

# Region 2 Planning Commission

*Serving Hillsdale, Jackson and Lenawee Counties*

## Region 2 Planning Commission Call-In Meeting Notice

Due to the recent increase in COVID-19 cases across the state and keeping everyone's safety a priority, the Region 2 Planning Commission (R2PC) will be holding the January 14, 2021 Executive Committee meeting via **conference call**. Please follow the instructions below to participate in the conference call which will take place at **2:00 p.m. on Thursday, January 14, 2021**:

**WHAT:** Region 2 Planning Commission Executive Committee

**WHEN:** Thursday, January 14, 2021 at 2:00 p.m.

**CONFERENCE PHONE NUMBER:** 1-701-802-5271

**ACCESS CODE:** 638318 #

### **INSTRUCTIONS:**

- \* Dial the conference phone number listed above, a few minutes prior to 2:00 p.m.
- \* Input the Access Code listed above, followed by # symbol.
- \* Mute your phone. During the meeting, un-mute when you wish to speak.
- \* Simply wait for the meeting to start. You will hear music while waiting for the meeting to start.

*Please do not hesitate to contact Steve at (517) 768-6706 or Jill at (517) 768-6701 at any time with questions. We understand how difficult times are right now and will do our best to help make this as easy as possible.*

# AGENDA

# REGION 2 PLANNING COMMISSION

## Full Commission

### FOR FURTHER INFORMATION, CONTACT:

**Steven Duke, Executive Director  
(517) 768-6706**

**DATE: Thursday, January 14, 2021**

**TIME: 2:00 P.M.**

**WHERE:**

**\*\* TELECONFERENCE \*\***  
(Please see instructions on cover of  
agenda packet)

Comments will be solicited on each item following discussion and prior to any final action.

**PAGE #**

1. Call to Order
2. Pledge of Allegiance
3. Approval of the January 14, 2021 Agenda – **ACTION**
4. Public Comment
5. Approval of the Full Commission Meeting Minutes for November 12, 2020  
(see enclosure) – **ACTION** **3**
6. Approval of Action Taken at the December 10, 2020 Executive Committee Meeting  
(see enclosure) – **ACTION** **6**
7. Receipt of Treasurer's Report of December 31, 2020 (see enclosure) – **ACTION** **10**
8. Approval of January 14, 2021 Submitted Bills (see enclosure) – **ACTION** **14**
9. Staff Progress Report for December, 2020 (see enclosure) – **DISCUSSION** **15**
10. Election of the R2PC Representative to the JACTS Policy Committee  
(nominations will be taken from the floor) – **ACTION**
11. Approval of Amendments to the JACTS FY 2020-2023 Transportation  
Improvement Program (TIP) (see enclosures) – **ACTION** **19**
  - Jackson County Department of Transportation
  - Michigan Department of Transportation
12. Climate Change (see enclosure) – **DISCUSSION** **22**
13. Other Business
14. Public Comment / Commissioners' Comments
15. Adjournment

**THE ELECTION OF THE 2021 EXECUTIVE COMMITTEE AND R2PC OFFICERS WILL BE CONDUCTED AT  
THE FEBRUARY 11, 2021 EXECUTIVE COMMITTEE MEETING.**

# Region 2 Planning Commission

*Serving Hillsdale, Jackson and Lenawee Counties*

## MEETING MINUTES

### Region 2 Planning Commission - Full Commission

#### **\*\* TELECONFERENCE MEETING \*\***

**Thursday, November 12, 2020**

I. **Call to Order** – Chair Terry called the meeting to order at 2:06 p.m. A quorum was present.

#### Attendance:

Acker	Cure	✓ Jancek (E)	Seegert
Adams	David	Jenkins	Sessions
Arno	DeBoe	Jennings	✓ Shotwell
✓ Bair	Dillon	Johnson	Sigers (E)
Baker	Drake	Jones	Spencer
Bales	Driskill (E)	Karnaz	Spink
Barnhart	✓ Duckham (E)	Kastel	Stormont
Beach	✓ Elwell	Keck	✓ Swartzlander
Beckner	Emmons	Knoblauch (E)	✓ Terry (E)
✓ Beeker (E)	Frey	Koehn	Tillotson (E)
Blythe	✓ Gaede (E)	✓ Kubish (E)	VanValkenburg
✓ Boggs	Gallagher	Lance	Votzke
Bolton	Gould, J.	Linnabary	Wagner
Bower	Gould, L. (E)	Navarro	Wardius
Burns	✓ Grabert (E)	O'Dowd	Webb
Burress	Greene	✓ Overton (E)	✓ Welsh (E)
Bush	Greenleaf	Palmer	Williams
Cavasin	✓ Guetschow (E)	✓ Poleski	Wilson
Chamberlain	Hartsel	Poole (E)	Winter
Collins	Hawley	Richardson, C.	Witt
Cornish	Heath	Richardson, R.	✓ Wittenbach (E)
Cousino	✓ Herlein	Ries	Wymer
Craig	Isley	Schlecte	

**Key:** ✓ = present (E) = Executive Committee member

Staff Present: Grant Bauman, Tanya DeOliveira, and Steve Duke

Others Present: Mike Davis, MDOT; Angie Kline, JCDOT

- II. **Pledge of Allegiance** – Due to the meeting being conducted via teleconference, the Commission waived the Pledge of Allegiance.
- III. **Approval of the November 12, 2020 Agenda** – The motion was made by Comm. Elwell, supported by Comm. Duckham, to approve the November 12, 2020 agenda as presented. The motion carried unanimously.
- IV. **Public Comment** – Chair Terry requested public comment. No public comments were received.
- V. **Approval of the Full Commission Minutes for September 10, 2020** – The motion was made by Comm. Kubish, supported by Comm. Jancek, to approve the September 10, 2020 Full Commission meeting minutes as submitted. The motion carried unanimously.
- VI. **Approval of Action Taken at the October 8, 2020 Executive Committee Meeting** – The motion was made by Comm. Jancek, supported by Comm. Grabert, to approve the minutes of the October 8, 2020 Executive Committee meeting as submitted. The motion carried unanimously.
- VII. **Receipt of Treasurer's Report of October 31, 2020** – A motion was made by Comm. Shotwell, and supported by Comm. Duckham, to receive the October 31, 2020 Treasurer's Report as presented. The motion carried unanimously.
- VIII. **Approval of November 12, 2020 Submitted Bills** – A motion was made by Comm. Duckham, supported by Comm. Kubish, to approve payment of the November 12, 2020 submitted bills. The motion carried unanimously.
- IX. **Staff Progress Report for October, 2020** – Mr. Duke explained the staff report was included in the agenda packet for Commissioner review. No comments were received.
- X. **Election of the 2021 Nominating Committee** -- Mr. Duke explained the R2PC bylaws call for the election of a Nominating Committee at the November meeting to facilitate the nomination and election of the Executive Committee and officers. The members of the 2020 nominating included Alan Beeker and Doug Terry (Hillsdale County); Pete Jancek and Mike Overton (Jackson County); and Ralph Tillotson from Lenawee County.

The motion was made by Comm. Elwell, supported by Comm. Swartzlander, to close nominations and re-elect the current members of the Nominating Committee for 2021. The motion carried unanimously.

- XI. **Approval of Amendments to the JACTS FY 2020 – 2023 Transportation Improvement Program (TIP)** – Mr. Davis reported that MDOT was requesting the following amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP):

FY	Job number	Phase	Name	Limits	Length	Description	Funds & Source	Amendment Type
2020	208524	UTL	I-94	I-94/US-127 North/West Avenue Interchange	5.22	Freeway Interchange Reconstruction	Fed - \$0 State - \$75,000 (RBMP) Total - \$75,000	Phase Abandon
2020	211574	NI	Norfolk Southern	Kalamazoo – Dearborn	3.48	Curve Patch Rail Replacement	Fed - \$3,400,010 (5337)	Phase Add

			Railway	state owned railroad right of way			State – 0 Total - \$3,400,010	
2020	211571	NI	Norfolk Southern Railway	Kalamazoo – Dearborn state owned railroad right of way	4.19	Rail Train	Fed - \$2,678,397 (5337) State – 0 Total - \$2,678,397	Phase Add

A motion was made by Comm. Bair, supported by Comm. Duckham, to approve the proposed MDOT amendments as presented. The motion carried unanimously.

**XII. Seasonal Housing** – Mr. Bauman reviewed census data relating to seasonal housing in the 3-county region. The majority of seasonal housing is concentrated in rural areas adjacent to lakes.

**XIII. Other Business**

Per the Michigan Planning Enabling Act, the following notices of intent were received by the R2PC:

- Hillsdale County announced their intent to update the county's Master Plan.
- Hanover Township announced their intent to update their Master Plan.

Mr. Duke reported that a letter was received from Liberty Township describing their reasons for not officially adopting the Jackson County / City of Jackson Non-Motorized Plan. A response was prepared by Ms. DeOliveira and was also included in the agenda packet.

No other business was brought before the Commission.

**XIV. Public / Commissioners' Comments** – No additional public or Commissioner comments were received.

**XV. Adjournment** – There being no further business, Chair Terry adjourned the meeting at 2:27 PM.

Chris Wittenbach  
Secretary

# Region 2 Planning Commission

*Serving Hillsdale, Jackson and Lenawee Counties*

## MINUTES

Region 2 Planning Commission – Executive Committee

**\*\* TELECONFERENCE MEETING \*\***

**Thursday, December 10, 2020**

- I. **Call to Order** – In the absence of Chair Terry, Vice-Chair Jancek called the meeting to order at 2:02 p.m. A quorum was present.

Executive Committee Members:

✓ Beeker	✓ Grabert	Poole
✓ Drake	✓ Greene	Sigers
Driskill	✓ Guetschow	✓ Terry
✓ Duckham	✓ Jancek	✓ Tillotson
✓ Elwell	✓ Knoblauch	✓ Welsh
Gaede	Kubish	✓ Wittenbach
✓ Gould	✓ Overton	

**Key: ✓ = present**

Other Commissioners Present: Bair, Poleski, Swartzlander

Others Present: Mike Davis, MDOT; Jon Dowling, City of Jackson; Angie Kline, JCDOT

Staff Present: Bauman, DeOliveira, Duke, Hurt, Liogghio

- II. **Approval of the Agenda** – A motion was made by Comm. Elwell, supported by Comm. Duckham, to approve the December 10, 2020 Executive Committee agenda as presented. The motion carried unanimously.
- III. **Public Comment** – Vice-Chair Jancek announced the first opportunity for public comment. No public comments were received.
- IV. **Approval of Action taken at the October 8, 2020 Executive Committee Meeting** – A motion was made by Comm. Guetschow, supported by Comm. Grabert, to approve the October 8, 2020 Executive Committee meeting minutes as presented. The motion carried unanimously.

- V. **Receipt of the Treasurer's Report of November 30, 2020** – A motion was made by Comm. Knoblauch, supported by Comm. Gaede, to approve receipt of the Treasurer's Report for November 30, 2020. The motion carried unanimously.
- VI. **Approval of the December 10, 2020 Submitted Bills** – A motion was made by Comm. Grabert, supported by Comm. Wittenbach, to approve payment of the December 10, 2020, submitted bills as presented. The motion carried unanimously.
- VII. **Staff Progress Report for November, 2020** – Highlights of the staff report include:
- Staff received approval from the EDA to approve a contract with the Michigan Manufacturing Technology Center to develop R2PC's Cares Act Covid assistance website.
  - The County Rural Task Force meetings were scheduled for December. The Small Urban committees will meet in January to finalize road and transit projects.
  - Staff continued working with local communities on new master plans and updates, zoning ordinance reviews and recreation plans.
  - Staff continued working on the preparation of a new edition of the Jackson County Hazard Mitigation Plan.
- VIII. **Approval of Amendments and Administrative Modifications to the JACTS FY 2020-2023 Transportation Improvement Program (TIP)** – The following amendments and administrative modifications to the JACTS FY 2020-2023 Transportation Improvement Program (TIP) were submitted for review and approval.

Vice-Chair Dowling reported that the City of Jackson was requesting the following amendment to the JACTS FY 2020-2023 Transportation Improvement Program (TIP):

FY	JN	Street	Description	Length	Funding	Action
2021	209775	Elmdale Trail: Hickory Ave to MLK Equality Trail	Construct a 10 ft. wide concrete non-motorized pathway along Elmdale Dr. with arch truss bridge.	0.998	Federal (SRTS) \$400,000 City (original amt) \$442,655 City (new amt) \$798,552	Change

Mr. Davis reported that MDOT was requesting the following amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP):

FY	Job number	Phase	Name	Limits	Length	Description	Funds & Source	Amendment Type
2021	127621	ROW	I-94	Michigan Ave Interchange to M-60	8.8	Reconstruction	Fed - \$0 State - \$350,000 (RBMP) Total - \$350,000	Construction Length
2022	211083	CON	I-94BL	Various Routes	0.1	HMA Crack Treatment & Overband Crack Fill	Fed - \$230,817 State - \$51,183 (ST) Total - \$282,000	Phase Add

2022	211081	CON	I-94W	WB I-94 from 4600ft east of Race Road to the Jackson/Washtenaw County line	5.8	HMA Mill & One Course Overlay on Lanes & Median Shoulder & Chip/Fog Seal on Outer Shoulder	Fed - \$1,653,558 State - \$183,729 (IM) Total - \$1,837,286	Phase Add
2022	127621	CON	I-94	Michigan Ave Interchange to M-60 Interchange	8.8	Reconstruction	Fed - \$2,212,430 (IM, RBMP) State - \$95,153,082 Total - \$97,365,512	Phase Budget & Construction Length. Notes: Revised the eastern limit of the project. The eastern limit was extended to Airport Road, as the project will need to include permanent pavement markings and shoulder corrugation on I-94 from M-60 to Airport Road. The CON phase road cost increased \$8.63MM.

A motion was made by Comm. Elwell, supported by Comm. Duckham, to approve the proposed City of Jackson and MDOT amendments as presented. The motion carried unanimously.

- IX. **Approval of the Resolution Adopting the Michigan Department of Transportation 2021 State Targets for Safety Performance Measures** – Vice-Chair Jancek and Mr. Davis explained that MDOT has identified the 2021 MDOT Safety Performance Measures. The Jackson MPO, along with all of the other MPOs across the state, have elected to support the statewide safety performance measures for the last several years rather than developing their own. The JACTS committees have approved and recommended that the R2PC continue supporting MDOT's Safety Performance Measures developed for 2021.

A motion was made by Comm. Elwell, supported by Comm. Duckham, to approve the resolution supporting the MDOT 2021 State Targets for Safety Performance Measures as presented. The motion carried unanimously.



- X. **Short-Term Rentals** – Mr. Bauman reviewed short-term rental data for Hillsdale, Jackson, and Lenawee counties provided by the consultants Host Compliance/Granicus.
- XI. **Approval of the R2PC Meeting Calendar for 2021** – The motion was made by Comm. Drake, supported by Comm. Grabert, to approve the R2PC 2021 meeting calendar as presented. The motion carried unanimously.
- XII. **Other Business** – Comm. Knoblauch announced he was retiring from public life including his board and commission appointments. The Commissioners thanked Comm. Knoblauch for his years of service with the R2PC.  
  
Chair Terry wished everyone a safe and happy holiday season.  
  
No additional business was brought before the Committee.
- XIII. **Public Comments/Commissioner Comments** – No further comments were received.
- XIV. **Adjournment** – There being no further business, the meeting was adjourned by Chair Terry at 2:40 PM.

Chris Wittenbach  
Secretary

**REGION 2 PLANNING COMMISSION**  
**Treasurer's Report - Monthly Summary**  
**as of December 31, 2020**

<b>Checking Account Balance ending November 30, 2020</b>		<b>\$ 527,341.77</b>
Deposit Summary:		
December 2020 EFT Deposits		\$ 19,594.69
December 2020 Bank Deposits		22,951.16
December 2020 Adjustments		(1,262.51)
Total Deposits plus Bank Balance		<u>\$ 568,625.11</u>
Expenses:		
Submitted Expenses - December 2020 **	\$ (102.00)	
Interim Expenses	(11,748.31)	
Payroll/Related Expenses	(28,991.27)	
Subtotal of Expenses	<u>\$ (40,841.58)</u>	<u>\$ (40,841.58)</u>
<b>Balance Checking Account ending December 31, 2020</b>		<b>\$ 527,783.53</b>
Balance CD Investments ending December 31, 2020		<u>\$ 106,067.90</u>
<b>Total Cash on Hand</b>		<u><b>\$ 633,851.43</b></u>

\*\*Note that this amount can include cleared checks from prior months' submitted bills.

**REGION 2 PLANNING COMMISSION**  
**Deposits and Adjustments to Cash**  
**as of December 31, 2020**

12/31/2020	<b>EFT Deposits:</b>	
	State of Michigan - OHSP	\$ 11,483.00
	MDOT - Rural Task Force	\$ 3,311.69
	Alerus Retirement reimbursement	\$ 4,800.00
	<b>Subtotal - EFT Deposits</b>	<b>\$ 19,594.69</b>
12/31/2020	<b>Check Deposits:</b>	
	FY 2021 Membership Dues	8,408.31
	Jackson County - Planning Services thru September 30	4,867.35
	Jackson County - Hazard Mitigation Grant thru September 30	7,765.94
	Hillsdale County Road Commission - Reimbursement	1,909.56
	<b>Subtotal - Check Deposits</b>	<b>\$ 22,951.16</b>
12/31/2020	<b>Adjustments to cash:</b>	
	Bank fees - December	\$ (141.77)
	Paycor Fees - December	(343.98)
	Credit Card charges - Postage	(116.80)
	Credit Card charges - Printing Supplies - Printer's Source Plus	(659.96)
	<b>Subtotal - Adjustments to Cash</b>	<b>\$ (1,262.51)</b>
	<b>Total Net Deposits for October</b>	<b>\$ 41,283.34</b>

**REGION 2 PLANNING COMMISSION**  
**INTERIM BILLING and PAYROLL EXPENSES**  
**as of December 31, 2020**

Interim Billing for December, 2020

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>Check #</u>
<b>Jackson County</b>	Phone/Accounting Services - Nov. 2020	\$ 3,549.67	14860
<b>Hillsdale Daily News</b>	RTF Advertising	\$ 100.15	14861
<b>Mlive</b>	JACTS Advertising	\$ 473.49	14866
<b>Michigan Manufact. Tech Ctr.</b>	CARES Act Website Development	\$ 7,625.00	14869
<b>Total Interim Billing for December, 2020</b>		<b>\$ 11,748.31</b>	

**Payroll & Travel Related Expenses:**

<i>Paid December 11, 2020</i>	<i>by Direct Deposit/EFT</i>	
Paycor	Payroll Disbursement	\$ 14,504.20
	<b>Total</b>	<b>\$ 14,504.20</b>
<i>Paid December 24, 2020</i>	<i>by Direct Deposit/EFT</i>	
Paycor	Payroll Disbursement	\$ 14,482.47
G. Bauman	Travel Reimbursement	\$ 4.60
	<b>Total</b>	<b>\$ 14,487.07</b>

<b>Total Payroll Expenses for December, 2020</b>	<b>\$ 28,991.27</b>
--	---------------------

**Region 2 Planning Commission**  
**Outstanding Accounts Receivable**  
**as of December 31, 2020**

Municipality/Source	Date	Inv. No.	Amount
MDOT - Regional Trans Planning - Planning Service thru September	12/1/2020	9031	25,807.20
MDOT - Asset Management - Planning Services thru September 30	12/1/2020	9032	998.84
MDOT - FHWA - Planning Services thru September 30	12/1/2020	9033	60,053.34
EDA - CARES Grant - Planning Services thru September 30	12/31/2020	-	23,564.77
EDA - Partnership Grant - Planning Services thru September 30	12/31/2020	-	8,755.54
Leoni DDA - Administrative Support Services thru September 30	12/31/2020	6804	4,431.74
Rollin Township - Planning Services thru September 30	12/31/2020	9007	1,962.38
Somerset Township - Planning Services thru September 30	12/31/2020	9004	13,819.64
Spring Arbor Township - Planning Services thru September 30	12/31/2020	9005	4,420.13
Raisin Township - Planning Services thru September 30	12/31/2020	9008	6,517.49
Macon Township - Planning Services thru September 30	12/31/2020	9009	1,201.44

**FY 2021 Balance as of December 31, 2020**

**\$ 151,532.51**

**REGION 2 PLANNING COMMISSION****Submitted Bills****January, 2021**

Vendor	Description	Amount Due
<b>Blackman-Leoni Public Saf.</b>	OHSP Impaired Driving FY 2021 - Nov. 2020	\$ <b>2,233.93</b>
<b>Blue Cross/Blue Shield</b>	Employee Health Ins. (Feb. 2021)	\$ <b>4,938.98</b>
<b>Blue Cross/Blue Shield</b>	Supplement F (Feb. 2021)	\$ <b>195.71</b>
<b>Blue Cross/Blue Shield</b>	Prescription Coverage (Feb. 2021)	\$ <b>109.30</b>
<b>City of Jackson</b>	Life Ins. - July-Oct. 2020	\$ <b>123.48</b>
<b>County of Jackson</b>	Rent Expense for January 2021	\$ <b>3,138.81</b>
<b>County of Jackson</b>	Postage - November & December 2020	\$ <b>66.24</b>
<b>G.R.E.A.T.</b>	Membership Renewal 2021	\$ <b>20.00</b>
<b>ICMA Retirement Trust</b>	ICMA 401 Contribution	\$ <b>2,478.57</b>
<b>JTV</b>	Website Maintenance	\$ <b>225.00</b>
<b>Jackson County Sheriff Dept.</b>	OHSP Impaired Driving FY 2021 - Nov. 2020	\$ <b>876.71</b>
<b>Jackson Police Department</b>	OHSP Impaired Driving FY 2021 - Nov. 2020	\$ <b>1,877.22</b>
<b>Ricoh</b>	Maintenance Contract	\$ <b>385.67</b>
<b>The Exponent</b>	RTF Advertising/Affidavit	\$ <b>80.75</b>
<b>The SBAM Group</b>	Employee Life Insurance - Feb. 2021	\$ <b>109.83</b>
<b>The Tecumseh Herald</b>	RTF Advertising	\$ <b>175.65</b>
<b>Vantage Point Transfer Agents</b>	ICMA RHS Contribution	\$ <b>291.53</b>
<b>Total Submitted Billing - January, 2021</b>		\$ <b>17,327.38</b>

# Region 2 Planning Commission

*Serving Hillsdale, Jackson and Lenawee Counties*

## Staff Progress Report *December 2020*

### Area-Wide Regional Planning Activities

#### Economic Development Activities

- **Economic Development Administration (EDA).** Staff was involved in the following activities on behalf of the R2PC Economic Development District (EDD):
  - Noncompetitive EDD (Economic Development District) CARES (Coronavirus Aid, Relief, and Economic Security) Act supplemental grant award to address the economic consequences of the COVID-19 Pandemic. The \$351,183 award will fund the launching of an easy-to-use website that will serve as a resource for local businesses, the hiring of a disaster recovery coordinator, and the implementation of other CEDS goals.
    - The Michigan Manufacturing Technology Center (MMTC) has started building the CARES Act website platform.
    - Participated in the Michigan Department of Treasury / Michigan Municipal League “COVID-19 Updates and Resources for Local Governments” webinar on December 8.
  - Continued background research and analysis in anticipation of approval of R2PC EDD’s application for \$70,000 in EDA funds for FY 2021 Partnership Planning Assistance, which will be used to write the 2021-2025 edition of the Region 2 Economic Development District Comprehensive Economic Development Strategy (CEDS).
- **Downtown Development Authorities (DDAs).** Staff attended the monthly meetings of the City of Jackson and Leoni Downtown Development Authorities.
  - Presented a proposal from R2PC to the Leoni Township Downtown Development Authority to develop a Downtown Master Plan for the DDA at their December 2 meeting.

#### R2PC Activities

- **R2PC Website.** Staff continued updating [www.region2planning.com](http://www.region2planning.com).
- **Michigan Climate Leadership Activator.** Staff attended the December 3, 9, and 17 sessions of the webinar sponsored by Michigan’s Department of Environment, Great Lakes, and Energy (EGLE).
- Staff spoke with a staff member from the Michigan Department of Treasury regarding future funding opportunities available to the state’s regional planning agencies.

## [December, 2020 Staff Progress Report]

### Regional Transportation Planning Hillsdale, Jackson, and Lenawee Counties

#### Program Management

- **Rural Task Force.** Staff submitted the Rural Task Force monthly progress report to MDOT and participated in the monthly conference call.
- **Rural Task Force.** The Full Region 2 Rural Task Force meeting will be held on Wednesday, January 6, 2021.

### Metropolitan Area Transportation Planning Jackson Area Comprehensive Transportation Study

#### Program Management

- Staff completed the 2020 Obligated Projects report, and posted to the Region 2 Planning Commission website.
- Staff attended the monthly Michigan Transportation Planning Association meeting.
- Staff completed the MDOT quarterly invoices and project narratives for asset management, rural task force planning, regional planning, and JACTS activities.
- Staff attended the Local Transportation Advisory Council (LTAC) meeting.
- Staff conducted meetings of the JACTS Technical Advisory and Policy Committee meetings.

#### Technical Assistance

- Staff continues to provide administrative services for the Active Jackson Coalition. Staff attended the monthly meeting.
- Staff continued providing assistance to the group discussing the possibility of a trail study for the Watkins Lake State Park/Brooklyn area. Local governments in the southeastern portion of the county have passed resolutions to financially support a feasibility study for the trail. Jackson County has also been approached to support the study financially. The DNR has also contributed to the project. The Irish Hills Legacy Foundation is taking the lead on the project, and staff will continue to support the project as it moves along.
- **City of Jackson and Jackson County Non-Motorized Plan.** Staff is continuing to work with the Village of Concord to address their questions about non-motorized facility development in the southwestern portion of the county. In December, staff participated in two meetings with the Village, Jackson County Parks and JCDOT, leaders from Calhoun County, and the DNR. Potential non-motorized routes to provide a connection between southeastern Calhoun County and southwestern Jackson County were discussed. A follow-up meeting is scheduled for January 2021.



### [December, 2020 Staff Progress Report]

Staff will continue to facilitate plan approval by any Jackson County villages and/or townships. Staff is still available to discuss possible next steps in implementing the plan's recommendations and/or any grant opportunities.

#### **Transportation Improvement Program (TIP)**

- Several amendments were presented to the JACTS committees for the FY 2020-2023 TIP.
- Amendments were incorporated into FY 2020-2023 TIP, and posted to the Region 2 Planning Commission website.
- Staff monitored and updated JobNet as necessary.

#### Jackson Traffic Safety Program

- Staff processed Enforcement Reports from November seat belt campaign and submitted to OHSP.
- Impaired Driving Enforcement period began on December 11, 2020 and runs through January 1, 2021.

#### Local Planning Assistance

The requests of member units of government within Hillsdale, Jackson, and Lenawee Counties are listed below. These activities were prepared at cost to the individual units of government requesting the service (unless alternative funding was available).

#### ***Hillsdale County***

**Litchfield Township.** Staff provided the following service(s):

- **Zoning Ordinance.** Made additional modifications to the zoning map and mailed 20 copies to the Township Supervisor.

#### ***Jackson County***

**Village of Brooklyn.** Staff provided the following service(s):

- **Zoning Code.** Continued to modify proposed changes to the Village Zoning Code in preparation for the January 6, 2021, planning commission meeting.

**Hanover Township.** Staff provided the following service(s):

- **Master Plan.** Developed a demographic summary of the Township and began the process of creating the inventory of community characteristics for inclusion in the Master Plan.

**County of Jackson.** Staff provided the following service(s):

- **Bi-Annual Report.** Submitted a year-end report of the activities/tasks performed by Region 2 staff on behalf of Jackson County during 2020 to the Public Safety and Transportation Committee of the

## [December, 2020 Staff Progress Report]

Jackson County Board of Commissioners.

- **County Planning Commission (JCPC).** Facilitated the December 10 meeting held remotely via Zoom and summarized staff advisements regarding proposed rezonings in the townships of Columbia and Summit. Held a new commissioner training on December 22 via Zoom.
- **Jackson County Hazard Mitigation Plan.** Held the December 1 Advisory Committee meeting to review the Community Profile and Potential Hazards plan elements and to seek input on the ranking of the 32 hazards with the potential to impact Jackson County. Staff subsequently updated the existing elements and wrote a new Hazard Analysis, all of which were posted to the [Jackson County Hazard Mitigation Planning](#) webpage on the [R2PC website](#).

## *Lenawee County*

**Cambridge Township.** Staff provided the following service(s):

- **Zoning Ordinance.** Spoke with the Township's attorney about regulating a proposed development as a PUD (planned unit development).

**Franklin Township.** Staff provided the following service(s):

- **Zoning Ordinance.** Updated the zoning map at the request of a Township official.

**County of Lenawee.** Staff provided the following service(s):

- **County Planning Commission (LCPC).** Facilitated the December 17 meeting held remotely via Zoom and summarized staff advisements regarding two PA 116 applications in Ogden Township.
- **Solid Waste.** Researched littering regulations at the request of a county official.

**Raisin Charter Township.** Staff provided the following service(s):

- **Master Plan.** Facilitated the December 12 Planning Commission discussion regarding a full draft of the proposed Raisin Charter Township Master Plan.

**Woodstock Township.** Staff provided the following service(s):

- **Zoning Ordinance.** Updated the zoning map at the request of a Township official.



# *Jackson County*

## *Department of Transportation*

Christopher J. Bolt, MPA, PE  
Assistant County Administrator  
& Managing Director, JCDOT

Angela N. Kline, PE  
Director of Engineering  
Deputy Managing Director



*Keeping Our Community Safely in Motion...*

**TO:** Mr. Steven Duke  
Executive Director  
Region 2 Planning Commission

**FROM:** Angela N. Kline, PE  
Director of Engineering/ Deputy Managing Director

**SUBJECT:** December JACTS TIP Amendment

**DATE:** December 8, 2020

Jackson Department of Transportation is requesting approval from the Region 2 Planning Commission, JACTS Technical Advisory, and JACTS Policy Committees concerning the following Transportation Improvement Program (TIP) Amendment for FY2020- 2023:

Fiscal Year	Job #	Project Name	Limits	Project Description	Funding	Action
2021	207171	McCain Rd and Robinson Rd	Robinson Rd to Spring Arbor Rd and Spring Arbor Rd to McCain Rd	Resurface	\$12,037 HSIP \$591,963.00 STP \$151,000 local \$755,000.00 Total	CHANGE



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
**DEPARTMENT OF TRANSPORTATION**  
LANSING

PAUL C. AJEGBA  
DIRECTOR

December 8<sup>th</sup>, 2020

Mr. Steve Duke,  
Executive Director  
Region 2 Planning Commission  
Jackson County Tower Building  
120 W. Michigan Avenue, 9th Floor  
Jackson, Michigan 49201

Dear Mr. Duke:

This letter is sent by the Michigan Department of Transportation (MDOT) to inform the Jackson Area Comprehensive Transportation Study committees of several TIP amendments to the FY 2020-2023 Transportation Improvement Plan (TIP).

<u>Fiscal Year</u>	<u>Job no.</u>	<u>Phase</u>	<u>Project Name</u>	<u>Limits</u>	<u>Length</u>	<u>Project Description</u>	<u>Federal Budget</u>	<u>State Budget</u>	<u>Federal Fund Source</u>	<u>Total Phase Cost</u>	<u>Amendment Type</u>
2021	211675	PE	I-94 BL	I-94 BL, US-127 BR, M-50 over Grand River	0	Bridge Replacement	\$102,666	\$20,774	NH	\$125,432	Phase Add
2021	211675	PES	I-94 BL	I-94 BL, US-127 BR, M-50 over Grand River	0	Bridge Replacement	\$650,676	\$131,661	NH	\$794,962	Phase Add
2023	211797	PE	Regionwide	Countywide in Jackson county	0	Install delineation, pavement markings and signs for wrong way treatment	\$9,450	\$1,050	HSIP	\$50,000	Phase Add



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
**DEPARTMENT OF TRANSPORTATION**  
LANSING

PAUL C. AJEGBA  
DIRECTOR

Thank you for your attention to this request. If you have any questions or need additional information, please contact me at 517-257-9248

Sincerely, Mike Davis Jr, Transportation Planner

*On Monday December 21, 2020 at 4 pm, MDOT will host a virtual public meeting to discuss the future rebuilding of I-94 from the Calhoun County Line to M-60, including proposed roundabouts at the Michigan Ave interchange and the Dearing Road interchange. Links to the meeting will be shared prior to the 21<sup>st</sup>.*

# Region 2 Planning Commission

*Serving Hillsdale, Jackson and Lenawee Counties*

To: Region 2 Planning Commissioners and  
Other Interested Local Governmental Officials

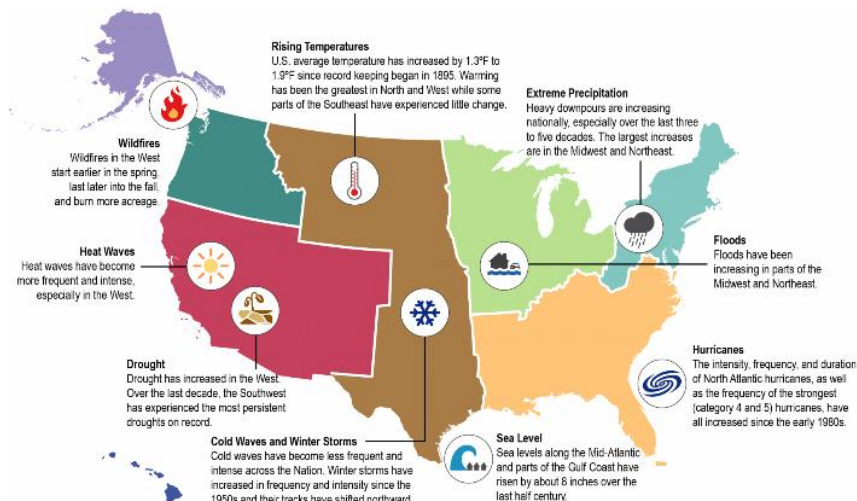
From: Grant E. Bauman  
Principal Planner

Date: January 4, 2021

Subject: **Climate Change**

Staff attended EGLE's (Michigan Department of Environment, Great Lakes, and Energy's) Michigan Climate Leadership Activator Series, hosted by the Association of Climate Change Officers (ACCO). Staff learned that the following major U.S. climate trends are pertinent to south-central Lower Michigan:<sup>1</sup>

- **Extreme precipitation.** Heavy downpours are increasing nationally, especially over the last three to five decades. The largest increases are in the Midwest and Northeast.
- **Floods.** Floods have been increasing in parts of the Midwest and Northeast.
- **Cold waves and winter storms.** Cold waves have become less frequent and intense across the Nation. Winter storms have increased in frequency and intensity since the 1950s and their tracks have shifted northward.
- **Rising temperatures.** [The] U.S. average temperature has increase by 1.3°F to 1.9°F since record keeping began in 1895. Warming has been the greatest in North and West while some parts of the Southeast have experienced little change.



<sup>1</sup> USGCRP, 2016: The Impacts of Climate Change on Human Health in the United States: A Scientific Assessment. Crimmins, A., J. Balbus, J.L. Gamble, C.B. Beard, J.E. Bell, D. Dodgen, R.J. Eisen, N. Fann, M.D. Hawkins, S.C. Herring, L. Jantarasami, D.M. Mills, S. Saha, M.C. Sarofim, J. Trtanj, and L. Ziska, Eds. U.S. Global Change Research Program, Washington, DC, 312 pp.  
<http://dx.doi.org/10.7930/J0R49N>

Presentations on the following topics were made during the webinar:

- Climate Change Fundamentals and Implications
- The Interdependencies of Critical Infrastructure & Natural Resources
- The Public Health & Equity Implications of Climate Change
- Evaluating the Economic & Budget Implications
- Governance, Human Resources & Workforce Implications
- Taking an Enterprise Risk Management Approach to Climate Change
- Conceptualizing Organizational Transformation
- Engaging Stakeholders and Building Public Will on Climate Change

Municipal leaders may find some of the information helpful. Slides for each presentation, as well as the resources referenced in during each session, are available online – <https://climateofficers.org/michigan-archive>.