

# Region 2 Planning Commission

*Serving Hillsdale, Jackson and Lenawee Counties*

## MINUTES

Region 2 Planning Commission – Executive Committee  
Jackson County Tower Bldg.  
120 W. Michigan Ave.  
Jackson, MI 49201

**Thursday, December 9, 2021**

- I. **Call to Order** – Chair Jancek called the meeting to order at 2:05 p.m. A quorum was present.

Executive Committee Members:

✓ Bair	Grabert	Tillotson
✓ Beeker	Greene	Witt
✓ Drake	✓ Guetschow	✓ Wittenbach
Driskill	✓ Jancek	
Duckham	Kubish	
✓ Elwell	✓ Overton	
Gaede	✓ Sigers	
✓ Gould	Swartzlander	

**Key: ✓ = present**

Other Commissioners Present: Jason Smith, City of Litchfield; Darius Williams, Jackson County

Others Present: Brad Garmon, Michigan Office of Outdoor Recreation Industry; Christine Beecher, Rives Township; and Joe Bentschneider, Jackson County Department of Transportation

Staff Present: Jacob Hurt and Steve Duke

- II. **Pledge of Allegiance** – Those present rose for the Pledge of Allegiance.
- III. **Approval of the Agenda** – A motion was made by Comm. Bair, supported by Comm. Drake, to approve the December 9, 2021 Executive Committee agenda as presented. The motion carried unanimously.

- IV. **Public Comment** – Chair Jancek announced the first opportunity for public comment. No public comments were received.
- V. **Approval of Minutes of the October 14, 2021 Executive Committee Meeting** – A motion was made by Comm. Bair, supported by Comm. Drake, to approve the October 14, 2021 Executive Committee meeting minutes as submitted. The motion carried unanimously.
- VI. **Receipt of the Treasurer’s Report of November 30, 2021** – A motion was made by Comm. Bair, supported by Comm. Elwell, to approve receipt of the Treasurer’s Report for November 30, 2021. The motion carried unanimously.
- VII. **Approval of the December 9, 2021 Submitted Bills** – A motion was made by Comm. Elwell, supported by Comm. Bair, to approve payment of the December 9, 2021, submitted bills as presented. The motion carried unanimously.
- VIII. **Staff Progress Report for October and November 2021** – Mr. Hurt presented highlights from the staff progress report for the months of October and November.
- IX. **Approval of Amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP)** – The following amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP) were submitted for review and approval.

Mr. Bentschneider reported that the Jackson County Department of Transportation (JCDOT) was requesting the following amendments to the JACTS FY 2020- 2023 Transportation Improvement Program (TIP):

FY	Job #	Name	Limits	Description	Funding	Action
2023 JCDOT	213736	Edgeline Pavement Markings	56 miles total on 78 roadway segments	Edgeline Pavement Markings	\$97,724.92 HSIP \$22,246.08 Local \$119,971.00 Total	Add
2023 JCDOT	213875	N. Stony Lake Rd; Seymour Rd; Race Rd.	Taylorfield Road to M-50; Trumble Road to Wooster Road; Ann Arbor Road to Seymour Road	Tree removal, pavement markings, signing upgrades	\$564,781.87 HRRR \$62,753.54 Local \$627,535.41 Total	Add
2023 JCDOT	213879	Dearing Rd; Jefferson Rd	W. Michigan Avenue to County Farm Road; S. Jackson Road / Waite Road to US-127	Tree removal, pavement markings, signing upgrades	\$461,101.01 HRRR \$51,233.45 Local \$512,334.46 Total	Add
2023 JCDOT	213984	Springport Rd at Minard Rd	At intersection	Convert skewed T-intersection to a compact roundabout	\$344,392.20 HRRR \$38,265.80 Local \$382,658.00 Total	Add
2023 JCDOT	214064	Horton Rd / S. Jackson Rd	Ferguson Road to Weatherwax Drive	Road safety audit	\$16,000.00 HSIP \$4,000.00 Local \$20,000.00 Total	Add
2023 JCDOT	214065	Moscow Road	At Hanover Road, Hatch Road, Sears Road, and Horton Road / Mathews Road	Road safety audit	\$16,000.00 HSIP \$4,000.00 Local \$20,000.00 Total	Add

The motion was made by Comm. Bair, supported by Comm. Drake, to approve the proposed JCDOT amendments as presented. The motion carried unanimously.

- X. **Election of the 2022 Nominating Committee** – Mr. Hurt asked for nominations from the floor for the 2022 Nominating Committee.

A Nominating Committee slate of Alan Beeker and Jason Smith from Hillsdale County; Pete Jancek and Mike Overton from Jackson County; and Ralph Tillotson representing Lenawee County was presented.

The motion was made by Comm. Elwell, supported by Comm. Drake, to approve the 2022 Nominating Committee as presented. The motion carried unanimously.

- XI. **Presentation** – Mr. Brad Garmon, Director of the Michigan Office of Outdoor Recreation Industry, provided a presentation about the impact of outdoor recreation in Michigan.

- XII. **Other Business** – Mr. Hurt brought the following items to the Executive Committee's attention:
- Approval of the 2021 – 2025 Comprehensive Economic Development Strategy (CEDs) for Region 2 will be sought at the January 13, 2022 R2PC Full Commission meeting.
  - Master Plan Notices of Intent for Norvell Township and Rollin Township were provided in the packet.
  - Cost of USPS Mailing of R2PC Packets versus Electronic Mailing were discussed. Staff will research electronic delivery options, such as Board Docs, for packet distribution.
  - The tentative 2022 R2PC Meeting Schedule was provided in the packet.
  - Partnership Planning FY22 (CEDs) Resolutions approved at the October 14, 2021 R2PC Meeting were provided as requested.
  - R2PC's new Principal Transportation Planner, Anton Schauerte, will start January 4, 2022.

- XIII. **Public Comment / Commissioners Comments** – Mr. Hurt informed the Executive Committee that December 10, 2021 marks Principal Planner Grant Bauman's 20<sup>th</sup> Anniversary with R2PC.

- XIV. **Adjournment** – There being no further business, the meeting was adjourned by Chair Jancek at 3:15 p.m.

Chris Wittenbach  
Secretary