

Region 2 Planning Commission

Serving Hillsdale, Jackson and Lenawee Counties

MEETING MINUTES

Region 2 Planning Commission - Full Commission

**** TELECONFERENCE MEETING ****

Thursday, February 11, 2021

I. **Call to Order** – Chair Terry called the meeting to order at 2:01p.m. A quorum was present.

Attendance:

Acker	✓	Drake	✓	Jancek (E)	Shaw		
Adams		Driskill (E)		Jenkins	✓	Shotwell	
✓	Bair	Duckham (E)	✓	Jennings	✓	Sigers (E)	
	Baker	Elwell		Karnaz		Snow	
	Bales	Frazier		Kastel		Southworth	
	Barnhart	Gaede (E)		Keller		Spencer	
	Beach	Gallagher, D.		Koehn		Sutherland	
	Beckner	Gallagher, F.		Kubish (E)	✓	Swartzlander	
	Beeker (E)	Gentner		Lammers		Teriaco	
	Blythe	Goetz		Lance	✓	Terry (E)	
	Boggs	Gould, J.		Linnabary	✓	Tillotson (E)	
	Bolton	✓	Gould, L. (E)	McClary		Votzke	
	Burruss	✓	Grabert (E)	Navarro		Wagner	
	Bush		Greene	Nickel		Wardius	
✓	Camacho		Greenleaf	O'Dowd		Webb	
	Chamberlain		Griffin	✓	Overton (E)	Wiley	
	Collins	✓	Guetschow (E)		Pixley	Williams	
	Cornish		Hartsel	✓	Poleski	Wilson	
	Cousino		Hawkins		Richardson, C.	Winter	
	Cure		Hawley		Ries	Witt	
	David		Heath		Root	✓	Wittenbach (E)
	DeBoe	✓	Herlein		Schlecte		
	Dillon		Horwath		Sessions		

Key: ✓ = present (E) = Executive Committee member

Staff Present: Grant Bauman, Tanya DeOliveira, Steve Duke, Jacob Hurt, Jill Liogghio

Others Present: Mike Davis, MDOT; Adam East, City of Jackson; Angie Kline, JCDOT; Alex Masten, The Enterprise Group; Jason Pittman, MDOT

- II. **Approval of the February 11, 2021 Agenda** – The motion was made by Comm. Jancek, supported by Comm. Grabert, to approve the February 11, 2021 agenda as presented. The motion carried unanimously.
- III. **Public Comment** – Chair Terry requested public comment. No comments were received.
- IV. **Approval of the Full Commission Minutes for January 14, 2021** – The motion was made by Comm. Jancek, supported by Comm. Drake, to approve the January 14, 2021 Full Commission meeting minutes as submitted. The motion carried unanimously.
- V. **Receipt of Treasurer’s Report of January 31, 2021** – A motion was made by Comm. Grabert, and supported by Comm. Bair, to receive the January 31, 2021 Treasurer’s Report as presented. The motion carried unanimously.
- VI. **Approval of February 11, 2021 Submitted Bills** – A motion was made by Comm. Grabert, supported by Comm. Lucas, to approve payment of the February 11, 2021 submitted bills. The motion carried unanimously.
- VII. **Staff Progress Report for January, 2021** – Mr. Duke reported the staff report was included in the agenda packet for Commissioner review. He reported that staff is continuing to do a combination of working in the office and remoting from home. No comments were received.
- VIII. **Report of the Nominating Committee – Election of 2021 Executive Committee and Officers** – Mr. Duke reported that the R2PC Nominating (Committee Members Tillotson, Pete Jancek, Doug Terry, and Alan Beeker) met via Zoom on February 9, 2021. Mr. Duke reported that as of January 1, 2021, three (3) vacancies exist on the Executive Committee – one (1) representing Jackson County; one (1) representing Lenawee County; and one (1) at-large representative.

The motion was made by Comm. Jancek, supported by Comm. Grabert, nominating the following Commissioners to fill the current vacancies: Comm. Bair – representing Jackson County; Comm. Witt – representing Lenawee County; and Comm. Swartzlander – representing at-large; and, retaining the 2020 members as listed below. The motion carried unanimously.

The 2021 Executive Committee members are as follows:

Alan Beeker	representing City of Hillsdale
Bruce Grabert	representing Jackson County
Phil Duckham	representing Jackson County
Mike Overton	representing Jackson County
Jae Guetschow	representing Jackson County
Tony Bair	representing Jackson County
Jonathan Greene	representing City of Jackson
Jeanne Kubish	representing City of Jackson
Jim Driskill	representing Lenawee County
Ralph Tillotson	representing Lenawee County
Dale Witt	representing Lenawee County
VACANT	representing City of Adrian
Pete Jancek	representing at large
Larry Gould	representing at large
Doug Terry	representing at large
David Elwell	representing at large
Roger Gaede	representing at large

Rick Sigers	representing at large
Jerry Drake	representing at large
Chris Wittenbach	representing at large
Matt Swartzlander	representing at large

Mr. Duke reported that the current 2020 R2PC officers have all completed the first year of their two-year terms. All officers agreed to serve another term.

The motion was made by Comm. Shotwell, supported by Comm. Sigers, to retain the current slate of officers for 2021.

- Chair – Doug Terry (Hillsdale County)
- Vice-Chair – Pete Jancek (Jackson County)
- Treasurer – Alan Beeker (Hillsdale County)
- Secretary – Chris Wittenbach (Lenawee County)

The motion carried unanimously.

IX. Jackson County Economic Development Update – Ms. Alex Masten, Vice-President of Economic Development at the Enterprise Group, presented an overview of the development activities her office staff has been working on over the past several months.

X. Approval of Amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP) – Chair Kline reported that JCDOT was requesting the following amendment to the JACTS FY 2020-2023 Transportation Improvement Program (TIP):

FY	JN	Project Name	Limits	Project Description	Funding	Action
2021	207171	McCain Rd and Robinson Rd	Robinson Rd to Spring Arbor Rd and Spring Arbor Rd to McCain Rd	Resurface	From: \$12,037 HIP \$591,963 STP \$151,000 JCDOT \$755,000 Total To: \$104,713 HIP \$591,963 STP \$151,000 JCDOT \$847,676 Total	Change

Mr. Davis reported that MDOT was requesting the following amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP):

FY	Job number	Phase	Name	Limits	Length	Description	Funds & Source	Amendment Type
2021	212155	PE	I-94 BL	Michigan Ave from East Ave to Page Ave	0.14	Install mid-block crossing & rapid flashing beacon	Fed- \$45,000 (HSIP) State- \$4,562 Total- \$50,000	Phase Add
2021	212155	CON	I-94 BL	Michigan Ave from East Ave to Page Ave	0.14	Install mid-block crossing & rapid flashing beacon	Fed- \$77,726 (HSIP) State- \$7,881 Total- \$86,362	Phase Add

The motion was made by Comm. Jancek, and supported by Comm. Grabert, to approve the JCDOT and MDOT amendments to the JACTS FY 2020-2023 TIP as presented. The motion carried unanimously.

XI. US-127 and US-223 Rehabilitation Project (Lenawee County) – Mr. Jason Pittman, MDOT, reviewed for the Commissioners the materials included in the agenda packet regarding the upcoming reconstruction of the US-127 and US-223 intersection that includes the addition of a roundabout.

XII. Approval of the Resolution Supporting the MDOT State Targets – Mr. Davis reported that the MDOT State Targets for Bridge Conditions, that are required to be submitted to MDOT by March 31, 2021 need updating. Bridge condition is one of the national Federal Highway Administration’s (FHWA) program performance goals that were established by Congress. FHWA continues to require that MPOs establish targets in specific national performance areas. The goal is to maintain the highway bridges in a state of good repair. Staff is recommending to support the State Targets for Bridge Conditions as presented, as many of the other state MPOs have done.

A motion was made by Comm. Jancek, supported by Cpm. Drake, to approve the Resolution to Support the MDOT State Targets for Bridge Conditions. The motion carried unanimously.

XIII. JACTS FY 2020 Obligated List of Federally-funded Projects – Mr. Duke reported that the JACTS FY 2020 Obligation Report is available online. Each year the federal government requires the Jackson MPO to prepare a list of road construction projects from the Act 51 agencies and Jackson Area Transportation Authority transit projects that received federal funding.

XIV. Other Business

Mr. Duke reported that “New Commissioner” orientation binders will be sent out in a few weeks. If any of the Commissioners have any questions, he asked they either contact him by phone or email, or make an appointment to come into the office.

No other business was brought before the Commission.

XV. Public / Commissioners’ Comments – No additional public or Commissioner comments were received.

XVI. Adjournment – There being no further business, Chair Terry adjourned the meeting at 3:40 PM.

Chris Wittenbach
Secretary