

Region 2 Planning Commission

Serving Hillsdale, Jackson and Lenawee Counties

MINUTES

Region 2 Planning Commission – Executive Committee
Hillsdale City Hall
97 N. Broad Street
Hillsdale, MI 49242

Thursday, February 14, 2019

- I. **Call to Order** – Chair Tillotson called the meeting to order at 2:04 p.m. A quorum was present.

Executive Committee Members:

✓ Beeker	Herl	✓ Sigers
Burtch	✓ Jancek	✓ Terry
Duckham	✓ Knoblauch	✓ Tillotson
✓ Gaede	✓ Kubish	✓ Welsh
✓ Gould	✓ Overton	✓ Wittenbach
✓ Grabert	✓ Poole	✓ Wonacott
✓ Guetschow	Rohr	

Key: ✓ = present

Other Commissioners Present: Bair and Williams

Others Present: Mike Davis, MDOT

Staff Present: Duke

- II. **Pledge of Allegiance** – Those in attendance joined in the Pledge of Allegiance.
- III. **Approval of the Agenda** – A motion was made by Comm. Jancek, supported by Comm. Kubish, to approve the February 14, 2019 Executive Committee agenda as presented. The motion carried unanimously.
- IV. **Public Comment** – Chair Tillotson announced the first opportunity for public comment. No public comments were received.

- V. **Approval of Minutes of the December 13, 2018 Executive Committee Meeting** – The motion was made by Comm. Jancek, supported by Comm. Wonacott, to approve the December 13, 2018 Executive Committee meeting minutes as presented. The motion carried unanimously.
- VI. **Receipt of the Treasurer’s Report of January 31, 2019** – The motion was made by Comm. Grabert, supported by Comm. Knoblauch, to approve receipt of the R2PC Treasurer’s Report for January 31, 2019. The motion carried unanimously.
- VII. **Approval of the February 14, 2019 Submitted Bills** – A motion was made by Comm. Grabert, supported by Comm. Beeker, to approve payment of the February 14, 2019 submitted bills as presented. The motion carried unanimously.
- VIII. **Staff Progress Report for January, 2019** – Mr. Duke highlighted staff activities for January, 2019, as follows:

- 2019 RPI grant awarded for \$306,810
- FY 2018 audit completed – presentation at the March, 2019 meeting
- Facilitated the three-county rural task force meeting; small urban meetings; and Lenawee County CMAQ meeting
- Completed the 2017/2018 PASER report
- Initiated work on the joint City of Jackson/Jackson County non-motorized plan
- I-94 CART meeting
- Master Plan assistance – City of Jonesville, Village of Brooklyn, Jackson County, Leoni Township, Village of Parma, Rives Township, Spring Arbor Township, and Woodstock Township
- Recreation Plans – Jackson County, Summit Township

- IX. **Report of the Nominating Committee – Election of R2PC Officers for 2019** – Mr. Duke reported that the Nominating Committee met on December 27, 2018 and recommended the current slate of officers for 2019: Chair – Comm. Tillotson; Vice-Chair - Comm. Terry; Treasurer – Comm. Wittenbach; and Secretary – Comm. Jancek.

The motion was made by Comm. Gould, supported by Comm. Grabert, to close nominations and cast a unanimous ballot re-electing the current slate of officers for 2019. The motion carried unanimously.

- X. **Approval of the Letter of Agreement with Public Sector Consultants (PSC) for the Provision of Administration and Management Services for the 2019 Region Prosperity Initiative (RPI) Grant Program** – Mr. Duke reported that the R2PC had contracted with Public Sector Consultants, Inc. to provide administrative and management services for the RPI grant funds over the previous five (5) years. Mr. Duke explained he would like to continue the relationship with PSC to provide these services in 2019.

The motion was made by Comm. Guetschow, supported by Comm. Wonacott, authorizing Executive Director Duke to sign the letter of agreement between the R2PC and Public Sector Consultants for 2019 RPI coordination, management, communication, and engagement activities for an amount not to exceed \$110,000. The motion carried unanimously.

- XI. **Review Draft JACTS FY 2020-2023 Transportation Improvement Program Urbanized Area Project List** – Mr. Duke briefly reviewed the draft JACTS FY 2020-2023 TIP list of projects proposed in the Jackson urbanized area. The Jackson County Department of Transportation (JCDOT) was recently awarded a state grant for \$3.7 million to reconstruct McDevitt Avenue; thereby freeing up the federal funds previously programmed for the project in FY 2022 and 2023. The revised list of projects provided included the replacement projects selected by the JACTS TIP Development Subcommittee.
- XII. **Hillsdale, Jackson, Lenawee Counties 2017/2018 Asset Management Report** – Mr. Duke reviewed the recently updated 2017/2018 Regional Asset Management Report updating the current pavement condition ratings for area federal-aid eligible roadways. Overall, the recent survey found the following road conditions in each county:

Hillsdale County

- 19% - Very good
- 27% - Fair
- 54% - Poor

Jackson County

- 16% - Very good
- 39% - Fair
- 45% - Poor

Lenawee County

- 29% - Very good
- 37% - Fair
- 34% - Poor

Mr. Duke explained that additional copies of the full report or individualized jurisdictional maps can be requested by contacting the R2PC office.

- XIII. **Approval of the R2PC Resolution Supporting MDOT's Safety Performance Target Measures** – Mr. Mike Davis, MDOT-University Region, reported that MDOT had updated the safety performance targets that were previously adopted a year ago by the R2PC. MPOs, given the option of adopting MDOT's targets or developing their own, have universally chosen to adopt the safety targets established by MDOT for the state. The JACTS committees have recommended the R2PC, as the designated MPO for the Jackson urbanized area, support the state targets for safety performance measures as set forth in the resolution included in the agenda packet.

A motion was made by Comm. Wonacott, supported by Comm. Jancek, approving the resolution supporting the MDOT targets for Safety Performance Measures as presented. The motion carried unanimously.

- XIV. **Other Business** – As required by the Michigan Enabling legislation, Mr. Duke reported that notices of intent to prepare master plans were received from Leoni Township and Concord Township.

Mr. Duke explained that prior to the Full Commission meeting on March 14th in Jackson, he will be conducting an orientation meeting for any new or current board members reviewing

their responsibilities as R2PC commissioners. The meeting will be held at 1 pm in the 5th floor conference room, adjacent to the Jackson County Commission Chambers board room.

Mr. Davis reported that MDOT will be hosting an I-94 public meeting from 1-7 pm on February 25th at Blackman Township Hall to review current and future corridor improvements in the Jackson area.

No other business was brought before the Committee.

- XV. **Public Comment / Commissioner Comments** – No comments were received.
- XVI. **Adjournment** – There being no further business, the meeting was adjourned at 2:55 pm by Chair Tillotson on a motion by Comm. Jancek, and supported by Comm. Beeker.

Pete Jancek
Secretary