

# Region 2 Planning Commission

*Serving Hillsdale, Jackson and Lenawee Counties*

## **\*\* Zoom Meeting Notice \*\***

Due to the ongoing concerns regarding the COVID-19 pandemic, the Region 2 Planning Commission (R2PC) will be holding this month's meeting, as well as the remainder of the 2021 meetings, via **Zoom** instead of teleconference meetings which we have been doing since April, 2020. You will be able to participate in the meeting using your **computer or telephone**.

Please follow the instructions below to participate in the Zoom meeting which will take place at **2:00 p.m. on Thursday, June 10, 2021.**

**WHAT:** Region 2 Planning Commission Executive Committee Meeting

**WHEN:** Thursday, June 10, 2021 at 2:00 p.m.

Join Zoom Meeting

<https://zoom.us/j/94213221453?pwd=ZDJmNjI5WW1UQU6VnZ0NVd2QjQvQT09>

Meeting ID: 942 1322 1453

Passcode: 039300

One tap mobile

+13017158592,,94213221453# US (Washington DC)

+13126266799,,94213221453# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 408 638 0968 US (San Jose)

Meeting ID: 942 1322 1453

Find your local number: <https://zoom.us/u/adEkQqv9qb>

*Please **do not** hesitate to contact Steve at (517) 768-6706 or Jill at (517) 768-6701 at any time with questions. We understand how difficult times are right now and will do our best to help make this as easy as possible.*

# AGENDA

# REGION 2 PLANNING COMMISSION

## Executive Committee

### FOR FURTHER INFORMATION, CONTACT:

**Steven Duke, Executive Director  
(517) 768-6706**

**DATE:** Thursday, June 10, 2021

**TIME:** 2:00 P.M.

**WHERE:**

**\*\* ZOOM MEETING \*\***  
(Please see instructions on cover of  
agenda packet)

Comments will be solicited on each item following discussion and prior to any final action.

**PAGE #**

1. Call to Order
2. Approval of the June 10, 2021 Agenda – **ACTION**
3. Public Comment
4. Receipt of Treasurer's Report of May 31, 2021 (see enclosure) – **ACTION** **2**
5. Approval of June 10, 2021 Submitted Bills (see enclosure) – **ACTION** **6**
6. Staff Progress Report for May, 2021 (see enclosure) – **DISCUSSION** **7**
7. Approval of Amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP) (see enclosures) – **ACTION** **12**
  - Michigan Department of Transportation
  - Jackson Area Transportation Authority
8. Approval of the JACTS FY 2022 Unified Work Program – View Document at:  
<http://www.region2planning.com/wp-content/uploads/2021/05/UWPFY2022.pdf>  
(see enclosure) – **ACTION** **27**
9. Other Business
  - Notice of Intent for Grass Lake Charter Township Preparing Master Plan (see enclosure)
  - Notice of Intent for Macon Township Preparing Master Plan (see enclosure)
  - Resume In-Person meetings
10. Public Comment / Commissioners' Comments
11. Adjournment

**Region 2 Planning Commission**

**120 West Michigan Avenue • Jackson, Michigan 49201 • ☎ (517) 788-4426 • 📠 (517) 788-4635**

**REGION 2 PLANNING COMMISSION**  
**Treasurer's Report - Monthly Summary**  
**as of May 31, 2021**

<b>Checking Account Balance ending April 30, 2021</b>		<b>\$ 477,141.69</b>
Deposit Summary:		
April 2021 EFT Deposits		\$ 72,566.53
April 2021 Bank Deposits		-
April 2021 Adjustments		(580.05)
Total Deposits plus Bank Balance		<u>\$ 549,128.17</u>
Expenses:		
Submitted Expenses - May 2021 **	\$ (21,285.14)	
Interim Expenses	(2,538.57)	
Payroll/Related Expenses	(29,040.86)	
Subtotal of Expenses	<u>\$ (52,864.57)</u>	<u>\$ (52,864.57)</u>
<b>Balance Checking Account ending May 31, 2021</b>		<b>\$ 496,263.60</b>
Balance CD Investments ending May 31, 2021		<u>\$ 106,148.33</u>
<b>Total Cash on Hand</b>		<b><u>\$ 602,411.93</u></b>

\*\*Note that this amount can include cleared checks from prior months' submitted bills.

**REGION 2 PLANNING COMMISSION**  
**Deposits and Adjustments to Cash**  
**as of May 31, 2021**

5/31/2021	<b>EFT Deposits:</b>	
	MDOT - Asset Management through December 2020	\$ 2,065.00
	MDOT - Rural Task Force Plannning through December 2020	1,229.00
	EDA - Partnership Grant through December 2020	\$ 23,653.38
	EDA - CARES Grant through December 2020	\$ 45,619.15
	<b>Subtotal - EFT Deposits</b>	<b>\$ 72,566.53</b>
5/31/2021	<b>Check Deposits:</b>	
	None	-
	<b>Subtotal - Check Deposits</b>	<b>\$ -</b>
5/31/2021	<b>Adjustments to cash:</b>	
	<i>Bank fees - May</i>	\$ (140.10)
	<i>Paycor Fees - May</i>	(232.50)
	<i>Credit Card Charges - Postage - May</i>	(127.45)
	<i>Credit Card Charges - MTP Virtual Training</i>	(80.00)
	<b>Subtotal - Adjustments to Cash</b>	<b>\$ (580.05)</b>
	<b>Total Net Deposits</b>	<b>\$ 71,986.48</b>

<p align="center"><b>REGION 2 PLANNING COMMISSION</b>  <b>INTERIM BILLING and PAYROLL EXPENSES</b>  <b>as of May 31, 2021</b></p>
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Interim Billing for May, 2021

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>Check #</u>
<i><b>Allegra</b></i>	R2PC Packet	\$ 178.12	14933
<i><b>Jackson County</b></i>	Phone/Accounting Services	\$ 1,904.08	14939
<i><b>Jackson County</b></i>	Postage - March 2021	\$ 7.37	14939
<i><b>Mlive</b></i>	JACTS Advertising	\$ 449.00	14942

<b>Total Interim Billing for May, 2021</b>
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**\$ 2,538.57**

<b>Payroll &amp; Travel Related Expenses:</b>
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<i>Paid May 14, 2021</i>	<i>by Direct Deposit/EFT</i>		
Paycor	Payroll Disbursement	\$ 14,433.33	
G. Bauman	Travel Reimbursement	\$ 19.71	
J. Liogghio	Supplies Reimbursement	\$ 19.59	
	<b>Total</b>	<b>\$ 14,472.63</b>	

<i>Paid May 28, 2021</i>	<i>by Direct Deposit/EFT</i>		
Paycor	Payroll Disbursement	\$ 14,483.23	
G. Bauman	Reimbursement	\$ 85.00	
	<b>Total</b>	<b>\$ 14,568.23</b>	

<b>Total Payroll Expenses for May, 2021</b>
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**\$ 29,040.86**

**Region 2 Planning Commission**  
**Outstanding Accounts Receivable**  
**as of May 31, 2021**

Municipality/Source	Date	Inv. No.	Amount
Spring Arbor Township - Planning Services Thru September 30	12/31/2020	9005	4,420.13
MDOT - FHWA - Planning Services Thru December 2020	2/28/2021	1004	45,160.74
<b><i>FY 2021 Balance as of May 31, 2021</i></b>			<b>\$ 49,580.87</b>

**REGION 2 PLANNING COMMISSION**  
**Submitted Bills**  
**June, 2021**

Vendor	Description	Amount Due
Blue Cross/Blue Shield	Employee Health Ins. (July 2021)	\$ 4,938.98
Blue Cross/Blue Shield	Supplement F (July 2021)	\$ 241.57
Blue Cross/Blue Shield	Prescription Coverage (July 2021)	\$ 109.30
County of Jackson	Rent Expense for June 2021	\$ 3,138.81
ICMA Retirement Trust	ICMA 401 Contribution	\$ 2,478.57
MML	Worker's Compensation Fund	\$ 799.00
The SBAM Plan	Group Life/AD&D	\$ 143.83
The Daily Telegram	Annual Subscription	\$ 442.00
Vantage Point Transfer Agents	ICMA RHS Contribution	\$ 291.53
<b>Total Submitted Billing - June, 2021</b>		<b>\$ 12,583.59</b>

# Region 2 Planning Commission

*Serving Hillsdale, Jackson and Lenawee Counties*

## Staff Progress Report *May, 2021*

### Area-Wide Regional Planning Activities

#### Economic Development Activities

- **Economic Development Administration (EDA).** Staff was involved in the following activities on behalf of the R2PC Economic Development District (EDD):
  - Non-competitive EDD (Economic Development District) CARES (Coronavirus Aid, Relief, and Economic Security) Act supplemental grant award to address the economic consequences of the COVID-19 Pandemic. The \$351,183 award will fund the launching of an easy-to-use website that will serve as a resource for local businesses, the hiring of a disaster recovery coordinator, and the implementation of other CEDS goals.
    - Conducted a status update and provided project manager at MMTC with COVID recovery website project logo on May 4.
    - Reviewed COVID recovery website progress incorporating new design changes with MMTC project manager on May 6.
    - Conducted a status update with MMTC on COVID recovery website and provided project manager with updated narrative for site on May 20.
  - EDA grant award for R2PC EDD's FY 2021 Partnership Planning Assistance, which will be used to write the 2021-2025 edition of the Region 2 Economic Development District Comprehensive Economic Development Strategy (CEDS).
    - Developed CEDS project timeline with anticipated CEDS Committee kickoff meeting scheduled for June 30 with projected CEDS adoption by R2PC board at its December 9 meeting.
    - Met with Consumers Energy community liaison and Lean Rocket Lab representatives on May 11 to discuss their potential participation on the CEDS steering committee.
- **Downtown Development Authorities (DDAs).** Staff attended the monthly meetings of the City of Jackson and Leoni Downtown Development Authorities.
  - Conducted board of directors interviews on May 3 and May 6 for the Leoni DDA Downtown Master Plan.

#### R2PC Activities

- **R2PC Website.** Staff continued updating [www.region2planning.com](http://www.region2planning.com).



## [May, 2021 Staff Progress Report]

- **Michigan Infrastructure Council.** Staff is participating in training as a part of the Michigan Infrastructure Council Asset Management Champion program. The program's goal is to establish a network of talented individuals and organizations to help strengthen and "champion" best practice asset management across Michigan's complex infrastructure environment. The AM Champion Program is a fast-paced and interactive training curriculum that delivers a comprehensive foundation to asset management principles through facilitated discussion, peer interactions, and industry learning.

### Regional Transportation Planning Hillsdale, Jackson, and Lenawee Counties

#### Program Management

- **Rural Task Force.** Staff submitted the Rural Task Force monthly progress report to MDOT and participated in the monthly conference call. The Lenawee County and Jackson County subcommittees have met to discuss and preliminarily decide on how to spend the COVID Relief Funds for road construction projects. The Hillsdale County subcommittee will be meeting in June to discuss how to use their COVID Funds allocation.
- **Small Urban.** The Adrian/Tecumseh/Clinton Small Urban Task Force met to select a project for the COVID Relief Fund Program. Members of the Hillsdale/Jonesville Small Urban Task Force are working with their local staff to determine how they may be able to spend the COVID Relief Funds before a formal meeting occurs.

### Metropolitan Area Transportation Planning Jackson Area Comprehensive Transportation Study

#### Program Management

- Staff attended the monthly Michigan Transportation Planning Association meeting.
- Staff completed the MDOT quarterly invoices and project narratives for asset management, rural task force planning, regional planning, and JACTS activities.
- Staff attended the Local Transportation Advisory Council (LTAC) meeting.
- Staff submitted the DBE report.

#### Technical Assistance

- Staff is reviewing various state and federal nonmotorized planning, design, and construction guides, reports, and manuals during the JACTS meeting each month. In May, the AASHTO Guide for the Development of Bicycle Facilities, 2012 4<sup>th</sup> Edition was reviewed.
- Staff is working with the Village of Brooklyn and the Jackson County Department of Transportation to explore reclassifying a village-owned road within the National Functional Classification program due to an increase in traffic.

### [May, 2021 Staff Progress Report]

- Staff continues to provide administrative services for the Active Jackson Coalition. Staff attended the monthly meeting. Staff provided an overview of the Jackson City + County Nonmotorized Plan recommendations for the City of Jackson in May.
- Staff answered questions from the City of Jackson Environmental Committee regarding the general recommendations for the City of Jackson in the Jackson City + County Nonmotorized Plan.
- Staff continues to provide assistance to the group discussing a trail study for the Watkins Lake State Park/Brooklyn area. A selection committee has formed to work on selecting a consultant to work on a feasibility study to identify a potential trail route that would connect the Watkins State Park and County Preserve to the Village of Brooklyn area. The Irish Hills Legacy Foundation is taking the lead on the project, and staff will continue to support the project as it moves along.

#### **Transportation Improvement Program (TIP)**

- Amendments were incorporated into FY 2020-2023 TIP, and posted to the Region 2 Planning Commission website.
- Staff monitored and updated JobNet as necessary.

#### **Unified Work Program (UWP)**

- Staff completed preparation of the JACTS FY 2022 (October 1, 2021 – September 30, 2022) Unified Work Program and budget. The UWP will be presented to the Commission for review and approval at the June, 2021 Executive Committee meeting.

### Jackson Traffic Safety Program

- Mandatory Seat Belt Enforcement period running from May 17, 2021 – June 6, 2021.
- Staff assisted Blackman-Leoni Public Safety Department with issues regarding officer daily reports.

### Local Planning Assistance

The requests of member units of government within Hillsdale, Jackson, and Lenawee Counties are listed below. These activities were prepared at cost to the individual units of government requesting the service (unless alternative funding was available).

### ***Jackson County***

**Grass Lake Charter Township.** Staff provided the following service(s):

- **Master Plan.** Finalized the first draft of Chapter 2 (Community Description and Issue Identification) of the Master Plan. That effort included finalizing first drafts of Appendix A (Demographics) and Appendix C (Mapping) Facilitated the May 19 meeting of the Township Planning Commission Master Plan Subcommittee, concentrating on a review of Chapter 2, Appendix A, and Appendix C of the Master Plan.

## **[May, 2021 Staff Progress Report]**

**Hanover Township.** Staff provided the following service(s):

- **Master Plan.** Presented the results of the 2021 Community Survey to the Township Planning Commission during its May 19 meeting. Also distributed the goals and objectives included in the last edition of the Master Plan as a starting point for the creation of new goals and objectives.

**County of Jackson.** Staff provided the following service(s):

- **County Planning Commission (JCPC).** Facilitated the May 13 meeting and summarized staff advisements regarding a proposed rezoning in Napoleon Township and two proposed rezonings in Leoni Township. Provided the townships with the JCPC recommendations.
- **Master Plan.** Provided a brief overview of the draft goals and actions to be included in the Master Plan for new Commissioners. Sought input from the Planning Commission on the approach for creating the Future Land Use Plan Map.

**Leoni Township.** Staff provided the following service(s):

- **Recreation Plan.** Created the 2021 Recreation Survey, utilizing the Survey Monkey platform. After approval by Recreation Committee officials, the survey was posted online. As of the morning of May 27, there were 158 responses to the survey.

**Village of Springport.** Staff provided the following service(s):

- **Master Plan.** Updated the Future Land Use Plan Map per the instructions of the Village Planning Commission and sent the document to the Village Manager for review.

**Summit Township.** Staff provided the following service(s):

- **Master Plan.** Made the changes to the drafts of Chapter 2 (Community Description and Issue Identification) and Appendix C (Mapping), of the Master Plan requested by the Township Planning Commission. Drafted a community survey for review by the Township Planning Commission in June.

## ***Lenawee County***

**Franklin Township.** Staff provided the following service(s):

- **Zoning Ordinance.** Finalized recent updates to the Franklin Township Zoning Ordinance and transmitted the document to the Township Clerk and Township Zoning Official.

**County of Lenawee.** Staff provided the following service(s):

- **County Planning Commission (LCPC).** Facilitated the May 20 meeting and summarized staff advisements regarding three proposed PA 116 applications in Adrian, Macon, and Blissfield Townships and a Master Plan in Raisin Township. Provided the townships with the LCPC recommendations.

**Macon Township.** Staff provided the following service(s):

- **Zoning Ordinance.** Researched and forwarded an example of agricultural business (e.g., wedding barns) regulations to the Chair of the Township Planning Commission, per his request.

**[May, 2021 Staff Progress Report]**

**Woodstock Township.** Staff provided the following service(s):

- **Zoning Ordinance.** Conducted a site plan review for a proposed development in the Township at the request of the Township Zoning/Ordinance Administrator.

***Greater Irish Hills***

**Greater Irish Hills Intermunicipality Committee.** Staff provided the following service(s):

- **Greater Irish Hills Recreation Plan.** Attended the May 21 meeting of the Irish Hills Intermunicipality Committee and answered questions regarding the proposed development of a multi-jurisdictional Recreation Plan (covering 10 townships and 4 villages in 3 counties). The Committee then gave staff permission to start work on the project.



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
**DEPARTMENT OF TRANSPORTATION**  
LANSING

PAUL C. AJEGBA  
DIRECTOR

April 6<sup>th</sup>, 2021

Mr. Steve Duke,  
Executive Director  
Region 2 Planning Commission  
Jackson County Tower Building  
120 W. Michigan Avenue, 9th Floor  
Jackson, Michigan 49201

Dear Mr. Duke:

This letter is sent by the Michigan Department of Transportation (MDOT) to inform the Jackson Area Comprehensive Transportation Study committees of several TIP amendments to the FY 2020-2023 Transportation Improvement Plan (TIP).

<u>Fiscal Year</u>	<u>Job no.</u>	<u>Phase</u>	<u>Project Name</u>	<u>Limits</u>	<u>Length</u>	<u>Project Description</u>	<u>Federal Budget</u>	<u>State Budget</u>	<u>Federal Fund Source</u>	<u>Total Phase Cost</u>	<u>Amendment Type</u>
2021	211618	NI	Norfolk Southern Railway	Michigan Line, Albion to Jackson	20.36	Tie and Surface Program	\$4,589,354	\$0	SOGR	\$4,589,354	Phase add
2021	207299	PE	Regionwide	All of REGION2 MPO	2.04	Longitudinal pavement marking application on University Region trunklines	\$2,592	\$288	HSIP	\$20,000	Phase abandon
2022	200802	CON	M-106	Parnall Rd/M-106 intersection to Portage River Bridge, west of Hawkins Rd	0	New Non-Motorized Trail (Mike Levine Lakelands Trail Extension)	\$1,800,882	\$0	NRT, TA	\$2,400,856	Phase add
2023	209381	CON	US-127 S	US-127 from I-96 to I-94	11.06	Freeway Signing Update	\$701,316	\$0	NHG	\$701,316	Phase add
2023	209481	CON	US-127 S	US-127 from I-94 to M-50	6.76	Freeway Signing Upgrade	\$993,531	\$0	NHG	\$993,531	Phase add



GRETCHEN WHITMER  
GOVERNOR

**STATE OF MICHIGAN**  
**DEPARTMENT OF TRANSPORTATION**  
**LANSING**

PAUL C. AJEGBA  
DIRECTOR

Thank you for your attention to this request. If you have any questions or need additional information, please contact me at 517-257-9248

Sincerely, Mike Davis Jr, Transportation Planner

<b>To:</b>	Steve Duke
<b>From:</b>	Chad Cumberworth, Jackson Area Transportation Authority Government and Community Relations Manager
<b>Date:</b>	May 11, 2021
<b>Subject</b>	Request for Amendment to 2020-2023 Transportation Improvement Program (TIP)

1. The Jackson Area Transportation Authority (JATA) is requesting the Region 2 Planning Commission to approve a project change in the Transportation Improvement Program (TIP) project job number 207685. This project is for FY2021 Section 5307 – CTF Urbanized Formula (Operating). It is currently programmed in the TIP for \$1,300,000 (federal only). JATA would like to request a modification in the cost, if allowable, to \$1,315,859. With a match for the Local Cost of \$1,315,859 this would bring the Total Project Cost to \$2,631,718. This figure was attained from the federal apportionments letter received January 27, 2021. The table below shows the specific project information JATA would like to have modified.

**Section 5307 – CTF Urbanized Formula**

Fiscal Year	Project Name	Limits	Primary Work Type	Project Description	Federal Cost	Federal Funding Source	Local Cost	State Funding Source	Total Project Cost
2021	5307 – CTF Urbanized Formula	County Wide	Operating	Operating Assistance	\$1,315,859	5307	\$1,315,859	CTF	\$2,631,718

2. Additionally, JATA is requesting the Region 2 Planning Commission to approve a project change in the TIP project job number 207687. This project is for FY2021 Section 5339 –Bus and Bus Facilities. The apportionments received January 27, 2021 for this TIP amendment is \$149,281. JATA is requesting that the federal amount to be \$119,425, therefore making the state amount for this project \$29,856. For a total of \$149,281. The table below shows the specific project information JATA would like added to the TIP.

**Section 5339–Bus and Bus Facilities**

Fiscal Year	Project Name	Limits	Primary Work Type	Project Description	Federal Cost	Federal Funding Source	State Cost	State Funding Source	Total Project Cost
2021	5339 Bus and Bus Facilities	County Wide	5339 Bus and Bus Facilities	Renovation of restrooms at the Administrative Facilities	\$119,425	5339	\$29,856	CTF	\$149,281

3. JATA is requesting the Region 2 Planning Commission to approve a project change in TIP project job number 207691. This project is for FY2022 Section 5307 –Urbanized Formula. The current federal funding for the Section 5307 – Urbanized Formula is \$1,200,000. The correct Federal funding amount is \$1,300,000. The table below shows the specific project information JATA would like removed from the TIP.

**Section 5307–Urbanized Formula**

Fiscal Year	Project Name	Limits	Primary Work Type	Project Description	Federal Cost	Federal Funding Source	Local Cost	State Funding Source	Total Project Cost
2022	5307 – Urbanized Formula	County Wide	5307 – Urbanized Formula	Operating Assistance	\$1,300,000	5307	1,300,000	CTF	\$2,600,000

4. Additionally, JATA is requesting the Region 2 Planning Commission to approve a project change in TIP project job number 207692. This project is for FY2022 Section 5311 – CTF Non-Urban Formula. It is currently programmed in the TIP for \$71,196. JATA would like to request a modification, if allowable, to \$114,960. Federal and State cost both at \$57,480. The table below shows the specific project information JATA would like to have modified.

**Section 5311 – CTF Non-Urban Formula**

Fiscal Year	Project Name	Limits	Primary Work Type	Project Description	Federal Cost	Federal Funding Source	State Cost	State Funding Source	Total Project Cost
2022	Section 5311 – CTF Non-Urban Formula	County Wide	Operating Assistance	CTF Non-Urban Formula	\$57,480	5311	\$57,480	CTF	\$114,960



5. Additionally, JATA is requesting the Region 2 Planning Commission to approve a TIP amendment to add a new project. This project is for FY2022 Surface Transportation Program (STP). JATA would like to request, if allowable, a new project to be added for STP (RTF funds) in the amount of \$102,000 for the purchase of two (2) full-size vans and an additional \$23,000 for the addition of vehicle equipment. The table below shows the specific project information JATA would like added to the TIP.

**Surface Transportation Program (STP)**

Fiscal Year	Project Name	Limits	Primary Work Type	Project Description	Federal Cost	Federal Funding Source	State Cost	State Funding Source	Total Project Cost
2022	STP	County Wide	Van Purchase	Van Purchase	\$81,600	STP	\$20,400	STP	\$102,000
2022	STP	County Wide	Vehicle Equipment	Vehicle Equipment	\$18,400	STP	\$4,600	STP	\$23,000
								<b>Grand Total</b>	<b>\$125,000</b>

6. Additionally, JATA is requesting the Region 2 Planning Commission to approve a project change in TIP project job number 207963. This project is for FY2022 Section 5339 – Bus and Bus Facilities. It is currently programmed in the TIP for \$500,000. JATA would like to request a modification, if allowable, to \$160,000. This covers two TIP requests. One is for the corresponding TIP amendment request for the upgrade of our parking lot lights which are old and are not energy efficient. The second TIP amendment is for a new drive-on bus hoist in the maintenance garage. The table below shows the specific project information JATA would like to have modified.

**Section 5339 – Bus and Bus Facilities**

Fiscal Year	Project Name	Limits	Primary Work Type	Project Description	Federal Cost	Federal Funding Source	State Cost	State Funding Source	Total Project Cost
2022	Section 5339 Bus and Bus Facilities	County Wide	Section 5339 Bus and Bus Facilities	Facility Construction; new windows	\$56,000	5339	\$14,000	5339	\$70,000
2022	Section 5339 Bus	County Wide	Section 5339 Bus and Bus Facilities	Vehicle Equipment;	\$72,000	5339	\$18,000	5339	\$90,000

	and Bus Facilities			drive on bus hoist					
								<b>Grand Total</b>	\$160,000

7. JATA is requesting the Region 2 Planning Commission to approve a project change in TIP project job number 207697. This project is for FY2022 Section 5339 – Bus and Bus Facilities. It is currently programmed in the TIP for \$571,464. JATA would like to request a modification to the cost, if allowable, to \$170,000. This covers two TIP requests. One is for the corresponding TIP amendment request for the of windows in the administration building. The windows are currently over 30 years old and have broken seals and are not energy efficient. The second TIP amendment is for a new overhead doors in the maintenance garage. The table below shows the specific project information JATA would like to have modified.

**Section 5339 – Bus and Bus Facilities**

Fiscal Year	Project Name	Limits	Primary Work Type	Project Description	Federal Cost	Federal Funding Source	State Cost	State Funding Source	Total Project Cost
2023	Section 5339 Bus and Bus Facilities	County Wide	Section 5339 Bus and Bus Facilities	Facility Improvements	\$48,000	5339	\$12,000	5339	\$60,000
2023	Section 5339 Bus and Bus Facilities	County Wide	Section 5339 Bus and Bus Facilities	Facility Improvements	\$88,000	5339	\$22,000	5339	\$110,00
								<b>Grand Total</b>	\$170,000

## TRANSIT PROJECT DATA SHEET FOR TIP (TRANSPORTATION IMPROVEMENT PROGRAM)

**INSTRUCTIONS:** Submit completed form to the MPO and a copy to your OPT Project Manager for each project.

**FILL OUT A SEPARATE FORM FOR OPERATING OR CAPITAL PER PHASE FINANCIAL CODE.**

**ALL ITEMS MUST BE COMPLETED**

**PROJECT REQUEST:** ☐ CAPITAL ☒ OPERATING

**JOB #:**

207685

**CHANGE TYPE**

☐ FY ☒ COST ☐ SCOPE  
☐ DELETE ☐ ABANDON

NEW PROJECT ☐ OR PROJECT CHANGE ☒

IF YES, INCLUDE JOB NUMBER  
207685

FISCAL YEAR  
FY2021

COUNTY  
Jackson

TRANSIT AGENCY - LEGAL NAME  
Jackson Area Transportation Authority

AGENCY ADDRESS  
2350 East High Street

CITY  
Jackson

ZIP CODE  
49251

**JOB TYPE:** MULTI-MODAL

**MODE:** TRANSIT

**TEMPLATE:** TRANSIT

**BOUNDARIES:** STATEWIDE

**JOB PHASE:** NON-INFRASTRUCTURE (NI)

**TRANSIT PROJECT DESCRIPTION**

PHASE FINANCIAL SYSTEM  
5307 - CTF Urbanized Formula

DESCRIPTION OF OTHER FUNDING TYPE

DESCRIPTION	FEDERAL	STATE	LOCAL	TOTAL	SCOPE
Operating <input checked="" type="checkbox"/>	\$1,315,859		\$1,315,859	\$2,631,718	3000 - Operating Assistance <input checked="" type="checkbox"/>

WORK DESCRIPTION  
FY2021, Section 5307 - CTF Urbanized Formula, Operating Assistance

Select an Item				\$0	Select an Item
----------------	--	--	--	-----	----------------

WORK DESCRIPTION

Select an Item				\$0	Select an Item
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WORK DESCRIPTION

Select an Item				\$0	Select an Item
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WORK DESCRIPTION

Select an Item				\$0	Select an Item
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WORK DESCRIPTION

**GRAND TOTAL**      **\$2,631,718**

IF ADDITIONAL LINES ARE NEEDED PLEASE ATTACH A SEPARATE SHEET

FUNDS FLEXED TO FTA: ☐ Yes ☒ No

OPT PROJECT MANAGER NAME  
Maria Habba

ATTACHMENTS: ☐ Yes ☒ No  
CMAQ EMISSION FORMS REQUIRED

**BUDGET**

1) FEDERAL: _____	\$1,315,859	3) LOCAL: _____	\$1,315,859
2) STATE: _____	\$0	4) Other (please specify): _____	
<b>TOTAL:</b>			<b>\$2,631,718</b>

SUBMITTED BY (Please print)  
Chad Cumberworth

TITLE  
Gov/Community Relations Manager

DATE  
04/12/21

SIGNATURE

PHONE NUMBER  
(517) 780-3780

## TRANSIT PROJECT DATA SHEET FOR TIP (TRANSPORTATION IMPROVEMENT PROGRAM)

INSTRUCTIONS: Submit completed form to the MPO and a copy to your OPT Project Manager for each project.

**FILL OUT A SEPARATE FORM FOR OPERATING OR CAPITAL PER PHASE FINANCIAL CODE.**

**ALL ITEMS MUST BE COMPLETED**

**PROJECT REQUEST:** ☒ **CAPITAL** ☐ **OPERATING**

**JOB #:**

207687

**CHANGE TYPE**

☐ **FY** ☒ **COST** ☐ **SCOPE**  
☐ **DELETE** ☐ **ABANDON**

**NEW PROJECT** ☐ **OR PROJECT CHANGE** ☒

**IF YES, INCLUDE JOB NUMBER**  
207687

**FISCAL YEAR**  
FY2021

**COUNTY**  
Jackson

**TRANSIT AGENCY - LEGAL NAME**  
Jackson Area Transportation Authority

**AGENCY ADDRESS**  
2350 East High Street

**CITY**  
Jackson

**ZIP CODE**  
49203

**JOB TYPE: MULTI-MODAL**  
**MODE: TRANSIT**

**TEMPLATE: TRANSIT**  
**BOUNDARIES: STATEWIDE**  
**JOB PHASE: NON-INFRASTRUCTURE (NI)**

**TRANSIT PROJECT DESCRIPTION**

**PHASE FINANCIAL SYSTEM**  
5339 - CTF Bus and Bus Facilities ☒

**DESCRIPTION OF OTHER FUNDING TYPE**

DESCRIPTION	FEDERAL	STATE	LOCAL	TOTAL	SCOPE
Facility Improvements <input checked="" type="checkbox"/>	\$119,425	\$29,856		\$149,281	SP1203 - Admin/maint. facility improvements <input checked="" type="checkbox"/>

**WORK DESCRIPTION**  
FY2021, Section 5339 - CTF Bus and Bus Facilities, Apportionments funding for facility improvements (rennovations of 4 bathrooms at the admin building)

Select an Item  \$0 Select an Item

**WORK DESCRIPTION**

Select an Item  \$0 Select an Item

**WORK DESCRIPTION**

Select an Item  \$0 Select an Item

**WORK DESCRIPTION**

Select an Item  \$0 Select an Item

**WORK DESCRIPTION**

**GRAND TOTAL** **\$149,281**

**IF ADDITIONAL LINES ARE NEEDED PLEASE ATTACH A SEPARATE SHEET**

**FUNDS FLEXED TO FTA:** ☐ Yes ☒ No

**OPT PROJECT MANAGER NAME**  
Maria Habba

**ATTACHMENTS:** ☐ Yes ☒ No  
**CMAQ EMISSION FORMS REQUIRED**


**BUDGET**

1) FEDERAL: _____ \$119,425	3) LOCAL: _____ \$0
2) STATE: _____ \$29,856	4) Other (please specify): _____
<b>TOTAL: \$149,281</b>	

**SUBMITTED BY (Please print)**  
Chad Cumberworth

**TITLE**  
Gov/Community Relations Manager

**DATE**  
04/12/21

**SIGNATURE**  


**PHONE NUMBER**  
(517) 780-3781

## TRANSIT PROJECT DATA SHEET FOR TIP (TRANSPORTATION IMPROVEMENT PROGRAM)

**INSTRUCTIONS:** Submit completed form to the MPO and a copy to your OPT Project Manager for each project.

**FILL OUT A SEPARATE FORM FOR OPERATING OR CAPITAL PER PHASE FINANCIAL CODE.**

**ALL ITEMS MUST BE COMPLETED**

**PROJECT REQUEST:** ☐ CAPITAL ☒ OPERATING

**JOB #:**

207691

**CHANGE TYPE**

☐ FY ☒ COST ☐ SCOPE

☐ DELETE ☐ ABANDON

NEW PROJECT ☐ OR PROJECT CHANGE ☒

IF YES, INCLUDE JOB NUMBER

207691

FISCAL YEAR

FY2022

COUNTY

Jackson

TRANSIT AGENCY - LEGAL NAME

Jackson Area Transportation Authority

AGENCY ADDRESS

2350 East High Street

CITY

Jackson

ZIP CODE

42903

JOB TYPE: MULTI-MODAL

MODE: TRANSIT

TEMPLATE: TRANSIT

BOUNDARIES: STATEWIDE

**TRANSIT PROJECT DESCRIPTION**

JOB PHASE: NON-INFRASTRUCTURE (NI)

PHASE FINANCIAL SYSTEM

5307 - CTF Urbanized Formula

DESCRIPTION OF OTHER FUNDING TYPE

DESCRIPTION	FEDERAL	STATE	LOCAL	TOTAL	SCOPE
Operating <input type="checkbox"/>	\$1,300,000		\$1,300,000	\$2,600,000	Select an Item

WORK DESCRIPTION

FY2022, Section 5307 - CTF Urbanized Formula, Operating Assistance

Select an Item				\$0	Select an Item
----------------	--	--	--	-----	----------------

WORK DESCRIPTION

Select an Item				\$0	Select an Item
----------------	--	--	--	-----	----------------

WORK DESCRIPTION

Select an Item				\$0	Select an Item
----------------	--	--	--	-----	----------------

WORK DESCRIPTION

Select an Item				\$0	Select an Item
----------------	--	--	--	-----	----------------

WORK DESCRIPTION

**GRAND TOTAL** **\$2,600,000**

IF ADDITIONAL LINES ARE NEEDED PLEASE ATTACH A SEPARATE SHEET

FUNDS FLEXED TO FTA: ☐ Yes ☒ No

OPT PROJECT MANAGER NAME

Maria Habba

ATTACHMENTS: ☐ Yes ☒ No

CMAQ EMISSION FORMS REQUIRED

**BUDGET**

1) FEDERAL:	\$1,300,000	3) LOCAL:	\$1,300,000
2) STATE:	\$0	4) Other (please specify):	
		<b>TOTAL:</b>	<b>\$2,600,000</b>

SUBMITTED BY (Please print)

Chad Cumberworth

TITLE

Gov/Community Relations Manager

DATE

04/12/21

SIGNATURE



PHONE NUMBER

(517) 780-3780

## TRANSIT PROJECT DATA SHEET FOR TIP (TRANSPORTATION IMPROVEMENT PROGRAM)

**INSTRUCTIONS:** Submit completed form to the MPO and a copy to your OPT Project Manager for each project.

**FILL OUT A SEPARATE FORM FOR OPERATING OR CAPITAL PER PHASE FINANCIAL CODE.**

**ALL ITEMS MUST BE COMPLETED**

**PROJECT REQUEST:** ☐ CAPITAL ☒ **OPERATING**

**JOB #:**

207692

**CHANGE TYPE**

☐ FY ☒ COST ☐ SCOPE  
☐ DELETE ☐ ABANDON

NEW PROJECT ☐ OR PROJECT CHANGE ☒

IF YES, INCLUDE JOB NUMBER  
207692

FISCAL YEAR

FY2022

COUNTY

Jackson

TRANSIT AGENCY - LEGAL NAME

Jackson Area Transportation Authority

AGENCY ADDRESS

2350 East High Street

CITY

Jackson

ZIP CODE

49203

**JOB TYPE:** MULTI-MODAL

**MODE:** TRANSIT

**TEMPLATE:** TRANSIT

**BOUNDARIES:** STATEWIDE

### TRANSIT PROJECT DESCRIPTION

**JOB PHASE:** NON-INFRASTRUCTURE (NI)

PHASE FINANCIAL SYSTEM

5311 - CTF Non Urban Formula

DESCRIPTION OF OTHER FUNDING TYPE

DESCRIPTION	FEDERAL	STATE	LOCAL	TOTAL	SCOPE
Office Equipment <input type="checkbox"/>	\$57,480	\$57,480		\$114,960	3000 - Operating Assistance <input type="checkbox"/>

WORK DESCRIPTION

FY2022, Section 5311 - Non Urban Formula, Operating Assistance

Select an Item

\$0

Select an Item

WORK DESCRIPTION

Select an Item

\$0

Select an Item

WORK DESCRIPTION

Select an Item

\$0

Select an Item

WORK DESCRIPTION

Select an Item

\$0

Select an Item

WORK DESCRIPTION

**GRAND TOTAL**

**\$114,960**

IF ADDITIONAL LINES ARE NEEDED PLEASE ATTACH A SEPARATE SHEET

FUNDS FLEXED TO FTA: ☐ Yes ☒ No

OPT PROJECT MANAGER NAME

Maria Habba

ATTACHMENTS: ☐ Yes ☒ No

CMAQ EMISSION FORMS REQUIRED

### BUDGET

1) FEDERAL:	\$57,480	3) LOCAL:	\$0
2) STATE:	\$57,480	4) Other (please specify):	
		<b>TOTAL:</b>	<b>\$114,960</b>

SUBMITTED BY (Please print)

Chad Cumberworth

TITLE

Gov/Community Relations Manager

DATE

04/12/21

SIGNATURE

PHONE NUMBER

(517) 780-3781

## TRANSIT PROJECT DATA SHEET FOR TIP (TRANSPORTATION IMPROVEMENT PROGRAM)

**INSTRUCTIONS:** Submit completed form to the MPO and a copy to your OPT Project Manager for each project.

**FILL OUT A SEPARATE FORM FOR OPERATING OR CAPITAL PER PHASE FINANCIAL CODE.**

**ALL ITEMS MUST BE COMPLETED**

**PROJECT REQUEST:** ☒ **CAPITAL** ☐ **OPERATING**

**JOB #:**

**CHANGE TYPE**

☐ **FY** ☐ **COST** ☐ **SCOPE**  
☐ **DELETE** ☐ **ABANDON**

**NEW PROJECT** ☒ **OR PROJECT CHANGE** ☐

**IF YES, INCLUDE JOB NUMBER**

**FISCAL YEAR**  
FY2022

**COUNTY**  
Jackson

**TRANSIT AGENCY - LEGAL NAME**  
Jackson Area Transportation Authority

**AGENCY ADDRESS**  
2350 East High Street

**CITY**  
Jackson

**ZIP CODE**  
42903

**JOB TYPE:** MULTI-MODAL

**MODE:** TRANSIT

**TEMPLATE:** TRANSIT

**BOUNDARIES:** STATEWIDE

**TRANSIT PROJECT DESCRIPTION**

**JOB PHASE:** NON-INFRASTRUCTURE (NI)

**PHASE FINANCIAL SYSTEM**

5339 - CTF Bus and Bus Facilities

**DESCRIPTION OF OTHER FUNDING TYPE**

DESCRIPTION	FEDERAL	STATE	LOCAL	TOTAL	SCOPE
Maintenance Equipment <input type="checkbox"/>	\$72,000	\$18,000		\$90,000	SP1408 - Maintenance equip. (hoists, tools, etc.) <input type="checkbox"/>

**WORK DESCRIPTION**  
FY2022, 5339 - CTF Bus and Bus Facilities, Procurement of a Drive-on bus hoist

Select an Item <input type="checkbox"/>				\$0	Select an Item <input type="checkbox"/>
---	--	--	--	-----	---

**WORK DESCRIPTION**

Select an Item				\$0	Select an Item
----------------	--	--	--	-----	----------------

**WORK DESCRIPTION**

Select an Item				\$0	Select an Item
----------------	--	--	--	-----	----------------

**WORK DESCRIPTION**

Select an Item				\$0	Select an Item
----------------	--	--	--	-----	----------------

**WORK DESCRIPTION**

**GRAND TOTAL** ~~\$72,000~~

**IF ADDITIONAL LINES ARE NEEDED PLEASE ATTACH A SEPARATE SHEET** **\$ 90,000**

**FUNDS FLEXED TO FTA:** ☐ Yes ☒ No

**OPT PROJECT MANAGER NAME**  
Maria Habba

**ATTACHMENTS:** ☐ Yes ☒ No  
**CMAQ EMISSION FORMS REQUIRED**

**BUDGET**

1) FEDERAL:	\$72,000	3) LOCAL:	\$0
2) STATE:	\$18,000	4) Other (please specify):	
		<b>TOTAL:</b>	<b>\$90,000</b>

**SUBMITTED BY (Please print)**

Chad Cumberworth

**TITLE**

Gov/Community Relations Manager

**DATE**

04/12/21


**SIGNATURE**

**PHONE NUMBER**  
(517) 780-3780

# TRANSIT PROJECT DATA SHEET FOR TIP (TRANSPORTATION IMPROVEMENT PROGRAM)

INSTRUCTIONS: Submit completed form to the MPO and a copy to your OPT Project Manager for each project.

**FILL OUT A SEPARATE FORM FOR OPERATING OR CAPITAL PER PHASE FINANCIAL CODE.**


<b>ALL ITEMS MUST BE COMPLETED</b>						JOB #:	
						CHANGE TYPE	
PROJECT REQUEST: <input checked="" type="checkbox"/> CAPITAL <input type="checkbox"/> OPERATING						<input type="checkbox"/> FY <input type="checkbox"/> COST <input type="checkbox"/> SCOPE <input type="checkbox"/> DELETE <input type="checkbox"/> ABANDON	
NEW PROJECT <input checked="" type="checkbox"/> OR PROJECT CHANGE <input type="checkbox"/>				IF YES, INCLUDE JOB NUMBER			
FISCAL YEAR FY2022		COUNTY Jackson		TRANSIT AGENCY - LEGAL NAME Jackson Area Transportation Authority			
AGENCY ADDRESS 2350 East High Street				CITY Jackson		ZIP CODE 49203	
JOB TYPE: MULTI-MODAL MODE: TRANSIT				TEMPLATE: TRANSIT BOUNDARIES: STATEWIDE JOB PHASE: NON-INFRASTRUCTURE (NI)			
<b>TRANSIT PROJECT DESCRIPTION</b>							
PHASE FINANCIAL SYSTEM 5339 - CTF Bus and Bus Facilities <input checked="" type="checkbox"/>				DESCRIPTION OF OTHER FUNDING TYPE			
DESCRIPTION		FEDERAL	STATE	LOCAL	TOTAL	SCOPE	
Facility Improvements <input checked="" type="checkbox"/>		\$56,000	\$14,000		\$70,000	SP1202 - Admin/maint. facility purchase <input checked="" type="checkbox"/>	
WORK DESCRIPTION FY2022, 5339 - CTF Bus and Bus Facilities, Procurment of parking lot lights							
Select an Item <input checked="" type="checkbox"/>					\$0	Select an Item <input checked="" type="checkbox"/>	
WORK DESCRIPTION							
Select an Item					\$0	Select an Item	
WORK DESCRIPTION							
Select an Item					\$0	Select an Item	
WORK DESCRIPTION							
Select an Item					\$0	Select an Item	
WORK DESCRIPTION							
Select an Item					\$0	Select an Item	
WORK DESCRIPTION							
<b>GRAND TOTAL</b>					<b>\$74,000</b>		
IF ADDITIONAL LINES ARE NEEDED PLEASE ATTACH A SEPARATE SHEET							
FUNDS FLEXED TO FTA: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No							
OPT PROJECT MANAGER NAME Maria Habba					ATTACHMENTS: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No CMAQ EMISSION FORMS REQUIRED		
<b>BUDGET</b>							
1) FEDERAL:		\$56,000		3) LOCAL:		\$0	
2) STATE:		\$14,000		4) Other (please specify):			
				<b>TOTAL:</b>		<b>\$70,000</b>	
SUBMITTED BY (Please print) Chad Cumberworth				TITLE Gov/Community Relations Manager		DATE 04/12/21	
SIGNATURE 						PHONE NUMBER (517) 780-3781	



## TRANSIT PROJECT DATA SHEET FOR TIP (TRANSPORTATION IMPROVEMENT PROGRAM)

**INSTRUCTIONS:** Submit completed form to the MPO and a copy to your OPT Project Manager for each project.


**FILL OUT A SEPARATE FORM FOR OPERATING OR CAPITAL PER PHASE FINANCIAL CODE.**

<b>ALL ITEMS MUST BE COMPLETED</b>						<b>JOB #:</b>	
<b>PROJECT REQUEST:</b> <input checked="" type="checkbox"/> <b>CAPITAL</b> <input type="checkbox"/> <b>OPERATING</b>						<b>CHANGE TYPE</b>	
NEW PROJECT <input checked="" type="checkbox"/> OR    PROJECT CHANGE <input type="checkbox"/>				IF YES, INCLUDE JOB NUMBER		<input type="checkbox"/> FY <input type="checkbox"/> COST <input type="checkbox"/> SCOPE <input type="checkbox"/> DELETE <input type="checkbox"/> ABANDON	
FISCAL YEAR FY2022		COUNTY Jackson		TRANSIT AGENCY - LEGAL NAME Jackson Area Transportation Authority			
AGENCY ADDRESS 2350 East High Street				CITY Jackson		ZIP CODE 42903	
JOB TYPE: MULTI-MODAL  MODE: TRANSIT				TEMPLATE: TRANSIT BOUNDARIES: STATEWIDE JOB PHASE: NON-INFRASTRUCTURE (NI)			
<b>TRANSIT PROJECT DESCRIPTION</b>							
PHASE FINANCIAL SYSTEM Other <input type="checkbox"/>				DESCRIPTION OF OTHER FUNDING TYPE <input checked="" type="checkbox"/> Surface Transportation Program (STP)			
<b>DESCRIPTION</b>		<b>FEDERAL</b>	<b>STATE</b>	<b>LOCAL</b>	<b>TOTAL</b>	<b>SCOPE</b>	
Van Purchase <input type="checkbox"/>		\$91,200	\$22,800		\$114,000	SP1105 - Van replacement, any size <input type="checkbox"/>	
WORK DESCRIPTION FY2022, Surface Transportation Program (STP), Procurement of two (2) transit vans.							
Vehicle Equipment <input type="checkbox"/>		\$8,800	\$2,200		\$11,000	SP1401 - Bus equip. (bike racks, etc) <input type="checkbox"/>	
WORK DESCRIPTION FY2022, Surface Transportation Program (STP), Procurement of Bus Equipment.							
Select an Item					\$0	Select an Item	
WORK DESCRIPTION							
Select an Item					\$0	Select an Item	
WORK DESCRIPTION							
Select an Item					\$0	Select an Item	
WORK DESCRIPTION							
<b>GRAND TOTAL</b>					<b>\$125,000</b>		
IF ADDITIONAL LINES ARE NEEDED PLEASE ATTACH A SEPARATE SHEET							
FUNDS FLEXED TO FTA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No							
OPT PROJECT MANAGER NAME Maria Habba					ATTACHMENTS: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No CMAQ EMISSION FORMS REQUIRED		
<b>BUDGET</b>							
1) FEDERAL:				3) LOCAL:			
		\$100,000				\$0	
2) STATE:				4) Other (please specify):			
		\$25,000					
<b>TOTAL:</b>					<b>\$125,000</b>		
SUBMITTED BY (Please print) Chad Cumberworth			TITLE Gov/Community Relations Manager			DATE 04/12/21	
SIGNATURE 						PHONE NUMBER (517) 780-3780	

## TRANSIT PROJECT DATA SHEET FOR TIP (TRANSPORTATION IMPROVEMENT PROGRAM)

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<b>ALL ITEMS MUST BE COMPLETED</b>					JOB #:	
PROJECT REQUEST: <input checked="" type="checkbox"/> CAPITAL <input type="checkbox"/> OPERATING					CHANGE TYPE	
NEW PROJECT <input checked="" type="checkbox"/> OR PROJECT CHANGE <input type="checkbox"/>			IF YES, INCLUDE JOB NUMBER		<input type="checkbox"/> FY <input type="checkbox"/> COST <input type="checkbox"/> SCOPE <input type="checkbox"/> DELETE <input type="checkbox"/> ABANDON	
FISCAL YEAR FY2023		COUNTY Jackson		TRANSIT AGENCY - LEGAL NAME Jackson Area Transportation Authority		
AGENCY ADDRESS 2350 East High Street				CITY Jackson		ZIP CODE 49203
JOB TYPE: MULTI-MODAL MODE: TRANSIT				TEMPLATE: TRANSIT		
TRANSIT PROJECT DESCRIPTION				BOUNDARIES: STATEWIDE		
PHASE FINANCIAL SYSTEM 5339 - CTF Bus and Bus Facilities <input checked="" type="checkbox"/>				JOB PHASE: NON-INFRASTRUCTURE (NI)		
DESCRIPTION				DESCRIPTION OF OTHER FUNDING TYPE		
FEDERAL		STATE		LOCAL		TOTAL
SCOPE						
Facility Improvements <input checked="" type="checkbox"/>		\$88,000		\$22,000		\$110,000
SP1203 - Admin/maint. facility improvements <input checked="" type="checkbox"/>						
WORK DESCRIPTION FY2023, 5339 - CTF Bus and Bus Facilities, Procurement of overhead doors in the maintenance facility and the deneka building						
Select an Item <input checked="" type="checkbox"/>						\$0
Select an Item <input checked="" type="checkbox"/>						
WORK DESCRIPTION						
Select an Item						\$0
Select an Item						
WORK DESCRIPTION						
Select an Item						\$0
Select an Item						
WORK DESCRIPTION						
Select an Item						\$0
Select an Item						
WORK DESCRIPTION						
GRAND TOTAL				<del>\$100,000</del>		
IF ADDITIONAL LINES ARE NEEDED PLEASE ATTACH A SEPARATE SHEET    \$110,000						
FUNDS FLEXED TO FTA: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No						
OPT PROJECT MANAGER NAME Maria Habba					ATTACHMENTS: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No CMAQ EMISSION FORMS REQUIRED	
<b>BUDGET</b>						
1) FEDERAL:		\$88,000		3) LOCAL:		\$0
2) STATE:		\$22,000		4) Other (please specify):		
TOTAL:				\$110,000		
SUBMITTED BY (Please print) Chad Cumberworth				TITLE Gov/Community Relations Manager		DATE 04/12/21
SIGNATURE 				PHONE NUMBER (517) 780-3781		

## TRANSIT PROJECT DATA SHEET FOR TIP (TRANSPORTATION IMPROVEMENT PROGRAM)

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**ALL ITEMS MUST BE COMPLETED**

**PROJECT REQUEST:** ☒ **CAPITAL** ☐ **OPERATING**

**JOB #:**

**CHANGE TYPE**

☐ **FY** ☐ **COST** ☐ **SCOPE**  
☐ **DELETE** ☐ **ABANDON**

**NEW PROJECT** ☒ **OR PROJECT CHANGE** ☐

**IF YES, INCLUDE JOB NUMBER**

**FISCAL YEAR**  
FY2023

**COUNTY**  
Jackson

**TRANSIT AGENCY - LEGAL NAME**  
Jackson Area Transportation Authority

**AGENCY ADDRESS**  
2350 East High Street

**CITY**  
Jackson

**ZIP CODE**  
49203

**JOB TYPE: MULTI-MODAL**

**MODE: TRANSIT**

**TEMPLATE: TRANSIT**

**BOUNDARIES: STATEWIDE**

**TRANSIT PROJECT DESCRIPTION**

**JOB PHASE: NON-INFRASTRUCTURE (NI)**

**PHASE FINANCIAL SYSTEM**

5339 - CTF Bus and Bus Facilities ☒

**DESCRIPTION OF OTHER FUNDING TYPE**

DESCRIPTION	FEDERAL	STATE	LOCAL	TOTAL	SCOPE
Facility Improvements <input checked="" type="checkbox"/>	\$48,000	\$12,000		\$60,000	SP1203 - Admin/maint. facility improvements <input checked="" type="checkbox"/>

**WORK DESCRIPTION**

FY2023, 5339 - CTF Bus and Bus Facilities, Procurment of windows for the administrative facility

Select an Item <input checked="" type="checkbox"/>				\$0	Select an Item <input checked="" type="checkbox"/>
--	--	--	--	-----	--

**WORK DESCRIPTION**

Select an Item				\$0	Select an Item
----------------	--	--	--	-----	----------------

**WORK DESCRIPTION**

Select an Item				\$0	Select an Item
----------------	--	--	--	-----	----------------

**WORK DESCRIPTION**

Select an Item				\$0	Select an Item
----------------	--	--	--	-----	----------------

**WORK DESCRIPTION**

**GRAND TOTAL** **\$60,000**

**IF ADDITIONAL LINES ARE NEEDED PLEASE ATTACH A SEPARATE SHEET**

**FUNDS FLEXED TO FTA:** ☐ **Yes** ☒ **No**

**OPT PROJECT MANAGER NAME**  
Maria Habba

**ATTACHMENTS:** ☐ **Yes** ☒ **No**  
**CMAQ EMISSION FORMS REQUIRED**

**BUDGET**

1) <b>FEDERAL:</b>	\$48,000	3) <b>LOCAL:</b>	\$0
2) <b>STATE:</b>	\$12,000	4) <b>Other (please specify):</b>	
		<b>TOTAL:</b>	<b>\$60,000</b>

**SUBMITTED BY (Please print)**  
Chad Cumberworth

**TITLE**  
Gov/Community Relations Manager

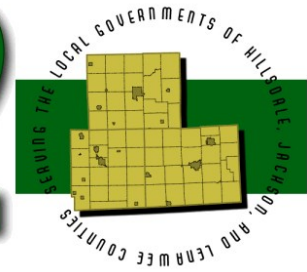
**DATE**  
04/12/21

**SIGNATURE**



**PHONE NUMBER**  
(517) 780-3781

# Region 2 Planning Commission



## JACTS MEMORANDUM

TO: Region 2 Planning Commission

FROM: Steven Duke  
Executive Director

DATE: June 3, 2021

SUBJECT: Approval of JACTS FY 2022 Urban Transportation Unified Work Program (UWP)

Staff has prepared the Jackson Area Comprehensive Transportation Study (JACTS) FY 2022 Unified Work Program (UWP) and budget for the fiscal year beginning October 1, 2021 and ending September 30, 2022. The primary focus areas that staff will be working on during FY 2022 include the on-going maintenance of the FY 2020-2023 Transportation Improvement Program (TIP); the preparation of a new FY 2023-2026 TIP; initiate updating the JACTS 2045 Long Range Plan to the horizon year of 2050; and, the monitoring of performance measures and targets to gauge project effectiveness.

Staff has programmed \$238,092 in Federal Highway Administration (FHWA) funds to complete the tasks outlined in the work program. The required local matching funds are provided by the City of Jackson Engineering Department, the Jackson County Department of Transportation, and the Jackson Area Transportation Authority.

**APPROVAL** is hereby requested for the proposed JACTS FY 2022 UWP and authorization is requested for the R2PC Chair and Executive Director to sign the FY 2022 MDOT project agreement for receipt of the FHWA funds as described above.



## Notice of Intent to Prepare a Master Plan

Grass Lake Charter Township, in Jackson County, Michigan, announces its intent to prepare a new edition of the *Grass Lake Charter Township Master Plan* and requests the cooperation of, and comments from, the recipients of this notice. The following municipal and county planning commissions, utilities, and transportation agencies/companies are receiving this notice of intent as required by Section 39 of the Michigan Planning Enabling Act (MCL 125.3839):

- Village of Grass Lake
- Leoni Township
- Napoleon Township
- Norvell Township
- Sharon Township
- Sylvan Township
- Waterloo Township
- Jackson County Planning Commission
- Washtenaw County Planning Commission
- Region 2 Planning Commission
- Frontier Communications
- Consumers Energy
- Comcast
- Wow!
- Jackson County Department of Transportation
- Michigan Department of Transportation
- AMTRAK
- Norfolk Southern Railway
- Wolverine Pipeline Company
- Applied Energy Service Corporation (AES)

Grass Lake Charter Township will utilize electronic mail and its website ([www.grasslakect.com](http://www.grasslakect.com)) for future required submittals regarding the development and approval of the next edition of the *Grass Lake Township Master Plan*. Please notify Ms. Cathy Zenz, Township Clerk, in writing if you prefer to receive hard copies of future communications. Also, direct other questions and comments to Ms. Zenz. Her contact information is:

Ms. Cathy Zenz, Clerk  
Grass Lake Charter Township  
P.O. BOX 216  
Grass Lake, MI 49240  
(517) 522-8464 Ext. 121  
[cathy@grasslakect.com](mailto:cathy@grasslakect.com)



## Notice of Intent to Prepare a Master Plan

Macon Township, in Lenawee County, Michigan, announces its intent to prepare a new edition of the *Macon Township Master Plan* and requests the cooperation of, and comments from, the recipients of this notice. The following municipal and county planning commissions, utilities, and transportation agencies/companies are receiving this notice of intent as required by Section 39 of the Michigan Planning Enabling Act (MCL 125.3839):

- Bridgewater Township
- Clinton Township
- Milan Township
- Ridgeway Township
- Saline Township
- York Charter Township
- Lenawee County Planning Commission
- Monroe County Planning Commission
- Washtenaw County Planning Commission
- Region 2 Planning Commission
- Frontier Communications
- Consumers Energy
- DTE Energy
- D&P Communications
- Rural Reach
- Lenawee County Road Commission
- Michigan Department of Transportation
- Norfolk Southern Railway
- Enbridge
- Michigan Gas Utilities
- TC Energy Corporation (Transcanada)
- ITC
- Tecumseh Mills Airport

Macon Township will utilize electronic mail and its website ([www.macontwp.com](http://www.macontwp.com)) for future required submittals regarding the development and approval of the next edition of the *Macon Township Master Plan*. Please notify Ms. Julia DeJonghe, Township Clerk, in writing if you prefer to receive hard copies of future communications. Also, direct other questions and comments to Ms. DeJonghe. Her contact information is:

Ms. Julia DeJonghe, Clerk  
Macon Township  
8320 Clinton-Macon Road  
Clinton, MI 49236  
(517) 451-8074  
[macontwpclerk@hotmail.com](mailto:macontwpclerk@hotmail.com)