

AGENDA

REGION 2 PLANNING COMMISSION

Executive Committee

FOR FURTHER INFORMATION, CONTACT:

**Jacob Hurt, Executive Director
(517) 768-6705**

DATE: Thursday, February 10, 2022

TIME: 2:00 P.M.

WHERE:

**Hillsdale City Hall
97 N. Broad Street
Hillsdale, MI 49221**

Comments will be solicited on each item following discussion and prior to any final action.

PAGE

1. Call to Order
2. Approval of the Agenda – **ACTION**
3. Public Comment
4. Approval of Minutes of the October 14, 2021 and December 9, 2021 Executive Committee Meetings (see enclosure) – **ACTION** **2**
5. Receipt of Treasurer's Report of January 31, 2022 (see enclosure) – **ACTION** **8**
6. Approval of the February 10, 2022 Submitted Bills (see enclosure) – **ACTION** **12**
7. Staff Progress Report for January, 2022 (see enclosure) – **DISCUSSION** **13**
8. Report of Nominating Committee -- Election of 2022 R2PC Executive Committee and R2PC Officers (to be presented) – **ACTION**
9. Approval of Amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP) (see enclosure) – **ACTION** **17**
 - Jackson County Department of Transportation
 - Michigan Department of Transportation
10. Targets for 2022 Safety Performance Measures - Resolution Adoption (see enclosure) – **ACTION** **20**
11. Other Business
12. Public Comment/Commissioner Comments
13. Adjournment

Region 2 Planning Commission

120 West Michigan Avenue • Jackson, Michigan 49201 • ☎ (517) 788-4426 • 📠 (517) 788-4635

Region 2 Planning Commission

Serving Hillsdale, Jackson and Lenawee Counties

MINUTES

Region 2 Planning Commission – Executive Committee
Lenawee District Library
4459 W. U.S. 223
Adrian, MI 49221

Thursday, October 14, 2021

- I. **Call to Order** – Chair Jancek called the meeting to order at 2:00 p.m. A quorum was present.

Executive Committee Members:

✓ Bair	Grabert	✓ Tillotson
✓ Beeker	Greene	✓ Witt
✓ Drake	✓ Guetschow	✓ Wittenbach
Driskill	✓ Jancek	
✓ Duckham	Kubish	
✓ Elwell	✓ Overton	
Gaede	Sigers	
Gould	✓ Swartzlander	

Key: ✓ = present

Other Commissioners Present: Jim Goetz, Lenawee County; and Judy Southworth, Jackson County

Others Present: Mike Davis, Michigan Department of Transportation; Jim Van Doren, Lenawee Now; Tim Robinson, Lenawee Now; and Brett Taylor, Jackson County Department of Transportation

Staff Present: Jacob Hurt and Grant Bauman

- II. **Pledge of Allegiance** – Those present rose for the Pledge of Allegiance.
- III. **Approval of the Agenda** – Staff asked that the agenda be amended to include Economic Development Administration resolutions pertaining to the FY 2022 Partnership Planning Program grant. A motion was made by Comm. Tillotson, supported by Comm. Duckham, to approve the October 14, 2021 Executive Committee agenda as amended. The motion carried unanimously.

- IV. **Public Comment** – Chair Jancek announced the first opportunity for public comment. No public comments were received.
- V. **Approval of Minutes of the August 12, 2021 Executive Committee Meeting** – A motion was made by Comm. Elwell, supported by Comm. Bair, to approve the August 12, 2021 Executive Committee meeting minutes as submitted. The motion carried unanimously.
- VI. **Receipt of the Treasurer’s Report of September 30, 2021** – A motion was made by Comm. Bair, supported by Comm. Swartzlander, to approve receipt of the Treasurer’s Report for September 30, 2021. The motion carried unanimously.
- VII. **Approval of the October 14, 2021 Submitted Bills** – A motion was made by Comm. Bair, supported by Comm. Drake, to approve payment of the October 14, 2021, submitted bills as presented. The motion carried unanimously.
- VIII. **Staff Progress Report for September 2021** – Mr. Hurt and Mr. Bauman presented highlights from the staff progress report for the month of September.
- IX. **Lenawee Now Update** – Mr. Jim Van Doren, Executive Director, and Mr. Tim Robinson, Director of Operations, updated the Committee on recent activities the Lenawee Now staff assisted with or participated in over the past several months.
- X. **Approval of Amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP)** – The following amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP) were submitted for review and approval.

Chair Jancek reported that the City of Jackson was requesting the following amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP):

FY	Job number	Project	Project Description	Length	Funds & Source	Amendment Type
2022	213455	Greenwood at Fourth	Reconstruct traffic signal with new mast arm signal	0.000	\$167,880.00 – Federal (HIP/HIPCOVID) \$107,120.00 – City	Add
2022	213456	Fourth at Prospect	Reconstruct traffic signal with new mast arm signal	0.000	\$180,000.00 – Federal (HIP/HIPCOVID) \$45,000.00 – City	Add

Mr. Taylor reported that the Jackson County Department of Transportation (JCDOT) was requesting the following amendments to the JACTS FY 2020- 2023 Transportation Improvement Program (TIP):

FY	Job number	Project Name	Limits	Description	Funds & Source	Amendment Type
2021	210343	South Dearing and McCain Road Safety Project	S Dearing and McCain Road	Compact Roundabout	\$294,204.60 – Federal (HRRR) \$32,689.40 – JCDOT	Move to FY 2022

Mr. Davis reported that the Michigan Department of Transportation (MDOT) was requesting the following amendments to the JACTS FY 2020- 2023 Transportation Improvement Program (TIP):

FY	Job number	Phase	Name	Limits	Length	Description	Funds & Source	Amendment Type
2022	213331	PE	Region-wide	All Trunkline routes in Region 2 MPO	3.5	Durable pavement marking application on trunklines	\$648 – Federal (HSIP) \$72 – State \$5,000 - Total	Phase add
2022	213331	CON	Region-wide	All Trunkline routes in Region 2 MPO	3.5	Durable pavement marking application on trunklines	\$57,996 – Federal (HSIP) \$6,444 – State \$477,500 - Total	Phase add

The motion was made by Comm. Duckham, supported by Comm. Elwell, to approve the proposed City of Jackson, JCDOT and MDOT amendments as presented. The motion carried unanimously.

- XI. **Economic Development Administration** – Mr. Hurt asked that resolutions allocating a \$70,000 local match for the FY 2022 Partnership Planning Grant and authorizing Mr. Hurt to sign the grant documents be passed.

Comm. Bair voiced his concern that the Commission did not have enough time to look at the resolutions prior to voting. More lead time from the EDA is needed. Comm. Overton suggested having the state intercede for Region 2 on the request to the EDA for more time in the future.

The motion was made by Comm. Elwell, supported by Comm. Guetschow, to approve the resolutions. The motion passed by majority vote with Comm. Bair voting no.

- XII. **Other Business** – Mr. Hurt stated that the R2PC annual dinner and meeting will be held November 4th at the Country Club of Jackson. Mr. Brad Garmon, Director of the Michigan Office of Outdoor Recreation Industry, will be the speaker.
- XIII. **Public Comment / Commissioners Comments** – Comm. Tillotson stated his appreciation regarding the good conversation had on items such as the need for more lead time on agenda items.
- XIV. **Adjournment** – There being no further business, the meeting was adjourned by Chair Jancek at 2:55 p.m.

Chris Wittenbach
Secretary

Region 2 Planning Commission

Serving Hillsdale, Jackson and Lenawee Counties

MINUTES

Region 2 Planning Commission – Executive Committee
Jackson County Tower Bldg.
120 W. Michigan Ave.
Jackson, MI 49201

Thursday, December 9, 2021

- I. **Call to Order** – Chair Jancek called the meeting to order at 2:05 p.m. A quorum was present.

Executive Committee Members:

✓ Bair	Grabert	Tillotson
✓ Beeker	Greene	Witt
✓ Drake	✓ Guetschow	✓ Wittenbach
Driskill	✓ Jancek	
Duckham	Kubish	
✓ Elwell	✓ Overton	
Gaede	✓ Sigers	
✓ Gould	Swartzlander	

Key: ✓ = present

Other Commissioners Present: Jason Smith, City of Litchfield; Darius Williams, Jackson County

Others Present: Brad Garmon, Michigan Office of Outdoor Recreation Industry; Christine Beecher, Rives Township; and Joe Bentschneider, Jackson County Department of Transportation

Staff Present: Jacob Hurt and Steve Duke

- II. **Pledge of Allegiance** – Those present rose for the Pledge of Allegiance.
- III. **Approval of the Agenda** – A motion was made by Comm. Bair, supported by Comm. Drake, to approve the December 9, 2021 Executive Committee agenda as presented. The motion carried unanimously.

- IV. **Public Comment** – Chair Jancek announced the first opportunity for public comment. No public comments were received.
- V. **Approval of Minutes of the October 14, 2021 Executive Committee Meeting** – A motion was made by Comm. Bair, supported by Comm. Drake, to approve the October 14, 2021 Executive Committee meeting minutes as submitted. The motion carried unanimously.
- VI. **Receipt of the Treasurer’s Report of November 30, 2021** – A motion was made by Comm. Bair, supported by Comm. Elwell, to approve receipt of the Treasurer’s Report for November 30, 2021. The motion carried unanimously.
- VII. **Approval of the December 9, 2021 Submitted Bills** – A motion was made by Comm. Elwell, supported by Comm. Bair, to approve payment of the December 9, 2021, submitted bills as presented. The motion carried unanimously.
- VIII. **Staff Progress Report for October and November 2021** – Mr. Hurt presented highlights from the staff progress report for the months of October and November.
- IX. **Approval of Amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP)** – The following amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP) were submitted for review and approval.

Mr. Bentschneider reported that the Jackson County Department of Transportation (JCDOT) was requesting the following amendments to the JACTS FY 2020- 2023 Transportation Improvement Program (TIP):

FY	Job #	Name	Limits	Description	Funding	Action
2023 JCDOT	213736	Edgeline Pavement Markings	56 miles total on 78 roadway segments	Edgeline Pavement Markings	\$97,724.92 HSIP \$22,246.08 Local \$119,971.00 Total	Add
2023 JCDOT	213875	N. Stony Lake Rd; Seymour Rd; Race Rd.	Taylorfield Road to M-50; Trumble Road to Wooster Road; Ann Arbor Road to Seymour Road	Tree removal, pavement markings, signing upgrades	\$564,781.87 HRRR \$62,753.54 Local \$627,535.41 Total	Add
2023 JCDOT	213879	Dearing Rd; Jefferson Rd	W. Michigan Avenue to County Farm Road; S. Jackson Road / Waite Road to US-127	Tree removal, pavement markings, signing upgrades	\$461,101.01 HRRR \$51,233.45 Local \$512,334.46 Total	Add
2023 JCDOT	213984	Springport Rd at Minard Rd	At intersection	Convert skewed T-intersection to a compact roundabout	\$344,392.20 HRRR \$38,265.80 Local \$382,658.00 Total	Add
2023 JCDOT	214064	Horton Rd / S. Jackson Rd	Ferguson Road to Weatherwax Drive	Road safety audit	\$16,000.00 HSIP \$4,000.00 Local \$20,000.00 Total	Add
2023 JCDOT	214065	Moscow Road	At Hanover Road, Hatch Road, Sears Road, and Horton Road / Mathews Road	Road safety audit	\$16,000.00 HSIP \$4,000.00 Local \$20,000.00 Total	Add

The motion was made by Comm. Bair, supported by Comm. Drake, to approve the proposed JCDOT amendments as presented. The motion carried unanimously.

- X. **Election of the 2022 Nominating Committee** – Mr. Hurt asked for nominations from the floor for the 2022 Nominating Committee.

A Nominating Committee slate of Alan Beeker and Jason Smith from Hillsdale County; Pete Jancek and Mike Overton from Jackson County; and Ralph Tillotson representing Lenawee County was presented.

The motion was made by Comm. Elwell, supported by Comm. Drake, to approve the 2022 Nominating Committee as presented. The motion carried unanimously.

- XI. **Presentation** – Mr. Brad Garmon, Director of the Michigan Office of Outdoor Recreation Industry, provided a presentation about the impact of outdoor recreation in Michigan.

- XII. **Other Business** – Mr. Hurt brought the following items to the Executive Committee's attention:
- Approval of the 2021 – 2025 Comprehensive Economic Development Strategy (CEDS) for Region 2 will be sought at the January 13, 2022 R2PC Full Commission meeting.
 - Master Plan Notices of Intent for Norvell Township and Rollin Township were provided in the packet.
 - Cost of USPS Mailing of R2PC Packets versus Electronic Mailing were discussed. Staff will research electronic delivery options, such as Board Docs, for packet distribution.
 - The tentative 2022 R2PC Meeting Schedule was provided in the packet.
 - Partnership Planning FY22 (CEDS) Resolutions approved at the October 14, 2021 R2PC Meeting were provided as requested.
 - R2PC's new Principal Transportation Planner, Anton Schauerte, will start January 4, 2022.

- XIII. **Public Comment / Commissioners Comments** – Mr. Hurt informed the Executive Committee that December 10, 2021 marks Principal Planner Grant Bauman's 20th Anniversary with R2PC.

- XIV. **Adjournment** – There being no further business, the meeting was adjourned by Chair Jancek at 3:15 p.m.

Chris Wittenbach
Secretary

REGION 2 PLANNING COMMISSION
Treasurer's Report - Monthly Summary
as of January 31, 2022

Checking Account Balance ending December 31, 2021		\$ 461,563.01
Deposit Summary:		
January 2022 EFT Deposits		\$ 48,667.94
January 2022 Bank Deposits		61,834.72
January 2022 Adjustments		(1,267.73)
Total Deposits plus Bank Balance		<u>\$ 570,797.94</u>
Expenses:		
Submitted Expenses - January 2022 **	\$ (21,934.33)	
Interim Expenses	(201.60)	
Payroll/Related Expenses	(37,517.82)	
Subtotal of Expenses	<u>\$ (59,653.75)</u>	<u>\$ (59,653.75)</u>
Balance Checking Account ending January 31, 2022		\$ 511,144.19
Balance CD Investments ending January 31, 2022		<u>\$ 106,148.33</u>
Total Cash on Hand		<u>\$ 617,292.52</u>

**Note that this amount can include cleared checks from prior months' submitted bills.

REGION 2 PLANNING COMMISSION
Deposits and Adjustments to Cash
as of January 31, 2022

1/31/2022	EFT Deposits:	
	MDOT - Regional Transportation Planning - services through September	11,291.00
	MDOT - Asset Management - services through September (FY20 carryover)	26,503.00
	MDOT - Asset Management - services through September (FY21)	3,402.00
	MDOT - Unified Work Program final	495.19
	Lenawee County quarterly dues	6,976.75
	Subtotal - EFT Deposits	\$ 48,667.94
1/31/2022	Check Deposits:	
	Grass Lake Township FY22 annual dues	1,217.97
	Jackson County FY22 annual dues	43,266.96
	Reading Township FY22 annual dues	476.55
	Rollin Township services through September	1,786.32
	Leoni DDA services through September	13,045.99
	Raisin Township FY22 annual dues	2,040.93
	Subtotal - Check Deposits	\$ 61,834.72
1/31/2022	Adjustments to cash:	
	<i>Bank fees - December</i>	(158.42)
	<i>Credit Card Charges - USPS - postage</i>	(129.94)
	<i>Credit Card Charges - Indeed Job advertising</i>	(138.36)
	<i>Credit Card Charges - Direct Office Buys - supplies</i>	(841.01)
	Subtotal - Adjustments to Cash	\$ (1,267.73)
	Total Net Deposits	\$ 109,234.93

REGION 2 PLANNING COMMISSION
INTERIM BILLING and PAYROLL EXPENSES
as of January 31, 2022

Interim Billing for January, 2022

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>Check #</u>
Allegra	R2PC January 2022 Packet	\$ 201.60	15107
Total Interim Billing for January, 2022		\$ 201.60	

Payroll & Travel Related Expenses:

<i>Paid January 7, 2022</i>			
	<i>by Direct Deposit/EFT</i>		
Paycor	Payroll Disbursement	\$ 11,499.44	
	Health Savings	\$ 10,000.00	
	Total	\$ 21,499.44	

<i>Paid January 21, 2022</i>			
	<i>by Direct Deposit/EFT</i>		
Paycor	Payroll Disbursement	\$ 15,698.00	
G. Bauman	Travel Reimbursement	\$ 26.67	
S. Duke	Travel Reimbursement	\$ 50.91	
J. Hurt	Travel Reimbursement	\$ 153.17	
J. Liogghio	Travel Reimbursement	\$ 41.54	
A. Schauerte	Travel Reimbursement	\$ 48.09	
	Total	\$ 16,018.38	

Total Payroll Expenses for January, 2022		\$ 37,517.82	
---	--	---------------------	--

**Region 2 Planning Commission
Outstanding Accounts Receivable
as of January 31, 2022**

Municipality/Source	Date	Inv. No.	Amount
MDOT - FHWA services through September	12/28/2021	4004	91,148.13

FY 2021 Balance as of January 31, 2022

\$ 91,148.13

REGION 2 PLANNING COMMISSION
Submitted Bills
February 10, 2022

Vendor	Description	Amount Due
American Planning Assoc.	Membership Renewal (GB)	\$ 383.00
Blackman Dept. of Pub. Safety	OHSP FY 22 - Dec. 2021	\$ 1,703.16
Blue Cross/Blue Shield	Supplement F (Mar. 2022)	\$ 241.57
Blue Cross/Blue Shield	Prescription Coverage (Mar. 2022)	\$ 113.70
County of Jackson	Phone Dec. 2021	\$ 251.99
County of Jackson	Rent Expense for Feb. 2022	\$ 3,201.58
G.R.E.A.T.	Membership Renewal	\$ 20.00
ICMA Retirement Trust	ICMA 401 Contribution	\$ 1,812.58
Jackson County Sheriff Dept.	OHSP FY 22 - Dec. 2021	\$ 3,153.28
Jackson Police Dept.	OHSP FY 22 - Dec. 2021	\$ 911.72
Petty Cash	Replenish Petty Cash	\$ 55.00
Vantage Point Transfer Agents	ICMA RHS Contribution	\$ 278.86
Total Submitted Billing - February, 2022		\$ 12,126.44

Region 2 Planning Commission

Serving Hillsdale, Jackson and Lenawee Counties

Staff Progress Report *January 2022*

Area-Wide Regional Planning Activities

Economic Development Activities

- **Economic Development Administration (EDA).** Staff was involved in the following activities on behalf of the R2PC Economic Development District (EDD):
 - Non-competitive EDD (Economic Development District) CARES (Coronavirus Aid, Relief, and Economic Security) Act supplemental grant award to address the economic consequences of the COVID-19 Pandemic. The \$351,183 award will fund the launching of an easy-to-use website that will serve as a resource for local businesses, the hiring of a disaster recovery coordinator, and the implementation of other CEDS goals.
 - Staff continued to research COVID recovery information and resources to populate the COVID recovery website.
 - Staff obtained preliminary EDA approval to utilize existing CARES Act grant funds to address CEDS goals as outlined in the original CARES Act scope of services.
 - EDA grant award for R2PC EDD's FY 2021 Partnership Planning Assistance, which will be used to write the 2021-2025 edition of the Region 2 Economic Development District Comprehensive Economic Development Strategy (CEDS).
 - Staff began the CEDS closeout reporting process for EDA for the FY2021 Partnership Planning grant.
 - Staff participated in the EDA Chicago Regional Office quarterly conference call for Economic Development Districts (EDD) on January 26.
- **Outdoor Recreation as Economic Development.** Staff continued informal meetings with key outdoor recreation industry stakeholders to develop a strategy to leverage regional outdoor recreation assets for economic development purposes.
- **Downtown Development Authorities (DDAs).**
 - Staff attended the monthly meetings of the City of Jackson and Leoni Township.
 - Staff continued development of the Leoni DDA Downtown Master Plan.

R2PC Activities

- **R2PC Website.** Staff continued updating www.region2planning.com.

[January, 2022 Staff Progress Report]

Regional Transportation Planning Hillsdale, Jackson, and Lenawee Counties

Program Management

- **Rural Task Force.** The 3-county full task force meeting to finalize all three (3) counties' proposed projects was held on January 13th. Projects were presented, reviewed, and approved with minor modifications.
- Staff attended monthly statewide/MDOT RTF meeting.
- **Asset Management.** Staff participated in a 3-day PASER training. Staff submitted all PASER road condition data collected by the Hillsdale County Road Commission (CRC), JCDOT, Lenawee CRC, and the City of Jackson to MDOT.
- **Small Urban Program.** Staff conducted a meeting of the Hillsdale/Jonesville small urban area on January 20th to solicit, review, and select projects for the FY 2023-2026. The urban area is eligible for \$385,000 annually to fund road and transit capital projects.
- Staff attended the Michigan Association of Regions (MAR) monthly meeting via Zoom.
- Staff attended an Irish Hills outreach meeting to discuss issues regarding planning concepts for the area recreation plan.

Metropolitan Area Transportation Planning Jackson Area Comprehensive Transportation Study

Program Management

- Staff attended the monthly Michigan Transportation Planning Association meeting.
- Staff attended the Local Transportation Advisory Council (LTAC) meeting.
- Staff prepared for, and conducted, the January meeting of the JACTS Technical Advisory and Policy Committees.

Transportation Improvement Program (TIP)

- Amendments were incorporated into FY 2020-2023 TIP, and posted to the Region 2 Planning Commission website.
- The draft list of Jackson MPO urban/rural projects selected for programming in the FY 2023-2026 TIP was reviewed and approved by the R2PC approval at their January meeting.
- Staff began drafting the narrative for the FY 2023-2026 TIP.
- Staff monitored and updated JobNet as necessary.

[January, 2022 Staff Progress Report]

Jackson Traffic Safety Program

- Staff processed/submitted enforcement reports from the Speed and Impaired Driving Enforcement Periods.

Local Planning Assistance

The requests of member units of government within Hillsdale, Jackson, and Lenawee Counties are listed below. These activities were prepared at cost to the individual units of government requesting the service (unless alternative funding was available).

Jackson County

Grass Lake Township. Staff provided the following service(s):

- **Master Plan.** Made a change to the draft Future Land Use (FLU) map at the request of the Township Planning Commission.

County of Jackson. Staff provided the following service(s):

- **County Planning Commission (JCPC).** Facilitated the January 13 JCPC meeting and summarized staff advisements regarding proposed rezonings in the Townships of Leoni and Rives. Meeting minutes were prepared and posted to the JCPC webpages on the R2PC website. Letters announcing the JCPC recommendations were also sent to the townships.
- **Master Plan.** Submitted Chapter 1 (Introduction) of the *Jackson County Master Plan* to the JCPC for its review and comment.
- **Hazard Mitigation Plan.** Submitted the second draft of the *Jackson County Hazard Mitigation Plan* to the Michigan State Police for review and comment.
- **R2PC Semiannual Report.** Presented Region 2's semiannual report for the second half of 2021 to the Public Safety and Transportation Committee of the Jackson County Board of Commissioners on January 10.
- **Upper Grand River Watershed Alliance (UGRWA).** Attended the January 19 meeting of the UGRWA.

Leoni Township. Staff provided the following service(s):

- **Recreation Plan.** Facilitated the January 10 meeting of the Recreation Committee during which the *Leoni Township Recreation Plan* was approved and recommended for adoption by the Township Board. The Township Board adopted the plan on January 11.

Norvell Township. Staff provided the following service(s):

- **Zoning Ordinance.** Provided the Planning Commission with information regarding home occupations.

Spring Arbor Township. Staff provided the following service(s):

- **Zoning Ordinance.** Corresponded with the Zoning Administrator regarding mixed uses.

[January, 2022 Staff Progress Report]

Summit Township. Staff provided the following service(s):

- **Zoning Ordinance.** Answered questions regarding membership on the Planning Commission and Zoning Board of Appeals.

Waterloo Township. Staff provided the following service(s):

- **Zoning Ordinance.** Attended the January 18 meeting of the Planning Commission and answered questions about the process for rezoning properties, including map updates.

Lenawee County

Franklin Township. Staff provided the following service(s):

- **Planning Commission.** Provided information to the Planning Commission regarding agricultural tourism zoning.

County of Lenawee. Staff provided the following service(s):

- **County Planning Commission (LCPC).** Cancelled the January 20 meeting of the LCPC due to a lack of agenda items.

Macon Township. Staff provided the following service(s):

- **Master Plan.** Drafted Appendix B of the *Macon Township Master Plan* which presents the results of the master plan survey.

Madison Township. Staff provided the following service(s):

- **Zoning Ordinance.** Provided examples of solar energy regulations to the Township.

Greater Irish Hills

Greater Irish Hills Intermunicipality Committee. Staff provided the following service(s):

- **Greater Irish Hills Recreation Plan.** Continued the process of identifying all of the regionally and locally significant recreation facilities located in the Greater Irish Hills Region. Created a draft of the survey to be released as part of the planning process.



Jackson County Department of Transportation

Angela N. Kline, PE
Managing Director / Director of Engineering & Technical Services

Keeping Our Community Safely in Motion...



Memorandum

Date: January 11, 2022

To: Mr. Steven Duke
Region 2 Planning Commission

From: Angela N. Kline, PE
Director of Engineering/Managing Director

RE: January JACTS TIP Amendment

Jackson Department of Transportation is requesting approval from the Region 2 Planning Commission, JACTS Technical Advisory, and JACTS Policy Committees concerning the following Transportation Improvement Program (TIP) Amendment for FY2020-2023:

Fiscal Year	Job #	Project Name	Limits	Project Description	Funding	Action
2023	213736	Edgeline Pavement Markings	56 miles total on 78 roadway segments	Edgeline pavement markings	\$97,724.92 HSIP \$22,246.08 Local \$119,971.00 Total	Change FY to 2022
2023	213875	N. Stony Lake Rd.; Seymour Rd.; Race Rd.	Taylorfield Road to M-50; Trumble Road to Wooster Road; Ann Arbor Road to Seymour Road	Tree removal, pavement markings, signing upgrades	\$564,781.87 HRRR \$62,753.54 Local \$627,535.41 Total	Change FY to 2022
2023	214064	Horton Rd./ S. Jackson Rd.	Ferguson Road to Weatherwax Drive	Road Safety Audit	\$16,000.00 HSIP \$4,000.00 Local \$20,000.00 Total	Change FY to 2022
2023	214065	Moscow Road	At Hanover Road, Hatch Road, Sears Road, and Horton Road/Mathews Road	Road Safety Audit	\$16,000.00 HSIP \$4,000.00 Local \$20,000.00 Total	Change FY to 2022

2023	214462	Horizontal Curve Signing (southeast)	Various	Horizontal Curve Signing	\$200,000.00 HSIP \$35,493.00 Local \$235,493.00 Total	Add
2023	214463	LED Stop Signs	Various	LED Stop Signs	\$94,236.30 HSIP \$10,470.70 Local \$104,707.00 Total	Add
2023	214464	High Friction Surface Treatment and LED Stop Signs	(4) intersections	High Friction Surface Treatment and LED Stop Signs	\$186,487.20 HSIP \$20,720.80 Local \$207,208.00 Total	Add
2023	214664	Airport Rd at Wayland Dr/Meijer Dr	At intersection	Signal Modernization	\$244,914.95 HSIP \$77,228.74 Local \$322,143.69 Total	Add



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

PAUL C. AJEGBA
DIRECTOR

January, 11th 2022

Mr. Jacob Hurt,
Executive Director
Region 2 Planning Commission
Jackson County Tower Building
120 W. Michigan Avenue, 9th Floor
Jackson, Michigan 49201

Dear Mr. Duke:

This letter is sent by the Michigan Department of Transportation (MDOT) to inform the Jackson Area Comprehensive Transportation Study committees of several TIP amendments to the FY 2020-2023 Transportation Improvement Plan (TIP).

<u>Fiscal Year</u>	<u>Job no.</u>	<u>Phase</u>	<u>Project Name</u>	<u>Limits</u>	<u>Length</u>	<u>Project Description</u>	<u>Federal Budget</u>	<u>State Budget</u>	<u>Federal Fund Source</u>	<u>Total Phase Cost</u>	<u>Amendment Type</u>
2023	213399 *	CON	TSC Wide	All Trunkline routes in Region2 MPO	0	HMA crack treatment and over-band crack fill	\$230,817	\$51,183	ST	\$282,000	Phase add
2022	213927	PE*	TSC Wide	All Trunkline routes in Region2 MPO	39.5	Non-freeway signing upgrade	\$100,000	\$0	STG	\$100,000	Phase add

Thank you for your attention to this request. If you have any questions or need additional information, please contact me at 517-257-9248

Sincerely, Mike Davis Jr, Transportation Planner

Region 2 Planning Commission



Jackson Area Comprehensive Transportation Study

To: JACTS Technical Advisory, JACTS Policy and Region 2 Planning Commission committee members

From: Steve Duke, Transportation Planner

Date: January 11, 2022

Subject: Targets for 2022 Safety Performance Measures – Resolution Adoption

The Federal Highway Administration (FHWA) continues to require that States, MPOs, and operators of public transportation establish targets in specific national performance areas. MPOs may support the state targets for the performance measures and/or establish specific numeric targets on their own. MPOs will not be penalized if MDOT does not meet any of their performance measure targets.

MDOT has been working with MPOs across the state to share information as the targets and timelines are developed. The 2022 safety performance measures are due to MDOT by February 27, 2022. Upon review of the materials from FHWA and MDOT, the **Region 2 Planning Commission staff recommends** that the Region 2 Planning Commission, acting as the MPO, agrees to **support MDOT's Safety Performance Measure Targets for Calendar Year 2022** by passing the attached resolution.

MDOT has provided the following information regarding the Safety Performance Measure:

To meet the safety goal of reducing fatalities and serious injuries on the state trunkline system, MDOT's Safety Program's focus is to select cost-effective safety improvements, as identified in Michigan's Strategic Highway Safety Plan (SHSP), and to address trunkline locations with correctable fatality and serious injury crashes. All proposed safety funded improvements must be supported by the MDOT Region's Toward Zero Deaths (TZD) Implementation Plan to mitigate crashes within the region. Priority is given to the projects within each Region that align with SHSP focus area improvements that have the lowest cost/benefit analysis or are a proven low-cost safety improvement to address the correctable crash pattern. On the local road system, MDOT administers federal safety funds for safety improvements supported by a Local Road Safety Plan or addressed by means of a low-cost safety project. High Risk Rural Roads is one program used to address rural roadways where fatalities and serious injuries exceed the statewide average for that class of roadway.

Region 2 Planning Commission



Region 2 Planning Commission Resolution to Support Michigan Department of Transportation State Targets for Safety Performance Measures

WHEREAS, the Region 2 Planning Commission has been designated by the Governor of the State of Michigan as the Metropolitan Planning Organization responsible for the comprehensive, continuing, and cooperative transportation planning process for Jackson County; and

WHEREAS, the Highway Safety Improvement Program final rule (23 CRF Part 490) requires States to set targets for five safety performance measures by August 31, 2021; and

WHEREAS, the Michigan Department of Transportation (MDOT) has established targets for five performance measures based on five year rolling averages for:

1. Number of Fatalities,
2. Rate of Fatalities per 100 million Vehicle Miles Traveled (VMT),
3. Number of Serious Injuries,
4. Rate of Serious Injuries per 100 million VMT, and
5. Number of Non-Motorized Fatalities and Non-Motorized Serious Injuries; and

WHEREAS, the MDOT coordinated the establishment of safety target with the 14 Metropolitan Planning Organizations (MPOs) in Michigan through the monthly Target Coordination Meetings and through discussions at various meetings of the Michigan Transportation Planning Association, and

WHEREAS, the MDOT has officially adopted the state safety targets in the Highway Improvement Program annual report dated August 31, 2021, and

WHEREAS, the Region 2 Planning Commission may, within 180 days of the State establishing and reporting its safety targets, establish safety targets by agreeing to plan and program projects so that they contribute toward the accomplishment of the state safety targets, or committing to a quantifiable target for each safety performance measure for their own metropolitan planning area,

NOW THEREFORE BE IT RESOLVED that the Region 2 Planning Commission has agreed to support the MDOT's state safety targets for calendar year 2022, and

Region 2 Planning Commission



BE IT FURTHER RESOLVED, that the Region 2 Planning Commission will plan and program projects that contribute to the accomplishment of state safety targets.

Michigan State Safety Targets for Calendar Year 2022

Safety Performance Measure	Baseline Condition (2016 – 2020)	Calendar Year 2022 State Safety Target
Fatalities	1,028.2	1,065.2
Fatality Rate	1.051	1.098
Serious Injuries	5,673.2	5,733.2
Serious Injury Rate	5.778	5.892
Non-motorized Fatalities & Serious Injuries	762.8	791.6

PASSED, ADOPTED, and APPROVED this tenth day of February 2022.

By: _____
Pete Jancek, Chairperson
Region 2 Planning Commission

Jacob Hurt, Executive Director
Region 2 Planning Commission