

Region 2 Planning Commission

Serving Hillsdale, Jackson and Lenawee Counties

MEETING MINUTES

Region 2 Planning Commission - Full Commission

Lenawee District Library

4459 W. U.S. 223

Adrian, MI 49221

Thursday, January 9, 2020

- I. **Call to Order** – Chair Tillotson called the meeting to order at 2:00 p.m. A quorum was present.

Attendance:

Acker	Cousino	Jennings	Shotwell
Arno	Craig	Johnson	Sigers (E)
Bailey	Cure	Jones	✓ Southworth
✓ Bair	David	Karnaz	Spencer
Baker	✓ Drake	Kastel	Spink
Baker	✓ Driskill (E)	Keck	Stormont
Bales	Duckham (E)	✓ Knoblauch (E)	Swartzlander
Barnhart	✓ Elwell	Koehn	✓ Terry (E)
Beach	Emmons	Kubish (E)	✓ Tillotson (E)
Beckner	✓ Gaede (E)	Lance	Votzke
Beeker (E)	Gallagher	Linnabary	Wagner
Blythe	Gould, J.	Navarro	Wardius
Boggs	✓ Gould, L. (E)	Nolte	Webb
Bolton	✓ Grabert (E)	O'Dowd	✓ Welsh (E)
Bower	Greenleaf	✓ Overton (E)	Williams
Burns, M.	✓ Guetschow (E)	✓ Palmer	Wilson
Burns, S.	✓ Hartsel	Platt	Winter
Burruss	Hawley	Poole (E)	Witt
Burtch (E)	Heath	Richardson	✓ Wittenbach (E)
Bush	Herlein	Ries	✓ Wonacott (E)
Cavasin	Isley	Rohr (E)	Wymer
Chamberlain	✓ Jancek (E)	Schlecte	
Collins	Jeffrey	Seegert	
Cornish	Jenkins	Sessions	

Key: ✓ = present (E) = Executive Committee member

Staff Present: Grant Bauman and Steve Duke

Others Present: Mike Davis, MDOT; Joe Frey, Blissfield; Tim Robinson, Lenawee Now; Randy Yagiela, Lenawee Now

- II. **Pledge of Allegiance** – Those in attendance rose and joined in the Pledge of Allegiance.
- III. **Approval of the Agenda** – The motion was made by Comm. Jancek, supported by Comm. Wonacott, to approve the January 9, 2020 agenda as presented. The motion carried unanimously.
- IV. **Public Comment** – Chair Tillotson requested public comment. No public comments were received.
- V. **Approval of the Full Commission / Annual Meeting Minutes for November 14, 2019** – The motion was made by Comm. Drake, supported by Comm. Jancek, to approve the November 14, 2019 Full Commission / Annual meeting minutes as submitted. The motion carried unanimously.
- VI. **Approval of Action Taken at the December 12, 2019 Executive Committee Meeting** – The motion was made by Comm. Palmer, supported by Comm. Jancek, to approve the Executive Committee meeting minutes of December 12, 2019 as submitted. The motion carried unanimously.
- VII. **Receipt of Treasurer’s Report of December 31, 2019** – A motion was made by Comm. Knoblauch, and supported by Comm. Grabert, to receive the December 31, 2019 Treasurer’s Report as presented. The motion carried unanimously.
- VIII. **Approval of January 9, 2020 Submitted Bills** – A motion was made by Comm. Drake, supported by Comm. Wonacott, to approve payment of the January 9, 2020 submitted bills. The motion carried unanimously.
- IX. **Staff Progress Report for December, 2019** –
 - Staff prepared a letter of support for a USDA grant for sewer system improvements in the Village of Parma.
 - Meetings between the EDA, Enterprise Group and JCDOT were conducted to seek funding for the development of the Jackson Technology Park North in Blackman Township.
 - Staff set up the three county Rural Task Force meetings for late January to review and solicit projects for FY 2020-2023.
 - JACTS Final Acceptance Report summarizing all FY 2019 work program activities was completed and forwarded to MDOT.
 - Zoning Ordinance Updates – Somerset Township, Village of Brooklyn, Summit Township, and Rollin Township.
 - Master Plans – Raisin Township, Village of Springport, Spring Arbor Township, Leoni Township, Grass Lake Township, and Jackson County.
- X. **Report of the Nominating Committee / Election of the 2020 Executive Committee** – Mr. Duke reported that the R2PC Nominating Committee met on Monday, January 6, 2020 to review and recommend a slate of candidates for the 2020 Executive Committee. The members of the 2020 Nominating Committee include Comms. Tillotson, Overton, Ter-

ry, Beeker, and Jancek. Mr. Duke explained there are currently two (2) vacant at-large seats and one (1) vacancy for the City of Adrian. Mr. Duke said he will contact the new City Manager in Adrian to discuss a suitable nominee for the vacancy.

The Nominating Committee recommended the appointments of Comms. Elwell and Drake to fill the two at-large vacancies. Nominations taken from the floor included Comm. Bair and Comm. Witt.

The motion was made by Comm. Wonacott, supported by Comm. Knoblauch, to close nominations and cast a unanimous ballot supporting the Nominating Committee recommended appointments of Comm. Elwell and Comm. Drake. The motion carried unanimously.

Mr. Duke reported that the election of the 2020 R2PC officers will take place at the February 13th Executive Committee meeting.

- XI. Lenawee County Economic Development Update** – Mr. Tim Robinson and Randy Yagiela, Lenawee Now, distributed a handout summarizing recent economic growth and development projects in the county as well as employment statistics and trends.
- XII. 2019 Annual Report Presentation for Jackson and Lenawee Counties Planning Commissions** – Mr. Bauman, who serves as staff to both the Jackson and Lenawee County Planning Commissions, reviewed the 2019 annual reports he had prepared and included in the agenda packets.
- XIII. Other Business** – Mr. Duke pointed out at the back of the agenda packet were notices from both Jackson County and the City of Jackson announcing they have completed the 2020-2024 editions of their Recreation Plans.

No other business was brought before the Commission.
- XIV. Public Comment / Commissioners' Comments** – Chair Tillotson asked for any public or Commissioner comment. Mr. Wonacott reported that he will be retiring from the Village of Blissfield on February 14th, and introduced Mr. Joe Frey who will be assuming the administrator's role. No additional comments were received.
- XV. Adjournment** – There being no further business, Chair Tillotson adjourned the meeting at 3:30 PM.

Pete Jancek
Secretary