

AGENDA

REGION 2 PLANNING COMMISSION

Executive Committee

FOR FURTHER INFORMATION, CONTACT:

Jacob Hurt, Executive Director
(517) 768-6705

DATE: Thursday, October 14, 2021

TIME: 2:00 P.M.

WHERE:

Lenawee District Library
4459 W. U.S. 223
Adrian, MI 49221

Comments will be solicited on each item following discussion and prior to any final action.

PAGE #

1. Call to Order
2. Pledge of Allegiance
3. Approval of the Agenda – **ACTION**
4. Public Comment
5. Approval of Minutes of the August 12, 2021 Executive Committee Meeting
(see enclosure) – **ACTION** **2**
6. Receipt of Treasurer's Report of September 30, 2021 (see enclosure) – **ACTION** **5**
7. Approval of the October 14, 2021 Submitted Bills (see enclosure) – **ACTION** **9**
8. Staff Progress Report for September, 2021 (see enclosure) – **DISCUSSION** **10**
9. Lenawee Now Update – **DISCUSSION**
10. Approval of Amendments to the JACTS FY 2020-2023 Transportation
Improvement Program (TIP) (see enclosure) – **ACTION** **14**
 - City of Jackson
 - Jackson County Department of Transportation
 - Michigan Department of Transportation
11. Other Business
 - FY 22 Annual Dinner – Country Club of Jackson, Thursday, November 4, 2021 **17**
12. Public Comment/Commissioner Comments
13. Adjournment

**** Please note the meeting location has now been changed BACK to the
Lenawee District Library, 4459 W. U.S. 223, Adrian, MI 49221 ****

Region 2 Planning Commission

Serving Hillsdale, Jackson and Lenawee Counties

MINUTES

Region 2 Planning Commission – Executive Committee
Hillsdale City Hall
97 N. Broad Street
Hillsdale, MI 49242

Thursday, August 12, 2021

- I. **Call to Order** – Chair Terry called the meeting to order at 2:10 p.m. A quorum was present.

Executive Committee Members:

✓ Bair	Grabert	✓ Terry
✓ Beeker	Greene	✓ Tillotson
Drake	Guetschow	Witt
Driskill	✓ Jancek	✓ Wittenbach
Duckham	Kubish	
✓ Elwell	Overton	
Gaede	Sigers	
✓ Gould	Swartzlander	

Key: ✓ = present

Other Commissioners Present: Christine Beecher; Judy Southworth

Others Present: Chad Cumberworth, Jackson Area Transportation Authority; Sue Smith, Hillsdale EDP

Staff Present: Duke, Hurt

- II. **Pledge of Allegiance** – Those present rose for the Pledge of Allegiance.
- III. **Approval of the Agenda** – A motion was made by Comm. Tillotson, supported by Comm. Bair, to approve the August 12, 2021 Executive Committee agenda as presented. The motion carried unanimously.
- IV. **Public Comment** – Chair Terry announced the first opportunity for public comment. No public comments were received.

- V. **Approval of Minutes of the June 10, 2021 Executive Committee Meeting** – A motion was made by Comm. Jancek, supported by Comm. Bair, to approve the June 10, 2021 Executive Committee meeting minutes as submitted. The motion carried unanimously.
- VI. **Receipt of the Treasurer’s Report of July 31, 2021** – A motion was made by Comm. Bair, supported by Comm. Jancek, to approve receipt of the Treasurer’s Report for July 31, 2021. The motion carried unanimously.
- VII. **Approval of the August 12, 2021 Submitted Bills** – A motion was made by Comm. Jancek, supported by Comm. Bair, to approve payment of the August 12, 2021, submitted bills as presented. The motion carried unanimously.
- VIII. **Staff Progress Report for July, 2021** – Mr. Duke presented highlights from the staff report:
- Staff conducted the second CEDS Committee meeting
 - Staff sent out approximately 150 surveys to property owners in the Leoni Downtown Development District to gather input for the strategic plan
 - The R2PC will be hosting an informational workshop on the American Rescue Plan Act (ARPA) funding on October 13th
 - Staff conducted Rural Task Force meetings in each of the three counties to allocate HIP Covid transportation funds
 - Staff developed base-year socio-economic data for the JACTS 2050 Long Range Transportation Plan update
 - Staff preparing the FY 2022 OHSP enforcement grant
 - Staff submitted the draft Jackson County Hazard Mitigation Plan to the MSP for review and comment
 - Staff continued working on numerous master/recreation plans throughout the region
- IX. **Hillsdale Economic Development Partnership Update** – Ms. Sue Smith, CEO, updated the Committee on recent activities the Hillsdale Economic Development Partnership staff assisted with or participated in over the past several months.
- X. **Approval of Amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP)** – The following amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP) were submitted for review and approval.

Mr. Cumberworth reported that JATA was requesting the following amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP):

FY	Name	Limits	Primary Work Type	Description	Funds & Source
2021	5307 – CTF Urbanized Formula	Countywide	Operating	Operating Assistance	\$1,315,859 – Federal (5307) \$1,717,224 – State (CTF) \$3,033,083 – Total
2021	5307 – CTF Urbanized Formula	Countywide	Operating	1% safety & security from Section 5307 Federal Operating	\$13,159 – Federal (5307) \$3,290 – State (CTF) \$16,449 – Total

Mr. Duke reported that MDOT was requesting the following amendment to the JACTS FY 2020-2023 Transportation Improvement Program (TIP):

FY	Job number	Phase	Name	Limits	Length	Description	Funds & Source	Amendment Type
2021	209494	ROW	TSC Wide	Various Locations – Jackson TSC	0	Modernizing signalized intersection to current standards	\$35,000 – Federal (STG) \$0 – State \$35,000 - Total	Budget over 25%
2021	212899	CON	I-94	I-94 from Jackson/Calhoun County Line east to M-60 in Jackson County	12.405	Tree removal and ROW fencing removal / installation	\$1,129,825 – Federal (IM) \$125,536 – State \$1,255,361 – Total	Add

The motion was made by Comm. Jancek, supported by Comm. Elwell, to approve the proposed Jackson Area Transportation Authority and MDOT amendments as presented. The motion carried unanimously.

- XI. **Other Business** – Mr. Duke stated that the R2PC annual dinner and meeting will be held November 4th at the Jackson County Country Club. Invitations will be included in the September agenda packet.

Included in the agenda packet was a meeting calendar for the remainder of 2021. The meetings will be conducted in person.

- XII. **Public Comment / Commissioners Comments** – Chair Terry announced that he will be retiring as the manager of the City of Litchfield at the end of September; therefore, Vice-Chair Jancek will assume Chair responsibilities until elections are held in February, 2022.

Chair Terry reported that Executive Director Duke plans to retire in the near the future. Discussions are underway by the Personnel & Finance Committee to find a new Executive Director.

- XIII. **Adjournment** – There being no further business, the meeting was adjourned by Chair Terry at 3:01 p.m.

Chris Wittenbach
Secretary

REGION 2 PLANNING COMMISSION
Treasurer's Report - Monthly Summary
as of September 30, 2021

Checking Account Balance ending August 31, 2021		\$ 503,196.99
Deposit Summary:		
September 2021 EFT Deposits		\$ 96,465.72
September 2021 Bank Deposits		4,252.86
September 2021 Adjustments		(961.97)
Total Deposits plus Bank Balance		<u>\$ 602,953.60</u>
Expenses:		
Submitted Expenses - September 2021 **	\$ (50,240.84)	
Interim Expenses	(9,654.62)	
Payroll/Related Expenses	(28,893.96)	
Subtotal of Expenses	<u>\$ (88,789.42)</u>	<u>\$ (88,789.42)</u>
Balance Checking Account ending September 30, 2021		\$ 514,164.18
Balance CD Investments ending September 30, 2021		<u>\$ 106,148.33</u>
Total Cash on Hand		<u>\$ 620,312.51</u>

**Note that this amount can include cleared checks from prior months' submitted bills.

REGION 2 PLANNING COMMISSION
Deposits and Adjustments to Cash
as of September 30, 2021

9/30/2021	EFT Deposits:	
	MDOT - Rural Task Force - planning services through June	4,005.35
	MDOT - Asset Management - planning services through June	1,300.00
	MDOT - FHWA - planning services through June	52,893.93
	OHSP through June	5,216.00
	CARES Grant through June	33,050.44
	Subtotal - EFT Deposits	\$ 96,465.72
9/30/2021	Check Deposits:	
	Raisin Township - planning services through June	4,113.74
	Miscellaneous reimbursement - postage	139.12
	Subtotal - Check Deposits	\$ 4,252.86
9/30/2021	Adjustments to cash:	
	<i>Bank fees - September</i>	\$ (147.15)
	<i>Paycor Fees - September</i>	(359.96)
	<i>Credit Card Charges - Postage - September</i>	(269.36)
	<i>Credit Card Charges - Supplies - Amazon</i>	(30.73)
	<i>Credit Card Charges - Supplies - Meijer</i>	(76.77)
	<i>Credit Card Charges - Miscellaneous - Laura Davenport</i>	(78.00)
	Subtotal - Adjustments to Cash	\$ (961.97)
	Total Net Deposits	\$ 99,756.61

REGION 2 PLANNING COMMISSION
INTERIM BILLING and PAYROLL EXPENSES
as of September 30, 2021

Interim Billing for September, 2021

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>Check #</u>
Allegra	R2PC Packet - Sept. 2021	\$ 178.12	14993
Auto-Owners	Business/Umbrella Policy Renewal	\$ 2,582.06	14994
Jackson County	IT Service Contract	\$ 6,220.00	14999
Jackson County	Postage - Aug. 2021	\$ 69.83	14999
Ricoh	Maintenance Contract	\$ 604.61	15002
Total Interim Billing for September, 2021		\$ 9,654.62	

Payroll & Travel Related Expenses:

<i>Paid September 3, 2021</i>	<i>by Direct Deposit/EFT</i>	
Paycor	Payroll Disbursement	\$ 14,433.34
G. Bauman	Travel Reimbursement	\$ 53.08
	Total	\$ 14,486.42

<i>Paid September 17, 2021</i>	<i>by Direct Deposit/EFT</i>	
Paycor	Payroll Disbursement	\$ 14,407.54
	Total	\$ 14,407.54

Total Payroll Expenses for September, 2021		\$ 28,893.96
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**Region 2 Planning Commission
Outstanding Accounts Receivable
as of September 30, 2021**

Municipality/Source	Date	Inv. No.	Amount
Somerset Township - planning services through June	7/14/2021	8004	1,804.35
MSP - Jackson County - Hazard Mitigation Grant through June	8/27/2021	2012	18,885.90

FY 2021 Balance as of September 30, 2021

\$ 20,690.25

REGION 2 PLANNING COMMISSION**Submitted Bills****October 14, 2021**

Vendor	Description	Amount Due
Abbott, Thomson, Mauldin	Employment Contract	\$ 277.50
Allegra	Business Cards - J. Hurt	\$ 53.00
Blackman-Leoni Public Safety	FY 2021 OHSP Impaired Driving/Aug.-Sept. 2021	\$ 3,539.82
Blue Cross/Blue Shield	Supplement F (Nov. 2021)	\$ 241.57
Blue Cross/Blue Shield	Prescription Coverage (Nov. 2021)	\$ 109.30
County of Jackson	Rent Expense for Oct. 2021	\$ 3,201.58
ICMA Retirement Trust	ICMA 401 Contribution	\$ 1,135.45
JTV	Website Hosting	\$ 325.00
Jackson County	Phone/Accounting Services Aug. 2021	\$ 2,500.18
Jackson Co. Dept. of Transp.	JACTS UWP FY 2021	\$ 20,812.29
Jackson Co. Sheriff Dept.	FY 2021 OHSP Impaired Driving/Aug. 2021	\$ 332.66
Jackson Police Dept.	FY 2021 OHSP Impaired Driving/Aug. 2021	\$ 1,629.62
Mlive	JACTS Advertising	\$ 165.50
MML	MML Dues 11/1/21 - 10/31/22	\$ 985.00
SBAM	Annual Subscription Renewal	\$ 129.00
The SBAM Plan	Group Life/AD&D (Nov. 2021)	\$ 112.32
Vantage Point Transfer Agents	ICMA RHS Contribution	\$ 174.69
Total Submitted Billing - October, 2021		\$ 35,724.48

Region 2 Planning Commission

Serving Hillsdale, Jackson and Lenawee Counties

Staff Progress Report *September, 2021*

Area-Wide Regional Planning Activities

Economic Development Activities

- **Economic Development Administration (EDA).** Staff was involved in the following activities on behalf of the R2PC Economic Development District (EDD):
 - Non-competitive EDD (Economic Development District) CARES (Coronavirus Aid, Relief, and Economic Security) Act supplemental grant award to address the economic consequences of the COVID-19 Pandemic. The \$351,183 award will fund the launching of an easy-to-use website that will serve as a resource for local businesses, the hiring of a disaster recovery coordinator, and the implementation of other CEDS goals.
 - Staff provided additional COVID recovery information and resources to MMTC to populate the COVID recovery website throughout September.
 - EDA grant award for R2PC EDD's FY 2021 Partnership Planning Assistance, which will be used to write the 2021-2025 edition of the Region 2 Economic Development District Comprehensive Economic Development Strategy (CEDS).
 - Staff facilitated the fourth 2021 CEDS Committee meeting on September 15 at the Lean Rocket Lab.
 - Staff met with Lee Shirey on September 29 and 30 at the Michigan Association of Regions meeting and discussed the CEDS project and potential future EDA projects.
- **EDA's "Build to Scale" Program.** Jackson's Lean Rocket Lab was part of the Automation Alley team in partnership with Lawrence Technological University's Centrepolis Accelerator that received a \$1.3 million EDA Build to Scale Venture Challenge grant on September 30.
 - Over the next three years, the project will expand the Automation Alley's Michigan Industry 4.0 (MI4.0) Accelerator to support additional startups and manufacturers to serve as a vehicle for accelerating early-stage companies as well as established firms looking to commercialize products, services, or technologies within the Industry 4.0 sector.
- **Downtown Development Authorities (DDAs).** Staff attended the monthly meetings of the City of Jackson.
 - Staff continued narrative development for the Leoni DDA Downtown Master Plan.

R2PC Activities

- **R2PC Website.** Staff continued updating www.region2planning.com.

- **ARPA Workshop.** The R2PC will host a virtual informational workshop on Wednesday, October 13th, sponsored by Michigan State University, regarding local government American Rescue Plan funding. The purpose of the meeting is to provide assistance in understanding the guidance, best practices, documentation of funds, and understanding federal procurement guidelines.

Regional Transportation Planning Hillsdale, Jackson, and Lenawee Counties

Program Management

- **Rural Task Force.** Staff submitted the Rural Task Force monthly progress report to MDOT and participated in the monthly conference call. Funds for the upcoming FY 2023 – 2026 STIP cycle are not yet available. The county rural task force meetings will be scheduled in November, with the three-county meeting to be held in December.
- **Asset Management.** Staff participated in the monthly statewide conference call. Staff shared that the Jackson County Department of Transportation had completed rating their federal-aid and local roads in September. The Hillsdale County Road Commission and the Lenawee County Road Commission were both waiting until October to collect PASER data. The City of Jackson hired a consultant to do their inventory and will have the work completed by early October.
- **CMAQ.** The Lenawee County CMAQ Committee was informed they are eligible for program funding during the FY2023 – 2026 call for projects. The committee will meet this fall at a public meeting to decide what projects will be funded.
- **Small Urban Program.** Staff notified members of the Adrian/Tecumseh/Clinton and the Hillsdale/Jonesville small urban program that the FY 2023 – 2026 call for projects and public meetings for the new STIP will be happening this fall.
- Staff attended the Michigan Association of Regions (MAR) annual conference in Muskegon.

Metropolitan Area Transportation Planning Jackson Area Comprehensive Transportation Study

Program Management

- Staff attended the monthly Michigan Transportation Planning Association meeting.
- Staff attended the Local Transportation Advisory Council (LTAC) meeting.
- Staff prepared for, and conducted, the September meetings of the JACTS Technical Advisory and Policy Committees.

Technical Assistance

- Staff continues providing assistance to the group discussing a trail for the Watkins Lake State Park/Brooklyn area. The Steering Committee has begun meeting to begin work on the project.

Transportation Improvement Program (TIP)

- Amendments were incorporated into FY 2020-2023 TIP, and posted to the Region 2 Planning Commission website.
- Staff monitored and updated JobNet as necessary.
- R2PC staff, in conjunction with the Jackson County Department of Transportation, JATA, and the City of Jackson, conducted a JACTS TIP Subcommittee meeting to review the eligible projects submitted for federal-aid funding in the FY 2023-2026 TIP.

Jackson Traffic Safety Program

- Staff completed the FY 2022 OHSP Traffic Safety grant and submitted a draft to OHSP.
- Staff processed enforcement reports from all three departments for the Impaired Driving enforcement period from August 12, 2021 through September 5, 2021.

Local Planning Assistance

The requests of member units of government within Hillsdale, Jackson, and Lenawee Counties are listed below. These activities were prepared at cost to the individual units of government requesting the service (unless alternative funding was available).

Hillsdale County

Somerset Township. Staff provided the following service(s):

- **Zoning Ordinance.** Met with the Zoning Administrator on September 24 and discussed various Zoning Ordinance provisions.

Jackson County

Grass Lake Township. Staff provided the following service(s):

- **Master Plan.** Presented the results of the community survey conducted as part of the Master Plan update to the Master Plan Subcommittee on September 14.

Hanover Township. Staff provided the following service(s):

- **Master Plan.** Met with the Planning Commission on September 22 and facilitated the development of a draft Future Land Use Map for inclusion in Master Plan.

City of Jackson. Staff provided the following service(s):

- **Zoning Ordinance.** Determined the maximum area of wall signs for a building at the request of the Chief Building Inspector.

County of Jackson. Staff provided the following service(s):

- **County Planning Commission (JCPC).** Cancelled the September 9 JCPC meeting due to a lack of a quorum. Began to review cases to be considered during the October JCPC meeting.
- **Upper Grand River Watershed Alliance (UGRWA).** Participated in the September 15 meeting of the UGRWA.

Leoni Township. Staff provided the following service(s):

- **Master Plan.** Provided the Township with a proposed contract for completing the Master Plan.
- **Recreation Plan.** Provided the Township with a proposed contract for completing the Recreation Plan.

Summit Township. Staff provided the following service(s):

- **Master Plan.** Provided the Zoning Administrator with the results/analysis of the community survey conducted as part of the Master Plan update.

Lenawee County

Cambridge Township. Staff provided the following service(s):

- **Census Question.** Answered a census related question of a Township official.
- **Master Plan.** Attended the September 29 Planning Commission meeting and presented on the potential update of the Master Plan.

County of Lenawee. Staff provided the following service(s):

- **County Planning Commission (LCPC).** Facilitated the September 16 meeting and summarized staff advisements regarding a rezoning in Madison Township; proposed text amendments to the Deerfield Township Interim Zoning Ordinance and the Cambridge Township Zoning Ordinance; and 5 PA 116 agreements in the Townships of Blissfield, Ridgeway (2), and Seneca (2).

Macon Township. Staff provided the following service(s):

- **Master Plan.** Provided the Planning Commission Chair with a chronological listing of tasks for completing the Master Plan.

Rollin Township. Staff provided the following service(s):

- **Master Plan.** Met with the Planning Commission Chair on September 23 and made various edits to the draft Master Plan.

Greater Irish Hills

Greater Irish Hills Intermunicipality Committee. Staff provided the following service(s):

- **Greater Irish Hills Recreation Plan.** Participated in the September 17 meeting of the Intermunicipality Committee. Continued the process of identifying all of the regionally and locally significant recreation facilities located in the Greater Irish Hills Region.

September 7, 2021

Steve Duke, Executive Director
Region 2 Planning Commission
120 W. Michigan Avenue
Jackson MI 49201

Re: FY 2022 TIP Amendment

Dear Mr. Duke:

The City of Jackson is hereby requesting approval from the Region 2 Planning Commission, JACTS Technical Advisory & JACTS Policy Committees concerning the following Transportation Improvement Program (TIP) Amendments for FY 2020-2023:

FY	Job No.	Project	Project Description	Length	Funding	Action
2022	213455	Greenwood at Fourth	Reconstruct traffic signal with new mast arm signal.	0.000	Federal (HIP/HIPCOVID) \$167,880.00 City \$107,120.00	Add
2022	213456	Fourth at Prospect	Reconstruct traffic signal with new mast arm signal.	0.000	Federal (HIP/HIP COVID) \$180,000.00 City \$45,000.00	Add

This is to amend the current TIP to accommodate additional federal Highway Infrastructure Program (HIP) Funds and the HIP COVID Funds.

Thank you for your assistance with this request. If you have any questions or need additional information, please contact me at (517) 788-4160.

Sincerely,

Jon H. Dowling, P.E.
City Engineer

C: Jonathan Greene, City Manager
Troy R. White, P.E., Assistant City Engineer



Jackson County Department of Transportation

Christopher J. Bolt, MPA, PE, ICMA-CM
Assistant County Administrator & Managing Director

Angela N. Kline, PE
Deputy Managing Director / Director of Engineering & Technical Services

Keeping Our Community Safely in Motion...



Memorandum

Date: September 2, 2021

To: Mr. Steven Duke
Executive Director
Region 2 Planning Commission

From: Angela N. Kline, PE
Director of Engineering/ Deputy Managing Director

RE: September JACTS TIP Amendment

Jackson Department of Transportation is requesting approval from the Region 2 Planning Commission, JACTS Technical Advisory, and JACTS Policy Committees concerning the following Transportation Improvement Program (TIP) Amendment for FY2020- 2023:

Fiscal Year	Job #	Project Name	Limits	Project Description	Funding	Action
2021	210343	South Dearing and McCain Road Safety Project	S Dearing and McCain Road	Compact Roundabout	\$294,204.60 HRRR \$32,689.40 Local \$326,894.00 Total	Move to FY 2022



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

PAUL C. AJEGBA
DIRECTOR

September 7th, 2021

Mr. Steve Duke,
Executive Director
Region 2 Planning Commission
Jackson County Tower Building
120 W. Michigan Avenue, 9th Floor
Jackson, Michigan 49201

Dear Mr. Duke:

This letter is sent by the Michigan Department of Transportation (MDOT) to inform the Jackson Area Comprehensive Transportation Study committees of several TIP amendments to the FY 2020-2023 Transportation Improvement Plan (TIP).

<u>Fiscal Year</u>	<u>Job no.</u>	<u>Phase</u>	<u>Project Name</u>	<u>Limits</u>	<u>Length</u>	<u>Project Description</u>	<u>Federal Budget</u>	<u>State Budget</u>	<u>Federal Fund Source</u>	<u>Total Phase Cost</u>	<u>Amendment Type</u>
2022	213331	PE	Regionwide	All Trunkline routes in Region2 MPO	3.5	Durable pavement marking application on trunklines	\$648	\$72	HSIP	\$5,000	Phase add
2022	213331	CON	Regionwide	All Trunkline routes in Region2 MPO	3.5	Durable pavement marking application on trunklines	\$57,996	\$6,444	HSIP	\$447,500	Phase add

Thank you for your attention to this request. If you have any questions or need additional information, please contact me at 517-257-9248

Sincerely, Mike Davis Jr, Transportation Planner

Region 2 Planning Commission

Serving Hillsdale, Jackson and Lenawee Counties



2022 Annual Dinner

Thursday, November 4, 2021

6:00 PM

Country Club of Jackson

Featured Speaker:



Brad Garmon

Director

Michigan Office of Outdoor Recreation Industry

Make plans now to join us for the Region 2 Planning Commission's 2022 Annual Dinner on November 4th to learn about outdoor recreation's contribution to Michigan's economy and how we can leverage our region's outdoor recreation assets for talent attraction and economic development to increase regional economic prosperity.

About the Office of Outdoor Recreation Industry:

Outdoor recreation plays an important and growing role in Michiganders' quality of life, leisure time and health. The Office of Outdoor Recreation Industry works with industry partners from many sectors to anticipate emerging trends, create effective policy and elevate outdoor recreation opportunities and resources across Michigan.

Reservations must be received by Monday, October 25, 2021



2022 Annual Dinner

Thursday, November 4, 2021 @ 6:00 p.m.

Country Club of Jackson

3135 Horton Road

Jackson, Michigan 49203

Buffet Dinner Menu

Bibb Salad w/Raspberry Vinaigrette

Sliced Roast Tenderloin, Traverse City Chicken, and Seared Atlantic Salmon

Rice Pilaf and Herb Roasted Fingerling Potatoes

Green Beans Almondine and Broccolini

Ice Cream Sundae Buffet

Please indicate your meal choice on your reservation sheet and also if you have any food allergies

Name	Title	Representing	Meal Choice

Cost:

\$35 per person

Make checks payable to:

R2PC

120 W Michigan Ave

Jackson, MI 49201

Contact:

Jill Liogghio

517.768.6701

jliogghio@mijackson.org