Wittenbach (E)
Chamberlain	Isley	Ries	✓ Wonacott (E)
Collins	✓ Jancek (E)	Rohr (E)	Wymer
Cornish	Jeffrey	Schlecte	

Key: ✓ = present (E) = Executive Committee member

Staff Present: Steve Duke, Executive Director

Others Present: Mike Davis, MDOT; Kelby Wallace, MDOT

- II. **Pledge of Allegiance** – Those in attendance rose and joined in the Pledge of Allegiance.
- III. **Approval of the Agenda** – The motion was made by Comm. Guetschow, supported by Comm. Swartzlander, to approve the July 11, 2019 agenda as presented. The motion carried unanimously.
- IV. **Public Comment** – No public comments were received.
- V. **Approval of the Full Commission Meeting Minutes for May 9, 2019** – The motion was made by Comm. Overton, supported by Comm. Jancek, to approve the Full Commission meeting minutes for May 9, 2019 as presented. The motion carried unanimously.
- VI. **Approval of Action Taken at the June 13, 2019 Executive Committee Meeting** – The motion was made by Comm. Knoblauch, supported by Comm. Jancek, to approve the Executive Committee meeting minutes of June 13, 2019 as presented. The motion carried unanimously.
- VII. **Receipt of Treasurer’s Report of June 30, 2019** – A motion was made by Comm. Drake, supported by Comm. Duckham, to receive the June 30, 2019 Treasurer’s Report as presented. The motion carried unanimously.
- VIII. **Approval of July 11, 2019 Submitted Bills** – A motion was made by Comm. Bair, supported by Comm. Drake, to approve payment of the July 11, 2019 submitted bills as presented. The motion carried unanimously.
- IX. **Staff Progress Report for June, 2019** – The June, 2019 staff progress report was included in the agenda packet for Commission review. The following activities were highlighted:
 - The Regional Prosperity Initiative (RPI) Management Team selected four (4) challenge grant applications to fund for FY 2019.
 - A RPI 6-county asset management summit was held in Ann Arbor on June 4th.
 - Staff completed the annual PASER pavement condition ratings for the federal-aid eligible roads in Jackson and Lenawee counties.
 - Staff organized and conducted a ribbon cutting ceremony marking the official opening of the new Ann Arbor Road non-motorized trail.
 - Staff attended an I-94 CART committee meeting to review the preferred design alternative for the reconstruction of the West Avenue/I-94 interchange.
 - The JACTS FY 2020-2023 Transportation Improvement Program (TIP) was adopted by the R2PC at their June meeting. The final document was forwarded to MDOT and FHWA for final approval.
 - Staff attended the Michigan Association of Regions (MAR) annual conference.
 - Staff is continuing to work on several area master plans and recreation plans.
- X. **Approval of Amendments to the JACTS FY 2017-2020 Transportation Improvement Program (TIP)** – Mr. Davis, MDOT-University Region, requested approval of the following amendment:

FY	Job no.	Phase	Project Name	Limits	Length	Project Description	Budget	Federal Fund Source	Amendment Type
2019	204744	CON	Norfolk Southern Railway	Jackson St and Mechanic St bridges	0.416	Reconstruction of railroad bridges	Fed: \$11,595,853 State: \$2,898,963 Total: \$14,494,816	BUILD Grant	ADD

A motion was made by Comm. Duckham, supported by Comm. Drake, to approve the proposed MDOT amendment as presented. The motion carried unanimously.

- XI. Approval of Audit Services Proposal for FY 2019-2021** – Mr. Duke reported the R2PC received one (1) bid proposal to complete the agency audit reports for FY 2019, 2020, and 2021 from Smith & Klaczkiewicz, P.C. He added that this firm has successfully completed R2PC annual audit reports in the past.

The motion was made by Comm. Drake, supported by Comm. Wonacott, to approve the FY 2019, 2020, and 2021 audit bid proposal submitted by Smith & Klaczkiewicz at a cost not to exceed \$16,900. The motion carried unanimously.

- XII. I-94 Freeway Modernization Update** – Mr. Kelby Wallace, Director of MDOT’s Jackson-TSC office, gave a PowerPoint presentation reviewing the reconstruction of the Cooper Street interchange and the Grand River bridge; the FY 2020 reconstruction of the M-60 interchange; and, the FY 2021 reconstruction of the Elm Road interchange and the Lansing Avenue bridge over I-94.

At a previous meeting, Mr. Wallace had reviewed five (5) design options MDOT was considering for the reconstruction of the West Avenue/I-94 interchange. Upon further analysis and stakeholder input, MDOT is recommending Alternative 3 (Diverging Diamond Interchange) because of several factors including cost, reduction in crashes, and a smaller geographic footprint than the other designs.

MDOT is fast-tracking the engineering of the West Avenue interchange in anticipation of receiving funding for the project in FY 2021. If that occurs, MDOT is planning to add this project to the Elm interchange/Lansing Avenue bid document.

- XIII. Median Age and Youth Dependency Ratio Facts** – Mr. Bauman prepared, and included in the agenda packet, updated information regarding an increase in the median age of residents and a decrease in the youth dependency ratio in the region for 2017.

- XIV. Summary of Lenawee County Planning Commission’s Annual Dinner** – Mr. Bauman provided a memorandum summarizing the speaker presentations at the Lenawee County Planning Commission annual meeting and dinner.

XV. Other Business

- Per requirements of the Michigan Enabling Act legislation, Palmyra Township notified the R2PC they will be conducting a full review and update of their current mas-

ter plan document; Somerset Township is beginning the process of updating their master plan; and, the Village of Brooklyn is announcing the availability of their recently updated master plan.

XVI. Public Comment / Commissioners' Comments – No additional comments were received.

XVII. Adjournment – There being no further business, Chair Tillotson adjourned the meeting at 3:08 p.m.

Pete Jancek
Secretary